



AGENDA for the Council Meeting to be held on Monday, September 13, 2021 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC

*We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**CALLED TO ORDER 7:15 PM**

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90 (1) (c) labour relations or other employee relations.

**1. ADOPTION OF MINUTES**

- |    |   |         |
|----|---|---------|
| a) | Committee of the Whole Meeting - August 23, 2021. | 8 - 9   |
| b) | Regular Meeting - August 23, 2021.                | 10 - 13 |
| c) | Special Meeting - August 27, 2021.                | 14 - 15 |

**2. INTRODUCTION OF LATE ITEMS**

- a) A resolution is required to add the following items to the agenda:

**3. ADOPTION OF AGENDA**

*THAT Council replaces Administration Report 7. d) with the attached report dated September 13, 2021;*

*AND THAT Council adopts the agenda as amended.*

The changes to the report have been highlighted, the remainder of the report remains unchanged.

**3. ADOPTION OF AGENDA**

*THAT Council replaces Administrative Report 7. d) with the attached report dated September 13, 2021;*

16 - 19

*AND THAT Council adopts the agenda as amended.*

**4. PUBLIC COMMENT AND QUESTIONS**

*Please note that all comments and questions must pertain to items listed on the agenda.*

*Are there any members of the public in attendance this evening who wish to comment on the agenda?*

*Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?*

**5. PETITIONS AND DELEGATIONS**

- |    |  |         |
|----|--|---------|
| a) | Mackenzie resident, Daina French, will address Mayor and Council regarding the proof of vaccination requirement coming September 13th. | 20 - 32 |
| b) | Mackenzie resident, Chris Noftall, will address Mayor and Council regarding the upcoming COVID-19 vaccine passport protocols.          | 33      |

**6. CORRESPONDENCE**

Motion required to accept all correspondence listed on the agenda.

**For Action:**

- |    |   |         |
|----|---|---------|
| a) | Letter received from Mackenzie Outdoor Route and Trail Association (MORATA) requesting approval to reallocate previously awarded grant funding for the road assessment to cover grading costs on Morfee Mountain. A copy of the Interim Report and Road Plans and Profile Drawings have been placed in the Centre Table File for Council's consideration. | 34 - 35 |
| b) | Virtual Northern BC Solid Waste Management Forum October 12-13, 2021. Registration fees are \$105 per person.   | 36      |
| c) | Letter received from Bryan Crosby, Regional Manager of Planning & Partnerships at the Ministry of Transportation & Infrastructure, requesting a letter of support from the District of Mackenzie towards their application to the Ministry of Transportation for federal funding of Pine Pass bridge projects.  | 37 - 39 |

- d) Letter received from the Mackenzie Autumn Lodge Society requesting a resolution of support from the District of Mackenzie towards their application to NDIT for a grant for the Autumn Lodge web page development project. 40
- e) Invitation to the Council of Senior Citizens' Organizations of BC virtual conference which will be held September 27-28, 2021. Registration fees are \$25 per person. 41 - 46

*Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?*

**For Consideration:**

- f) Email received from CN requesting the District proclaim September 20 - 26, 2021 as Rail Safety Week. 47 - 48
- g) Letter received from Mackenzie resident, Tabitha Ross, regarding concerns for the upcoming requirement for proof of COVID-19 vaccination. 49
- h) Letter received from Mackenzie resident, Michelle Bobrel, regarding concerns for the upcoming requirement for proof of COVID-19 vaccination. 50 - 51

**For Information:**

- i) Letter received from the Union of BC Municipalities approving an application submitted by the District of Mackenzie to the Local Government Development Approvals program in the amount of \$35,840. 52 - 53

*The following item has been placed in the Centre Table File for Council's consideration.*

- j) Morfee Mountain Road Assessment Interim Report and Road Map

**7. ADMINISTRATION REPORTS**

- a) Ian Welle, Polar Engineering, will present to Mayor and Council a summary of the District's Green and Inclusive Community Buildings (GICB) grant application. 54 - 57

GICB Grant – Community Centre Upgrades

*THAT Council supports the District's application to the Green and Inclusive Community Buildings (GICB) program in an effort to secure funding for Community Centre upgrades (Appendix A), which would prolong its lifespan, provide significant energy efficiencies, and reduce GHG emissions;*

*AND THAT Council commits to finance any unanticipated cost overruns, ineligible expenses, and any ongoing maintenance and operating costs associated with the operations of the completed project;*

*AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.*

- b) Electronic Meetings and Vaccine Passports 58 - 59

*THAT Council receives this report for information.*

- c) Five (5) Year Banking Services Agreement 60 - 61

*THAT Council authorizes staff to execute a five (5) year banking services agreement with the Royal Bank of Canada, from October 1, 2021 to September 30, 2026 for Banking Services.*

- d) Audio Visual Design and Project Management – Contract Award 62 - 65

*THAT Council awards the Mackenzie Council Chambers and Committee Room Audio Visual Design and Project Management services contract, by Single Source, to MC2 System Design Group in the amount of up to \$11,250 plus GST;*

*AND THAT the Chief Administrative Officer be authorized to execute the contract and any additional documentation.*

- e) Demolition of Buildings Located at 80 & 88 Centennial Drive Contract Award 66 - 67

*THAT Council awards the contract to Western Thermal & Demolition for the demolition of the buildings located at 80 and 88 Centennial Drive in the amount of \$109,825 plus GST;*

*AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.*

- f) RFP # DOM-21-14 Winter Abrasive Material 68 - 69

*THAT Council awards the Request for Proposal # DOM-21-14 Winter Abrasive Material to Mackenzie Gravel for a two-year contract for the amount of \$48,150 per year plus GST;*

*AND THAT Council authorizes the Chief Administrative Officer to award and execute the contract and any related documentation.*

- g) Development Variance Permit # 3090-20-21-01 – 15 Grayling Final Consideration 70 - 77

*THAT Council authorizes approval of a Development Variance Permit Application # 3090-20-21-01 for the property legally described as Lot 83, District Lot 12463, Cariboo District Plan 21566 (15 Grayling Crescent).*

- h) Mackenzie Community Market – Alcohol Permit 78 - 80

*THAT Council authorizes Recreation Services to approve a special event permit for the Mackenzie Community Market that would allow alcohol to be served at Market Park on September 18, 2021.*

**8. COUNCIL REPORTS**

- a) Mayor's Report  
b) Council Reports

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**11. BYLAWS**

**12. NOTICE OF MOTION**

**13. COMING EVENTS**

- a) Mackenzie Recreation Centre -Leisure Fair 81  
Saturday September 11, 2021  
10:00 am - 2:00 pm
- b) UBCM 2021 Virtual Convention –  
September 14-17, 2021

- c) National Forest Week – 82 - 85  
September 19-25, 2021  
Photo Contest Details on Poster
- d) Mackenzie Seniors Week –  
September 27, 2021 - October 1, 2021

**14. INQUIRIES**

- a)
- In person
  - Online (Zoom)/phone
  - Written comments received

**15. ADJOURNMENT**