

**District of Mackenzie
Regular Council Meeting
Monday, December 13, 2021**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor P. Grogan
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Corporate Services
E. Kaehn
Director of Recreation Services
T. Gilmer
Director of Operations
K. Gawryluk
Fire Chief J. Guise
Finance Manager W. Peterson
Land and Environmental Coordinator
L. Thorne
Legislative Clerk/Executive Assistant
C. Smirle

CALLED TO ORDER: 7:15 pm

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

32226.
Defer Closed Meeting

MOVED by Councillor McMeeken
THAT the Special Closed meeting be deferred until after the regular meeting and will be closed to the public;

AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provisions of a municipal service that are at their preliminary stages.

CARRIED

1. ADOPTION OF MINUTES

The minutes of the Committee of the Whole Meeting held on November 22, 2021 were adopted as presented.

The minutes of the Regular Meeting held on November 22, 2021 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

32227. MOVED by Councillor Wiens
Adoption of Agenda THAT the agenda be adopted as presented.

CARRIED

4. PUBLIC COMMENT AND QUESTIONS

Janice Nelson, Publisher of the Macktown Buzette, asked if during the Museum's grant presentation this evening, Council would consider asking for details regarding the professional consulting fees on the financial statements.

5. PETITIONS AND DELEGATIONS

Karen Mohr, District Recreation Officer for Recreation Sites and Trails BC, provided a presentation to Mayor and Council highlighting projects that have recently been completed in the area, projects that are underway and future potential projects.

Mark Robillard, Chairperson of the Kimta Transportation Society provided a presentation to Mayor and Council about Kimta's plans to apply for a grant from the Northern Development Initiative Trust for funding for the creation of the Northern Community Shuttle Program.

Jill Irwin, Mackenzie resident, discussed her concerns and ask questions regarding the decision to move the climbing wall from the Mackenzie Recreation Centre with Mayor and Council. Ms. Irwin’s letter to Council outlining her concerns was attached to the agenda.

In 2020, Council adopted the Community Grants Policy 3.16 which requires all organizations approved for Fee-For-Service Agreements to provide an in-person presentation to Council at the end of each year highlighting accomplishments, goals and objectives, benefits provided to the community, and a financial statement outlining how the District’s funding was utilized.

Kathryn Cowie, President of the Mackenzie and District Museum, provided a presentation to Mayor and Council highlighting the 2021 projects and provided a "year in review."

Ross Hobbs, President of the Mackenzie Outdoor Route & Trail Association (MORATA) provided a "year in review" of the club’s objectives, 2021 challenges, growth opportunities and an overview of next years objectives.

Megan Brumovsky, President of the Mackenzie Community Arts Council, provided a "year in review" to Mayor and Council, highlighting programs and events, grant funding received, accomplishments, opportunities and next years objectives.

Lorraine Hetke, Board Member of the Mackenzie Golf and Country Club, provided a "year in review" highlighting goals and objectives, challenges and next years objectives.

6. CORRESPONDENCE

32228.
Receipt of
Correspondence

MOVED by Councillor Grogan
THAT the correspondence listed on the agenda be received.

CARRIED

For Action:

32229.
Kimta
Transportation
Society Letter
of Support

MOVED by Councillor Barnes
THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the Kimta Transportation Society for a grant to fund the Northern Community Shuttle grant program.

CARRIED

32230. *BC Natural Resources Forum* MOVED by Councillor Grogan
THAT any Councillor who wishes to attend, be approved to attend the virtual BC Natural Resources Forum that will be held January 18-20, 2022.
- CARRIED
32231. *FCM Yearly Membership Dues* MOVED by Councillor Brumovsky
THAT Council approves payment of the Federation of Canada Municipalities Membership dues in the amount of \$1,016.43 for the period from April 1, 2022 to March 31, 2023.
- CARRIED
32232. *Mackenzie Minor Hockey Donation* MOVED by Mayor Atkinson
THAT the District of Mackenzie provides support to the Minor Hockey Association by donating seven punch passes valid for ten visits each to the Recreation Centre to be used in their hockey raffles during tournaments.
- CARRIED
32233. *January 2022 Crime Stoppers Month Proclamation* MOVED by Councillor Barnes
THAT the District of Mackenzie proclaim the month of January 2022 as "Crime Stoppers Month."
- CARRIED

7. ADMINISTRATION REPORTS

32234. *2021 – 2025 Council Strategic Priorities* MOVED by Councillor Barnes
THAT Council adopt the 2021 – 2025 Council Strategic Priorities.
- CARRIED

Emily Kaehn, Director of Corporate Services, provided a handout to supplement the grant program report as there was an error in the total funding calculation on the attached spreadsheet.

32235. *Grant Policy 3.16 – Community Grants Program Applications* MOVED by Councillor Barnes
THAT Council approves the recommendations of the Grant Adjudication Committee for the first intake of the 2022 Community Grants Program as outlined in this report.
- CARRIED
32236. *Janitorial Contract 2022* MOVED by Councillor McMeeken
THAT Council awards the one-year Janitorial Services contract for City Hall, Public Works and Firehall #1, to Consider it Done Cleaning Services for \$3,495 per month, with an optional one-year extension at the same monthly rate;
- AND THAT Council authorizes the Chief Administrative Officer to award and execute the contract and any related documentation.*
- CARRIED

32237. <i>Regional District of Fraser-Fort George – Fire Department Coordination Service Establishment – Consent Process</i>	MOVED by Councillor Wiens <i>THAT the District of Mackenzie supports the Regional District of Fraser-Fort George in amending “Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3235, 2021.”</i>	CARRIED
32238. <i>Electronic Meetings</i>	MOVED by Councillor Barnes <i>THAT Council receive this report for information.</i>	CARRIED
32239. <i>Municipal Affairs Statutes Amendment Act (No. 2), 2021</i>	MOVED by Councillor McMeeken <i>THAT Council receives this report for information.</i>	CARRIED
32240. <i>Library Board of Directors Annual Appointments</i>	MOVED by Councillor Wiens <i>THAT Council re-appoints Kyle J. Tapper, and newly appoints Zakk Collins, and Anthony Brewis to the Mackenzie Library Board of Directors for a two-year term starting January 1, 2022 and expiring December 31, 2023.</i>	CARRIED
32241. <i>Council Meeting Calendar 2022</i>	MOVED by Councillor McMeeken <i>THAT Council approves the 2022 Council Meeting Calendar as amended.</i>	CARRIED

8. COUNCIL REPORTS

Mayor's Report

Nil

Council Reports

Nil

9. UNFINISHED BUSINESS

Terry Gilmer, Director of Recreation Services, provided an update on the plans for the climbing wall. A community engagement session to be held on Wednesday December 15th at the Recreation Centre.

10. NEW BUSINESS

32242. MOVED by Councillor Brumovsky
*Recording THAT Administration bring forward policy recommendations and procedures
and prior to the completion of audio-visual upgrades to allow for recording and
Broadcasting broadcasting of Council meetings.
Policies and
Procedures*

CARRIED

11. BYLAWS

Nil

12. NOTICE OF MOTION

Nil

13. COMING EVENTS

Climbing Wall - Public Engagement Session
December 15, 2021 - 6:00 pm
Mackenzie Recreation Centre - Community Hall

Holiday Parade - December 18, 2021 5:00 pm

Holiday Light Competition

14. INQUIRIES

Nil

15. ADJOURNMENT

32243. MOVED by Councillor Wiens
Adjournment THAT the meeting be adjourned at 9:28 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer