

**District of Mackenzie  
Regular Council Meeting  
Monday, June 12, 2017**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook  
Councillor J. Atkinson  
Councillor A. Barnes  
Councillor D. Forshaw  
Councillor A. Hancock  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer L. Teggarty  
Public Works General Manager  
S. Drysdale  
Director of Recreation Services  
K. Clarkson  
Fire Chief J. Guise  
Director of Corporate Services  
D. Smith  
Executive Assistant/Legislative Clerk  
D. Dysserinck

CALLED TO ORDER: 7:15 pm

30277.  
Defer Closed Meeting

MOVED by Councillor McMeeken  
THAT the Special Closed meeting be deferred until after the regular meeting;  
AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position as an officer, employee or agent of the municipality or another position appointed by the municipality; and Section 90(1) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

CARRIED

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting of May 23, 2017 were adopted as presented.

The minutes of the Special Meeting of June 6, 2017 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

Nil

**3. ADOPTION OF AGENDA**

30278.                      MOVED by Councillor Wiens  
*Adoption of*              *THAT the agenda be adopted as presented.*  
*Agenda*

CARRIED

#### 4. PETITIONS AND DELEGATIONS

Nil

#### 5. CORRESPONDENCE

30279.                    MOVED by Councillor Atkinson  
*Receipt of Correspondence*                    *THAT the correspondence listed in the agenda be received.*

CARRIED

30280.                    MOVED by Councillor Atkinson  
*Canadian Wood Council Nominations for the 2017 Recognition Awards*                    *THAT the letter from the Canadian Wood Council regarding their call for nominations for the 2017 Community Recognition Awards be received.*

CARRIED

30281.                    MOVED by Councillor Atkinson  
*United Way of Northern British Columbia*                    *THAT the letter from Mayor Lyn Hall of Prince George be received;*  
*AND THAT Administration research setting up payroll deductions for a donation to the United Way from the District of Mackenzie;*  
*AND THAT any donation to the United Way from Mackenzie is to be recognized as coming from Mackenzie.*

CARRIED

30282.                    MOVED by Councillor Atkinson  
*UBCM - Mackenzie Council 2016 Resolution*                    *THAT the letter from the Union of BC Municipalities (UBCM) regarding the provincial response to the 2016 resolution put forward by the Mackenzie Council and endorsed by the UBCM membership be received.*

CARRIED

30283.                    MOVED by Councillor Atkinson  
*Fortis BC Grant*                    *THAT the letter from Fortis BC for a grant of \$12,122 towards the Energy Study Report for the Mackenzie Recreation Centre be received.*

CARRIED

#### 6. ADMINISTRATION REPORTS

30284.                    MOVED by Councillor Atkinson  
*Appointment of Board Members to the MLMCF Board of Directors*                    *THAT the report from Mayor Crook dated June 5, 2017 be received;*  
*AND THAT Council re-appoints Ron Crosby as a Director on the McLeod Lake Mackenzie Community Forest Board for a further three (3) year term expiring June 20, 2020.*

CARRIED

30285.                    MOVED by Councillor Wiens  
*Community Wildfire Protection Plan Update RFP*                    *THAT the report from Jamie Guise, Fire Chief, dated June 6, 2017 be received;*  
*AND THAT Council awards the Community Wildfire Protection Plan Update contract to B.A. Blackwell & Associates Ltd., in the amount of \$29,970;*  
*AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract.*

CARRIED

30286. MOVED by Councillor McMeeken  
*Age-Friendly Community Housing & Health Care RFP* THAT the report from the Accessibility Advisory Committee dated June 8, 2017 be received;  
AND THAT Council awards the Age-Friendly Community Housing and Health Care Needs Assessment contract to MODUS, in the amount of \$20,000;  
AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract.

CARRIED

30287. MOVED by Councillor Atkinson  
*Alternate Contract Proposal for Little Mac Trail* THAT the report from Kevin Clarkson, Director of Recreation Services, dated June 7, 2017 be received;  
AND THAT Council agrees to source the trail development services for the Little Mac Multi-Purpose Trail Development Project to Cornerstone Excavating and Contracting, Trails Division for the amount of \$91,105.88 including taxes;  
AND THAT the Mayor and Chief Administrative Officer be authorized to execute the contract.

CARRIED

## 7. COUNCIL REPORTS

Mayor's Report  
Nil

Council Reports  
Councillors Barnes, McMeeken and Wiens provided written reports.  
Councillors Atkinson and Hancock provided verbal reports.

## 8. UNFINISHED BUSINESS

Nil

## 9. NEW BUSINESS

30288. MOVED by Councillor Atkinson  
*Sponsorship Recognition Program* THAT Council directs Administration to research a Recognition Program that would facilitate the collection and recognition of donations and sponsorship from our Corporate partners and Service Groups.

CARRIED

## 10. BYLAWS

Nil

## 11. NOTICE OF MOTION

Nil

## 12. COMING EVENTS

Chief Financial Officer, Lisa Teggarty has tendered her resignation effective June 23, 2017.

Mayor Crook thanked Lisa for her service. Ms. Teggarty thanked Mayor and Council.

## 13. INQUIRIES

JD McKenzie from CHMM Radio inquired about the time frame for completion of the wildfire protection plan. Fire Chief Jamie Guise advised that it will be completed by February 2018.

**14. ADJOURNMENT**

30289. MOVED by Councillor Atkinson  
*Adjournment THAT the meeting be adjourned at 7:38 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

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Corporate Officer

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Mayor