

**District of Mackenzie  
Regular Council Meeting  
Monday, June 22, 2020**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor A. Barnes  
Councillor V. Brumovsky  
Councillor P. Grogan  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Director of Operations T. Wall  
Senior Building Official/  
Project Manager K. Gawryluk  
Fire Chief J. Guise  
Executive Assistant/Legislative Clerk  
D. Gillis

CALLED TO ORDER: 7:15 pm

31506.  
Defer Closed Meeting

MOVED by Councillor Wiens  
THAT the Special Closed Meeting be deferred until after the Regular Meeting;  
AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provisions of a municipal service that are at their preliminary stages; and 90 (1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

CARRIED

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting held on June 8, 2020 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

Nil

**3. ADOPTION OF AGENDA**

31507. MOVED by Councillor Barnes  
*Adoption of Agenda* THAT the agenda be adopted as presented.

CARRIED

#### 4. PETITIONS AND DELEGATIONS

Kim Guthrie with the Rotary Club of Mackenzie presented a proposal to Council that would allow the Rotary Club to build a permanent park in the space between the Mackenzie Counselling building and the theatre building.

31508.            MOVED by Councillor McMeeken  
*Rotary Club*      *THAT Council supports the development of the park proposed by the Rotary Club*  
*Park*              *of Mackenzie.*

CARRIED

#### 5. CORRESPONDENCE

31509.            MOVED by Councillor McMeeken  
*Receipt of*        *THAT the correspondence listed in the agenda be received.*  
*Correspondence*

CARRIED

31510.            MOVED by Councillor Barnes  
*Resolution*        *THAT the District of Mackenzie supports the application to the United Way of*  
*of Support*        *Northern BC Emergency Community Support Fund (ECSF) from the Mackenzie*  
*for Elks*            *Elks Lodge No. 547.*  
*Lodge*

CARRIED

31511.            MOVED by Councillor Barnes  
*Autumn*            *THAT Administration brings a report back to Council outlining the cost of each*  
*Lodge*              *request from the Autumn Lodge Society for the District to do work at the Ernie*  
*Requested*        *Bodin Community Centre and the timeline for completion if approved.*  
*Improvements*  
*at EBCC*

CARRIED

#### 6. ADMINISTRATION REPORTS

31512.            MOVED by Councillor Wiens  
*Daycare*            *THAT the report from Administration dated June 16, 2020 be received for*  
*Centres in*        *information.*  
*Residential*  
*Areas*

CARRIED

31513.            MOVED by Councillor McMeeken  
*Secondary*        *THAT the report from Administration dated June 1, 2020 be received for*  
*Suites*            *information.*

CARRIED

31514.            MOVED by Councillor Brumovsky  
*Crown Land*        *THAT the report from Administration dated June 16, 2020 be received for*  
*Referral*            *information.*  
*Request*

CARRIED

31515. MOVED by Councillor Grogan  
*Crown Land Referral Request* THAT Administration responds to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development referral request by advising that the District of Mackenzie's interests are unaffected by the project regarding a Crown land application made by Fortis BC.

CARRIED

31516. MOVED by Councillor McMeeken  
*Asset Management Grant Opportunities* THAT the report from Operations dated June 12, 2020 be received.

CARRIED

31517. MOVED by Councillor Wiens  
*Resolution of Support for the FCM Asset Management Grant Application* THAT Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management Improvement Software project;  
AND THAT the District of Mackenzie commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Purchase of the FeldGo application service;
- Implementation of the FieldGo application service; and
- Staff training for the application;

AND THAT the District of Mackenzie commits \$4,511 from its budget toward the costs of this initiative.

CARRIED

31518. MOVED by Councillor Wiens  
*Resolution of Support for the UBCM Asset Management Grant Application* THAT Council approves a grant application to the Union of British Columbia Municipalities' Asset Management Planning Program for conducting the following activities to advance the District's asset management program:

- Purchase of the FieldGo application service;
- Implementation of the FieldGo application service; and
- Staff training for the application;

AND THAT the District of Mackenzie commits \$11,278 from its budget toward the costs of this initiative.

CARRIED

31519. MOVED by Councillor Wiens  
*Asset Management Grant Opportunities* THAT Administration brings this item back to Council for consideration if neither the FCM or UBCM grant applications are successful.

CARRIED

31520. MOVED by Councillor McMeeken  
*LCRB Policy Update* THAT the report from Administration dated June 17, 2020 be received.

CARRIED

31521. MOVED by Councillor Wiens  
LCRB Policy Update *THAT Council approves Option #2: Individual Application Approvals which states that local governments may choose to review and approve all individual requests for liquor primary and manufacturer expansions prior to licensees submitting their applications to the LCRB.*

CARRIED

31522. MOVED by Councillor Barnes  
Application for Community Excellence Awards *THAT the report from the Fire Department dated June 12, 2020 be received; AND THAT Council approves the application to the Union of BC Municipalities 2020 Community Excellence Awards for Excellence in Service Delivery.*

CARRIED

31523. MOVED by Councillor Barnes  
Financial Sustainability Policy 3.15 *THAT the report from Finance dated June 11, 2020 be received; AND THAT Council approves Financial Sustainability Policy 3.15.*

CARRIED

## **7. COUNCIL REPORTS**

### Mayor's Report

Mayor Atkinson provided a verbal report.

### Council Reports

Nil

## **8. UNFINISHED BUSINESS**

Nil

## **9. NEW BUSINESS**

31524. MOVED by Councillor Brumovsky  
Flag for Community Gathering *THAT Council approves loaning the District of Mackenzie Flag for a Community Gathering of Concerned Citizens on June 23, 2020 in response to the recent forestry curtailments.*

CARRIED

## **10. BYLAWS**

31525. MOVED by Councillor Grogan  
Bylaw 1443 *THAT Bylaw No. 1443 cited as "Zoning Amendment Bylaw No. 1443, 2020" be given first two readings.*

CARRIED

31526. MOVED by Councillor Grogan  
Bylaw 1444 *THAT Bylaw No. 1444 cited as "Zoning Amendment Bylaw No. 1444, 2020" be given first two readings.*

CARRIED

**11. NOTICE OF MOTION**

Nil

**12. COMING EVENTS**

Community Gathering of Concerned Citizens - June 23, 2020.

**13. INQUIRIES**

Janice Nelson, Publisher of the Macktown Buzzette, asked if the language for secondary suites was new? Emily Kaehn, Director of Corporate Services, advised that the current language was just being adjusted to reflect new BC Building Code updates, but that secondary suites have always been allowed in the Zoning Bylaw No. 1368, 2017.

**14. ADJOURNMENT**

31527.        MOVED by Councillor Wiens  
*Adjournment THAT the meeting be adjourned at 8:00 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

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Mayor

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Corporate Officer