



AGENDA for the Council Meeting to be held on Tuesday, April 14, 2020 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC
CALLED TO ORDER 7:15 PM

1. ADOPTION OF MINUTES

- a) Committee Meeting - March 23, 2020. # - #
- b) Regular Meeting - March 23, 2020. # - #

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PETITIONS AND DELEGATIONS

5. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Invoice from Federation of Canadian Municipalities (FCM) in the amount of \$39 for an optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors. Council did not approve payment of this optional invoice in 2019. # - #
- b) *Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?*

For Consideration:

- c) Letter from North Central Local Government Association (NCLGA) advising that the District of Mackenzie won the 2020 Community Leadership Award in the category of Environmental Sustainability. # - #
- d) Email from the Resource Municipalities Coalition advising they are cancelling the presentation to Council scheduled on April 27, 2020 until later this year. The Coalition is willing to provide a brief document highlighting recent activities of the Coalition if requested. # - #
- e) Letter from Mayor Atkinson to BC Hydro regarding a Level 3 EV Fast Charging Station in Mackenzie. # - #
- f) Information from BC Hydro regarding their response to COVID-19 and how they are providing help during the pandemic. # - #
- g) Copy of letter from the District of Metchosin to the Minister of Health regarding COVID-19 testing for First Responders. # - #
- h) City of Burnaby's 2020 Union of BC Municipalities (UBCM) Resolutions. # - #
- i) Letter from Mayor Lyn Hall, City of Prince George, regarding UBCM Resolution "Sharing Payments from Opioid Class Action Lawsuit". # - #
- j) Letter from the Canadian Federation of Independent Business regarding small business needs during the COVID-19 pandemic. # - #
- k) Letter from the Mackenzie Chamber of Commerce advising that the 2020 Spring Exposition and Trade # - #

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Show scheduled for May 1 and 2, 2020 is being cancelled due to COVID-19.

- l) March Construction Activity Update for the Coastal GasLink Pipeline Project. # - #
- m) Letter from Northern Development Initiative Trust (NDIT) advising that the District's application for up to \$50,000 to support wages for the Economic Development Coordinator position has been approved. # - #
- n) Letter and cheque from NDIT in the amount of \$25,000 for 50% advancement of funds for wages for the Economic Development Coordinator position. # - #
- o) Letter from NDIT advising that the District's application for marketing funding in support of small independent locally owned businesses participating in Love Mackenzie has been approved in the amount of \$1,200. # - #
- p) Letter from Cathy Peters, BC anti-human trafficking educator, speaker, advocate regarding Human Trafficking. # - #

For Information:

- q) Truck Loggers Magazine - Spring 2020.
- r) The Spin Magazine - Spring 2020.
- s) Municipal World Magazine - April 2020.
- t) BC Business Magazine - April 2020.

6. ADMINISTRATION REPORTS

- a) Financial Plan Objectives and Policies # - #

THAT the report from Finance dated April 7, 2020 be received;

AND THAT Council reviews the financial plan objectives and policies as required under Section 165 (3.1) of the Community Charter;

AND THAT Council considers these objectives and policies for inclusion into the 2020-2024 Financial Plan Bylaw.

- b) NDIT - Emergency Services Building and Fire Training Centre # - #

THAT the report from the Fire Department dated April 7, 2020 be received;

AND THAT the District of Mackenzie supports the application from the District of Mackenzie to the Northern Development Initiative Trust Economic Diversification Infrastructure Program for a grant of up to \$250,000 to support the Emergency Services building construction from the Prince George Regional Development Account;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- c) Mackenzie Fire Hall Project Update # - #

THAT the report from the Fire Department dated April 2, 2020 be received for information.

- d) Policy 5.19 - Work from Home - COVID-19 Risk Mitigation # - #

THAT the report from Administration dated April 6, 2020 be received;

AND THAT Council adopts Personnel Policy 5.19 "Work from Home - COVID-19 Risk Mitigation".

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- e) Waiving Public Hearing - Zoning Amendment Bylaw No. 1435 # - #

THAT the report from Administration dated April 7, 2020 be received;

AND THAT Council waives the Public Hearing requirement for Zoning Amendment Bylaw No. 1435.

- f) Asset Management Policy 1.20 # - #

THAT the report from Administration dated April 7, 2020 be received;

AND THAT Council approves Asset Management Policy 1.20.

- g) Wastewater System Assessment and Master Plan Report # - #

THAT the report from Administration dated April 7, 2020 be received for information.

- h) Revision of Mr. Munchy's Lease # - #

THAT the report from Finance dated April 7, 2020 be received;

AND THAT Council approves the revisions in the Lease Agreement with Michele Waite and Denis Grimard, under the business name "Mr. Munchy's".

7. COUNCIL REPORTS

- a) Mayor's Report

- b) Council Reports # - #

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a) Each year the District of Mackenzie observes the Day of Mourning by laying roses at the Memorial Rock outside of Town Hall. This day commemorates workers who have been killed, injured or suffered illness due to workplace related hazards and incidents. This year the Day of Mourning is scheduled for Tuesday, April 28, 2020. In view of COVID-19 does Council still want to order roses and gather to observe the Day of Mourning?

10. BYLAWS

- a) Bylaw No. 1432 # - #

THAT Bylaw No. 1432 cited as "Water Rates and Regulations Bylaw No. 1432, 2020" be adopted.

- b) Bylaw No. 1433 # - #

THAT Bylaw No. 1433 cited as "Sewer Rates and Regulations Bylaw No. 1433, 2020" be adopted.

11. NOTICE OF MOTION

12. COMING EVENTS

13. INQUIRIES

14. ADJOURNMENT