

**District of Mackenzie
Regular Council Meeting
Monday, April 24, 2017**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook
Councillor J. Atkinson
Councillor A. Barnes
Councillor D. Forshaw
Councillor A. Hancock
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. McKinley
Chief Financial Officer L. Teggarty
Director of Operations K. Gawryluk
Director of Recreation Services
K. Clarkson
Director of Corporate Services D. Smith
Public Works General Manager
S. Drysdale
Fire Chief J. Guise
Legislative Clerk/Executive Assistant
D. Dysserinck
Legislative Clerk/Executive Assistant
E. Kaehn

CALLED TO ORDER: 7:15 pm

CARRIED

1. ADOPTION OF MINUTES

The minutes of the Committee Meeting held April 10, 2017 were adopted as presented.

The minutes of the Regular Meeting held April 10, 2017 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

30212. MOVED by Councillor Wiens
Adoption of Agenda THAT the agenda be adopted as presented.

CARRIED

4. PETITIONS AND DELEGATIONS

Regional District of Fraser-Fort George

Jim Martin, Chief Administrative Officer, and Michael Higgins, Manager of Emergency Services, presented to Council their proposed Integrated Emergency Management Program. The program would be a collaborative model with all the communities and First Nation Bands in the Regional District of Fraser-Fort George (RDFFG) working together to provide better emergency services to the whole region. The integrated approach would create better response and recovery programs as well as standard training, practice, and planning opportunities for each community. The Regional District requested representation from the Mackenzie staff on an Emergency Preparedness Initiative Working Group to further develop this integrated approach. Further information will be presented in fall 2017. Program implementation is expected for October 2018.

Regional District of Fraser-Fort George

Petra Wildauer, General Manager of Environmental Services, presented to Council in regards to the construction of a full service transfer station at the Mackenzie Regional Landfill. The Regional District of Fraser-Fort George received funding to convert the existing landfill into a transfer system which will truck garbage from Mackenzie to the Foothills Regional Landfill in Prince George. Public consultation regarding the landfill conversion will take place in late summer 2017. Opportunities for Mackenzie businesses to bid on contracts during and after the construction will be available on BC Bid once the Regional District has finalized their design and work plan.

Ms. Wildauer also announced that recycling services in Mackenzie will be changing as Recycle BC, previously known as Multi-Material BC, will be offering curbside blue box pick up to Mackenzie residents later in 2017. More details regarding the recycling program will be provided once available.

5. CORRESPONDENCE

30213. MOVED by Councillor McMeeken
Receipt of THAT the correspondence listed in the agenda be received.
Correspondence

CARRIED

30214. MOVED by Councillor Atkinson
NDIT THAT the District of Mackenzie supports the application to the Northern Development
Resolution Initiative Trust from the Mackenzie Outdoor Route and Trail Association for a grant
for MORATA up to \$30,000 for the Morfee Mountain Bike Trail Development Phase One Project
from the Prince George Regional Development Account.

CARRIED

30215. MOVED by Councillor Hancock
NDIT *THAT the District of Mackenzie Council supports the application to the Northern
Resolution* *Development Initiative Trust from the Mackenzie Nordiques Cross Country Ski Club
for* *for a grant up to \$30,000 for the Mackenzie Cross Country Ski Trails Groomer Project
Mackenzie* *from the Prince George Regional Development Account.*
Nordiques
Cross
Country Skil
Club

CARRIED

30216. MOVED by Councillor Atkinson
2017 *THAT Mayor and Council be authorized to attend the 2017 International Bioenergy
International* *Conference to be held in Prince George from June 15-17, 2017.*
Bioenergy
Conference

CARRIED

6. ADMINISTRATION REPORTS

30217. MOVED by Councillor Atkinson
Smoking in *THAT the report from Administration dated April 17, 2017 be received;*
Public Parks *AND THAT Council declares the recreation centre and skateboard park properties as*
and Civic *smoke free zones;*
Building *AND THAT Administration provide signage and a designated smoking shelter for this*
Properties *area.*

CARRIED

30218. MOVED by Councillor McMeeken
Mackenzie *THAT the report from Administration dated April 17, 2017 be received;*
Community *AND THAT Council chooses the stand-alone society for the initial organizational*
Foundation - *structure of the Mackenzie Community Foundation.*
Organizational
Structure

CARRIED

30219. MOVED by Councillor Atkinson
Expense *THAT the report from Administration dated April 18, 2017 be received;*
Account *AND THAT Council approves the amendments of the Administration Policy 1.1*
Regulations *"Expense Account Regulations."*
Policy
Amendment

CARRIED

30220. MOVED by Councillor Hancock
From *THAT the report from Scott Drysdale, Public Works General Manager, dated April 18,*
Brownfield to *2017 be received;*
Public Space *AND THAT the District of Mackenzie supports the application to Northern*
- The Old *Development Initiative Trust from the District of Mackenzie for a grant up to \$30,000*
Esso Corner *for the Old Esso Corner Rejuvenation Phase One Project from the Prince George*
Rejuvenation *Regional Development Account.*

CARRIED

30221. MOVED by Councillor McMeeken
Seniors *THAT the report from the Accessibility Advisory Committee Chair dated April 18,*
Housing *2017 be received;*
Capital *AND THAT the District of Mackenzie supports the application to Northern*
Investment *Development Initiative Trust from the District of Mackenzie for a grant up to \$10,000*
Analysis *for the Seniors Housing Development Project from the Prince George Regional*
 Development Account.

CARRIED

30222. MOVED by Councillor Wiens
The Pool *THAT the report from Recreation Services dated April 18, 2017 be received;*
Boiler *AND THAT the District of Mackenzie supports the application to Northern*
Upgrade *Development Initiative Trust from the District of Mackenzie for a grant up to \$30,000*
Project *for the Pool Boiler Upgrade Project from the Prince George Regional Development*
 Account.

CARRIED

30223. MOVED by Councillor Hancock
Municipal *THAT the report from Scott Drysdale, Public Works General Manager, dated April 18,*
RV Park *2017 be received;*
Upgrades *AND THAT the District of Mackenzie supports the application to Northern*
Phase One *Development Initiative Trust from the District of Mackenzie for a grant up to \$30,000*
 for the RV Park Upgrades Phase One Project from the Prince George Regional
 Development Account.

CARRIED

30224. MOVED by Councillor Wiens
Ministry of *THAT the report from Administration dated April 18, 2017 be received;*
Forests *AND THAT Council approves a three-year airport lease agreement with the Province*
Airport Lease *of British Columbia for parking and training areas to support operations at the local*
Renewal *firebase;*
 AND THAT Council authorizes the Mayor and Corporate Officer to execute the
 agreement.

CARRIED

30225. MOVED by Councillor McMeeken
2017 *Property Tax, Water, Sewer and Garbage Rates*
THAT the report from Lisa Teggarty, Chief Financial Officer, dated April 18, 2017 be received;
AND THAT Council considers giving the Property Tax Rate Bylaw the first three readings;
AND THAT Council considers giving the Sewer, Water and Garbage Rates Bylaw the first three readings;
AND THAT Council considers adoption of the Tax Rate Bylaw and Sewer, Water and Garbage Rates Bylaws at the May 8, 2017 regular Council Meeting.

CARRIED

30226. MOVED by Councillor Forshaw
2017 *Final Operating Budget and Capital Budget*
THAT the report from Lisa Teggarty, Chief Financial Officer, dated April 18, 2017 be received;
AND THAT Council approves the 2017 Final Budget with the list of changes and considers giving the Five-year Financial Plan Bylaw first three readings;
AND THAT Council considers adoption of the Financial Plan Bylaw at the May 8, 2017 regular Council meeting.

CARRIED

7. COUNCIL REPORTS

Mayor's Report

Mayor Crook provided a verbal report.

Council Reports

Councillor Hancock provided a verbal report.

8. UNFINISHED BUSINESS

30227. MOVED by Councillor Hancock
Mackenzie Curling Club Liaison Appointment
THAT Council appoints Councillor Atkinson as the Mackenzie Curling Club liaison.

CARRIED

30228. MOVED by Councillor Atkinson
Amendments to the Garbage Rates and Regulations Bylaw.
THAT Administration report to Council with options for amending the current Garbage Rates and Regulations Bylaw to reduce the number of bins residents are allowed to have collected per week;
AND THAT Administration include a public consultation plan for encouraging the reduction of household waste and compliance with new regulations.

CARRIED

9. NEW BUSINESS

30229. MOVED by Councillor Atkinson
Day of Mourning THAT Council approve the ordering of roses for the Day of Mourning to be observed on Friday, April 28, 2017 at 10:00 am;
AND THAT Councillor Wiens and Councillor Barnes be present to lay the roses to honour workers who have lost their lives.

CARRIED

10. BYLAWS

30230. MOVED by Councillor Wiens
Financial Plan Bylaw No. 1364, 2017 THAT Bylaw No. 1364 cited as "Financial Plan Bylaw no. 1364, 2017" be given first three readings.

CARRIED

30231. MOVED by Councillor Hancock
Tax Rate Bylaw No. 1365, 2017 THAT Bylaw No. 1365 cited as "Tax Rate Bylaw No. 1365, 2017" be given first three readings.

CARRIED

30232. MOVED by Councillor McMeeken
Water Rates and Regulations Amendment Bylaw No. 1361, 2017 THAT Bylaw No. 1361 cited as "Water Rates and Regulations Amendment Bylaw No. 1361, 2017" be given first three readings.

CARRIED

30233. MOVED by Councillor McMeeken
Sewer Rates and Regulations Amendment Bylaw No. 1362, 2017 THAT Bylaw No. 1362 cited as "Sewer Rates and Regulations Amendment Bylaw No. 1362, 2017" be given first three readings.

CARRIED

30234. MOVED by Councillor Wiens
Garbage Amendment Bylaw No. 1363, 2017 THAT Bylaw No. 1363 cited as "Garbage Amendment Bylaw No. 1363, 2017" be given first three readings.

CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

Chamber of Commerce Trade Expo - May 5th & 6th, 2017

13. INQUIRIES

J.D. McKenzie, from CHMM Radio, asked for clarification in regards to potential changes to the tipping fees once the new Transfer Station is in place. Any changes to the tipping fees will be determined by the Regional District of Fraser-Fort George Board of Directors.

Mr. McKenzie also asked what the residential tax rate increase is for 2017. Lisa Teggarty, Chief Financial Officer, advised that there is an increase of 3%.

14. ADJOURNMENT

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer