

**District of Mackenzie
Regular Council Meeting
Tuesday, November 14, 2017**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook
Councillor J. Atkinson
Councillor A. Barnes
Councillor A. Hancock
Councillor J. Wiens
Chief Administrative Officer
D. McKinley
Director of Operations K. Gawryluk
Director of Recreation Services
K. Clarkson
Director of Corporate Services
D. Smith
Fire Chief J. Guise
Legislative Clerk/Executive Assistant
Danielle Dysserinck
Legislative Clerk/Executive Assistant
Emily Kaehn

CALLED TO ORDER: 7:15 pm

1. ADOPTION OF MINUTES

The minutes of the Regular Meeting held October 23, 2017 were adopted as presented.

2. ADOPTION OF AGENDA

30422. MOVED by Councillor Wiens
Adoption of the Agenda THAT the agenda be adopted as presented.

CARRIED

3. INTRODUCTION OF LATE ITEMS

Nil

4. PETITIONS AND DELEGATIONS

The presentation by Carol Skulmoski, President of the Mackenzie & District Museum, was deferred to the November 27, 2017 Regular meeting in order to have Council quorum to discuss the Museum's grant request.

Anna Babluck and Michele Waite with the Mackenzie Public Library presented to Council regarding the request for an increase of \$13,825 in grant funding for 2018.

5. CORRESPONDENCE

30423. MOVED by Councillor Hancock
Receipt of Correspondence THAT the correspondence listed in the agenda be received.

CARRIED

Councillor Wiens thanked Fire Chief Guise, as well as Firefighters Jim Guise, Mike Nipp, and Ernie Webber for their involvement in the incident North of Mackenzie.

6. ADMINISTRATION REPORTS

30424. MOVED by Councillor Atkinson
Janitorial Contracts 2018 - 2020 THAT the report from Scott Drysdale, Public Works General Manager, dated October 24, 2017 be received;
AND THAT Council approves the awarding of the janitorial contract for the RCMP and Court House to Maklak Contracting for \$2,400 per month in years one and two, and for \$2,560 in optional year three;
AND THAT Council approves the awarding of the janitorial contract for City Hall, Public Works and Fire Hall #1 to Elaine Minion for \$2,899.64 per month in years one and two, and for \$3,119.13 per month in optional year three;
AND THAT Council authorizes the Chief Administrative Officer to execute the Agreements.

CARRIED

30425. MOVED by Councillor Hancock
Emergency Social Services Grant App THAT the report from Administration dated November 6, 2017 be received;
AND THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$25,000 towards Emergency Social Services equipment;
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30426. MOVED by Councillor Hancock
Cash Grants/Grants-in-Kind for 2018 THAT the report from Administration dated November 7, 2017 be received;
AND THAT Council approves the requests for cash grants that are the same as those awarded in 2017 except for the Mackenzie & District Museum;
AND THAT Council approves requests for grants-in-kind that are the same as those awarded in 2017 except for the Mackenzie & District Hospital Auxiliary as they withdrew their application for 2018;
AND THAT Council approves all other grant requests.

CARRIED

30427. MOVED by Councillor Atkinson
MRC Phase 2 Energy Retrofit and Community Hall Upgrades Project-Time Sensitive Additional Scope (Furniture, Fixtures and Equipment) THAT the report from Kevin Clarkson, Director of Recreation Services, dated November 9, 2017 be received;
AND THAT Council approves expenditure of up to \$350,000 to proceed with the recommended time sensitive addition of furniture, fixtures and equipment to the cost and scope of the Mackenzie Recreation Centre Phase 2 Energy Retrofit and Community Hall upgrades Project, with intent to leverage funding commitments through future grant funding opportunities as available.

CARRIED

30428. MOVED by Councillor Wiens
John Dahl Regional Park, RDFFG Annual Contributions and District of Mackenzie Expenditures THAT the report from Kevin Clarkson, Director of Recreation Services, dated November 2, 2017 be received for information.

CARRIED

30429. MOVED by Councillor Barnes
Letter of Support - THAT the report from Kevin Clarkson, Director of Recreation Services, dated
Job Creation November 7, 2017 be received;
Partnership (JCP) AND THAT Council provides a letter supporting the Mackenzie Outdoor Routes
Program - and Trails Association (MORATA) and the College of New Caledonia's (CNC)
Mitigating Forest application to the Job Creation Partnership Program for the 'Mitigating Forest
Fire Hazard and Fire Hazards and Enhancing/Building Mackenzie's Community Trails' project.
Enhancing/Building
Mackenzie's
Community Trails

CARRIED

30430. MOVED by Councillor Atkinson
Zoning THAT the report from Administration dated November 6, 2017 be received for
Bylaw No. information.
1368
Amendment

CARRIED

30431. MOVED by Councillor Wiens
Animal THAT the report from Administration dated November 6, 2017 be received for
Control information.
Bylaw No.
1354
Amendment

CARRIED

30432. MOVED by Councillor Barnes
Zoning THAT the report from Administration dated November 6, 2017 be received for
Bylaw No. information.
1368
Amendment -
C2 Accessory
Uses &
Backyard
Hen
Regulation

CARRIED

7. COUNCIL REPORTS

Mayor's Report

Mayor Crook provided a written report.

Council Reports

Councillors Atkinson, Barnes, Forshaw, McMeeken, and Wiens provided written reports.
Councillor Hancock provided a verbal report.

8. NEW BUSINESS

30433. MOVED by Councillor Atkinson
Autumn THAT Council sends a letter to Jennifer Steele, BC Housing, and MLA Mike Morris
Lodge asking for the criteria for applicants to take up residence in the Autumn Lodge units.
Housing
Vacancy

CARRIED

9. UNFINISHED BUSINESS

Nil

10. BYLAWS

30434. MOVED by Councillor Wiens
Bylaw No. 1371 THAT Bylaw No. 1371 cited as "Zoning Amendment Bylaw No. 1371, 2017" be given first two readings.

CARRIED

30435. MOVED by Councillor Hancock
Bylaw No. 1377 THAT Bylaw No. 1377 cited as "Animal Control and Licencing Amendment Bylaw No. 1377, 2017" be given first three readings.

CARRIED

30436. MOVED by Councillor Barnes
Bylaw No. 1378 THAT Bylaw No. 1378 cited as "Zoning Amendment Bylaw No. 1378, 2017" be given first two readings.

CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

November 24, 2017 - Plaid Friday: wear plaid and celebrate the diversity and creativity of our local business community.

November 15- 25, 2017 - Black & Gold Gallery Exhibit at the Mackenzie Arts Centre (MCAC)

13. INQUIRIES

JD McKenzie asked for clarification regarding the grants approval. Mayor Crook advised that all District grants have been approved for 2018 aside from the Mackenzie & District Museum. The decision regarding their grant request has been deferred to the November 27, 2017 Regular meeting due to lack of a quorum.

Janice Nelson asked if Zoning Bylaw No. 1368 has been uploaded to the online document centre. Diane Smith, Director of Corporate Services, advised she would look into the matter and if not, would make a paper copy available.

Janice also asked for an update regarding Esso Park. Dean McKinley, Chief Administrative Officer, advised that there has been a delay in acquiring gravel for the site at this time. The District is hoping to have the berms and other features ready for work in the Spring.

14. ADJOURNMENT

30437. MOVED by Councillor Wiens
Adjournment THAT the meeting be adjourned at 7:48 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer