

Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Tuesday, November 14, 2017 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.
CALLED TO ORDER 7:15 PM

1. **ADOPTION OF MINUTES**

- a) Regular Meeting - October 23, 2017. # - #

2. **INTRODUCTION OF LATE ITEMS**

3. **ADOPTION OF AGENDA**

4. **PETITIONS AND DELEGATIONS**

- a) Carol Skulmoski, President of the Mackenzie & District Museum, will present to Council regarding the request for a \$10,000 increase in grant funding for 2018.
- b) Anna Babluck and Michele Waite with the Mackenzie Public Library will present to Council regarding the request for an increase of \$13,825 in grant funding for 2018.

5. **CORRESPONDENCE**

Motion required to accept all correspondence listed on the agenda. Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- a) Email from the Minister of Children and Family Development inviting Council to proclaim November as Adoption Awareness Month in our community. # - #
- b) Email from the Salish Sea Trust asking Council to recognize December 11, 2017 as "A Day For Our Common Future". # - #

- c) Letter from Office of the Chief Coroner thanking Fire Chief Jamie Guise and his team for strategic support on a challenging mountainside operation. # - #
 - d) Letter and cheque in the amount of \$14,641 from Northern Development Initiative Trust (NDIT) for the Morfee Mountain Bike Trail Upgrade grant. # - #
 - e) Letter and cheque in the amount of \$13,289.61 for the Mackenzie Curling Equipment grant. # - #
 - f) Letter and cheque in the amount of \$26,680 from NDIT for the Little Mack Trails - Multipurpose Trail Route Development project grant. # - #
- For Information:**
- g) Letter from Canadian Federation of Independent Business (CFIB) regarding last week's release of their latest BC *Municipal Spending Watch* Report.
 - h) Letter from PRIMECorp with a copy of their Annual Report.
 - i) Municipal World - November 2017.
 - j) Information from Municipal Insurance Association of British Columbia (MIABC).

6. ADMINISTRATION REPORTS

- a) Janitorial Contracts 2018-2020 # - #
THAT the report from Scott Drysdale, Public Works General Manager, dated October 24, 2017 be received;

AND THAT Council approves the awarding of the janitorial contract for the RCMP and Court House to Maklak Contracting for 42,400 per month in years one and two, and for \$2,560 in optional year three;

AND THAT Council approves the awarding of the janitorial contract for City Hall, Public Works and Fire Hall #1 to Elaine Minion for \$2,899.64 per month in years one and two, and for \$3,119.13 per month in optional year three;

AND THAT Council authorizes the Chief Administrative Officer to execute the Agreements.

- b) Emergency Social Services Grant App # - #
THAT the report from Administration dated November 6, 2017 be received;

AND THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$25,000 towards Emergency Social Services equipment;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- c) Cash Grants/Grants-in-Kind for 2018 # - #

THAT the report from Administration dated November 7, 2017 be received;

AND THAT Council approves or denies requests for cash grants that are the same as those awarded in 2017 except for the Mackenzie & District Museum as the 2017 resolution stated that the \$10,000 increase was for 2017 only;

AND THAT Council approves or denies requests for grants-in-kind that are the same as those awarded in 2017 except for the Mackenzie & District Hospital Auxiliary as they withdrew their application for 2018;

AND THAT Council approves or denies all other grant requests on an individual basis.

- d) Mackenzie Recreation Centre Phase 2 Energy Retrofit and Community Hall Upgrades Project-Time Sensitive Additional Scope (Furniture, Fixtures and Equipment) # - #

THAT the report from Kevin Clarkson, Director of Recreation Services, dated November 9, 2017 be received;

AND THAT Council approves expenditure of up to \$350,000 to proceed with the recommended time sensitive addition of furniture, fixtures and equipment to the cost and scope of the Mackenzie Recreation Centre Phase 2 Energy Retrofit and Community Hall upgrades Project, with intent to leverage funding commitments through future grant funding opportunities as available.

- e) John Dahl Regional Park, RDFF Annual Contributions and District of Mackenzie Expenditures # - #

THAT the report from Kevin Clarkson, Director of Recreation Services, dated November 2, 2017 be received for information.

- f) Letter of Support - Job Creation Partnership (JCP) Program - Mitigating Forest Fire Hazard and Enhancing/Building Mackenzie's Community Trails # - #

THAT the report from Kevin Clarkson, Director of Recreation Services, dated November 7, 2017 be received;

AND THAT Council provides a letter supporting the Mackenzie Outdoor Routes and Trails Association (MORATA) and the College of New Caledonia's (CNC) application to the Job Creation Partnership Program for the 'Mitigating Forest Fire Hazards and Enhancing/Building Mackenzie's Community Trails' project.

- g) Zoning Bylaw No. 1368 Amendment # - #
THAT the report from Administration dated November 6, 2017 be received for information.

- h) Animal Control Bylaw No. 1354 Amendment # - #
THAT the report from Administration dated November 6, 2017 be received for information.

- i) Zoning Bylaw No. 1368 Amendment - C2 Accessory # - #
 Uses & Backyard Hen Regulation
THAT the report from Administration dated November 6, 2017 be received for information.

7. COUNCIL REPORTS

- a) Mayor's Report # - #
- b) Council Reports # - #

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. BYLAWS

- a) Bylaw No. 1371 # - #
THAT Bylaw No. 1371 cited as "Zoning Amendment Bylaw No. 1371, 2017" be given first two readings.

- b) Bylaw No. 1377 # - #
THAT Bylaw No. 1377 cited as "Animal control and Licencing Amendment Bylaw No. 1377, 2017" be given first three readings.

- c) Bylaw No. 1378 # - #
THAT Bylaw No. 1378 cited as "Zoning Amendment Bylaw No. 1378, 2017" be given first two readings.

11. NOTICE OF MOTION

12. COMING EVENTS

- a) November 24, 2017 - Plaid Friday: wear plaid and celebrate the diversity and creativity of our local business community.

13. INQUIRIES

14. ADJOURNMENT