

**District of Mackenzie
Regular Council Meeting
Monday, December 09, 2019**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor P. Grogan
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. McKinley
Chief Financial Officer K. Borne
Director of Corporate Services
D. Smith
Director of Recreation Services
S. Miranda
Director of Operations T. Wall
Senior Building Official/Project
Manager
K. Gawryluk
Finance Manager E. Therrien
Economic Development Coordinator
E. Kaehn

CALLED TO ORDER: 7:15 pm

31218.
Defer Closed Meeting

MOVED by Councillor McMeeken
THAT the Special Closed meeting be deferred until after the regular meeting;
AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provisions of a municipal service that are at their preliminary stages.

CARRIED

1. ADOPTION OF MINUTES

The minutes of the Special Meeting held on November 19, 2019 were adopted as presented.

The minutes of the Committee Meeting held on November 25, 2019 were adopted as presented.

The minutes of the Regular Meeting held on November 25, 2019 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

31219. MOVED by Councillor McMeeken
Adoption of Agenda THAT the agenda be adopted as presented.

CARRIED

4. PETITIONS AND DELEGATIONS

Nil

5. CORRESPONDENCE

31220. MOVED by Councillor Barnes
Receipt of Correspondence THAT the correspondence on the agenda be received.

CARRIED

31221. MOVED by Councillor McMeeken
FCM Annual Membership Dues THAT Council approves payment of the FCM Membership dues in the amount of \$952.90 for the period from April 1, 2020 to March 31, 2021.

CARRIED

31222. MOVED by Councillor Grogan
Grad Winter Formal Waiver of Fees THAT Council approves the request to waive fees for use of a room at the Recreation Centre for a Winter Formal Dinner for the 2020 graduating class on Wednesday, December 18, 2019.

CARRIED

6. ADMINISTRATION REPORTS

31223. MOVED by Councillor Brumovsky
Residential Garbage Service & Carts THAT the report from Finance dated December 4, 2019 be received for information.

CARRIED

31224. MOVED by Councillor Wiens
Project Update - Airport Upgrades THAT the report from the Building Inspector/Project Manager dated December 3, 2019 be received for information.

CARRIED

31225. MOVED by Councillor McMeeken
Capital Renewal Reserve Fund Establishment Bylaw THAT the report from Finance dated December 2, 2019 be received for information.

CARRIED

31226. MOVED by Councillor Wiens
Accessibility Legislation THAT the report from Administration dated December 2, 2019 be received for information.

CARRIED

31227. MOVED by Councillor Barnes
Council Priorities Update
THAT the report from Administration dated December 3, 2019 be received;
AND THAT Council adopts the 2020 Update of the 2017 - 2020 Council Strategic Priorities.

CARRIED

31228. MOVED by Councillor Barnes
Interim Chief Administrative Officer
THAT the report from Administration dated December 2, 2019 be received;
AND THAT Council appoints Diane Smith as Interim Chief Administrative Officer effective December 9, 2019;

AND THAT Administration begins the process of recruiting for a Chief Administrative Officer immediately thereafter.

CARRIED

31229. MOVED by Councillor McMeeken
Immigration Regional Pilot
THAT the report from Administration dated December 3, 2019 be received for information.

CARRIED

31230. MOVED by Councillor Brumovsky
North East Destination Development
THAT the report from Administration dated December 3, 2019 be received for information.

CARRIED

31231. MOVED by Councillor Barnes
Fuel & Lubricant Delivery Contract
THAT the report from Public Works dated November 29, 2019 be received;
AND THAT Council awards the 2020 Fuel and Lubricant Delivery Contract, with the option of a one-year extension if mutually agreeable, to Jepson Petroleum Ltd.

CARRIED

31232. MOVED by Councillor McMeeken
Winter Formal Fee Waiver Report
THAT the report from Recreation Services dated December 5, 2019 be received;
AND THAT Council accepts this report for information regarding the cost of the request made by the Mackenzie Secondary School Parent Grad Banquet Winter Formal Event to be held at the Mackenzie Recreation Centre on December 18, 2019.

CARRIED

31233. MOVED by Councillor Barnes
Arena Plant Project
THAT the report from Recreation Services dated December 3, 2019 be received;
AND THAT Council authorizes the Director of Recreation Services to enter into a contract, by Single Source, with Polar Engineering not to exceed \$10,000 for the ice plant operational review and procedural update.

CARRIED

Councillor Grogan OPPOSED

31234. MOVED by Councillor Grogan
Airport & Industrial Site Fire Suppression Upgrades Grant Application
THAT the report from Operations dated December 5, 2019 be received;
AND THAT Council approves the application to the BC Air Access Program for funding to support upgrades to the Airport & Industrial Site Fire suppression system;
AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

7. COUNCIL REPORTS

Mayor's Report

Mayor Atkinson provided a written report.

Council Reports

Councillors Barnes, Brumovsky and Wiens provided written reports. Councillor McMeeken provided a verbal report.

8. UNFINISHED BUSINESS

Nil

9. NEW BUSINESS

31235. MOVED by Councillor McMeeken
Wellness Event 2020
THAT staff prepare a report to Council regarding the possibility of holding a Wellness Event in early 2020.

CARRIED

10. BYLAWS

31236. MOVED by Councillor Wiens
Bylaw 1427
THAT Bylaw No. 1427 cited as "Zoning Amendment Bylaw No. 1427, 2019" be given third reading and adopted.

CARRIED

31237. MOVED by Councillor Barnes
Bylaw 1428
THAT Bylaw No. 1428 cited as "Capital Renewal Reserve Fund Establishment Bylaw No. 1428, 2019" be given first three readings.

CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

Annual Christmas Light Competition - Enter by Saturday, December 14, 2019. (Mayor Atkinson and Councillor McMeeken volunteered to judge the competition. Judging will take place on Tuesday, December 17 after 6:00 pm).

Santa's Workshop & Christmas Family Skate - Friday, December 13, 2019 from 5:00 to 8:00 pm.

Family Movie Night - Saturday, December 21, 2019 at the Recreation Centre.

Council Meeting Schedule for 2020 was provided in the agenda.

Ace Victory Award in the amount of \$5,000 to be awarded to six local organizations on Monday, December 16 at 5:30 pm at Ace Victory Centre. RSVP required.

13. INQUIRIES

JD McKenzie with CHMM Radio inquired about the process for hiring a new Chief Administrative Officer (CAO). Dean McKinley, CAO, advised that the District will advertise for one month, candidates will be short-listed and interviews will be scheduled.

Janice Nelson, Publisher of the Macktown Buzzette, asked if bin sizes are still being discussed. Mayor Atkinson advised that the District was discouraged from having varying bin sizes. Ms. Nelson advised that she has done her own research and the communities she talked to have provided two sizes of bins to choose from. Mr. McKinley advised that when the District checked with communities that had provided more than one size of bin and asked what they would have done differently, they advised that they would not have chosen different bin sizes. Ms. Nelson also asked if the District is going to advertise residential garbage services/garbage cart options in the Buzzette. Mr. McKinley advised we haven't finalized our advertising plan.

14. ADJOURNMENT

31238. MOVED by Councillor Wiens
Adjournment THAT the meeting be adjourned at 7:41 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Mayor

Corporate Officer