



For the Meeting to Be Held

Tuesday October 10, 2017

AT 7:15pm

Mayor Pat Crook
Councillor Joan Atkinson
Councillor Andy Barnes
Councillor Dave Forshaw
Councillor Amber Hancock
Councillor Raye McMeeken
Councillor Jim Wiens



Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Tuesday, October 10, 2017 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

CALLED TO ORDER 7:15 PM

1. ADOPTION OF MINUTES

- a) Committee Meeting - September 11, 2017. # - #
- b) Regular Meeting - September 11, 2017. # - #

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PETITIONS AND DELEGATIONS

- a) Karl Gibson, Owners Representative for the Mackenzie Recreation Centre Phase 2 project will be providing Council with a project update including his role as the owner's representative and a progress report on the Mackenzie Recreation Centre Phase 2 – Energy Retrofit and Community Hall project.

5. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Letter from the BC Municipal Climate Leadership Council inviting the Mackenzie Council to attend the Climate Leadership Institute from November 1-3 at the Hilton Vancouver Airport. The Institute offers leadership training in communicating, planning and knowledge sharing. Registration fee is \$275 plus travel and accommodations. # - #
- b) Registration is now open for the Northern BC Tourism Summit to be held October 16 - 17, 2017 in Prince George. Registration cost is \$310 per person plus travel and accommodations. # - #

For Consideration:

- c) Letter from Cathy Peters, BC's anti-human trafficking educator, advocate and speaker requesting resolutions to address child sex trafficking in BC. # - #
- d) Letter from Laurie Gourlay, the Interim Director for Salish Sea Trust, asking for support through the signing of E-Petition 1269 which is a federal petition to have the Salish Sea added onto Canada's Tentative List for the UNESCO World Heritage Sites. # - #
- e) Letter from the Green Communities Committee congratulating the District of Mackenzie on the successful efforts to measure and reduce corporate greenhouse gas emissions for the 2016 reporting year. # - #
- f) Letter from Katrine Conroy, the Minister of Children and Family Development inviting the District of Mackenzie to celebrate Foster Family month and express appreciation to foster caregivers for their incredible commitment and support to children and youth. # - #
- g) Letter from McLeod Lake Mackenzie Community Forest Corporation to update the District of Mackenzie on the status of the MLMCF cut control at this time. # - #
- h) Letter from Northern Development Initiative Trust with a cheque enclosed in the amount of \$48,900 for the Economic Capacity Building funding for 2016. # - #

- i) Letter from the Council of Forest Industries regarding a new study on British Columbia's Forest Industry and the provincial economy. The Council of Forest Industries has offered to meet with the District of Mackenzie to discuss this report. # - #

For Information:

- j) BC's Forest Industry: Cornerstone of our Economy.
- k) Municipal World - September 2017.
- l) BC Forest Professional - September - October 2017
- m) Transition, the Magazine of Disability Alliance BC - Fall 2017.
- n) Forest Practices Board Annual Report 2016/2017.
- o) CWWA Water Source - Fall 2017.
- p) The Spin, Spinal Cord Injury BC - Fall 2017.
- q) Roofing BC - Fall 2017
- r) Prince George profiles of Excellence.
- s) Municipal World - October 2017

6. ADMINISTRATION REPORTS

- a) 2017 Council Liaison Appointments # - #

THAT Council approves Councilor Atkinson as the Alternate in place of Councillor Hancock for the Mackenzie Public Library 2017 Council Liaison Appointments.

- b) Budget Management Policy 3.12 and Investment Policy 3.13 # - #

THAT Council approves the proposed Budget Management Policy 3.12 and Investment Policy 3.13.

- c) NDIT Business Facade Improvement Program 2018 # - #

THAT Council approves the application to the Northern Development Initiative Trust for \$20,000 under the 2018 Business Facade Improvement Program Grant;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- d) One Year Extension for Property, Crime, Boiler and Machinery Brokerage Services and Renewal of 2017-2018 Insurance Policy # - #

THAT Council authorizes staff to request a one (1) year extension for the Property, Crime, Boiler and Machinery Brokerage Services with HUB International Barton Insurance and approves the renewal of the 2017-2018 Property, Crime, Boiler and Machinery Insurance policy with Royal Sun Alliance (RSA).

- e) Annual Grants, Grants in Lieu of Taxes, Grants-in-Kind and Permissive Tax Exemptions - Amendment to Policy 3.4 # - #

THAT Council approves the amendment to Annual Grants, Grants in Lieu of Taxes, Grants-in-Kind and Tax Exemptions Policy 3.4.

- f) Proposed 2018 Budget Schedule # - #

THAT Council discusses and sets Council meeting dates for the 2018 annual budget process to allow for the adoption of the District's 2018-2022 Financial Plan.

- g) Additional Design Fees for Mackenzie Recreation Centre Phase 2 - Energy Retrofit and Community Hall Project # - #

*THAT the report from Dean McKinley, Chief Administrative Officer, dated October 6th, 2017, be received;
AND THAT Council approves an additional expenditure of up to \$8,000 in design fees for potential reintroduction of previously removed project scope items as individual capital expenditures for the Mackenzie Recreation Centre Phase 2 - Energy Retrofit and Community Hall Project.*

7. **COUNCIL REPORTS**

- a) Mayor's Report
- b) Council Reports # - #

8. **UNFINISHED BUSINESS**

9. **NEW BUSINESS**

10. **BYLAWS**

- a) THAT Bylaw No. 1373 cited as "Financial Plan Amendment Bylaw No. 1373, 2017" be adopted. # - #

11. **NOTICE OF MOTION**

12. **COMING EVENTS**

13. **INQUIRIES**

14. **ADJOURNMENT**