

## Special Meeting at 5:00 pm

AGENDA for the Council Meeting to be held on Monday, January 13, 2020 in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

### **CALLED TO ORDER 7:15 PM**

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

#### **1. ADOPTION OF MINUTES**

- |    |                                     |       |
|----|-------------------------------------|-------|
| a) | Public Hearing - December 9, 2019.  | # - # |
| b) | Special Meeting - December 9, 2019. | # - # |
| c) | Regular Meeting - December 9, 2019. | # - # |

#### **2. INTRODUCTION OF LATE ITEMS**

#### **3. ADOPTION OF AGENDA**

#### **4. PETITIONS AND DELEGATIONS**

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|----|--|--|
| a) | Jennifer Moore with MNP will provide a presentation to Council regarding housing needs in the District of Mackenzie. |  |
|----|--|--|

- b) Camille Ginnever, Library Director, and Michele Waite, Library Board Chair, will provide a presentation to Council regarding the 2020 Operating Grant for the Library.

**5. CORRESPONDENCE**

*Motion required to accept all correspondence listed on the agenda.*

**For Action:**

- a) Invitation to Mayor Atkinson to attend Mayors' Roundtable to be held in Prince George on January 21, 2020. # - #
- b) Letter from the Mackenzie Fish & Game Association requesting support from Council for their application to Northern Development Initiative Trust (NDIT) for a grant of up to \$15,000 to improve their 3D archery trail. # - #

*Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?*

**For Consideration:**

- c) Letter to Mayor Atkinson from the Assistant Deputy Minister, Rural Opportunities, Tenures and Engineering, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, regarding the Mayor's letter of October 2, 2019 about Mackenzie's vested interest in the tenure agreement transfer and sale of the Conifex sawmill in Fort St. James. # - #
- d) Email from the RCMP Vernon Committee Chair regarding proclamation of RCMP Appreciation Day on February 1, 2020. # - #

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- e) Copy of letter from Alberni-Clayoquot Regional District to the Minister of Children & Family Development regarding expedition of the \$10 a Day Child Care Plan implementation. Their child care needs assessment report is in the Centre Table file. # - #
- f) Letter and cheque in the amount of \$8,000 from NDIT for 2019 grant writer funding. # - #
- g) Letter and cheque in the amount of \$25,000 from NDIT for the 2019 Economic Development Capacity Building 2019 final grant payment. # - #
- h) Copy of letter from Mayor Haynes, District of Saanich, to Premier Horgan regarding amending the Motor Vehicles Act to change current speed limits, and a copy of the response to Mayor Haynes from the Deputy Director, South Coast Region, Ministry of Transportation and Infrastructure. Mayor Haynes is asking other mayors to send a letter to the Premier if they agree with the changes he has proposed. # - #

**For Information:**

- i) Alberni-Clayoquot Regional District - Collaborative Child Care Planning - A Child Care Needs Assessment for the ACRD, 2019 document.
- j) Information from the BC Community Forest Association - Community Forest Indicators 2019 - Measuring the Benefits of Community Forestry.
- k) Information regarding nominations for Courage to Come Back Awards. Deadline for nominations is January 30, 2020.

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- l) Information from BC Achievement Foundation regarding call for nominations for outstanding contributions of British Columbians to their communities. Deadline for nominations is January 31, 2020.
- m) Letter and quarterly report for July 1 to September 30, 2019 from the Ombudsperson's office regarding complaint files the office of the Ombudsperson closed during this period. There were no complaints investigated for the District of Mackenzie.
- n) Advocacy Summary Report from North Central Local Government Association (NCLGA).
- o) Modernizing BC's Emergency Management Legislation document dated December 2019. The Fire Department has received this document and submitted feedback.
- p) Information from Enbridge regarding their Vegetation Management Program.
- q) Heritage Week 2020 Poster.
- r) Creative BC Impact Report for the 2018/2019 Fiscal year.
- s) Transition Magazine - Winter 2019.
- t) The Spin Magazine - Winter 2019.

**6. ADMINISTRATION REPORTS**

- a) Housing Needs Report # - #  
*THAT the report from Administration dated January 6, 2020 be received for information.*
- b) Mackenzie Gets Healthy Committee Council Liaison Appointment # - #  
*THAT the report from Mayor Atkinson be received;*

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*AND THAT Council appoints Councillor Hipkiss as liaison to the Mackenzie Gets Healthy Committee for a term expiring on November 30, 2020.*

- c)     Community Wellness Event   # - #  
*THAT the report from Recreation Services dated January 7, 2020 be received for information.*
  
- d)     Northern Capital and Planning Grant Reserve Policy   # - #  
          3.14  
*THAT the report from Finance dated January 8, 2020 be received;*  
  
*AND THAT Council approves the proposed Northern Capital and Planning Grant Reserve Policy 3.14.*
  
- e)     Contract Disclosure - Garden House Bed & Breakfast                                 # - #  
*THAT the report from Administration dated January 7, 2020 be received for information.*
  
- f)     Contract Disclosure - Chrysalid Tech & Print   # - #  
*THAT the report from Administration dated January 7, 2020 be received for information.*
  
- g)     2020 Cash Grants/Grants-in-Kind Applications   # - #  
*THAT the report from Administration dated January 8, 2020 be received;*  
  
*AND THAT Council review the recommendations of the Grant Adjudication Committee and approves or denies the 2020 grant application requests as recommended by the Committee.*

**7.            COUNCIL REPORTS**

- a)     Mayor's Report
- b)     Council Reports   # - #

**8.            UNFINISHED BUSINESS**

**9.            NEW BUSINESS**

**10. BYLAWS**

- a) Bylaw No. 1428 # - #  
*THAT Bylaw No. 1428 cited as "Capital Renewal Reserve Fund Establishment Bylaw No. 1428, 2019" be adopted.*

**11. NOTICE OF MOTION**

**12. COMING EVENTS**

- a) There will be a second Community Budget Consultation in Council Chambers at 6:00 pm on January 27, 2020. This is an opportunity for the public to comment or question the 2020 Provisional Operational and Capital Budgets.

**13. INQUIRIES**

**14. ADJOURNMENT**