

**District of Mackenzie
Special Meeting
Tuesday, June 06, 2017**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook
Councillor A. Barnes
Councillor A. Hancock (Arrived at 11:55 am)
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer D. McKinley
Director of Recreation Services K. Clarkson
Director of Corporate Services D. Smith

1. CALL TO ORDER at 11:45 AM

2. ADMINISTRATION REPORTS

30275. MOVED by Councillor Barnes
Owner's Representation RFP - Colliers Project Leaders *THAT the report from Kevin Clarkson, Director of Recreation Services, dated June 5, 2017 be received;*
AND THAT Council agrees to source the Owner's Representative services for the Mackenzie Recreation Centre Phase 2 Energy Retrofit and Community Hall Upgrades Project to Colliers Project Leaders for the amount of \$314,500 to retain an Owner's Representative on a part-time (two (2) days per two (2) weeks) basis with an additional included three (3) months of anticipated full-time representation and project management services. Additional full-time services will be billed at an extra \$7,500 per month;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract for the provision of these related services with Colliers Project Leaders.

CARRIED

3. ADJOURNMENT

30276. MOVED by Councillor Wiens
Adjournment *THAT the meeting be adjourned at 12:10 pm*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer