

**District of Mackenzie  
Regular Council Meeting  
Monday, March 13, 2017**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor P. Crook  
Councillor J. Atkinson  
Councillor A. Barnes  
Councillor D. Forshaw  
Councillor A. Hancock  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer L. Teggarty  
Director of Operations K. Gawryluk  
Director of Recreation Services  
K. Clarkson  
Director of Corporate Services D. Smith  
Fire Chief J. Guise  
Executive Assistant/Legislative Clerk  
D. Dysserinck  
Executive Assistant/Legislative Clerk  
E. Kaehn

CALLED TO ORDER: 7:15 pm

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting held February 27, 2017 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

Nil

**3. ADOPTION OF AGENDA**

30176. MOVED by Councillor Atkinson  
*Adoption of THAT the agenda be adopted as presented.*  
*Agenda*

CARRIED

**4. PETITIONS AND DELEGATIONS**

Ritchie Road Presentation

Rick and Karen Parent from Par-Ten Products Ltd. presented to Council on the topic of the condition of Ritchie Road in the Industrial Site.

**5. CORRESPONDENCE**

30177. MOVED by Councillor Barnes  
*Receipt of THAT the correspondence listed on the agenda be received.*  
*Correspondence*

CARRIED

30178. MOVED by Councillor Wiens  
*Letter from THAT the letter from the District of Coldstream be received for information.*  
*Coldstream*

CARRIED

**6. ADMINISTRATION REPORTS**

30179.            MOVED by Councillor Wiens  
Clean-up for     *THAT the report from Ken Gawryluk, Director of Operations dated March 7, 2017 be*  
Mother's Day     *received;*  
2017              *AND THAT Mayor and Council proclaim Thursday, May 11th, 2017 as "Mother Earth*  
                      *Day" in Mackenzie for a community clean-up event, part of the "Clean-up Mackenzie*  
                      *for Mother's Day" events.*

CARRIED

30180.            MOVED by Councillor Barnes  
Fire                *THAT the report from Jamie Guise, Fire Chief dated February 21, 2017 be received;*  
Department     *AND THAT Council adopt Fire Department Service Level Policy #4.4.*  
Service Level  
Policy

CARRIED

30181.            MOVED by Councillor Wiens  
Morfee            *THAT the report from Kevin Clarkson, Director of Recreation Services dated March 8,*  
Lakeshore       *2017 be received;*  
Trail               *AND THAT Council awards the Morfee Lakeshore Trail, Phase One & Two contract*  
Contract         *to Cabin Forestry Services Ltd., in the amount of \$191,000 plus applicable taxes;*  
                      *AND THAT Council authorizes the Mayor and the Chief Administrative Officer*  
                      *to execute the contact.*

CARRIED

30182.            MOVED by Councillor McMeeken  
Computer        *THAT the report from Lisa Teggarty, Chief Financial Officer dated March 8, 2017 be*  
and GIS          *received;*  
Agreement       *AND THAT Council approves the Network Computer and GIS Services Agreement*  
                      *with the Regional District of Fraser-Fort George;*  
                      *AND THAT Council authorizes the Mayor and Chief Financial Officer to execute the*  
                      *agreement.*

CARRIED

## **7. COUNCIL REPORTS**

### Mayor's Report

Written report submitted by Mayor Crook.

### Council Reports

Written reports submitted by Councillor Atkinson, Councillor McMeeken and Councillor Wiens.

Verbal report given by Councillor Hancock.

Councillor Atkinson provided a verbal report regarding the School District 57 meeting that she and Mayor Crook attended last week.

## **8. UNFINISHED BUSINESS**

Councillor Forshaw expressed his opinion that there has been a lack of consultation with businesses in the Industrial Site and that a long term plan for this area needs to be developed. He felt that Administration needs to investigate this and a plan is needed going forward.

## **9. NEW BUSINESS**

Councillor Atkinson advised that residents are asking questions about what the impacts to Mackenzie will be when our landfill is converted to a transfer station. Administration was asked to consider providing information to the public as soon as it becomes available. It was suggested that an article included in our newsletter or an insert with the tax notices may be prudent.

Councillor Hancock advised that she is looking forward to the results of the review of our garbage bylaw as it relates to recycling initiatives.

**10. BYLAWS**

Nil

**11. NOTICE OF MOTION**

Nil

**12. COMING EVENTS**

Nil

**13. INQUIRIES**

JD Mackenzie asked for clarification of when the ice will be removed from both the curling and arena rinks.  
K. Clarkson responded that Leisure Services would be removing the ice after April 4, 2017.

**14. ADJOURNMENT**

30183. MOVED by Councillor Wiens  
*Adjournment THAT the meeting be adjourned at 8:20 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

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Mayor

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Corporate Officer