



AGENDA for the Council Meeting to be held on Monday, December 13, 2021 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC

CALLED TO ORDER 7:15 PM

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

1. ADOPTION OF MINUTES

- a) Committee of the Whole Meeting - November 22, 2021 # - #
- b) Regular Meeting - November 22, 2021 # - #

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PUBLIC COMMENT AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

5. PETITIONS AND DELEGATIONS

- a) Karen Mohr, District Recreation Officer for Recreation Sites and Trails BC, will provide a presentation to Mayor and Council highlighting projects that have recently been completed in the area, projects that are underway and future potential projects.
- b) Mark Robillard, Chairperson of the Kimta Transportation Society, will provide a presentation to Mayor and Council about Kimta's plans to apply for a grant from the Northern Development Initiative Trust for funding for the creation of the Northern Community Shuttle Program.
- c) Jill Irwin, Mackenzie resident, will discuss her concerns regarding the decision to move the climbing wall from the Mackenzie Recreation Centre with Mayor and Council. # - #

In 2020, Council adopted the Community Grants Policy 3.16 which requires all organizations approved for Fee-For-Service Agreements to provide an in-person presentation to Council at the end of each year highlighting accomplishments, goals and objectives, benefits provided to the community, and a financial statement outlining how the District's funding was utilized. The following organizations will be presenting this evening:

- d) The Mackenzie and District Museum. The organization received \$12,000 towards day-to-day operating expenses.
- e) The Mackenzie Outdoor Route and Trail Association. The organization received a total of \$20,735 in cash and in-kind contributions for the following projects/events:
 - \$5,000 fee-for-service agreement to help offset administrative costs to run a trail maintenance program
 - \$2,367 to host the Morfee Scramble and Bike to Work Week
 - \$2,867 to help pay for an Avalanche Canada training course
 - \$10,500 for a road assessment for Morfee Mountain Road
- f) The Mackenzie Community Arts Council. The organization received \$28,000 for operating expenses.
- g) The Mackenzie Golf and Country Club. The organization received \$15,000 for operations and asset management.

6. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) The Kimta Transportation Society is requesting a letter of support towards their application to the Northern Development Initiative Trust Northern Community Shuttle grant program. # - #
- b) The BC Natural Resources Forum to be held January 18-20, 2022 to be held virtually. Early bird registration fees are \$199 per delegate until January 6th, after January 6th, registration fees are \$249 per delegate. # - #
- c) Federation of Canada Municipalities Membership Invoice 2022-2023 in the amount of \$1,016.43. The 2021-2022 membership dues were \$989.52. # - #

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- d) Letter received from BC Chamber of Commerce announcing that the Mackenzie Chamber of Commerce was successful with their grant application submitted under the Shop Local BC program and will be awarded \$47,607.45. # - #
- e) The Mackenzie Minor Hockey Association is requesting donations to help keep minor hockey affordable for families in Mackenzie. The Hockey Association is seeking donations towards raffles at home tournaments or monetary donations to be used to purchase items to raffle or help offset operating costs. # - #

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- f) Letter received from Northern BC Crime Stoppers requesting the District of Mackenzie proclaim January as "Crime Stoppers Month." # - #
- g) BC Achievement Community Award - Nominations open December 1 - January 31, 2022. # - #
- h) Email received from BC SPCA requesting the District's support in prohibiting all rodenticide use on public and private properties. # - #
- i) Invitation from Earth Day Canada to opt into the Waste Agency Program. # - #

For Information:

The following items have been placed in the Centre Table File for Council's consideration.

- j) 2021 Grant Reporting Documents
- k) 2022 Grant Applications
- l) Forest Enhancement Society of British Columbia - Winter 2021 Accomplishments Report

7. ADMINISTRATION REPORTS

- a) 2021 – 2025 Council Strategic Priorities # - #

THAT Council adopt the 2021 – 2025 Council Strategic Priorities.

- b) Grant Policy 3.16 – Community Grants Program Applications # - #

THAT Council approves the recommendations of the Grant Adjudication Committee for the first intake of the 2022 Community Grants Program as outlined in this report.

- c) Janitorial Contract 2022 # - #

THAT Council awards the one-year Janitorial Services contract for City Hall, Public Works and Firehall #1, to Consider it Done Cleaning Services for \$3,495 per month, with an optional one-year extension at the same monthly rate;

AND THAT Council authorizes the Chief Administrative Officer to award and execute the contract and any related documentation.

- d) Regional District of Fraser-Fort George – Fire Department Coordination Service Establishment – Consent Process # - #

THAT the District of Mackenzie supports the Regional District of Fraser-Fort George in amending "Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3235, 2021."

- e) Electronic Meetings # - #

THAT Council receive this report for information.

- f) Municipal Affairs Statutes Amendment Act (No. 2), 2021 # - #

THAT Council receives this report for information.

- g) Library Board of Directors Annual Appointments # - #

THAT Council re-appoints Kyle J. Tapper, and newly appoints Zakk Collins, and Anthony Brewis to the Mackenzie Library Board of Directors for a two-year term starting January 1, 2021 and expiring December 31, 2022.

- h) Council Meeting Calendar 2022 # - #

THAT Council approves the 2022 Council Meeting Calendar as presented.

8. COUNCIL REPORTS

- a) Mayor's Report
- b) Council Reports # - #

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. BYLAWS

12. NOTICE OF MOTION

13. COMING EVENTS

- a) Climbing Wall - Public Engagement Session # - #
December 15, 2021 - 6:00 pm
Mackenzie Recreation Centre - Community Hall
- b) Holiday Parade - December 18, 2021 5:00 pm # - #
- c) Holiday Light Competition # - #

14. INQUIRIES

- a)
- In-person
 - Online (Zoom)/phone
 - Written comments received

15. ADJOURNMENT