

**District of Mackenzie  
Regular Council Meeting  
Monday, October 23, 2017**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook  
Councillor J. Atkinson  
Councillor A. Barnes  
Councillor D. Forshaw  
Councillor A. Hancock  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer F. Rossi Donovan  
Director of Operations K. Gawryluk  
Director of Corporate Services D. Smith  
Public Works General Manager  
S. Drysdale  
Legislative Clerk/Executive Assistant  
D. Dysserinck  
Legislative Clerk/Executive Assistant  
E. Kaehn

CALLED TO ORDER: 7:15 pm

**1. ADOPTION OF MINUTES**

The minutes of the Committee of the Whole Meeting held October 10, 2017 were adopted as presented.

The minutes of the Regular Meeting held October 10, 2017 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

Nil

**3. ADOPTION OF AGENDA**

30396. MOVED by Councillor Wiens  
*Adoption of Agenda THAT the agenda be adopted as presented*

CARRIED

**4. PETITIONS AND DELEGATIONS**

Councillor Forshaw left the meeting to avoid putting himself in a position of conflict of interest.

Kurtis Campbell of the Happier Futures Society presented to Council regarding their Community Transition House Needs Assessment result.

30397. MOVED by Councillor Hancock  
*Happier Futures Support Letter THAT Council provides a letter of support for the Happier Futures Society's future grant application for developing a business plan.*

CARRIED

Councillor Forshaw returned to the meeting.

## 5. CORRESPONDENCE

30398.                    MOVED by Councillor Atkinson  
*Receipt of Correspondence*                    *THAT the correspondence listed on the agenda be received.*  
CARRIED
30399.                    MOVED by Councillor Atkinson  
*COFI Convention 2018*                    *THAT the Mayor be authorized to attend the BC COFI Convention from April 4-6, 2018 in Prince George.*  
CARRIED
30400.                    MOVED by Councillor McMeeken  
*CEO Forum 2017*                    *THAT the Mayor be authorized to attend the Local Government Leadership Academy's 2017 CEO Forum to be held December 7 - 8, 2017 in Vancouver.*  
CARRIED
30401.                    MOVED by Councillor Hancock  
*NCLGA Northern Mayors and Chairs Roundtable*                    *THAT the Mayor and CAO be authorized to attend the Northern Mayors and Chairs Roundtable on January 19, 2018 in Prince George.*  
CARRIED
30402.                    MOVED by Councillor Wiens  
*AME Roundup Conference*                    *THAT the Mayor, Councillor Barnes, and Councillor Forshaw staff be authorized to attend the AME Roundup Conference to be held in Vancouver from January 22-25, 2018.*  
CARRIED
30403.                    MOVED by Councillor Barnes  
*Mackenzie Royal Canadian Legion Request*                    *THAT Council supports the Royal Canadian Legion's Poppy Fund Campaign by purchasing a wreath at a cost of \$75.00 as we have done in previous years.*  
CARRIED

## 6. ADMINISTRATION REPORTS

Councillor McMeeken left the meeting to avoid putting herself in a position of conflict of interest.

30404.                    MOVED by Councillor Weins  
*Library Board of Directors*                    *THAT the report from Administration, dated October 18, 2017, be received; AND THAT Council appoints Thomas Sikora to the Mackenzie Library Board of Directors for a term expiring December 31, 2018.*  
CARRIED

Councillor McMeeken returned to the meeting.

30405.                    MOVED by Councillor Atkinson  
*Notice on Title - 5040 Coquiwaldie Road*                    *THAT the report from Ken Gawryluk, Building Inspector, dated October 3, 2017, be received; AND THAT Notice on Title pursuant to section 57 of the Community Charter be filed on Lot 3, Plan PGP38293, DL 12479, Cariboo District, 5040 Coquiwaldie Road.*  
CARRIED

30406. MOVED by Councillor McMeeken  
*Age Friendly Communities Grant Program* THAT the report from Administration, dated October 17, 2017, be received;  
AND THAT Council approves the application to the Age Friendly Communities Grant Program for \$25,000 to conduct an Age-Friendly Assessment of Mackenzie;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30407. MOVED by Councillor Atkinson  
*Arena Floor Upgrades* THAT the report from Administration, dated October 17, 2017, be received;  
AND THAT Council approves the application to the Northern Development Initiative Trust for \$30,000 under the Community Halls and Recreation Facilities Grant;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30408. MOVED by Councillor Hancock  
*Climbing Wall and Active Play Structure* THAT the report from Administration, dated October 16, 2017, be received;  
AND THAT Council approves the application to the Northern Development Initiative Trust for \$30,000 under the Community Halls and Recreation Facilities Grant;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30409. MOVED by Councillor Barnes  
*Mackenzie Weight Room Upgrades Phase 2* THAT the report from Administration, dated October 16, 2017, be received;  
AND THAT Council approves the application to the Northern Development Initiative Trust for \$30,000 under the Community Halls and Recreation Facilities Grant;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30410. MOVED by Councillor Hancock  
*Morfee Waterfall Trail Improvements* THAT the report from Administration, dated October 17, 2017, be received;  
AND THAT Council approves the application to the Northern Development Initiative Trust for \$30,000 under the Community Halls and Recreation Facilities Grant;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

## **7. COUNCIL REPORTS**

### Mayor's Report

Mayor Crook provided a written report.

## **8. UNFINISHED BUSINESS**

Nil

## **9. NEW BUSINESS**

30411. MOVED by Councillor Wiens  
*John Dahl Park Maintenance and Upgrades* THAT Staff prepares a report to Council in regards to steps to maintain and improve the conditions of the John Dahl Park trails.

CARRIED

30412. MOVED by Councillor Hancock  
*Morfee Lake RV Park Phase One* THAT Staff prepare a report to Council regarding the feasibility of developing a Morfee Lake RV Park.

CARRIED

**10. BYLAWS**

30413. MOVED by Councillor Wiens  
Bylaw 1368 THAT Bylaw No. 1368 cited as "Zoning Bylaw No. 1368,2017" be given third reading and adopted. CARRIED

30414. MOVED by Councillor Barnes  
Bylaw 1374 THAT Bylaw No. 1374 cited as "Tax Exemption Bylaw No. 1374, 2017" be adopted. CARRIED

30415. MOVED by Councillor McMeeken  
Bylaw 1375 THAT Bylaw No. 1375 cited as "Tax Exemption Bylaw No. 1375, 2017" be adopted. CARRIED

30416. MOVED by Councillor Hancock  
Bylaw 1376 THAT Bylaw No. 1376 cited as "Tax Exemption Bylaw No. 1376, 2017" be adopted. CARRIED

**11. NOTICE OF MOTION**

Nil

**12. COMING EVENTS**

Mackenzie Mall Market Oct. 27, 2017 from 4:00 pm – 8:00 pm at the Mackenzie Centre Mall.

"Show Us Your Wild & Free" Photo/Video Contest Winner Announcement Oct. 27, 2017 at 7:00 pm at the Mackenzie Mall Market.

KIMTA Community Bus Society Dance 9:00 pm – 1:00 am Nov. 4, 2017, at Club 18.

Mount Milligan Community BBQ and Meeting 5:30 pm - 8:00 pm Oct. 24, 2017

**13. INQUIRIES**

JD McKenzie with CHMM Radio asked where the Morfee Lake Campground would be located. Staff advised it would be located at the Junior Ball Diamonds near First Beach.

JD McKenzie with CHMM Radio asked whether the Ministry of Transportation and Infrastructure had reviewed the Zoning Bylaw No. 1368. Diane Smith, Director of Corporate Services, advised that the Ministry had provided the District with a letter saying they were not formally required to review our bylaw prior to adoption.

**14. ADJOURNMENT**

30417. MOVED by Councillor Atkinson  
Adjournment THAT the meeting be adjourned at 8:10 pm. CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

