

Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Monday, January 25, 2021 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

CALLED TO ORDER 7:15 PM

This meeting is being convened pursuant to the *Community Charter*. In adherence with the current Provincial Health Officer's Order on gatherings and events dated December 2, 2020, the public is restricted from attending all local government meetings and public hearings in person until further notice.

Under the COVID-19 Related Measures Act and Ministerial Order M192, local governments must make best efforts to provide alternative ways for the public to participate in Council meetings and offer options to provide feedback.

Mayor and Council for the District of Mackenzie have deemed it necessary to conduct Regular, Special and Committee of the Whole meetings electronically and through means of telephone to enable continued public participation.

Members of the public participating electronically or through the phone will be given the opportunity to address Mayor and Council and Administration related to items on the agenda during the Public Comment and Questions section and the Inquiries section at the end of this agenda.

1. ADOPTION OF MINUTES

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| a) | Regular Meeting - January 11, 2021. | 7 - 9 |
| b) | Special Meeting - January 18, 2021. | 10 - 11 |

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. **PUBLIC COMMENT AND QUESTIONS**

This new public comment section will allow up to 20 minutes during this time to answer questions from the media and members of the public. Comments and questions must strictly be limited to matters considered by Council at this meeting. This portion of the agenda may be extended by unanimous vote by Council. I ask that those wishing to speak, at the appropriate time, address your comments to the Chair and meeting, beginning with clearly stating your name and address for the record.

Ms. Kaehn are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

Ms. Kaehn, were there any written submissions received?

5. **PETITIONS AND DELEGATIONS**

- a) Jesse Wright from Community Futures Fraser-Fort George will present to Mayor and Council on the findings from the Community Futures Regional Business Liaison program and upcoming plans for 2021.

6. **CORRESPONDENCE**

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Letter from the Mackenzie Golf and Country Club (MGCC) requesting the District provide them with a Resolution of Support towards their funding application to the Northern Development Initiative Trust Recreational Infrastructure program to purchase a new aerator. MGCC is requesting support as follows: 12

THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust Recreational Infrastructure program, from the Mackenzie Golf and Country Club, for a grant up to \$16,000 for the Mackenzie Golf and Country Club Infrastructure Upgrade (aerator), from the Regional Infrastructure Account.

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| b) | Request from the Girl Guides of Canada's BC Council asking the District of Mackenzie to light up the Tree Crusher in the colour blue on February 22 nd in support of girl empowerment to celebrate World Thinking Day, a day of international friendship. | 13 - 14 |
| c) | Virtual LGLA Leadership Forum to be held February 3-4, 2021. Registration fee is \$200. Council did not attend in 2020. | 15 - 22 |
| d) | Letter and invoice in the amount of \$280.35 from CivicInfo BC for the annual membership dues for 2021. The dues for 2020 were \$280.35. | 23 - 25 |
| e) | Request from the Royal Canadian Legion asking the District to support their annual Remembrance Project by advertising in their Military Service Recognition Book. In 2019 the District purchased a colour Business Card sized ad at a cost of \$325. This year's prices are similar to last years. | 26 - 27 |

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

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| f) | Letter received from the North Central Local Government Association (NCLGA) inviting members to submit resolutions for the 2021 cycle. Resolutions must be received by the February 26 th deadline to be debated at the 2021 AGM and Convention on May 5-6, 2021. Nominations for the NCLGA Board are also open until February 26, 2021. | 28 - 32 |
| g) | Letter received from the NCLGA requesting municipalities send a letter to NAV Canada regarding current NAV Canada Aeronautical Studies and the impacts to member communities throughout the region. | 33 - 36 |
| h) | Letter received from the City of North Vancouver requesting support to ban anticoagulant rodenticides within the City of North Vancouver. | 37 |

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| i) | Letter from Peter Julian, MP New Westminster - Burnaby, requesting support for Bill C-213, an act to enact the Canada Pharmacare Act. | 38 |
| j) | Letter received from the City of Quesnel sent to BC Hydro in objection of BC Hydro's proposal to increase streetlighting rates for its LED Streetlight Program and termination of its Private Light System. | 39 - 40 |
| k) | Letter sent to Adrian Dix, Minister of Health, Government of British Columbia, from the City of Nelson, requesting a review of the COVID-19 vaccine distribution priority lists to include essential critical infrastructure employees. | 41 - 42 |
| l) | Letter received from Softball BC requesting donations for their softball athletes who will represent British Columbia at the 2022 Canada Summer Games in Niagara, Ontario. | 43 |

For Information:

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| m) | Letter received from the Regional District of Fraser-Fort George announcing the appointment of Mayor Atkinson to the Mackenzie Wildfire Advisory Committee. | 44 |
| n) | BC Hydro Projects Update - December 2020 | 45 - 48 |
| o) | 2021 Built Green Program Updates | 49 - 50 |
| p) | Healthy Aging - Safe Seniors, Strong Communities | 51 - 61 |
| q) | Management of Forest Service Roads - News Release, Audit at a Glance, and Audit Report November 2020 | 62 - 67 |

The following items have been included in the Centre Table File.

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| r) | WorkSafe December 2020 | |
| s) | Municipal World January 2021 | |
| t) | BC Forest Professional Winter 2021 | |

7. **ADMINISTRATION REPORTS**

- a) Water Conservation Rebate Program Policy 6.7 68 - 71

THAT Council approves Water Conservation Rebate Program Policy 6.7.

- b) 2021 Water, Sewer and Garbage Rates 72 - 74

THAT Council receives this report for information.

- c) Airport Improvement Project - Cost Overruns 75 - 76

THAT Council approves an additional \$40,000 towards the Airport Improvement Project to finalize the terminal building and fuel system.

- d) Supporting the Local Economy - Airport Project Update 77 - 78

THAT Council receive this report for information.

- e) Progressive Discipline Policy 5.20 79 - 83

THAT Council adopts Progressive Discipline Policy 5.20.

- f) 2021 Visitor Services Agreement - Mackenzie Chamber of Commerce 84 - 96

THAT Council approve the 2021 Visitor Services agreement with the Mackenzie Chamber of Commerce in the amount of \$30,000;

AND THAT the Chief Administrative Officer be authorized to execute the agreement.

- g) CVRIS - Arena Ice Slab and Boards/Glass 97 - 99

THAT Council supports the District's application to the COVID-19 Resilience Infrastructure Stream for the Arena Ice Slab and Boards/Glass replacement project;

AND THAT Council commits to finance any unanticipated cost overruns, ineligible expenses, and any ongoing maintenance and operating costs associated with the operations of the completed project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- h) Library Board of Directors 100

THAT Council appoints Jimi Ademuyiwa to the Mackenzie Library Board of Directors for a term expiring December 31, 2022.

8. COUNCIL REPORTS

- a) Mayor's Report
b) Council Reports

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. BYLAWS

- a) THAT Bylaw No. 1455 cited as "Water Rates and Regulations Amendment Bylaw No. 1455, 2021" be given first three readings. 101 - 104
- b) THAT Bylaw No. 1456 cited as "Sewer Rates and Regulations Amendment Bylaw No. 1456, 2021" be given first three readings. 105 - 108
- c) THAT Bylaw No. 1457 cited as "Garbage Rates and Regulations Amendment Bylaw No. 1457, 2021" be given first three readings. 109 - 113

12. NOTICE OF MOTION

13. COMING EVENTS

14. INQUIRIES

As previously acknowledged - any person present at this electronic meeting who wishes to, shall be given a reasonable opportunity to be heard as follows:

- by written submissions or
- through electronic means either by telephone or online Zoom platform.

Again, those wishing to speak, should, at the appropriate time, address your comments to the Chair and meeting, beginning with clearly stating your name and address for the record.

Ms. Kaehn are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

Ms. Kaehn, were there any further written submissions received?

Ms. Kaehn, are there any final comments from phone/electronic attendees before we move to adjourn the meeting?

Thank you to those attending electronically.

15. ADJOURNMENT