MACKENZIE
BRITISH COLUMBIA

Facility Manager for Recreation Services

Application Deadline: 4:00 pm Tuesday October 27, 2026

Summary:
The Facility Manager oversees the daily operation of recreation facilities, staff training, and event delivery. This role ensures safe, efficient facility operations, clear communication with staff and users, and exceptional customer experience. The position supports the Director of Recreation Services and provides leadership, training, and guidance to staff to achieve departmental goals. Strong leadership, customer service, communication, and problem-solving skills are essential to fostering a positive, safe, and community-focused environment.

Qualifications:

- Degree, diploma, or courses in recreation or a related field from an accredited college or university or an equivalent combination of education and experience. Pool Operator, Refrigeration Courses, Ice Making knowledge and knowledge of ski hill operations would be considered and asset.
- Supervisory experience in a Unionized environment is preferred, including experience working with community sport and event planning organizations.
- Excellent communication and interpersonal skills to be able to professionally interact with members of the public, fellow employees, agencies, and community partners.
- Previous experience working within a municipal environment is preferred.
- A valid Class 5 Driver's License for the Province of British Columbia.
- Successfully pass a Criminal Record Check.

Job Details:

- **Type:** Full-time Exempt Position
- **Salary Range:** $86,960 – $91,786
- **Hours:** 37.5 hours per week, Some after-hours responsibilities will be required.
- **Location:** Mackenzie Recreation Centre, 400 Skeena Dr.

About Mackenzie:
Located in the scenic Northern Rocky Mountain Trench, Mackenzie offers superb four-season outdoor recreation opportunities and an exceptional quality of life. Housing costs are among the most affordable in the province. Residents are involved in community life with numerous service organizations, community clubs and groups, catering to a variety of interests. Mackenzie's Recreation Centre is the hub of the community with an arena, pool, fitness centre, climbing wall, multi-use court, and community hall available year-round. These amenities with the safety afforded by small town living makes Mackenzie ideal for young working individuals and families. Discover more by viewing our Visit Mackenzie BC Guide.

Join Our Team!
If you feel your education and experience have prepared you for a position such as this, please submit your resume and covering letter detailing your work experience, education, and qualifications to:

District of Mackenzie
Bag 340 – 1 Mackenzie Blvd., Mackenzie, BC, V0J 2C0
Attention: Corrine Higgins, Human Resources Coordinator
Email: chiggins@districtofmackenzie.ca

The District thanks all interested applicants in advance, however only those short-listed will be contacted.