

**District of Mackenzie  
Regular Council Meeting  
Monday, October 26, 2020**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor A. Barnes  
Councillor V. Brumovsky  
Councillor P. Grogan  
Councillor A. Hipkiss  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Fire Chief J. Guise  
Director of Recreation Services  
T. Gilmer  
Director of Operations T. Wall

CALLED TO ORDER: 7:15 pm

31679.

Defer Closed Meeting

MOVED by Councillor McMeeken  
THAT the Special Closed meeting be deferred until after the regular meeting;  
AND THAT the basis of the Special Closed Meeting relates to Section 90(2)(e) a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on the proposed report under section 23 (2) of the *Auditor General for Local Government Act*.

CARRIED

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting held on October 13, 2020 were adopted as amended.

**2. INTRODUCTION OF LATE ITEMS**

Nil

### 3. ADOPTION OF AGENDA

31680. MOVED by Councillor Barnes  
*Adoption of Agenda THAT the agenda be adopted as presented.*

CARRIED

### 4. PETITIONS AND DELEGATIONS

Nil

### 5. CORRESPONDENCE

31681. MOVED by Councillor Wiens  
*Receipt of Correspondence THAT the correspondence listed on the agenda be received.*

CARRIED

31682. MOVED by Councillor Barnes  
*Remembrance Day Wreath THAT Council sponsors the Royal Canadian Legion's Remembrance Day Poppy Campaign in the amount of \$75.*

CARRIED

31683. MOVED by Councillor Hipkiss  
*Resolution of Support for MORATA THAT the District of Mackenzie Council supports the application to the Community Economic Recovery Infrastructure Program (CERIP) grant from the Mackenzie Outdoor Route and Trail Association for the construction of the destination mountain biking trail located on Morfee Mountain and running from the alpine to the base of Morfee Mountain.*

CARRIED

31684. MOVED by Councillor Barnes  
*Letter of Support for East Fraser Fibre Co. Ltd. THAT the District of Mackenzie Council supports the application to the Forest Enhancement Society of BC from East Fraser Fibre Co. Ltd. to help mitigate additional costs to bring in pulp logs and continue to provide saw logs to mills in the community.*

CARRIED

31685. MOVED by Councillor Brumovsky  
*Resolution of Support for the Mackenzie Elks Lodge THAT the District of Mackenzie Council supports the application to the Community Economic Recovery Infrastructure Program from the Mackenzie Elks Lodge to allow for the Elk's Lodge to continue to be safely operated in their recycling operations.*

CARRIED

**6. ADMINISTRATION REPORTS**

31686. MOVED by Councillor Wiens  
Council *THAT Council directs Administration to move forward with amending Council*  
Procedure *Procedure Bylaw No. 1379 to include all proposed changes proposed in this*  
Amendment *report.*  
Bylaw No.  
1451, 2020

CARRIED

31687. MOVED by Councillor Barnes  
Sub-Licence *THAT Council grant a sub-licence agreement to A.B.C. Allen Business*  
Agreement - *Communications (ABC) Ltd. to use and occupy a 0.006-hectare part of*  
A.B.C. *District Lot 4348, Cariboo District for the purposes of operating and*  
Communications *maintaining a wireless broadband communications tower and accessories;*  
*AND THAT the Mayor and Chief Administrative Officer be authorized to*  
*execute the agreement.*

CARRIED

OPPOSED by Councillor Grogan

31688. MOVED by Councillor Wiens  
Reserve *THAT Council receives this report for information.*  
Fund Bylaw  
Amendment

CARRIED

31689. MOVED by Councillor Hipkiss  
Corporate *THAT Council authorizes Administration to enter into a contract with the*  
Emissions *Community Energy Association to develop the Corporate Energy and Emissions*  
and Energy *Plan for the amount of \$14,470 plus applicable taxes;*  
Plan *AND THAT the Chief Administrative Officer be authorized to execute the*  
Contract *contract.*  
Award

CARRIED

31690. MOVED by Councillor Barnes  
NDIT - *THAT the District of Mackenzie supports the application to the Northern*  
Business *Development Initiative Trust from the District of Mackenzie for a grant of up to*  
Façade *\$20,000 for the Business Façade Improvement program from the Prince George*  
Improvement *Regional Development Account;*  
Program *AND THAT the Chief Administrative Officer be authorized to execute the grant*  
2021 *application and, if the application is successful, any related documentation.*

CARRIED

31691. MOVED by Councillor Barnes  
NDIT *THAT the District of Mackenzie supports the application to the Northern  
Economic Development Initiative Trust from the District of Mackenzie for a grant of up to  
Development \$50,000 for the Economic Development Capacity Building program;  
Capacity AND THAT the Chief Administrative Officer be authorized to execute the grant  
Building application and, if the application is successful, any related documentation.  
Program  
2021*

CARRIED

31692. MOVED by Councillor McMeeken  
NDIT - *THAT the District of Mackenzie supports the application to the Northern  
Grant Development Initiative Trust from the District of Mackenzie for a grant of \$8,000  
Writing for the Grant Writing Support program;  
Support AND THAT the Chief Administrative Officer be authorized to execute the grant  
Program application and, if the application is successful, any related documentation.*

CARRIED

31693. MOVED by Councillor Brumovsky  
Deputy *THAT Council appoints Councillors Barnes, Hipkiss, and McMeeken as rotating  
Mayor Deputy Mayors for a one-year term ending October 31, 2021.  
Appointment*

CARRIED

31694. MOVED by Councillor McMeeken  
Janitorial *THAT Council awards the six-month extension of the janitorial services contract  
Contract for the RCMP and Court House to Maclak Contracting for \$2,560 per month, with  
Extension a total contract value not exceeding \$15,360;  
AND THAT Council authorizes the Chief Administrative Officer to Execute the  
Agreement.*

CARRIED

31695. MOVED by Councillor Barnes  
CERIP – Ice *THAT Council supports the District’s application to the Community Economic  
Plant Recovery Infrastructure Program for the Ice Plant Control and Compressor  
Control and Upgrades project;  
Compressor AND THAT Council commits to finance any unanticipated cost overruns,  
Upgrades ineligible expenses, and any ongoing maintenance and operating costs  
associated with the operations of the completed project;  
AND THAT the Chief Administrative Officer be authorized to execute the grant  
application and, if the application is successful, any related documentation.*

CARRIED

31696. MOVED by Councillor McMeeken  
CERIP - *THAT Council supports the District's application to the Community Economic  
Outdoor Recovery Infrastructure Program for the Mackenzie Outdoor Ice Rink project;  
Recreation AND THAT Council commits to finance any unanticipated cost overruns,  
Space ineligible expenses, and any ongoing maintenance and operating costs  
Application associated with the operations of the completed project;  
AND THAT the Chief Administrative Officer be authorized to execute the grant  
application and, if the application is successful, any related documentation.*

CARRIED

## **7. COUNCIL REPORTS**

### Mayor's Report

Mayor Atkinson provided a verbal report.

### Council Reports

Nil

## **8. UNFINISHED BUSINESS**

Nil

## **9. NEW BUSINESS**

Nil

## **10. BYLAWS**

31697. MOVED by Councillor Brumovsky  
Bylaw 1447 *THAT Bylaw No. 1447 cited as "Permissive Tax Exemption - Athletic or Service  
Club Bylaw No. 1447, 2020" be adopted.*

CARRIED

31698. MOVED by Councillor McMeeken  
Bylaw 1448 *THAT Bylaw No. 1448 cited as "Permissive Tax Exemption - Charitable or  
Philanthropic Bylaw No. 1448, 2020" be adopted.*

CARRIED

31699. MOVED by Councillor Hipkiss  
Bylaw 1449 *THAT Bylaw No. 1449 cited as "Permissive Tax Exemption - Public Worship  
Bylaw No. 1449, 2020" be adopted.*

CARRIED

31700. MOVED by Councillor Barnes  
Bylaw 1450 *THAT* Bylaw No. 1450 cited as "Reserve Funds Establishment Bylaw No. 1450, 2020" be given first three readings.

CARRIED

## 11. NOTICE OF MOTION

Nil

## 12. COMING EVENTS

### Tricks & Treats - Halloween Carnival 2020

Where: Recreation Centre

When: October 30 - 6:00 - 8:00 pm

October 31 - 12:00 - 2:00 pm

### Halloween Fireworks

Where: Recreation Centre

When: October 31 - 7:00 pm

### Remembrance Day - November 11, 2020

## 13. INQUIRIES

Janice Nelson, Publisher of the Macktown Buzette, asked if we have an Economic Development Officer? Mayor Atkinson replied that yes, we do, and the position was filled earlier this year. Ms. Nelson asked in response if there was a report from that office? Mayor Atkinson replied no. Ms. Nelson further asked if there was an annual report from this office? Mayor Atkinson replied that no there is not a specific annual report from the Economic Development Coordinator, any details would be in the overall annual report from the District.

Ms. Nelson asked for details about the Fireworks that will be held on Halloween at the Recreation Centre and what will happen regarding idling and if there will be enough parking? Terry Gilmer, Director of Recreation Services, replied that staff will be promoting non-idling and that based on previous years' attendance they are anticipating there will be enough parking space this year.

## 14. ADJOURNMENT

31701. MOVED by Councillor Wiens  
*Adjournment* *THAT* the meeting be adjourned at 7:54 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

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Mayor

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Corporate Officer