

**District of Mackenzie  
Regular Council Meeting  
Tuesday, November 13, 2018**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor V. Brumovsky  
Councillor P. Grogan  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer K. Borne  
Director of Operations S. Drysdale  
Director of Recreation Services  
S. Miranda  
Director of Corporate Services  
D. Smith  
Fire Chief J. Guise  
Economic Development Coordinator  
E. Kaehn

CALLED TO ORDER: 7:15 pm

**1. ADOPTION OF MINUTES**

The minutes of the Committee Meeting held on October 22, 2018 were adopted as presented.

The minutes of the Regular Meeting held on October 22, 2018 were adopted as presented.

The minutes of the Inaugural Meeting held on November 5, 2018 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

Nil

**3. ADOPTION OF AGENDA**

30772. MOVED by Councillor Wiens  
*Adoption of Agenda* THAT the agenda be adopted as presented.

CARRIED

**4. PETITIONS AND DELEGATIONS**

Councillor Brumovsky left the meeting in order to avoid a potential conflict of interest situation.

Megan Brumovsky, Mackenzie Community Arts Council President, and Nick Roberts were present to ask Council for \$15,000 in "seed" money for a grant application to Northern Development Initiative Trust for up to \$30,000 to purchase a theatre and performing arts stage.

30773. MOVED by Councillor Wiens  
MCAC Stage Seed Money *THAT Council approve the allocation of \$15,000 to the Mackenzie Community Arts Council for "seed" money towards the purchase of a theatre and performing arts stage.*

CARRIED

Councillor Brumovsky returned to the meeting.

## 5. CORRESPONDENCE

30774. MOVED by Councillor McMeeken  
Receipt of Correspondence *THAT the correspondence listed on the agenda be received.*

CARRIED

30775. MOVED by Councillor McMeeken  
2018 Spruce Beetle Summit *THAT Council approves payment of travel expenses for any Council member wanting to attend the Spruce Beetle Summit in Prince George on December 6, 2018.*

CARRIED

30776. MOVED by Councillor Wiens  
2019 Elected Officials Seminar *THAT Council authorizes any member of Council to attend the 2019 Elected Officials Seminar in Prince George from January 30 to February 1, 2019.*

CARRIED

30777. MOVED by Councillor Wiens  
Ad in Military Service Recognition Book *THAT Council support the Royal Canadian Legion Remembrance project by sponsoring an advertisement in the Military Service Recognition Book at a cost of \$275.*

DEFEATED

30778. MOVED by Councillor Grogan  
Ad in Military Service Recognition Book *THAT Council approve a colour ad in the Military Service Recognition Book at a cost of \$325.*

CARRIED

30779. MOVED by Councillor McMeeken  
Letter to UBCM Re Donations to Charities *THAT the District of Mackenzie also send a letter to the Union of British Columbia Municipalities (UBCM) such as the Village of Valemount did asking that consideration be given to areas of the Province other than the lower mainland when providing donations to charities.*

CARRIED

## 6. ADMINISTRATION REPORTS

Councillor Brumovsky left the meeting in order to avoid a potential conflict of interest situation.

30780. MOVED by Councillor Wiens  
MCAC Stage Application THAT the report from Recreation Services dated November 7, 2018 be received;  
AND THAT the District of Mackenzie supports the application to Northern Development Initiative Trust from the Mackenzie Community Arts Council for a grant of up to \$30,000 to purchase a theatre stage under the Community Halls and Recreation Facilities Program from the Prince George Regional Development Account;  
AND THAT the District of Mackenzie agrees to provide storage space for the stage should the application be successful.

CARRIED

Councillor Brumovsky returned to the meeting.

30781. MOVED by Councillor McMeeken  
Council Liaison Appointments THAT the report from Mayor Atkinson dated November 2, 2018 be received;  
AND THAT Council approves the appointments outlined in the report.

CARRIED

Councillor McMeeken suggested reviewing the Deputy Mayor position and that consideration be given to appointing that position on a rotational basis.

30782. MOVED by Councillor Wiens  
Library Board Appointments THAT the report from Administration dated November 7, 2018 be received;  
AND THAT Council appoints Michele Waite, Thomas Sikora and Steven Curtis to the Mackenzie Library Board of Directors for a further two-year term expiring December 31, 2020;  
AND THAT Council appoints Erin Wyllie to the Mackenzie Library Board of Directors for a term expiring on December 31, 2019.

CARRIED

30783. MOVED by Councillor McMeeken  
Mackenzie Investment Readiness Initiative THAT the report from Administration dated November 6, 2018 be received;  
AND THAT the District of Mackenzie supports the application from the District of Mackenzie to the Northern Development Initiative Trust Marketing Initiatives Program for a grant of up to \$20,000 for the Mackenzie Investment Readiness Initiative from the Prince George Regional Development Account;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30784. MOVED by Councillor Wiens  
Mackenzie Resident & Workforce Attraction THAT the District of Mackenzie supports the application from the District of Mackenzie to the Northern Development Initiative Trust Marketing Initiatives Program for a grant of up to \$20,000 for the Mackenzie Resident and Workforce Attraction project from the Prince George Regional Development Account;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30785. MOVED by Councillor McMeeken  
Mackenzie Tourist & Wayfinding Signage THAT the District of Mackenzie supports the application from the District of Mackenzie to the Northern Development Initiative Trust Marketing Initiatives Program for a grant of up to \$20,000 for the Mackenzie Tourist & Wayfinding Signage project from the Prince George Regional Development Account;  
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

30786.            MOVED by Councillor Wiens  
King                *THAT the report from Administration dated November 5, 2018 be received;*  
Brothers           *AND THAT Council Authorizes the Mayor and Corporate Officer to execute the*  
Logging            *three-year lease agreement with King Brothers Logging Ltd. to allow for non-*  
Airport             *commercial storage, non-commercial mechanical overhaul and non-commercial*  
Lease               *maintenance.*
- CARRIED
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30787.            MOVED by Councillor McMeeken  
Trench              *THAT the report from Administration dated November 5, 2018 be received;*  
Aviation           *AND THAT Council approves the renewal of the airport lease agreement, on a*  
Fuels Lease       *month-to-month basis, for Trench Aviation Fuels solely for the purpose of*  
Renewal           *providing aviation fuel at the Mackenzie Airport.*
- CARRIED
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30788.            MOVED by Councillor Wiens  
Evacuation        *THAT the report from Administration dated November 5, 2018 be received;*  
Route               *AND THAT Council approves the application to the UBCM Community*  
Improvement     *Emergency Preparedness Fund for \$25,000 for Mackenzie Evacuation Route*  
                         *Improvement Planning;*  
                         *AND THAT the Chief Administrative Officer be authorized to execute the grant*  
                         *application and, if the application is successful, any related documentation.*
- CARRIED
- 
30789.            MOVED by Councillor McMeeken  
Emergency         *THAT the report from Administration dated November 6, 2018 be received;*  
Response          *AND THAT Council approves Policy 5.14 "Emergency Response Payment".*  
Payment             
Policy
- CARRIED
- 
30790.            MOVED by Councillor Brumovsky  
Accessibility      *THAT the report from Recreation Services dated November 7, 2018 be received;*  
Advisory           *AND THAT Council endorse two new appointments to the Terms of Reference*  
Committee         *that are adding a School District #57 member and a Mackenzie Counselling*  
                         *Service member. This brings the Committee membership to nine positions.*
- CARRIED
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30791.            MOVED by Councillor Brumovsky  
Recreation         *THAT the report from Recreation Services dated November 8, 2018 be received;*  
Facilities          *AND THAT Council supports the guidelines outlined in the attached Recreation*  
Behavioral         *Services Guidelines for Participation in Recreation Facilities policy as the*  
Guidelines         *minimum for a standard code of conduct in all recreation indoor and outdoor*  
                         *facilities, parks and playgrounds;*  
                         *AND THAT Council endorse this as a policy for Recreation Services Staff to align*  
                         *all behaviors to assist with the enforcement of positive, courteous behavior in*  
                         *sport, recreation and leisure activities that assist in the creation of an enjoyable*  
                         *recreation experience.*
- CARRIED
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30792.            MOVED by Councillor Wiens  
Rec Centre         *THAT the report from Recreation Services dated November 7, 2018 be received;*  
Advertising       *AND THAT Council endorse the Recreation & Community Services Advertising*  
Policy               *Policy 8.6 and the procedures outlined;*  
                         *AND THAT Council endorse the Director of Recreation Services or designate to*  
                         *supervise and manage the advertising program for all District-owned or operated*  
                         *recreation facilities from January 1, 2019 onward.*
- CARRIED

30793. MOVED by Councillor McMeeken  
*Rec Rates & Fees Policy* THAT the report from Recreation Services dated November 7, 2018 be received;  
AND THAT Council approves the recommended updates to the Recreation Rates and Fees Policy 8.1 to be effective December 1, 2018.

CARRIED

30794. MOVED by Councillor Wiens  
*Rec Fees & Charges Bylaw 1403* THAT the report from Recreation Services dated November 2, 2018 be received for information.

CARRIED

30795. MOVED by Councillor Wiens  
*Internal Borrowing* THAT the report from Finance dated November 6, 2018 be received;  
AND THAT Council approve internal borrowing for the Phase II Mackenzie Recreation Centre Energy Retrofit and Community Hall Project for up to one million (\$1,000,000) dollars to be financed over five (5) years with no right of renewal through the Recreation Reserves.

CARRIED  
Councillor Wiens OPPOSED

30796. MOVED by Councillor Wiens  
*Delegation Bylaw Amendment* THAT the report from Finance dated November 6, 2018 be received for information.

CARRIED

## **7. COUNCIL REPORTS**

### Mayor's Report

Mayor Atkinson provided a written report.

### Council Reports

Councillors McMeeken and Wiens provided written reports.

## **8. UNFINISHED BUSINESS**

Nil

## **9. NEW BUSINESS**

Nil

## **10. BYLAWS**

30797. MOVED by Councillor McMeeken  
*Bylaw No. 1402* THAT Bylaw No. 1402 cited as "Municipal Ticket Information Amendment Bylaw No. 1402, 2018" be adopted.

CARRIED

30798. MOVED by Councillor Wiens  
*Bylaw No. 1403* THAT Bylaw No. 1403 cited as "Recreation Fees and Charges Bylaw No. 1403, 2018" be given first three readings.

CARRIED

30799. MOVED by Councillor Brumovsky  
Bylaw No. 1404 THAT Bylaw No. 1404 cited as "Delegation Amendment Bylaw No. 1404, 2018"  
be given first three readings.

CARRIED

#### 11. NOTICE OF MOTION

Nil

#### 12. COMING EVENTS

Guilty Party (Mackenzie Community Arts Council) - November 16 at 7:30 pm at the Mackenzie Community Arts Centre.

Plaid Friday on November 23, 2018.

Winter Market November 23, from 6:00 to 8:00 pm at the Four Seasons Mall.

#### 13. INQUIRIES

JD McKenzie from CHMM Radio asked if the Mackenzie Investment Readiness Initiative will address housing issues. Chief Administrative Officer (CAO), Dean McKinley advised that this project does not directly address this, but we will be looking at a Housing Needs Assessment in 2019.

Mr. McKenzie also asked what the cost recovery target is for recreation services. The Director of Recreation Services, Stacey Miranda, advised that the District has a mandate of remaining one of the lowest admission rates in the comparison market.

Janice Nelson from the Macktown Buzzette asked if the evacuation route planning was part of what Blackwell did. Mayor Atkinson advised that Blackwell did the fuel management prescriptions for the Community Wildfire Protection Plan (CWPP). This application is for evacuation route improvement planning.

Ms. Nelson also asked when Carscadden did the last update to Council. CAO Dean McKinley advised that Carscadden has not been asked to provide an update on the recreation project since the summer update.

Kevin McIntyre asked if user groups will no longer receive revenues from the advertising program at District-owned or operated facilities. Stacey Miranda, Director of Recreation Services, advised that moving forward we can now work together with user groups.

#### 14. ADJOURNMENT

30800. MOVED by Councillor Wiens  
Adjournment THAT the meeting be adjourned at 9:08 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

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Mayor

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Corporate Officer