



AGENDA for the Council Meeting to be held on Monday, January 14, 2019 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC
CALLED TO ORDER 7:15 PM

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages.

1. ADOPTION OF MINUTES

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|----|--------------------------------------|-------|
| a) | Regular Meeting - December 10, 2018. | # - # |
| b) | Special Meeting - December 17, 2018. | # - # |
| c) | Special Meeting - January 7, 2019 | # - # |

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PETITIONS AND DELEGATIONS

5. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Federation of Canadian Municipalities (FCM) invoice in the amount of \$1,072.06 for 2019-2020 membership dues. The 2018-2019 membership dues were \$825.52. # - #
- b) Draft letter of support provided by College of New Caledonia (CNC). CNC would like the District of Mackenzie to provide this letter of support for their submission of a "Call for Concepts to the New Horizons for Seniors Program: Pan-Canadian Project". # - #
- c) Invitation to attend a Climate Action Workshop on February 1, 2019 after the Elected Official Seminar in Prince George. There is no charge for the workshop which will be held from 2:45 to 4:45 pm in the Coast Inn of the North. # - #

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- d) Letter advising that the District of Mackenzie will be paid \$22,500 for completion of the Community Wildfire Protection Plan (CWPP). # - #
- e) Letter and cheque in the amount of \$30,000 from Northern Development Initiative Trust (NDIT) for the grant for the Mackenzie Weight Room Upgrades Phase 2 project. # - #
- f) Letter and cheque in the amount of \$24,000 from NDIT for the Waterfall Trail Connector project. # - #
- g) Letter from the Union of British Columbia Municipalities (UBCM) advising that the District will be receiving \$105,042.43 for the Gas Tax Agreement Community Works Fund Payment. # - #

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- h) Letter from UBCM responding to Mayor Atkinson's letter of November 16, 2018 regarding speaker gift donations at the 2018 UBCM Convention. # - #
- i) Email from Ministry of Children and Family Development regarding two funding programs available to help local governments create more licensed child care spaces. # - #
- j) Letter of Support from Mayor Atkinson regarding an application to the Disaster Mitigation & Adaptation Fund to upgrade the Finlay Forest Service Road. # - #
- k) Letter and four minute video from Northern Woods & Water Highway Association regarding their Highway Guide. (Video card is in Centre Table file). # - #
- l) Letter from E-Comm 911 congratulating Mayor and Council on their election and inviting them to tour the E-Comm facility when visiting Vancouver. # - #
- m) Letter from Hon. Andrew Scheer, Leader of the Official Opposition, congratulating Mayor and Council on their election. # - #
- n) Letter from West Coast Environmental Law regarding climate change impacts and the fossil fuel industry. # - #

For Information:

- o) Letter from Charles Hamilton, Municipal Insurance Association of British Columbia Board Chair, including part of his speech from the 2018 Annual General Meeting.
- p) Letter and 2018 Annual Birding Report from the Mackenzie Nature Observatory.
- q) Municipal World - December 2018

- r) Municipal World - January 2019
- s) This is UNBC - Fall 2018
- t) Transition - Winter 2018
- u) AE Today (Associated Engineering) - 2018
- v) Healthier You - Fall 2018
- w) BC Forest Professional - January-February 2019
- x) Truck Logger - Winter 2019

6. ADMINISTRATION REPORTS

- a) List of Investment Trade Companies # - #

THAT the report from Finance dated January 9, 2019 be received;

AND THAT Council approves the list of investment trade companies that the District invests funds with according to Section 183 of the Community Charter and Section 16 of the Municipal Financial Authority Act.

- b) Financial Plan Objectives and Policies # - #

THAT the report from Finance dated January 9, 2019 be received;

AND THAT Council reviews the Financial Plan objectives and policies as required under Section 165 (3.1) of the Community Charter;

AND THAT Council considers these objectives and policies for inclusion into the 2019-2023 Financial Plan Bylaw.

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- c) Contract Disclosure - Garden House Bed & Breakfast # - #

THAT the report from Administration dated January 7, 2019 be received for information.

- d) Contract Disclosure - Chrysalid Tech & Print # - #

THAT the report from Administration dated January 7, 2019 be received for information.

- e) Investing in Canada Infrastructure Program Application # - #

THAT the report from Administration dated January 7, 2019 be received;

AND THAT Council approves the application for grant funding for the Mackenzie Potable Water System Upgrade Project through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program;

AND THAT Council supports the project and commits to covering the cost of any unanticipated project overruns;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

7. COUNCIL REPORTS

- a) Mayor's Report

- b) Council Reports # - #

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. BYLAWS

- a) THAT Bylaw No. 1405, 2018 cited as "Zoning Amendment Bylaw No. 1405, 2018" be given third reading and adopted. # - #

11. NOTICE OF MOTION

12. COMING EVENTS

13. INQUIRIES

14. ADJOURNMENT