

**District of Mackenzie  
Regular Council Meeting  
Monday, March 11, 2019**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor V. Brumovsky  
Councillor P. Grogan  
Councillor A. Hancock  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. McKinley  
Chief Financial Officer K. Borne  
Director of Operations S. Drysdale  
Director of Recreation Services  
S. Miranda  
Building Inspector/Project Manager  
K. Gawryluk  
Director of Corporate Services  
D. Smith

CALLED TO ORDER: 7:15 pm

**1. ADOPTION OF MINUTES**

The minutes of the Committee Meeting held on February 25, 2019 were adopted as presented.

The minutes of the Regular Meeting held on February 25, 2019 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

30924. MOVED by Councillor Hancock  
*Introduction of Late Items* THAT the following late item be added to the agenda:

**6. ADMINISTRATION REPORTS**

a) Wastewater System Assessment & Master Plan Contract Award

THAT the report from Building/Project Management dated March 11, 2019 be received;  
AND THAT the District of Mackenzie awards the Comprehensive Wastewater System Assessment & Master Plan project to Onsite Engineering to a maximum of \$89,580;  
AND THAT Council authorizes the Mayor and Chief Administrative Officer to award and execute the contract.

CARRIED

**3. ADOPTION OF AGENDA**

30925. MOVED by Councillor McMeeken  
*Adoption of Agenda* THAT the agenda be adopted as amended.

CARRIED

#### 4. PETITIONS AND DELEGATIONS

Mayor Atkinson presented Warren Grant with his 30 year service pin.

#### 5. CORRESPONDENCE

30926.                    MOVED by Councillor Wiens  
*Receipt of Correspondence*                    *THAT the correspondence listed on the agenda be received.*  
CARRIED

30927.                    MOVED by Councillor Wiens  
*UBCM Annual Dues*                    *THAT Council approves payment of 2019 Annual Dues in the amount of \$2,817.40 to the Union of BC Municipalities (UBCM).*  
CARRIED

30928.                    MOVED by Councillor Hancock  
*Letter of Support for RCMP Day*                    *THAT Council provides a letter of support for designating February 1 as RCMP Appreciation Day.*  
CARRIED

#### 6. ADMINISTRATION REPORTS

30929.                    MOVED by Councillor Hancock  
*Wastewater System Assessment & Master Plan Contract Award*                    *THAT the report from Building/Project Management dated March 11, 2019 be received;*  
*AND THAT the District of Mackenzie awards the Comprehensive Wastewater System Assessment & master Plan project to Onsite Engineering to a maximum of \$89,580;*  
*AND THAT Council authorizes the Mayor and Chief Administrative Officer to award and execute the contract.*  
CARRIED

#### 7. COUNCIL REPORTS

Mayor's Report  
Mayor Atkinson provided a written report.

Council Reports  
Councillors Barnes, Brumovsky and Wiens provided written reports. Councillor McMeeken provided a verbal report.

#### 8. UNFINISHED BUSINESS

Nil

#### 9. NEW BUSINESS

Nil

#### 10. BYLAWS

Nil

**11. NOTICE OF MOTION**

Nil

**12. COMING EVENTS**

There will be a Town Hall Meeting regarding Mountain Caribou Closures hosted by Mike Morris MLA on March 13, 2019 from 6:30 to 8:00 pm in the Sas Da'ghe Room at the Recreation Centre.

**13. INQUIRIES**

JD McKenzie with CHMM Radio asked what is the total project cost of the Mackenzie Airport Fuel System and Terminal Upgrades?

Chief Administrative Officer, Dean McKinley advised that the District applied for \$1,105,264 from the BC Air Access Program (BCAAP). BCAAP will contribute 60% of the project costs to a maximum of \$663,158.40 leaving the remaining \$442,105.60 to be provided by the District. The District was successful in applying for an additional \$250,000 from the Northern Development Initiative Trust towards this same project, thus now reducing the District's contribution to \$192,105.60. Overall, BCAAP will be paying 60%, Northern Development will be paying 23%, and the District will be paying 17% of the total project costs.

**14. ADJOURNMENT**

30930. MOVED by Councillor Wiens  
*Adjournment THAT the meeting be adjourned at 7:26 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

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Mayor

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Corporate Officer