

**District of Mackenzie
Regular Meeting of Council
Minutes – April 23, 2018**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor Pat Crook
Councillor J. Atkinson
Councillor A. Barnes
Councillor D. Forshaw
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. McKinley
Chief Financial Officer
F. Rossi Donovan
Director of Recreation Services
K. Clarkson
Recreation Centre Manager
S. Miranda
Director of Operations
K. Gawryluk
Public Works General Manager
S. Drysdale
Public Works Superintendent
T. Wall
Director of Corporate Services
D. Smith
Legislative Clerk/Executive Assistant
D. Dysserinck
Legislative Clerk/Executive Assistant
E. Kaehn

CALLED TO ORDER 7:15 PM

1. ADOPTION OF MINUTES

The minutes of the Regular Meeting held on April 9, 2018 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

30585. *Introduction of Late Items*
MOVED by Councillor Barnes
THAT the following late item be added to the agenda:

"6. ADMINISTRATION REPORTS

h) Trail Development Services – Morfee Waterfall Trail Development Project

*THAT the report from Kevin Clarkson, Director of Recreation and Community Services, dated April 23, 2018 be received;
AND THAT Council agrees to award the trail development services for the Morfee Waterfall Trail Development Project to Cabin Forestry Services Ltd. for a maximum amount of \$123,619;
AND THAT Administration be authorized to negotiate a final contract for the provision of these services with Cabin Forestry Services Ltd;
AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract.*

CARRIED

3 . ADOPTION OF THE AGENDA

30586. MOVED by Councillor Barnes
Adoption of THAT the agenda be adopted as amended.
Agenda CARRIED

4 . PETITIONS AND DELEGATIONS

Chris Calder from KPMG presented the Auditors' Report and 2017 Consolidated Financial Statements. Mr. Calder advised that once again the audit produced a clean report.

5 . CORRESPONDENCE

30587. MOVED by Councillor McMeeken
Receipt of THAT the correspondence listed in the agenda be received.
Correspondence CARRIED

6 . ADMINISTRATION REPORTS

30588. MOVED by Councillor Barnes
Draft 2017 THAT the report from Flavia Rossi Donovan, Chief Financial Officer, dated April
Financial 17, 2018 be received;
Statements AND THAT Council approves the District of Mackenzie's draft 2017 financial
statements. CARRIED

30589. MOVED by Councillor McMeeken
2018 Final THAT the report from Flavia Rossi Donovan, Chief Financial Officer, dated April
Operating & 17, 2018 be received for information;
Capital Budgets & AND THAT Council approves the 2018 Final Budget with the list of changes.
2018-2022 CARRIED
Financial Plan
Bylaw

30590. MOVED by Councillor Wiens
2018 Property THAT the report from Flavia Rossi Donovan, Chief Financial Officer, dated April
Tax Rate 17, 2018 be received for information. CARRIED

30591. MOVED by Councillor Forshaw
Appointment of THAT the report from Flavia Rossi Donovan, Chief Financial Officer, dated April
Board Member to 18, 2018 be received;
MLMCF Board of AND THAT Council approves the appointment of Jim Atkinson as a Director on
Directors the McLeod Lake Mackenzie Community Forest (MLMCF) Board of Directors for a
term of three years commencing on June 20, 2018 and expiring on June 20, 2021. CARRIED

30592. MOVED by Councillor McMeeken
Recreational THAT the report from Administration dated April 4, 2018 be received for
Cannabis information.
Temporary CARRIED
Prohibition

30593. MOVED by Councillor Barnes
Smoke Free Places THAT the report from Administration dated April 17, 2018 be received for
Bylaw No. 1357, information.
2018 and CARRIED
Municipal Ticketing
Bylaw Amendment
No. 1393, 2018

30594. MOVED by Councillor Barnes
NDIT Business THAT the report from Administration dated April 17, 2018 be received;
Façade AND THAT Council approves applications to the Mackenzie Business Façade
Improvement Improvement Program Grant to a maximum amount of \$10,000.
Program 2018 CARRIED

30595. MOVED by Councillor McMeeken
Trail Development THAT the report from Kevin Clarkson, Director of Recreation and Community
Services Morfee Services, dated April 23, 2018 be received;
Waterfall Project AND THAT Council agrees to award the trail development services for the Morfee
Waterfall Trail Development Project to Cabin Forestry Services Ltd. for a
maximum amount of \$123,619;
AND THAT Administration be authorized to negotiate a final contract for the
provision of these services with Cabin Forestry Services Ltd.;;
AND THAT Council authorizes the Mayor and Chief Administrative Officer to
execute the contract.
CARRIED

7. COUNCIL REPORTS

Mayor's Report

Mayor Crook provided a written report.

Council Reports

Nil

8. UNFINISHED BUSINESS

Councillor Atkinson noted that the District of Mackenzie and Robson Valley's application for variation in the order of which School District No. 57 Trustees are to be elected has been approved. The application requested a system in which one trustee is elected in the Mackenzie area, one trustee elected in the Robson Valley (McBride, Dunster and Valemount) and the remaining five trustees elected in Prince George. These changes are in effect for the next general school trustee election to be held Saturday, October 20, 2018.

9. NEW BUSINESS

30596. MOVED by Councillor Atkinson
Solar in Mackenzie THAT Administration prepare a report for Council regarding solar in Mackenzie.
CARRIED

10. BYLAW S

30597. MOVED by Councillor McMeeken
Bylaw No. 1392 THAT Bylaw No. 1392 cited as "Financial Plan Bylaw No. 1392, 2018" be given
first three readings.
CARRIED

30598.
Bylaw No. 1391
- MOVED by Councillor Atkinson
THAT Bylaw No. 1391 cited as "Tax Rate Bylaw No. 1391, 2018" be given first three readings as amended to change the utility rate in column "D" to 2.2901.
- CARRIED
30599.
Bylaw No. 1389
- MOVED by Councillor Wiens
THAT Bylaw No. 1389 cited as "Zoning Amendment Bylaw No. 1389, 2018" be given first two readings.
- CARRIED
30600.
Bylaw No. 1390
- MOVED by Councillor McMeeken
THAT Bylaw No. 1390 cited as "Business Licence Amendment Bylaw No. 1390, 2018" be given first three readings.
- CARRIED
30601.
Bylaw No. 1357
- MOVED by Councillor Atkinson
THAT Bylaw No. 1357 cited as "District of Mackenzie Smoke Free Places Bylaw No. 1357, 2018" be given first three readings as amended. All distances are to be converted to metres.
- CARRIED
30602.
Bylaw No. 1393
- MOVED by Councillor Atkinson
THAT Bylaw No. 1393 cited as "Municipal Ticketing Bylaw Amendment No. 1393, 2018" be given first three readings.
- CARRIED
30603.
Bylaw No. 1386
- MOVED by Councillor Atkinson
THAT Bylaw No. 1386 cited as "Water Rates and Regulations Amendment Bylaw No. 1386, 2018" be adopted.
- CARRIED
30604.
Bylaw No. 1387
- MOVED by Councillor Barnes
THAT Bylaw No. 1387 cited as "Sewer Rates and Regulations Amendment Bylaw No. 1387, 2018" be adopted.
- CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

- a) April 28: Day of Mourning at 10:00 am at the memorial rock outside the District Office. Residents are welcome to join the ceremony.
- b) May 4-5: Spring Expo opens at 4:00 pm Friday at the Recreation Centre Arena.
- c) May 5: Spring Expo Dance at the Legion with live music.
- d) May 10-11: Clean-up for Mother's Day.

13. INQUIRIES

JD McKenzie from CHMM Radio asked when the public hearing will be held for the smoking bylaw. Mayor Crook said a date hasn't been set yet.

Mr. McKenzie also noted that paving of Mill Road is in the Work Plans and asked if any other roads will be paved. Chief Administrative Officer, Dean McKinley advised that the District is applying for grant funding for other projects. Mayor Crook also advised that the District is committed to evaluating the condition of Highway 39 to Gantahaz.

Rick Gauthier asked for clarification on who would enforce the cannabis prohibition. Councillor Atkinson indicated that cannabis should be treated the same as alcohol. Mayor Crook advised that we will determine how to handle this through the public consultation process.

Bonnie Nicol asked if the RCMP will be educating the community on what is legal and illegal regarding cannabis.

Shannon Bezo asked if the Public Hearing that is required for the Zoning Amendment Bylaw could affect the Business Licence Amendment, District Smoke Free Places and Municipal Ticketing Amendment Bylaw that will be adopted at the next Council meeting. Mayor Crook advised that information gathered at the time of the Public Hearing will be taken into consideration.

Janice Nelson from the Macktown Buzzette indicated that the public is disappointed about the reduced hours of operation for the swimming pool. Kevin Clarkson, Director of Recreation Services advised that at this time we are making every effort to ensure we are open to the public when we say we are and that we are currently assessing our programs and services at the pool.

Rick Gauthier asked about donating fire wood to the needy from the waterfall trail. Mayor Crook advised that the trail is already there and we are upgrading the existing trail.

Dave Schindler feels that there should be public consultation with respect to the temporary prohibition of recreational cannabis. Mayor Crook advised that there will be a public hearing with respect to Zoning Amendment Bylaw No. 1389 and that once the temporary prohibition is in place the public will have ample opportunity to have their views heard.

14 .

ADJOURNMENT

30605.

Adjournment

MOVED by Councillor Atkinson

THAT the meeting be adjourned at 8:16 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Mayor

Corporate Officer