

Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Monday, April 26, 2021 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

CALLED TO ORDER 7:15 PM

1 ADOPTION OF MINUTES

- a) Special Meeting - April 12, 2021 # - #
- b) Regular Meeting - April 12, 2021 # - #
- c) Special Meeting - April 21, 2021 # - #

2 INTRODUCTION OF LATE ITEMS

3 ADOPTION OF AGENDA

4 PUBLIC COMMENT AND QUESTIONS

5 PETITIONS AND DELEGATIONS

- a) Cathy Peters, a private citizen from Vancouver, will present to Mayor and Council regarding raising awareness of human sex trafficking, sexual exploitation, and child sex trafficking.

6 CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Letter from the Regional District of Fraser-Fort George (RDFFG) requesting the District provide them with a letter of support towards their grant application to the Local Government Development Approvals Program. # - #
- b) Letter from Mackenzie Counselling Services requesting the District provide them with a resolution of support towards their grant application to the Northern Development Initiative Trust (NDIT). # - #
- c) Letter received from Bob Zimmer, Member of Parliament, announcing that on December 11, 2020 the House of Commons passed a motion to bring a national 3-digit suicide prevention hotline to Canada and requesting all municipalities pass a similar motion in support. # - #
- d) Letter received from the Canadian Cancer Society requesting the District support their Daffodil campaign by making a donation to the Canadian Cancer Society. # - #
- e) Invoice received from the Truck Loggers Association for the 2021-2022 membership due in the amount of \$404.25. # - #

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- f) Thank-you letter received from the Mackenzie Golf and Country Club thanking the District for supporting their community grant application. # - #

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- g) Letter received from Northern Development Initiative Trust (NDIT) advising that the District's application to the Community Places Program for the Mackenzie Tennis and Pickleball Court Resurfacing project has been approved in the amount of \$24,500. # - #
- h) Letter received from NDIT presenting a grant of \$1,250 to the District towards the Business Façade Improvement Program. # - #
- i) Letter received from NDIT advising that the District's application has been approved to the Northern Development's Love Northern BC program in the amount of \$1,200. # - #
- j) Letter received from the City of Fort St. John requesting support of the 988 national three-digit suicide and crisis hotline. # - #
- k) Letter received from the City of Victoria requesting support hotel workers and people who work in the tourism industry whose jobs have been affected by COVID-19. # - #
- l) News release received from the city of Penticton seeking support from the UBCM to help challenge provincial paramountcy. # - #
- m) Resource Municipalities Coalition Meeting Minutes - March 10, 2021 # - #

For Information:

The following items have been placed in the centre table file for Council's consideration.

- n) Resource Municipalities Coalition - Environmental, Social & Corporate Governance

- o) BC Council of Forest Industries - Contributing to a Better BC - 2019 Forest Industry Economic Impact Study
- p) Built Green Canada Q4 2020 Quarterly Newsletter
- q) Forest Enhancement Society of British Columbia (FESBC) Spring 2021 Update

7 ADMINISTRATION REPORTS

- a) 2021 Final Operating Budget and Capital Budget # - #

THAT Council receives this report for information;

AND THAT Council approves the 2021 Final Budget with the list of changes.

- b) 2021 Property Tax Revenue and Tax Rate # - #

THAT Council receives this report for information.

- c) DOM-ITQ-21-01 - Signage Production Phase 1 Contract Award # - #

THAT Council awards Concept Design Ltd. the contract for Phase 1 of Signage Production to a maximum amount of \$90,630.00 plus GST;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

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- d) TESA Authorization - The Office Bar and Grill # - #

THAT Council endorses the Temporary Expanded Service Area (TESA) authorization application from The Office Bar and Grill, License No. 304839, located at 80 Mackenzie Blvd., Mackenzie, BC, to the Liquor and Cannabis Regulation Branch, to extend their current liquor service to their new patio setting as indicated in the floor plan provided;

AND THAT Council provide any comments regarding the application to be included in the endorsement letter.

- e) Business Façade Improvement Program 2021 # - #

THAT Council approves the applications to the Mackenzie Business Façade Improvement Program to a maximum amount of \$11,778.50.

- f) UBCM – Local Government Development Approvals Program (LGDAP) # - #

THAT Council supports the District's application to the Union of British Columbia Municipalities - Local Government Development Approvals Program to cover 100% of the estimated \$60,000 project cost for the Development Permit Area Guidelines and Public Engagement Platform project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and oversee management of the grant.

- g) FortisBC Notification - Inland Gas Upgrades # - #

THAT Council responds to the referral from the BC Oil and Gas Commission regarding the Fortis BC Inland Gas Upgrade Project with no objections to the approval of the project.

- h) Community Clean-Up Day # - #

THAT Mayor and Council proclaim Tuesday May 18, 2021 as "Mother Earth Day" in Mackenzie for a community clean-up event.

8 **COUNCIL REPORTS**

- a) Mayor's Report # - #
- b) Council Reports

9 **UNFINISHED BUSINESS**

10 **NEW BUSINESS**

- a) Each year the District of Mackenzie observes the Day of Mourning by laying roses at the Memorial Rock outside of Town Hall. This day commemorates workers who have been killed, injured, or suffered illness due to workplace related hazards and incidents. This year the Day of Mourning is scheduled for Wednesday April 28, 2021. A motion is required from Council to direct staff to order flowers to observe the Day of Mourning as has been done in previous years to recognize the day.

11 **BYLAWS**

- a) THAT Bylaw No. 1453 cited as "General Fees Amendment Bylaw No. 1453, 2021" be adopted. # - #
- b) THAT Bylaw No. 1454 cited as "Recreation Fees and Charges Amendment Bylaw No. 1454, 2021" be adopted. # - #
- c) THAT Bylaw No. 1459 cited as "Financial Plan Bylaw No. 1459, 2021" be given first three readings. # - #
- d) THAT Bylaw No. 1460 cited as "Tax Rate Bylaw No. 1460, 2021" be given first three readings. # - #

12 **NOTICE OF MOTION**

13 **COMING EVENTS**

- a) Day of Mourning - Wednesday April 28, 2021

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- b) NCLGA Virtual Convention - May 5-6, 2021
- c) District of Mackenzie Community Tourism Survey - # - #
Please complete by Wednesday April 28th by 5:00 pm.
<https://www.surveymonkey.com/r/ZQB6WQ9>

14 INQUIRIES

15 ADJOURNMENT