

**Public Hearings at 6:15 and 6:30 pm
Special Meeting at 6:45 pm**

AGENDA for the Council Meeting to be held on Monday, November 27, 2017 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.
CALLED TO ORDER 7:15 PM

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the Regular Meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

1. ADOPTION OF MINUTES

- a) Committee Meeting - November 14, 2017. # - #
- b) Regular Meeting - November 14, 2017. # - #

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PETITIONS AND DELEGATIONS

- a) Carol Skulmoski, President of the Mackenzie & District Museum Board of Directors, will present to Council regarding the request for a \$10,000 increase in grant funding for 2018.
- b) Janice Nelson will speak to Council regarding the Museum's request for additional funding.

5. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Local Government Leadership Academy (LGLA) Chief Elected Officials Forum to be held in Richmond from December 7-8, 2017. Registration cost is \$400. # - #

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Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- b) Letter from MP Bob Zimmer advising that Western Economic Diversification is accepting applications under the Western Innovation Initiative until November 29, 2017. # - #
- c) Municipal Notice regarding intent to operate taxi service to transfer CN crews from Mackenzie to surrounding areas. District may provide comments if they wish to. # - #

For Information:

- d) Notification from McLeod Lake Mackenzie Community Forest (MLMCF) that Alan Humphreys has resigned as director of the company and Kandy Stout has been appointed to replace him.
- e) Information from ambulance Paramedics of BC regarding ambulance services.
- f) Business Examiner - November 2017

6.

ADMINISTRATION REPORTS

- a) Morfee Well Project # - #
THAT the report from Ken Gawryluk, Director of Operations, dated November 20, 2017 be received;

AND THAT Council agrees to award the Mechanical/Electrical work for the Morfee Well Project to Canadian Western Mechanical in the amount of \$300,272 plus applicable taxes;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract.
- b) BC Rural Dividend Application: Community Bike Park and Ski Hill Project # - #
THAT the report from Administration dated November 21, 2017 be received;

AND THAT Council approves the application to the Ministry of Forests, Lands and Natural Resource Operations for up to \$500,000 for the Community Bike Park and Ski Hill Project under the BC Rural Dividend Program;

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AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- c) NDIT Grant Application for the Local Government Management Internship Program # - #

THAT the report from Dean McKinley, Chief Administrative Officer, dated November 20, 2017 be received;

AND THAT the District of Mackenzie supports the application to Northern Development Initiative Trust from the District of Mackenzie for a grant of up to \$35,000 to host an intern under the Local Government Management Internship Program for the Prince George Regional Development Account;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- d) Temporary Use Permit - 901 Mill Road # - #

THAT the report from Ken Gawryluk, Director of Operations/Building Inspector, dated November 21, 2017 be received;

AND THAT Council advises Administration if they wish to commence the process for a Temporary Use Permit to allow for the operation of an industrial camp with a minimum of 20 structures at 901 Mill Road.

- e) List of Investment Trade Companies # - #

THAT the report from Flavia Rossi Donovan, Chief Financial Officer, dated November 22, 2017 be received;

AND THAT Council approves the list of investment trade companies that the District invests funds with according to Section 183 of the Community Charter and Section 16 of the Municipal Financial Authority Act.

- f) Financial Plan Objectives and Policies # - #

THAT the report from Flavia Rossi Donovan, Chief Financial Officer, dated November 21, 2017 be received;

AND THAT Council reviews the Financial Plan Objectives and Policies as required under Section 165 (3.1) of the Community Charter;

AND THAT Council considers these objectives and policies for inclusion into the 2018-2022 Financial Plan Bylaw.

- g) 2018 Council Liaison Appointments # - #

THAT the report from Mayor Pat Crook dated November 23, 2017 be received;

AND THAT Council approves the one-year appointments for 2018.

7. **COUNCIL REPORTS**

- a) Mayor's Report
- b) Council Reports

8. **UNFINISHED BUSINESS**

9. **NEW BUSINESS**

10. **BYLAWS**

- a) Bylaw No. 1371 # - #
THAT Bylaw No. 1371 cited as "Zoning Amendment Bylaw No. 1371, 2017" be given third reading and be adopted.
- b) Bylaw No. 1377 # - #
THAT Bylaw No. 1377 cited as "Animal Control and Licencing Amendment Bylaw No. 1377, 2017" be adopted.
- c) Bylaw No. 1378 # - #
THAT Bylaw No. 1378 cited as "Zoning Amendment Bylaw No. 1378, 2017" be given third reading and be adopted.

11. **NOTICE OF MOTION**

12. **COMING EVENTS**

13. **INQUIRIES**

14. **ADJOURNMENT**