

**District of Mackenzie
Regular Council Meeting
Tuesday, February 13, 2018**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook
Councillor J. Atkinson
Councillor D. Forshaw
Councillor A. Hancock
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. McKinley
Chief Financial Officer
F. Rossi Donovan
Director of Operations K. Gawryluk
Director of Recreation Services
K. Clarkson
Director of Corporate Services
D. Smith
Public Works General Manager
S. Drysdale
Recreation Centre Manager
S. Miranda
Executive Assistant/Legislative Clerk
E. Kaehn

CALLED TO ORDER: 7:15 pm

30515.
Defer Closed Meeting

MOVED by Councillor Atkinson
THAT the Special Closed meeting be deferred until after the regular meeting and will be closed to the public;
AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

1. ADOPTION OF MINUTES

The minutes of the Committee of the Whole Meeting held on January 22, 2018 were adopted as presented.

The minutes of the Regular Meeting held on January 22, 2018 were adopted as presented.

The minutes of the Special Meeting held on February 1, 2018 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

30516. MOVED by Councillor Wiens
Adoption of Agenda THAT the agenda be adopted as presented.

CARRIED

4. PETITIONS AND DELEGATIONS

Nil

5. CORRESPONDENCE

30517. MOVED by Councillor McMeeken
Receipt of Correspondence *THAT the correspondence listed on the agenda be received.*
CARRIED
30518. MOVED by Councillor Atkinson
NCLGA 2018 Annual Membership Dues *THAT Council approves payment of the 2018 North Central Local Government Association (NCLGA) annual membership dues in the amount of \$1,830.39.*
CARRIED
30519. MOVED by Councillor Hancock
Minerals North 2018 *THAT Councillors Forshaw and Barnes, as the Mining Representatives, be authorized to attend Minerals North 2018 from April 25 to 27, 2018 in Houston, BC.*
CARRIED
30520. MOVED by Councillor Hancock
Bioeconomy Conference *THAT Mayor and Council be authorized to attend the Canadian Bioeconomy Conference from June 6 to 8, 2018 in Prince George, BC.*
CARRIED
30521. MOVED by Councillor Atkinson
RCBC Conference *THAT a member of District staff be authorized to attend the Recycling Council of British Columbia (RCBC) conference from May 30 to June 1, 2018 in Whistler, BC.*
CARRIED
30522. MOVED by Councillor Atkinson
Slopes for Hope *THAT Council approves a donation in the amount of \$250 to the Canadian Cancer Society for the Slopes for Hope event to take place at Powder King on March 10, 2018.*
CARRIED

6. ADMINISTRATION REPORTS

30523. MOVED by Councillor Atkinson
Fleet Trucks Capital Purchase *THAT the report from Ken Gawryluk, Director of Operations, dated February 7, 2018 be received;*
AND THAT Council approves the bid for three (3) F-350 Ford Pick-up trucks from Metro Ford, Port Coquitlam for the amount of \$167,610 plus applicable taxes.
CARRIED
- Councillor McMeeken left the meeting in order to not place herself in a conflict of interest situation.
30524. MOVED by Councillor Wiens
CNC & Ydenberg NDIT Grant Application *THAT the report from Administration dated January 30, 2018 be received;*
AND THAT the District of Mackenzie supports the application to Northern Development from CNC and Ydenberg Properties to the 'Economic Diversification Infrastructure' program for a grant of up to \$250,000 for the development of a hospitality program from the Prince George Regional Development Account.
CARRIED
- Councillor McMeeken returned to the meeting.
30525. MOVED by Councillor Hancock
Minerals Exploration Roundup Report *THAT the report from Diane Smith, Director of Corporate Services, dated February 5, 2018 be received for information.*
CARRIED
30526. MOVED by Councillor McMeeken
District Bursary Extension Request *THAT the report from Administration dated February 2, 2018 be received;*
AND THAT Council directs Administration to grant an extension to September 2018 to the current recipient of the 2017 District of Mackenzie Scholarship Bursary.
CARRIED

30527. MOVED by Councillor Atkinson
DVP 300 *THAT the report from Ken Gawryluk, Director of Operations/Building Inspector,*
Mackenzie *dated February 7, 2018 be received;*
Blvd. *AND THAT Council issues a Development Variance Permit for Shayne Lamber on his*
proposed Gas Station/Tim Hortons location on Mackenzie Blvd for a side loading
zone.

CARRIED

30528. MOVED by Councillor McMeeken
Trench *THAT the report from Administration dated February 7, 2018 be received;*
Aviation *AND THAT Council approves the renewal of the airport lease agreement, on a month-*
Fuel's Lease *to-month basis, for Trench Aviation Fuels solely for the purpose of providing aviation*
Renewal *fuel at the Mackenzie Airport.*

CARRIED

30529. MOVED by Councillor Atkinson
Dental Clinic *THAT the report from Administration dated February 7, 2018 be received for*
Agreement *information.*
Termination

CARRIED

30530. MOVED by Councillor Atkinson
Revised Pool *THAT the report from Kevin Clarkson, Director of Recreation and Community*
Opening *Services, dated February 6, 2018 be received for information.*
Date

CARRIED

30531. MOVED by Councillor Atkinson
Distracted *THAT the report from Administration dated February 7, 2018 be received;*
Driving *AND THAT Council adopts the Policy 5.16 - Distracted Driving.*
Policy

CARRIED

30532. MOVED by Councillor Wiens
Return-to- *THAT the report from Administration dated February 7, 2018 be received;*
Work Policy *AND THAT Council adopts the Policy 5.17 - Return-to-Work Policy.*

CARRIED

30533. MOVED by Councillor Hancock
Age Friendly *THAT the report and Action Plan from the Accessibility Advisory Committee dated*
Action Plan *February 7, 2018 be received;*
AND THAT Council directs staff to look into options for hiring an age friendly
coordinator through either available grant funding or through internal funding.

CARRIED

Councillor McMeeken left the meeting in order to not place herself in a conflict of interest situation.

30534. MOVED by Councillor Wiens
Proposed *THAT the report from Dean McKinley, Chief Administrative Officer, dated February 8,*
MOU with *2018 be received;*
CNC *AND THAT Council defers considering a Memorandum of Understanding (MOU) with*
the College of New Caledonia (CNC) until the next meeting when CNC representatives
are present to answer questions.

CARRIED

Councillor McMeeken returned to the meeting.

7. COUNCIL REPORTS

Mayor's Report

Nil

Council Reports

Nil

8. UNFINISHED BUSINESS

Nil

9. NEW BUSINESS

Nil

10. BYLAWS

30535. *Cemetery Amendment Bylaw 1384* MOVED by Councillor Atkinson
THAT Council discuss the proposed Cemetery bylaw cited as "Cemetery Amendment Bylaw No. 1384, 2018."

CARRIED

In the ensuing discussion Council determined that the proposed bylaw should have a public consultation process before bringing the bylaw back before Council.

30536. *Cemetery Amendment Bylaw 1384* MOVED by Councillor Atkinson
THAT Council directs Administration to proceed with a public consultation process for Bylaw No. 1384 cited as "Cemetery Amendment Bylaw No. 1384, 2018".

CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

February 5-12, 2018: Love Mackenzie Valentine's Day Contest.

February 16 & 17, 2018: Curl Mackenzie Bonspiel.

February 23 - March 3, 2018: Cabin Fever.

February 23, 2018: Novel Evening at Public Library.

13. INQUIRIES

JD McKenzie from CHMM Radio asked if the dentist, Dr. Payne, said they didn't have enough clients. Mayor Crook responded that that was what he said.

Mitch Mortenson asked if it is possible to form a committee or non-profit group to look after the cemetery. Mayor Crook advised that this work is performed by our union members.

14. ADJOURNMENT

30537. *Adjournment* MOVED by Councillor Wiens
THAT the meeting be adjourned at 8:03 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer