

**District of Mackenzie
Regular Council Meeting
Monday, August 27, 2018**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Deputy Mayor J. Atkinson
Councillor D. Forshaw
Councillor A. Hancock
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. McKinley
Chief Financial Officer K. Borne
Director of Operations S. Drysdale
Building Inspector/Project Manager
K. Gawryluk
Public Works General Manager
T. Wall
Director of Recreation Services
S. Miranda
Director of Corporate Services
D. Smith
Economic Development Coordinator
E. Kaehn
Local Government Management
Intern R. Dubman

CALLED TO ORDER: 7:22 pm

1. ADOPTION OF MINUTES

The minutes of the Regular Meeting held on August 13, 2018 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

30702. MOVED by Councillor Wiens
Adoption of Agenda THAT the agenda be adopted as presented.

CARRIED

4. PETITIONS AND DELEGATIONS

Dr. Paul Winwood from the University of Northern British Columbia (UNBC) presented an update to Council on the Northern Medical Program, Northern Medical Programs Trust and the Northern Pathways to Medicine Bursary Program. The Northern Medical Program and Trust have been highly successful in recruiting and training medical staff and retaining them in northern communities. The bursary is available to support deserving students in financial need to attend medical school.

5. CORRESPONDENCE

30703. MOVED by Councillor McMeeken
Receipt of Correspondence THAT the correspondence listed on the agenda be received.

CARRIED

30704. MOVED by Councillor Hancock
Employer Health Tax THAT Council directs Administration to write a letter to the Honourable Carole James, Minister of Finance, regarding the Provincial Employer Health Tax.

CARRIED

There was a resolution to write this letter at the June 25, 2018 Council meeting.
Letter was sent on July 5, 2018.

6. ADMINISTRATION REPORTS

30705. MOVED by Councillor McMeeken
Appointment of Councillor Atkinson to MWAC THAT the report from Mayor Crook dated August 23, 2018 be received;
AND THAT Council appoints Councillor Atkinson to serve as a liaison on the Mackenzie Wildfire Advisory Committee.

CARRIED

30706. MOVED by Councillor Wiens
Arena Heating Upgrades THAT the report from Stacey Miranda, Director of Recreation Services, dated August 23, 2018 be received;
AND THAT Council awards the contract for the Mackenzie Recreation Centre Arena Heating Upgrades to Norlite Furnaces for an amount that will not exceed \$22,500;
AND THAT the Chief Administrative Officer be authorized to execute the contract for services and any related documentation.

CARRIED

30707. MOVED by Councillor Hancock
Transfer of Reserve Funds THAT the report from Scott Drysdale, Director of Operations, dated August 21, 2018 be received;
AND THAT Council approves the transfer of \$20,000 from the Public Works reserve funding to the current operational budget to rebuild the motor in the 1998 John Deere Grader.

CARRIED

30708. MOVED by Councillor Wiens
Community Market Park THAT the report from Ken Gawryluk, Building Inspector/Project Manager dated August 23, 2018 be received for information.

CARRIED

7. COUNCIL REPORTS

Mayor's Report

Nil

Council Reports

Councillor Wiens provided a written report.

8. UNFINISHED BUSINESS

Councillor Forshaw asked if there are any updates on the transportation issue. Deputy Mayor Atkinson advised that there have been conference calls and it is a work in progress. There will be a meeting at the Union of BC Municipalities (UBCM) Convention in September with the Minister of Transportation.

9. NEW BUSINESS

Nil

10. BYLAWS

30709. MOVED by Councillor Wiens
Bylaw No. 1394 *THAT Bylaw No. 1394 cited as "Unightly Properties Bylaw No. 1394, 2018" be adopted.*

CARRIED

Council asked that Administration brings a report back to Council with options for dealing with graffiti.

30710. MOVED by Councillor McMeeken
Bylaw No. 1395 *THAT Bylaw No. 1395 cited as "Municipal Ticket Information Amendment Bylaw No. 1395, 2018" be adopted as amended to take into consideration clarification regarding early and late payment time frames.*

CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

Morfee Lake Scramble - August 25, 2018.

Public Consultation for Unightly Properties Bylaw - 6:30 pm August 27, 2018 in Council Chambers.

Cannabis Open House - August 28, 2018 from 6:00 to 9:00 pm in Council Chambers at 1 Mackenzie Boulevard.

Election Nomination Period begins 9:00 am September 4. Ends at 4:00 pm on September 14, 2018.

Leisure Fair - September 8, 2018 from 10:00 am to 2:00 pm in the Recreation Centre Arena.

Town Hall Meeting - Mackenzie Wildfire Advisory Committee - September 19, 2018 in the Explorer Room at the Alexander Mackenzie Hotel from 6:30 to 9:00 pm.

13. INQUIRIES

JD Mckenzie with CHMM Radio wanted to confirm that the Unightly Bylaw passed tonight and a report will be coming back to Council about graffiti. Deputy Mayor Atkinson advised that is correct.

14. ADJOURNMENT

30711. MOVED by Councillor McMeeken
Adjournment THAT the meeting be adjourned at 8:03 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Mayor

Corporate Officer