

**District of Mackenzie  
Regular Council Meeting  
Monday, May 08, 2017**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook  
Councillor J. Atkinson  
Councillor A. Barnes  
Councillor A. Hancock  
Councillor R. McMeeken  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer L. Teggarty  
Director of Corporate Services  
D. Smith  
Director of Recreation Services  
K. Clarkson  
Director of Operations K. Gawryluk  
Public Works General Manager  
S. Drysdale  
Public Works Superintendent T. Wall  
Fire Chief J. Guise  
Executive Assistant/Legislative Clerk  
D. Dysserick  
Executive Assistant/Legislative Clerk  
E. Kaehn

CALLED TO ORDER: 7:15 pm

30236.  
Defer Closed Meeting

MOVED by Councillor McMeeken  
THAT the Special Closed meeting be deferred until after the regular meeting;  
AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provisions of a municipal service that are at their preliminary stages.

CARRIED

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting held April 24, 2017 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

30237. Introduction of Late Items  
MOVED by Councillor Hancock  
THAT the following late items be added to the agenda:

**4. PETITIONS AND DELEGATIONS**

a) Chris Calder from KPMG Enterprises will present the District of Mackenzie 2016 audited financial statements.

**6. ADMINISTRATION REPORTS**

e) THAT the report from Kevin Clarkson, Director of Recreation Services, dated May 8, 2017 be received;

AND THAT Council authorizes Administration to proceed with the Request for Proposals (RFP) process for the Mackenzie Recreation Centre (MRC) Phase Two Upgrades Project;

AND THAT Council authorizes Administration to proceed with the Request for Proposals (RFP) process for the Mackenzie Recreation Centre (MRC) Owner's Representative Project.

f) THAT the report from Kevin Clarkson, Director of Recreation Services, dated May 8, 2017 be received;

*AND THAT Council agrees to source the trail development services for the Little Mac Multi-Purpose Trail Development Project to Northern Trail Solutions for the amount of \$65,737.88;*

*AND THAT Administration be authorized to negotiate a contract for the provision of these related services with Northern Trail Solutions.*

*g) THAT the report from Recreation Services dated May 8, 2017 be received;*

*AND THAT the District of Mackenzie supports the application to Northern Development Initiative Trust from the District of Mackenzie for a grant up to \$30,000 for the Arena Ice Curling Strategy Project from the Prince George Regional Development Account;*

*AND THAT the District of Mackenzie supports the waiving of ice use allocation fees for Curl Mackenzie for the 2017-2018 winter season.*

CARRIED

### **3. ADOPTION OF AGENDA**

30238. MOVED by Councillor Atkinson  
*Adoption of Agenda THAT the agenda be adopted as amended.*

CARRIED

### **4. PETITIONS AND DELEGATIONS**

#### 2016 Audited Financial Statement

Chris Calder with KPMG Enterprises presented the District of Mackenzie 2016 audited financial statements. Mr. Calder advised that there were no issues and once again the audit produced a clean report.

Mayor Crook thanked Mr. Calder for his presentation.

#### Spruce Beetle Update

Darin Hancock, Resource Manager with the Department of Forests, Lands and Natural Resource Operations, has replaced Heather Wiebe as the Spruce Beetle Project Manager.

Darin advised that the trap tree program is going well. The Spruce Beetle Working Group meets monthly and that is also going well. The beetles will be flying as soon as the weather warms up. In the fall they will try to determine where the attack is.

Mayor Crook thanked Mr. Hancock for his presentation.

### **5. CORRESPONDENCE**

30239. MOVED by Councillor Barnes  
*Receipt of Correspondence THAT the correspondence listed in the agenda be received.*

CARRIED

Councillor Barnes left the meeting in order to not place himself in a conflict of interest position.

30240. MOVED by Councillor McMeeken  
*Mackenzie Golf & Country Club Support Resolution for Phase Two THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the Mackenzie Golf & Country Club for a grant up to \$30,000 for the Mackenzie Golf Course Upgrades Phase Two Project from the Prince George Regional Development Account.*

CARRIED

Councillor Barnes returned to the meeting.

30241.            MOVED by Councillor Hancock  
*Mackenzie Gets Healthy Support Resolution for Outdoor Exercise Park*      *THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the Mackenzie Gets Healthy Committee for a grant up to \$30,000 for the Mackenzie Outdoor Exercise Park Project from the Prince George Regional Development Account.*

CARRIED

## 6.            ADMINISTRATION REPORTS

30242.            MOVED by Councillor Atkinson  
*Age-Friendly Open House Results Update*      *THAT the report from the Accessibility Advisory Committee dated May 1, 2017 regarding the results of the Open House hosted on April 1, 2017 be received.*

CARRIED

30243.            MOVED by Councillor Barnes  
*Age-Friendly Community Housing and Health Care Needs Assessment and Action Plan RFP*      *THAT the report from the Accessibility Advisory Committee dated May 1, 2017 be received;*  
*AND THAT Council authorizes Administration to proceed with the Request for Proposals (RFP) for the Age-Friendly Community Housing and Health Care Needs Assessment and Action Plan.*

CARRIED

30244.            MOVED by Councillor Atkinson  
*Community Wildfire Protection Plan*      *THAT the report from Administration dated May 1, 2017 be received;*  
*AND THAT Council authorizes Administration to proceed with the Request for Proposals (RFP) for the Community Wildfire Protection Plan Update.*

CARRIED

30245.            MOVED by Councillor Barnes  
*Region Wide Emergency Management Program Working Group*      *THAT the report from Administration dated May 4, 2017 be received;*  
*AND THAT the District of Mackenzie appoint Fire Chief Jamie Guise as the Administration Representative, Public Works Superintendent Travis Wall as the Operational Representative and Deputy Fire Chief Keinan Carty as the Designated Alternate to the Region Wide Emergency Management Program Working Group to represent Mackenzie.*

CARRIED

30246.            MOVED by Councillor Hancock  
*Mackenzie Recreation Centre Phase Two Upgrades Project RFP*      *THAT the report from Kevin Clarkson, Director of Recreation Services, dated May 8, 2017 be received;*  
*AND THAT Council authorizes Administration to proceed with the Request for Proposals (RFP) process for the Mackenzie Recreation Centre (MRC) Phase Two Upgrades Project;*  
*AND THAT Council authorizes Administration to proceed with the Request for Proposals (RFP) process for the Mackenzie Recreation Centre (MRC) Owner's Representative Project.*

CARRIED

30247.            MOVED by Councillor Atkinson  
*Trail Development Services - Little Mac Multi-Purpose Trail Development*      *THAT the report from Kevin Clarkson, Director of Recreation Services, dated May 8, 2017 be received;*  
*AND THAT Council agrees to source the trail development services for the Little Mac Multi-Purpose Trail Development Project to Northern Trail Solutions for the amount of \$65,737.88;*  
*AND THAT Administration be authorized to negotiate a contract for the provision of these related services with Northern Trail Solutions.*

CARRIED

30248. MOVED by Councillor Hancock  
Curl *THAT the report from Recreation Services dated May 8, 2017 be received;*  
Mackenzie - *AND THAT the District of Mackenzie supports the application to Northern*  
Interim *Development Initiative Trust from the District of Mackenzie for a grant up to \$30,000*  
Curling *for the Arena Ice Curling Strategy Project from the Prince George Regional*  
Strategy *Development Account;*  
*AND THAT the District of Mackenzie supports the waiving of ice use allocation fees*  
*for Curl Mackenzie for the 2017-2018 winter season.*

DEFEATED

Mayor Crook, Councillors Atkinson, Barnes, Hancock and McMeeken OPPOSED

30249. MOVED by Councillor Atkinson  
Curl *THAT the report from Recreation Services dated May 8, 2017 be received;*  
Mackenzie - *AND THAT the District of Mackenzie supports the application to Northern*  
Interim *Development Initiative Trust from the District of Mackenzie for a grant up to \$30,000*  
Curling *for the Arena Ice Curling Strategy Project from the Prince George Regional*  
Strategy *Development Account.*

CARRIED

## 7. COUNCIL REPORTS

### Mayor's Report

Mayor Crook provided a written report.

### Council Reports

Councillors Atkinson, Barnes and Wiens provided written reports.

Councillors Hancock and McMeeken provided verbal reports.

## 8. UNFINISHED BUSINESS

Nil

## 9. NEW BUSINESS

Nil

## 10. BYLAWS

30250. MOVED by Councillor Atkinson  
Bylaw No. *THAT Bylaw No. 1361 cited as "Water Rates and Regulations Amendment Bylaw No.*  
1361 *1361, 2017" be adopted.*

CARRIED

30251. MOVED by Councillor Hancock  
Bylaw No. *THAT Bylaw No. 1362 cited as "Sewer Rates and Regulations Amendment Bylaw No.*  
1362 *1362, 2017" be adopted.*

CARRIED

30252. MOVED by Councillor McMeeken  
Bylaw No. *THAT Bylaw No. 1363 cited as Garbage Amendment Bylaw No. 1363, 2017" be*  
1363 *adopted.*

CARRIED

30253. MOVED by Councillor Hancock  
Bylaw No. *THAT Bylaw No. 1364 cited as "Financial Plan Bylaw No. 1364, 2017" be adopted.*  
1364

CARRIED

30254. MOVED by Councillor Barnes  
Bylaw No. *THAT Bylaw No. 1365 cited as "Tax Rate Bylaw No. 1365, 2017" be adopted.*  
1365

CARRIED

**11. NOTICE OF MOTION**

Nil

**12. COMING EVENTS**

Nil

**13. INQUIRIES**

Nil

**14. ADJOURNMENT**

30255. MOVED by Councillor Hancock  
*Adjournment THAT the meeting be adjourned at 8:15 pm*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

---

Corporate Officer

---

Mayor