

Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Monday, October 26, 2020 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.
CALLED TO ORDER 7:15 PM

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed meeting relates to Section 90 (2)(e) a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on the proposed report under section 23 (2) of the *Auditor General for Local Government Act*.

1. ADOPTION OF MINUTES

- a) Regular Meeting - October 13, 2020. 7 - 12

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PETITIONS AND DELEGATIONS

5. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Letter from the Royal Canadian Legion requesting sponsorship for the Remembrance Day Poppy Campaign. Council has ordered the Large Wreath (\$75) in the past. 13

- b) Letter from Mackenzie Outdoor Route & Trail Association (MORATA) requesting that the District provide them with a Resolution of Support towards their funding application to the Community Economic Recovery Infrastructure Program to build a destination trail down the ridgeline of Morfee Mountain. 14
- c) Letter from East Fraser Fibre Co. Ltd. requesting a Letter of Support for their application to the Forest Enhancement Society of BC to help mitigate additional costs to bring in pulp logs and continue to provide saw logs to the mills in the community. 15
- d) Letter from the Mackenzie Elks Lodge requesting that the District provide them with three Resolutions of Support towards their three grant applications to the CERIP and ECSF funding programs, to allow the Elk's Lodge facility to continue to be safely operated and open to seniors and those in need for take-out meals or small gatherings. 16

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- e) Letter from Northern BC Tourism Association advising that the District has been approved for a \$20,000 grant from the Destination Catalyst Fund for supporting the District of Mackenzie Tourism Plan. The Catalyst Fund will also be investing \$10,000 into the Morfee Mountain Downhill Project. 17 - 18
- f) Letter from Courageous Companions requesting sponsorship to their annual edition of Courageous K9 Magazine. 19 - 21
- g) 92nd BC Youth Parliament Session

For Information:

- h) British Columbia Community Forest Association -
Community Forest Indicators 2020 - Measuring the
Benefits of Community Forestry October 2020
- i) Supporting Community Health Centres
- j) BC Council of Forest Industries 2019 Regional Supply
Chain Study
- k) BC Business - September/October 2020
- l) CN in your Community – 2020
- m) Municipal World - October 2020
- n) Canadian HR Reporter - Issue 33.10

6. ADMINISTRATION REPORTS

- a) Council Procedure Amendment Bylaw No. 1451, 2020 22 - 36

THAT Council directs Administration to move forward with one of the following Council Procedure Bylaw No. 1379 amendment options:

OPTION 1 - Amend Council Procedure Bylaw No. 1379 to include all proposed changes proposed in this report.

OPTION 2 - Amend Council Procedure Bylaw No. 1379 to only include the "Housekeeping Changes" indicated in this report.

- b) Sub-Licence Agreement - A.B.C. Communications 37 - 48

THAT Council grant a sub-licence agreement to A.B.C. Allen Business Communications (ABC) Ltd. to use and occupy a 0.006-hectare part of District Lot 4348, Cariboo District for the purposes of operating and maintaining a wireless broadband communications tower and accessories;

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the agreement.

- c) Reserve Fund Bylaw Amendment 49 - 50

THAT Council receives this report for information.

- d) Corporate Emissions and Energy Plan Contract Award 51 - 53

THAT Council authorizes Administration to enter into a contract with the Community Energy Association to develop the Corporate Energy and Emissions Plan for the amount of \$14,470 plus applicable taxes;

AND THAT the Chief Administrative Officer be authorized to execute the contract.

- e) NDIT - Business Façade Improvement Program 2021 54 - 55

THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the District of Mackenzie for a grant of up to \$20,000 for the Business Façade Improvement program from the Prince George Regional Development Account;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- f) NDIT Economic Development Capacity Building Program 2021 56 - 57

THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the District of Mackenzie for a grant of up to \$50,000 for the Economic Development Capacity Building program;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- g) NDIT - Grant Writing Support Program 58 - 59

THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the District of Mackenzie for a grant of \$8,000 for Grant Writing Support program;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- h) Deputy Mayor Appointment 60

THAT Council appoints Councillors Barnes, Hipkiss, and McMeeken as rotating Deputy Mayors for a one-year term ending October 30, 2021.

- i) Janitorial Contract Extension 61 - 62

THAT Council awards the six-month extension of the janitorial services contract for the RCMP and Court House to Maclak Contracting for \$2,560 per month, with a total contract value not exceeding \$15,360;

AND THAT Council authorizes the Chief Administrative Officer to Execute the Agreement.

- j) CERIP – Ice Plant Control and Compressor Upgrades 63 - 65

THAT Council supports the District's application to the Community Economic Recovery Infrastructure Program for the Ice Plant Control and Compressor Upgrades project;

AND THAT Council commits to finance any unanticipated cost overruns, ineligible expenses, and any ongoing maintenance and operating costs associated with the operations of the completed project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- k) CERIP - Outdoor Recreation Space Application 66 - 69

THAT Council supports the District's application to the Community Economic Recovery Infrastructure Program for the Mackenzie Outdoor Ice Rink project;

AND THAT Council commits to finance any unanticipated cost overruns, ineligible expenses, and any ongoing maintenance and operating costs associated with the operations of the completed project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

7. COUNCIL REPORTS

- a) Mayor's Report
- b) Council Reports

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. BYLAWS

- | | | |
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| a) | THAT Bylaw No. 1447 cited as "Permissive Tax Exemption - Athletic or Service Club Bylaw No. 1447, 2020" be adopted. | 70 - 71 |
| b) | THAT Bylaw No. 1448 cited as "Permissive Tax Exemption - Charitable or Philanthropic Bylaw No. 1448, 2020" be adopted. | 72 - 73 |
| c) | THAT Bylaw No. 1449 cited as "Permissive Tax Exemption - Public Worship Bylaw No. 1449, 2020" be adopted. | 74 - 75 |
| d) | THAT Bylaw No. 1450 cited as "Reserve Funds Establishment Bylaw No. 1450, 2020" be given first three readings. | 76 - 77 |

11. NOTICE OF MOTION

12. COMING EVENTS

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| a) | <u>Tricks & Treats - Halloween Carnival 2020</u>
Where: Recreation Centre
When: October 30 - 6:00 - 8:00 pm
October 31 - 12:00 - 2:00 pm | 78 |
| b) | <u>Halloween Fireworks</u>
Where: Recreation Centre
When: October 31 - 7:00 pm | 79 |

13. INQUIRIES

14. ADJOURNMENT