

**District of Mackenzie
Regular Meeting of Council
Minutes – May 14, 2018**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor Pat Crook
Councillor J. Atkinson
Councillor A. Barnes
Councillor D. Forshaw
Councillor A. Hancock
Councillor R. McMeeken
Director of Corporate Services
D. Smith
Chief Financial Officer
F. Rossi Donovan
Director of Recreation Services
K. Clarkson
Recreation Centre Manager
S. Miranda
Director of Operations
S. Drysdale
Project Manager/Building Inspector
K. Gawryluk
Economic Development Coordinator
E. Kaehn
Legislative Clerk/Executive Assistant
D. Ives

CALLED TO ORDER 7:15 PM

30609.
Defer Closed Meeting

MOVED by Councillor Forshaw
THAT the Special Closed Meeting will be deferred until after the Regular Meeting;

AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*] and Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements.

1. ADOPTION OF MINUTES

The minutes of the Committee of the Whole Meeting held on April 23, 2018 were adopted as presented.

The minutes of the Regular Meeting held on April 23, 2018 were adopted as presented.

The minutes of the Special Meeting held on May 3, 2018 were adopted as presented.

CARRIED

2. INTRODUCTION OF LATE ITEMS

30610.
Introduction of
Late Items

MOVED by Councillor Atkinson
THAT the following late item be added to the agenda:

"6. ADMINISTRATION REPORTS

e) Approval to Award Elevator Replacement and Installation Project

THAT the report from Kevin Clarkson, Director of Recreation and Community Services, dated May 11, 2018 be received;

AND THAT Council approves awarding the replacement and installation of the elevator in the Recreation Centre to Venture in the amount of \$53,412 plus applicable taxes;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract."

CARRIED

3. ADOPTION OF THE AGENDA

30611.
Adoption of
Agenda

MOVED by Councillor McMeeken
THAT the agenda be adopted as amended.

CARRIED

4. PETITIONS AND DELEGATIONS

Anna Babluck, Library Director, presented the Library Annual Report for 2017/18 to Council and provided an update on the funding situation from the Province of BC.

Councillor Atkinson thanked Ms. Babluck, her staff and the Library Board for the great job they are doing. She advised that the Mayor and herself will be meeting with the Ministry to discuss the cuts to library funding while they are at the Union of British Columbia Municipalities (UBCM) Conference.

5. CORRESPONDENCE

30612.
Receipt of
Correspondence

MOVED by Councillor Barnes
THAT the correspondence listed in the agenda be received.

CARRIED

30613.
Asset Based
Community Driven
Development
Workshop

MOVED by Councillor Forshaw
THAT Mayor and Council be authorized to attend the Asset Based Community Driven Development Workshop to be held in Prince George on Thursday, May 31, 2018 from 8:30 am to 3:30 pm.

CARRIED

30614.
Accessibility
Advisory
Committee New
Member
Appointments
- MOVED by Councillor Hancock
THAT the report from Administration dated April 30, 2018 be received;
- AND THAT Council appoint Sharon Kennedy to a one-year appointment as a member representing the general public to the Accessibility Advisory Committee;
AND THAT Council appoint Donna Mercer as a member representing Mackenzie Counselling;
- AND THAT Council appoint Adele Chingee as a member representing the College of New Caledonia.
- CARRIED
30615.
Esso Corner
Contract Award
- MOVED by Councillor Barnes
THAT the report from Recreation and Community Services dated May 8, 2018 be received;
- AND THAT Council awards the contract for the Esso Corner-Community Park Re-Development and Farmer's Market Project to Cordwood Industries in the amount of \$25,882.50 including taxes;
- AND THAT the Chief Administrative Officer be authorized to execute the contract for services and any related documentation.
- CARRIED
30616.
CARIP
- MOVED by Councillor Atkinson
THAT the report from Administration dated May 8, 2018 be received;
- AND THAT Council approves the carbon reporting documents for submission to the Climate Action Revenue Incentive Program (CARIP) as amended.
- CARRIED
30617.
Draft Unsightly
Premises Bylaw
- MOVED by Councillor McMeeken
THAT the report from Administration dated May 9, 2018 be received;
- AND THAT Council provides feedback on the draft Unsightly Premises Bylaw update.
- Discussion: Council provided the following feedback:
- Section 6.2.1 h. Graffiti – would this preclude murals?
Decision: Council approval would be required for a mural.
- CARRIED
30618.
Elevator Contract
Award
- MOVED by Councillor Atkinson
THAT the report from Kevin Clarkson, Director of Recreation and Community Services, dated May 11, 2018 be received;
- AND THAT Council approves awarding the replacement and installation of the elevator in the Recreation Centre to Venture in the amount of \$53,412 plus applicable taxes;
- AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the contract.
- CARRIED

COUNCIL REPORTS

Mayor's Report

Nil

Council Reports

Councillors Barnes and McMeeken provided written reports.

Councillors Atkinson and Hancock provided verbal reports.

Councillor Atkinson noted that both of the District's resolutions were passed with no amendments at the recent North Central Local Government Association (NCLGA) Conference and that this was not the case with most of the resolutions.

8 . UNFINISHED BUSINESS

Nil

9 . NEW BUSINESS

Councillor Atkinson advised that currently the District does not have Emergency Social Services (ESS) in the event of an emergency. She has talked to Fire Chief Jamie Guise, the local Red Cross and the hospital and will be working on this further. She suggested there be a committee appointed by Council and that she be authorized to bring names back to Council for this committee.

30619.

Formation of New ESS Committee

MOVED by Mayor Crook

THAT the Deputy Mayor be authorized to bring names back to Council for an Emergency Social Services Committee.

CARRIED

Councillor Atkinson also advised that a group of young mothers is wanting to work on better parks and playgrounds for the District. They have prepared a video for the BCAA (British Columbia Automobile Association) Play Space opportunity. Councillor Atkinson asked that the \$30 fee for this group to meet in the Recreation Centre on May 28, 2018 be waived.

30620.

Waiver of Fee for Meeting in the Rec. Centre

MOVED by Councillor Hancock

THAT the \$30 fee for the Parks/Playspaces group to meet in the Recreation Centre on May 28, 2018 be waived.

CARRIED

10 . BYLAWS

30621.

Bylaw No. 1389

MOVED by Councillor McMeeken

THAT Bylaw No. 1389 cited as "Zoning Amendment Bylaw No. 1389, 2018" be given third reading.

CARRIED

30622.

Bylaw No. 1357

MOVED by Councillor Forshaw

THAT Bylaw No. 1357 cited as "District of Mackenzie Smoke Free Places Bylaw No. 1357, 2018" be adopted.

CARRIED

30623.
Bylaw No. 1393

MOVED by Councillor Hancock
THAT Bylaw No. 1393 cited as "Municipal Ticketing Bylaw Amendment No. 1393,
2018" be adopted.

CARRIED

11. NOTICE OF MOTION

Nil

12. COMING EVENTS

- a) May 17 – Mount Milligan BBQ at the Legion from 11:00 am to 1:00 pm
- b) May 26 – Mackenzie Public Library "Touch a Truck" Fundraiser from 11:00 am to 3:00 pm.

13. INQUIRIES

Janice Nelson with the Macktown Buzzette asked about the communication campaign for the Smoking and Vaping Bylaw. Mayor Crook advised that signs will be put up and information will be available on the District website and Facebook.

Megan Brumovsky with CHMM Radio asked if enforcement will be effective immediately. Mayor Crook advised that this will take some time.

14. ADJOURNMENT

30624.
Adjournment

MOVED by Councillor Atkinson
THAT the meeting be adjourned at 8:14 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Mayor

Corporate Officer