

**District of Mackenzie  
Regular Council Meeting  
Monday, November 25, 2019**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Deputy Mayor R. McMeeken  
Councillor A. Barnes  
Councillor V. Brumovsky  
Councillor P. Grogan  
Councillor A. Hancock  
Councillor J. Wiens  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer K. Borne  
Director of Corporate Services  
D. Smith  
Director of Recreation Services  
S. Miranda  
Director of Operations T. Wall  
Senior Building Official/Project  
Manager  
K. Gawryluk  
Economic Development Coordinator  
E. Kaehn  
Executive Assistant/Legislative Clerk  
D. Gillis

CALLED TO ORDER: 7:15 pm

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting held on November 12, 2019 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

Nil

**3. ADOPTION OF AGENDA**

31204. MOVED by Councillor Wiens  
*Adoption of Agenda* THAT the agenda be adopted as presented.

CARRIED

**4. PETITIONS AND DELEGATIONS**

Michael Moen, Head Groomer, and Elaine Bambrick, Youth Program Coordinator, with the Mackenzie Nordiques Cross Country Ski Club provided Council with updates on trail maintenance projects and the club's intentions for the upcoming season. Currently, trail grooming is done by volunteers and is time intensive. Volunteers are challenged to groom the entire cross-country

network with the current available machinery and volunteer base. The club requested support from the District of Mackenzie to assist with grooming operations.

## 5. CORRESPONDENCE

31205.            MOVED by Councillor McMeeken  
*Receipt of Correspondence*        *THAT the correspondence listed on the agenda be received.*  
CARRIED

31206.            MOVED by Councillor Hancock  
*2020 Bioeconomy Conference*        *THAT Council members be authorized to attend the Bioeconomy Conference to be held in Prince George from June 10 to 11, 2020.*  
CARRIED

31207.            MOVED by Councillor Hancock  
*2020 LGLA Leadership Forum*        *THAT Council members be authorized to attend the LGLA Leadership Forum to be held in Richmond from February 5 to 7, 2020.*  
CARRIED

31208.            MOVED by Councillor Wiens  
*Military Service Recognition Book*        *THAT Council approves the purchase of a colour Business Card sized ad at a cost of \$325 in the Military Service Recognition Book in support of the Royal Canadian Legion's annual Remembrance Project.*  
CARRIED

31209.            MOVED by Councillor Barnes  
*Letter of Support for MLMCF*        *THAT Council provides a letter of support to the McLeod Lake Mackenzie Community Forest (MLMCF) regarding expansion of the community forest.*  
CARRIED

## 6. ADMINISTRATION REPORTS

31210.            MOVED by Councillor McMeeken  
*Janitorial Contract for 2020*        *THAT the report from Public Works dated November 15, 2019 be received; AND THAT Council awards the 2020 Janitorial Services Contract, with the option of a one-year extension if mutually agreeable, to Consider It Done Cleaning Services for \$3,495 per month.*  
CARRIED

31211.            MOVED by Councillor Wiens  
*Proposed 2020 Budget Schedule*        *THAT the report from Finance dated November 19, 2019 be received; AND THAT Council approves the proposed Council meeting dates for the 2020 annual budget process to allow for the adoption of the District's 2020-2024 Financial Plan.*  
CARRIED

31212. MOVED by Councillor McMeeken  
Zoning *THAT the report from Administration dated November 20, 2019 be received;*  
Amendment *AND THAT Council considers giving first two readings to the Zoning Amendment*  
Commercial *Bylaw No. 1427 to allow daycare centres in the Comprehensive Development*  
Daycare *Zone 1;*  
*AND THAT Council authorizes the Mayor and Corporate Officer to execute the*  
*Licence to Use Agreement with Nancy Windsor.*

CARRIED

## 7. COUNCIL REPORTS

### Mayor's Report

Nil

### Council Reports

Councillor Barnes provided a written report.

Council Hancock provided a verbal report.

## 8. UNFINISHED BUSINESS

Mayor Atkinson mentioned that some of the recycling bins will be left in the community for now. The District will begin a campaign to get the message out about the recyclable materials being contaminated which will include radio and social media as well as signage at the bins.

Councillor Grogan advised that there is a 30 inch difference in slope at the location of the outdoor ice rink and requested that Public Works provide man power and equipment to build-up and level the surface of 'The 92' outdoor rink with snow.

31213. MOVED by Councillor Grogan  
Outdoor Ice *THAT the District uses a loader to bring up the difference of the grade with snow*  
Rink *when operationally feasible.*

CARRIED

## 9. NEW BUSINESS

Nil

## 10. BYLAWS

31214. MOVED by Councillor Brumovsky  
Bylaw 1427 *THAT Bylaw No. 1427 cited as "Zoning Amendment Bylaw No. 1427, 2019" be*  
*given first two readings.*

CARRIED

## 11. NOTICE OF MOTION

Nil

## 12. COMING EVENTS

Plaid Friday - Friday, November 29, 2019.

Festival of Bells - Friday, November 29 and Saturday, November 30, 2019 at the Ernie Bodin Community Centre.

'The 92' Official Opening - Saturday, November 30, 2019 at 1:00 pm.

Santa's Workshop - Friday, December 13, 2019 from 5:00 to 7:00 pm at the Recreation Centre.

Skate with Santa - Friday, December 13, 2019 from 6:00 to 7:30 pm at the Recreation Centre.

Holiday Swim - Friday, December 13, 2019 from 6:00 to 8:00 pm at the Recreation Centre.

Family Movie Night - Saturday, December 21, 2019 at 6:30 pm at the Recreation Centre.

Family Holiday Movies - December 22, 23, 24, 27 and 28, 2019 at 1:00 pm at the Recreation Centre.

### **13. INQUIRIES**

JD McKenzie with CHMM Radio asked where the CD1 Zone is. Mayor Atkinson pointed it out on the map in the agenda.

Janice Nelson, Publisher of the Macktown Buzzette asked what the Housing Revitalization funding was for. Chief Administrative Officer, Dean McKinley, explained the partnership with Centerra Gold and the College of New Caledonia that would see upgrades to existing housing stock while creating training opportunities.

Ms. Nelson also asked about the grants process. Mr. McKinley advised that it is not on the agenda and that inquiries must be strictly limited to matters considered by Council at that particular meeting.

### **14. ADJOURNMENT**

31215.            MOVED by Councillor Wiens  
*Adjournment THAT the meeting be adjourned at 8:01 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

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Mayor

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Corporate Officer