DISTRICT OF MACKENZIE

BYLAW NO. 1498

A bylaw of the District of Mackenzie Respecting the Financial Plan for the years 2023-2027

| The Municipal Council of the ENACTS as follows: | District of I | Mackenzie, in ope | n meeting assembled I | HEREBY |
|--|------------------|----------------------|------------------------------|-----------|
| Schedules "A", "B", "C hereby adopted and i commencing January | s the Finan | cial Plan of the Dis | trict of Mackenzie for | |
| 2. This bylaw may be cit | ed for all p | urposes as "Financ | ial Plan Bylaw No.1498 | 3, 2027." |
| READ a first time this | 24 th | day of | April | , 2023 |
| READ a second time this | 24 th | day of | April | , 2023 |
| READ a third time this | 24 th | day of | April | , 2023 |
| ADOPTED this | 8 th | day of | May | , 2023 |
| hereby certify the foregoing to be a true and correct copy of District of Mackenzie Bylaw No. 1498 cited as "Financial Plan Bylaw No. 1498, 2023". | | C | Hoan Other Mayor | ol. |
| Corporate Officer | | | Emily Kael Corporate Officer | |

SCHEDULE "A"

DISTRICT OF MACKENZIE

2023 – 2027 Financial Plan Statement of Objectives and Policies Bylaw No. 1498

Section 165(3.1) of the *Community Charter* requires municipal five-year financial plans to include a more explicit form of revenue and tax policy disclosure. This requires municipalities to include in the five-year financial plan, the objectives and policies regarding each of the following:

- 1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
- 2. The distribution of property taxes among the property classes.
- 3. The use of permissive tax exemptions.

PURPOSE:

These revenue and tax policy disclosure requirements are intended to further enhance municipal accountability to the public by requiring all municipalities to develop and publicly disclose their objectives and policies in relation to their municipal taxes.

1. <u>PROPORTION OF REVENUE</u>

Proportion of Revenue that is generated by Property Taxes

7(a) The District's property tax revenue includes a Municipal Tax increase of 7.2% in total. The decreased percentage varied per property classes as follows:

| 1 – Residential | 8.13% |
|--------------------|--------|
| 2 – Utilities | 2.00% |
| 4 – Major Industry | 4.50% |
| 5 – Minor Industry | 5.50% |
| 6 – Business | 25.32% |
| 8 – Rec Non-Profit | 5.95% |

For future years, any changes in tax rates will be determined during the budget process.

Other Revenue Sources Described in Section 165(7) of the Community Charter.

7(b) **Revenue from fees** – Sales of service and utility user fees for all municipal services (excluding Recreation and Culture) will continue to be set to recover the costs associated with providing these services.

Sales and Service (Recreation and Culture) – These areas recover on average 10% of the expenses incurred to operate the facilities. The District will endeavour to raise rates annually by a reasonable percentage to ensure recovery is at least at 10% - 15% of expenses annually.

Licences and Permits – The fees recover approximately 25% of the costs of the Building Department and Animal Control/Bylaw Enforcement Departments.

7(c) **Revenue from other sources** (Grants) – The majority of these revenue sources are established by legislation or are dependent on Crown Corporations or utility revenues. Future budgeting will correspond with any changes to these funds from

year to year. For any grants that require the District to apply, both for operational and capital budget, this will remain a priority.

Other Revenue – For tax penalties, the recovery is set by legislation. For the return on investments the District will continue with short and long-term investments held in the Municipal Finance Authority and other investments authorized by Section 183 of the Community Charter.

Rentals and lease rates were initially set in 1993 and since the inception rates have been increased by the annual Consumer Price Index (CPI). This policy will be continued as this is incorporated into the District's long-term leases.

7(d) Water, Sewer and Garbage rates will be reviewed annually and set to effectively account for and manage the life cycle of water and sewer capital assets.

2. <u>DISTRIBUTION OF TAXES AMONG PROPERTY CLASSES</u>

In 2023, the District's proportion of taxes is as follows:

| CLASS | DESCRIPTION | TOTAL % OF TAXES |
|-------|-------------------------|------------------|
| 1 | Residential | 34% |
| 2 | Utility | 16% |
| 4 | Major Industry | 35% |
| 5 | Light Industry | 5% |
| 6 | Business | 10% |
| 8 | Recreational Non-Profit | 0% |

As the District annually monitors its rates by property class the District will, subject to decreases or increases by property class due to new construction or changes in assessment classes, maintain the range of property taxes collected by class as:

| CLASS | DESCRIPTION | TOTAL % OF TAXES |
|-------|-------------------------|------------------|
| 1 | Residential | 30% - 40% |
| 2 | Utility | 10% - 20% |
| 4 | Major Industry | 30% - 40% |
| 5 | Light Industry | 5% - 10% |
| 6 | Business | 5% - 10% |
| 8 | Recreational Non-Profit | 0% - 5% |

USE OF PERMISSIVE TAX EXEMPTIONS

Permissive tax exemptions enable municipalities to provide tax breaks to meet the social, economic, environmental or other needs of the community.

In 2016, the District of Mackenzie adopted a "Revitalization Tax Exemption Bylaw No. 1353, 2016" which includes specific tax exemption incentives for construction of new or existing buildings for all lots in the District, in the following eligible classes; Utility, Major Industry, Light Industry and Business and Other.

An amendment to the bylaw was adopted in September 2022 to amend the eligibility of non-market change value to new construction or renovation of existing buildings that result in non-market change to the value of the lot within the District from \$500,000 to \$150,000 in an effort to increase program participation.

The exemption provided under this Bylaw is as follows:

- 100% exemption in the first year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 50% exemption in the second year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 25% exemption in the third year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- There will be no exemption on Municipal Property Tax for the Non-Market Change in assessment of land and improvements in the fourth and succeeding years.

THE DISTRICT OF MACKENZIE SCHEDULE "B"

BYLAW NO. 1498 2023 ANNUAL BUDGET

CONSOLIDATED OPERATING REVENUES AND EXPENDITURES

| REVENUE: TAXATION UTILITY USER FEES GRANTS LICENSES AND PERMITS SALE OF SERVICE OTHER REVENUE TRANSFER EQUITY IN ASSETS TRANSFER FROM FUNDS ACCUMULATED SURPLUS TOTAL REVENUE EXPENDITURES: | 5,431,959 1,699,933 5,291,936 77,725 704,837 862,058 1,802,308 289,793 0 |
|---|---|
| GENERAL GENERAL GOVERNMENT SERVICES PROTECTIVE SERVICES TRANSPORTATION SERVICES ENVIRONMENTAL HEALTH SERVICES PUBLIC HEALTH AND WELFARE RECREATION AND CULTURE LESS: RECOVERY FROM UTILITIES TOTAL GENERAL WATER EXPENDITURE SEWER EXPENDITURE INTEREST, BANK CHARGES AND BAD DEBTS LAND DEVELOPMENT SUBTOTAL | 2,616,816 1,371,317 2,899,862 349,111 150,099 3,733,084 (182,700.00) 10,937,589 570,865 420,248 10,250 0 11,938,952 |
| EXCESS OPERATING REVENUE | 4,221,597 |
| OTHER DEBT INTEREST DEBT PRINCIPAL RESERVE FUNDS TRANSFER TO FUNDS CONTINGENCY FOR THE YEAR | 0 0 3,889,413 332,185 |

SCHEDULE "C"

DISTRICT OF MACKENZIE 5-YEAR FINANCIAL PLAN s. 165 COMMUNITY CHARTER

| | Sec. 165 | 2023 | 2024 | 2025 | 2026 | 2027 |
|---------------------------|-----------|----------------|------------|------------|------------|------------|
| Revenues | 4(b) | | | | | |
| Property Taxes | 7(a) | 5,431,959 | 5,703,557 | 5,988,735 | 6,288,172 | 6,602,580 |
| Fees and Charges | 7(c) | 3, 101,000 | 0,1 00,001 | 0,000,.00 | 0,200,2 | 0,002,000 |
| Sale of Services | . (0) | 704,837 | 718,934 | 733,313 | 747,979 | 762,939 |
| Utility User Fees | | 1,699,933 | 1,784,930 | 1,874,177 | 1,967,885 | 2,066,280 |
| Licences and Permits | | 77,725 | 78,502 | 79,287 | 80,080 | 80,881 |
| Other Sources | 7(d) | , - | -, | -, - | , | , |
| Grants | () | 5,291,936 | 3,604,625 | 3,640,671 | 3,677,078 | 3,713,849 |
| Other Capital Revenue | | 1,144,841 | 2,375,545 | - | | |
| Other Revenue | | 862,058 | 870,678 | 879,385 | 888,179 | 897,061 |
| Transfer Equity in Assets | | 1,802,308 | 1,820,331 | 1,838,534 | 1,856,920 | 1,875,489 |
| Borrowing | 7(e) | , , , <u>-</u> | - | - | - | · · · |
| Transfers from Funds | 4(c) | 289,793 | 107,366 | - | - | - |
| Reserve Funds | 8(a) | 5,241,929 | 2,344,813 | 2,560,000 | 1,057,000 | 689,000 |
| Accumulated Surplus | 8(b) | - | 10,674 | - | - | - |
| · | TOTAL | 22,547,319 | 19,419,956 | 17,594,102 | 16,563,293 | 16,688,078 |
| | | | | | | |
| Expenditures | | | | | | |
| Other Municipal: | 6(d) | | | | | |
| General Government | . , | 2,616,816 | 2,695,320 | 2,776,180 | 2,859,465 | 2,945,249 |
| Protective Services | | 1,371,317 | 1,412,457 | 1,454,830 | 1,498,475 | 1,543,429 |
| Transportation Services | | 2,899,862 | 2,986,858 | 3,076,464 | 3,168,758 | 3,263,820 |
| Environmental Health | | 349,111 | 359,584 | 370,372 | 381,483 | 392,928 |
| Public Health & Welfare | | 150,099 | 154,602 | 159,240 | 164,017 | 168,938 |
| Recreation & Culture | | 3,733,084 | 3,845,077 | 3,960,429 | 4,079,242 | 4,201,619 |
| Less: Utilities Recovery | | (182,700) | (188,181) | (193,826) | (199,641) | (205,630) |
| | Sub total | 10,937,589 | 11,265,717 | 11,603,688 | 11,951,799 | 12,310,353 |
| Water expenditure | | 570,865 | 599,408 | 629,379 | 660,848 | 693,890 |
| Sewer expenditure | | 420,248 | 441,260 | 463,323 | 486,489 | 510,814 |
| Interest & Bank Charges | | 10,250 | 10,558 | 10,874 | 11,200 | 11,536 |
| Land Development | | - | - | - | - | - |
| Property Tax Appeals | 6(d) | - | - | - | - | - |
| Debt Interest | 6(a) | - | - | - | - | - |
| Debt Principal | 6(a) | - | - | - | - | - |
| Capital Expenditure | 6(b) | 6,386,770 | 4,720,358 | 2,560,000 | 1,057,000 | 689,000 |
| Reserve Funds | 8(a) | 3,889,413 | 2,107,656 | 2,051,838 | 2,120,957 | 2,197,485 |
| Transfer to Funds | 4(c) | 332,185 | 275,000 | 275,000 | 275,000 | 275,000 |
| Accumulated Surplus | 8(b) | - | - | - | - | - |
| Deficiency | 6(c) | - | - | - | - | - |
| TOTAL | | 22,547,319 | 19,419,956 | 17,594,102 | 16,563,293 | 16,688,078 |

DISTRICT OF MACKENZIE NOTES TO ACCOMPANY 5-YEAR FINANCIAL PLAN s. 165 COMMUNITY CHARTER

ASSUMPTIONS OF THE PLAN:

| RATES OF CHANGE | |
|---------------------------|-------|
| REVENUE: | |
| PROPERTY TAXES | 5.00% |
| SALE OF SERVICES | 2.00% |
| UTILITY USER FEES | 5.00% |
| LICENCES AND PERMITS | 1.00% |
| GRANTS | 1.00% |
| OTHER REVENUE | 1.00% |
| TRANSFER EQUITY IN ASSETS | 1.00% |
| EXPENSES: | |
| MUNICIPAL PURPOSES | 3.00% |
| WATER | 5.00% |
| SEWER | 5.00% |

PROPORTIONS OF TOTAL REVENUE:

| Revenue Source | % Total |
|-------------------------|---------|
| | Revenue |
| Property taxes | 24% |
| User fees and charges | 11% |
| Other sources | 40% |
| Proceeds from borrowing | 0% |
| Transfer from Funds | 1% |
| Reserve Funds | 24% |
| Accumulated surplus | 0% |
| TOTAL | 100% |

DISTRIBUTION OF PROPERTY TAXES AMONG THE PROPERTY CLASSES:

| Property class | % Overall |
|--------------------|-----------|
| | Taxes |
| Residential (1) | 34% |
| Utilities (2) | 16% |
| Major Industry (4) | 35% |
| Light Industry (5) | 5% |
| Business (6) | 10% |
| Rec Non Profit (8) | 0% |
| TOTAL | 100% |

PERMISSIVE TAX EXEMPTIONS:

The Annual Municipal Report for 2022 contains a list of permissive exemptions granted for the taxation year and the foregone revenue. Council grants exemptions to not-for-profit organizations that it deems provide a benefit to the residents of Mackenzie.

| | 2023 | 2024 | 2025 | 2026 | 2027 | TOTAL | FUNDED RESERVES | RELATED RESERVE FUND | FUNDED GRANTS - OTHERS | FUNDER NAME |
|--|-----------|-------------------|-----------|---------|---------|-------------------|--------------------|---|------------------------------|---|
| GENERAL GOVERNMENT | | | | | | | | | | |
| Community Signage | 56.767 | 41.426 | | | | 98.193 | 98 193 | General/Capital Renewal Reserve | | |
| Audio Visual Upgrades | 91,403 | ,0 | | | | 91,403 | 00,.00 | · | 91.403 | Prior Year Surplus |
| IT Upgrades | 0.,.00 | | 15,000 | | | 15,000 | 15.000 | Capital Renewal Reserve | 0.,.00 | . no. roar carpias |
| | | | . 0,000 | | | 10,000 | .0,000 | | | |
| TOTAL GENERAL GOVERNMENT | 148,170 | 41,426 | 15,000 | - | - | 204,596 | 113,193 | | 91,403 | |
| PROTECTIVE SERVICES | | | | | | | | | | |
| Fire Hall Project | 1,034,336 | | | | | 1.034.336 | 1,007,443 | NCPG | 26.893 | UBCM. private donations |
| Superior Fire Truck #2 Replacement | 1,633,826 | | | | | 1,633,826 | | Firefighting Equipment Reserve | - , | Prior Year Surplus |
| Pierce Ladder Truck Equipment | 150.000 | | | | | 150,000 | | Firefighting Equipment Reserve | | Regional District of Fraser Fort George |
| Turnout Gear | .00,000 | 40.000 | 40.000 | | | 80,000 | | Firefighting Equipment Reserve | .0,000 | rogicial blanck of Flacor For Goorge |
| Narrow Band Equipment | | 10,000 | 10,000 | | | 10,000 | , | Firefighting Equipment Reserve | | |
| Pagers | | 19,500 | | | | 19,500 | -, | Firefighting Equipment Reserve | | |
| Air Bag System | | .0,000 | 10,000 | | | 10,000 | -, | Firefighting Equipment Reserve | | |
| | | | . 0,000 | | | 10,000 | . 0,000 | 3 3 4 4 7 | | |
| TOTAL PROTECTIVE SERVICES | 2,818,162 | 69,500 | 50,000 | - | - | 2,937,662 | 2,761,943 | | 175,719 | |
| TRANSPORTATION SERVICES | | | | | | | | | | |
| | 222.242 | | | | | | | | | |
| Road paving | 822,010 | | | | | 822,010 | , | General Capital Reserve | | |
| Commercial Garbage Truck | 500,000 | | | | | 500,000 | | Vehicle and Equipment Reserve | | |
| Hot Patch Paver | 92,000 | | | | | 92,000 | | Vehicle and Equipment Reserve | | |
| Air Compressor | 9,968 | | | | | 9,968 | -, | Vehicle and Equipment Reserve | | |
| All Terrain Vehicle | 45,000 | | | | | 45,000 | 45,000 | Vehicle and Equipment Reserve | 50.000 | |
| Active Transportation Master Plan | 50,000 | | | | | 50,000 | 05.000 | | 50,000 | Infrastructure Canada Grant |
| Paving Plan | 95,000 | 50,000 | | | | 95,000 | , | General Capital Reserve Vehicle and Equipment Reserve | | |
| Inspections Pickup Replacement Grader #2 Replacement | | 50,000 400,000 | | | | 50,000 400.000 | | Vehicle and Equipment Reserve | | |
| Airport Sweeper | | 60,000 | | | | 60,000 | , | Vehicle and Equipment Reserve | | |
| Lawnmower Replacement | | 60,000 | 65.000 | | | 65,000 | , | Vehicle and Equipment Reserve | | |
| Olympia Resurfacer | + | + | 150.000 | | | 150,000 | , | Vehicle and Equipment Reserve | | |
| Loader #2 Replacement | | + | 200,000 | | | 200,000 | , | Vehicle and Equipment Reserve | | |
| Tractor Replacement | | | 65.000 | | | 65.000 | , | Vehicle and Equipment Reserve | | |
| Public Works Building Expansion | | | 1,500,000 | | | 1,500,000 | , | General Capital Reserve | | |
| Mechanic Pickup Replacement | + | | 80,000 | | | 80,000 | | Vehicle and Equipment Reserve | | |
| Loader #3 Replacement | | † | 23,200 | 305,000 | | 305,000 | · | Vehicle and Equipment Reserve | | |
| Dump Truck Replacement | | 1 | 1 | 367,000 | | 367,000 | | Vehicle and Equipment Reserve | | |
| Snow Blower Attachment Replacement | + | | | 237,000 | 140,000 | 140,000 | | Vehicle and Equipment Reserve | | |
| Snow Groomer | | | | | 184,000 | 184,000 | -, | Vehicle and Equipment Reserve | | |
| PW Yard Pickup Replacement | | | | | 40.000 | 40,000 | - , | Vehicle and Equipment Reserve | | |

| | 2023 | 2024 | 2025 | 2026 | 2027 | TOTAL | FUNDED RESERVES | RELATED RESERVE FUND | FUNDED GRANTS - OTHERS | FUNDER NAME |
|--|-----------|---|-----------|---------|---------|---|--------------------|-------------------------------|------------------------------|--|
| Dump Truck Poplacement | | | | | 120,000 | 120 000 | 120.000 | Vehicle and Equipment Become | | |
| Dump Truck Replacement Administration Van Replacement | | | | | 120,000 | 120,000 | -, | Vehicle and Equipment Reserve | | |
| Administration van Replacement | | | | | 40,000 | 40,000 | 40,000 | venicle and Equipment Reserve | | |
| TOTAL PUBLIC WORKS | 1,613,978 | 510,000 | 2,060,000 | 672,000 | 524,000 | 5,379,978 | 5,329,978 | | 50,000 | |
| PARKS AND RECREATION SERVICES | | | | | | | | | | |
| Recreation building roof replacement | 183,000 | | | | | 183,000 | 183,000 | Capital Renewal Reserve | | |
| Signature Trail Project | 330,000 | | | | | 330,000 | | | 330,000 | |
| Energy Reductions Project | 25,260 | 2,969,432 | | | | 2,994,692 | 598,939 | Capital Renewal Reserve | 2,395,753 | Community Buildings Program Grant (approval pending) |
| Audio Visual Upgrades | 79,500 | | | | | 79,500 | | | | Prior Year Surplus |
| Pool Upgrades | | 220,000 | 50,000 | | | 270,000 | | Capital Renewal Reserve | | |
| Ice-edger | | 17,000 | | | | 17,000 | | Capital Renewal Reserve | | |
| Library Floor Replacement | | 45,000 | | | | 45,000 | , | Capital Renewal Reserve | | |
| Rec Centre Upgrades | | 50,000 | 50,000 | 50,000 | | 150,000 | , | Capital Renewal Reserve | | |
| Park/Beach Master Plan | | 25,000 | | | | 25,000 | -, | General Capital Reserve | | |
| Spirit Square Park Master Plan | | 20,000 | | | | 20,000 | 20,000 | General Capital Reserve | | |
| | | | | | | | | | | |
| TOTAL RECREATION SERVICES | 617,760 | 3,346,432 | 100,000 | 50,000 | - | 4,114,192 | 1,308,939 | | 2,805,253 | |
| TOTAL GENERAL CAPITAL | 5,198,070 | 3,967,358 | 2,225,000 | 722,000 | 524,000 | 12,636,428 | 9,514,053 | | 3,122,375 | |
| WATER | | | | | | | | | | |
| Pressure Reducing Valves Replacement | 342,000 | 335.000 | 335.000 | 335,000 | | 1.347.000 | 1.347.000 | Water Reserve | | |
| Gantahaz Well #4 Rehabilitation | 73,500 | 000,000 | 333,333 | 333,333 | | 73,500 | ,- , | Water Reserve | | |
| Gantahaz Water Treatment (pending grant approval) | 590.000 | | | | | 590,000 | -, | Water Reserve | 432.647 | Investing in Canada Infrastructure Program (pending) |
| Brine Tank Water Station | 000,000 | 18,000 | | | | 18,000 | | Water Reserve | 10_,011 | (F-11-1-1) |
| Booster Station Controls and Energy Efficiency | | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | | | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | | | |
| Upgrade | | 200,000 | | | | 200,000 | 200,000 | Water Reserve | | |
| Fire Hydrants on Coquiwaldie | | 200,000 | | | | 200,000 | 200,000 | Water Reserve | | |
| | | | | | | | | | | |
| TOTAL WATER | 1,005,500 | 753,000 | 335,000 | 335,000 | - | 2,428,500 | 1,995,853 | | 432,647 | |
| <u>SEWER</u> | | | | | | | | | | |
| Lagoon Outfall Chamber Building Replacement | 83.200 | | | | | 83,200 | 83,200 | Sewer Reserve | | |
| Sewer Flusher | 100,000 | | | | | 100,000 | , | Sewer Reserve | | |
| Lagoon Outfall Chamer Structural Upgrade | | | | | 165,000 | 165,000 | , | Sewer Reserve | | |
| 0 | | | | | , | 111,300 | 122,000 | | | |
| TOTAL SEWER | 183,200 | - | - | - | 165,000 | 348,200 | 348,200 | | | |
| TOTAL CAPITAL | | . ======= | | | | 15,413,128 | | | 3,555,022 | |

DISTRICT OF MACKENZIE

BYLAW NO. 1509

A bylaw of the District of Mackenzie to amend the Financial Plan for the years 2023-2027

| WHEREAS in accordance with prepare and adopt a Financial | | | | equired to |
|---|-------------------|-------------------|---|-----------------------|
| AND WHEREAS the Financial I | Plan may be am | nended by bylaw | at any time; | |
| NOW THEREFORE , the Council HEREBY ENACTS as follows: | l of the District | of Mackenzie, ir | n open meeting assem | bled |
| 1. Schedules "A", "B", "C" and adopted and is the Financia January 1, 2023 and ending | al Plan of the D | istrict of Macken | ng part of this bylaw ar izie for the period com | re hereby imencing |
| 2. This bylaw may be cited for 2023." | all purposes a | s "Financial Plan | Amendment Bylaw No | o.1509, |
| READ a first time this | 27th | day of | November | , 2023 |
| READ a second time this | 27th_ | day of | November | , 2023 |
| READ a third time this | 27th | day of | November | , 2023 |
| ADOPTED this | 11 th | day of | December | , 2023 |
| I hereby certify the foregoing to be a true and correct copy of District of Mackenzie Bylaw No. 1509 cited as "Financial Plan Amendment Bylaw No. 1509, 2023". | | | | |
| | | Mayor | | |
| Corporate Officer | | Corporate | · Officer | |

SCHEDULE "A"

DISTRICT OF MACKENZIE

2023 – 2027 Financial Plan Amendment Statement of Objectives and Policies Bylaw No. 1509

Section 165(3.1) of the *Community Charter* requires municipal five-year financial plans to include a more explicit form of revenue and tax policy disclosure. This requires municipalities to include in the five-year financial plan, the objectives and policies regarding each of the following:

- 1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
- 2. The distribution of property taxes among the property classes.
- 3. The use of permissive tax exemptions.

PURPOSE:

These revenue and tax policy disclosure requirements are intended to further enhance municipal accountability to the public by requiring all municipalities to develop and publicly disclose their objectives and policies in relation to their municipal taxes.

1. <u>PROPORTION OF REVENUE</u>

<u>Proportion of Revenue that is generated by Property Taxes</u>

7(a) The District's property tax revenue includes a Municipal Tax increase of 7.2% in total. The decreased percentage varied per property classes as follows:

| 1 – Residential | 8.13% |
|--------------------|--------|
| 2 – Utilities | 2.00% |
| 4 – Major Industry | 4.50% |
| 5 – Minor Industry | 5.50% |
| 6 – Business | 25.32% |
| 8 – Rec Non-Profit | 5.95% |

For future years, any changes in tax rates will be determined during the budget process.

Other Revenue Sources Described in Section 165(7) of the Community Charter:

7(b) **Revenue from fees** – Sales of service and utility user fees for all municipal services (excluding Recreation and Culture) will continue to be set to recover the costs associated with providing these services.

Sales and Service (Recreation and Culture) – These areas recover on average 10% the expenses incurred to operate the facilities. The District will endeavour to raise rates annually by a reasonable percentage to ensure recovery is at least at 10 % - 15% of expenses annually.

Licences and Permits – The fees recover approximately 25% of the costs of the Building Department and Animal Control/Bylaw Enforcement Departments.

7(c) **Revenue from other sources** (Grants) – The majority of these revenue sources are established by legislation or are dependent on Crown Corporations or utility revenues. Future budgeting will correspond with any changes to these funds from year to year. For any grants that require the District to apply, both for operational and capital budget, this will remain a priority.

Other Revenue – For tax penalties, the recovery is set by legislation. For the return on investments the District will continue with short and long-term investments held in the Municipal Finance Authority and other investments authorized by Section 183 of the Community Charter.

Rentals and lease rates were initially set in 1993 and since the inception rates have been increased by the annual Consumer Price Index (CPI). This policy will be continued as this is incorporated into the District's long-term leases.

7(d) Water, Sewer and Garbage rates will be reviewed annually and set to effectively account for and manage the life cycle of water and sewer capital assets.

2. DISTRIBUTION OF TAXES AMONG PROPERTY CLASSES

In 2023, the District's proportion of taxes is as follows:

| CLASS | DESCRIPTION | TOTAL % OF TAXES |
|-------|-------------------------|------------------|
| 1 | Residential | 34% |
| 2 | Utility | 16% |
| 4 | Major Industry | 35% |
| 5 | Light Industry | 5% |
| 6 | Business | 10% |
| 8 | Recreational Non-Profit | 0% |

As the District annually monitors its rates by property class the District will, subject to decreases or increases by property class due to new construction or changes in assessment classes, maintain the range of property taxes collected by class as:

| CLASS | DESCRIPTION | TOTAL % OF TAXES |
|-------|-------------------------|------------------|
| 1 | Residential | 30% - 40% |
| 2 | Utility | 10% - 20% |
| 4 | Major Industry | 30% - 40% |
| 5 | Light Industry | 5% - 10% |
| 6 | Business | 5% - 10% |
| 8 | Recreational Non-Profit | 0% - 5% |

3. <u>USE OF PERMISSIVE TAX EXEMPTIONS</u>

Permissive tax exemptions enable municipalities to provide tax breaks to meet the social, economic, environmental or other needs of the community.

In 2016, the District of Mackenzie adopted a "Revitalization Tax Exemption Bylaw No. 1353, 2016" which includes specific tax exemption incentives for construction of new or existing buildings for all lots in the District, in the following eligible classes; Utility, Major Industry, Light Industry and Business and Other.

An amendment to the bylaw was adopted in September 2022 to amend the eligibility non-market change value to new construction or renovation of existing buildings that result in non-market change to the value of the lot within the District from \$500,000 to \$150,000 in an effort to increase program participation.

The exemption provided under this Bylaw is as follows:

- 100% exemption in the first year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 50% exemption in the second year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 25% exemption in the third year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- There will be no exemption on Municipal Property Tax for the Non-Market Change in assessment of land and improvements in the fourth and succeeding years.

THE DISTRICT OF MACKENZIE

SCHEDULE "B"

BYLAW NO. 1509 - Amendment 2023 ANNUAL BUDGET CONSOLIDATED OPERATING REVENUES AND EXPENDITURES

REVENUE:

| TAXATION | 5,431,959 |
|--------------------------------------|--------------|
| UTILITY USER FEES | 1,699,933 |
| GRANTS | 5,291,936 |
| LICENSES AND PERMITS | 77,725 |
| SALE OF SERVICE | 1,484,837 |
| OTHER REVENUE | 1,776,058 |
| TRANSFER EQUITY IN ASSETS | 1,802,308 |
| TRANSFER FROM FUNDS | 368,703 |
| ACCUMULATED SURPLUS | 0 |
| TOTAL REVENUE | 17,933,459 |
| EXPENDITURES: | |
| GENERAL | |
| GENERAL GOVERNMENT SERVICES | 2,652,611 |
| PROTECTIVE SERVICES | 1,665,422 |
| TRANSPORTATION SERVICES | 2,899,862 |
| ENVIRONMENTAL HEALTH SERVICES | 416,521 |
| PUBLIC HEALTH AND WELFARE | 150,099 |
| RECREATION AND CULTURE | 3,733,084 |
| LESS: RECOVERY FROM UTILITIES | (182,700.00) |
| TOTAL GENERAL | 11,334,899 |
| WATER EXPENDITURE | 570,865 |
| SEWER EXPENDITURE | 420,248 |
| INTEREST, BANK CHARGES AND BAD DEBTS | 10,250 |
| LAND DEVELOPMENT | 0 |
| SUBTOTAL | 12,336,262 |
| EXCESS OPERATING REVENUE | 5,597,197 |
| OTHER | |
| DEBT INTEREST | 0 |
| DEBT PRINCIPAL | 0 |
| RESERVE FUNDS | 5,265,013 |
| TRANSFER TO FUNDS | 332,185 |
| CONTINGENCY FOR THE YEAR | 0 |

SCHEDULE "C"

DISTRICT OF MACKENZIE 5-YEAR FINANCIAL PLAN - Amended s. 165 COMMUNITY CHARTER

| | Sec. 165 | 2023 | 2024 | 2025 | 2026 | 2027 |
|---------------------------|-----------|------------|------------|----------------|------------|------------|
| Revenues | 4(b) | | | | | |
| Property Taxes | 7(a) | 5,431,959 | 5,703,557 | 5,988,735 | 6,288,172 | 6,602,580 |
| Fees and Charges | 7(c) | -, - , | -,, | -,, | -,, | .,, |
| Sale of Services | (-7 | 1,484,837 | 718,934 | 733,313 | 747,979 | 762,939 |
| Utility User Fees | | 1,699,933 | 1,784,930 | 1,874,177 | 1,967,885 | 2,066,280 |
| Licences and Permits | | 77,725 | 78,502 | 79,287 | 80,080 | 80,881 |
| Other Sources | 7(d) | , - | -, | -, - | , | , |
| Grants | , | 5,291,936 | 3,604,625 | 3,640,671 | 3,677,078 | 3,713,849 |
| Other Capital Revenue | | 1,286,837 | 2,375,545 | , , , <u>-</u> | | - |
| Other Revenue | | 1,776,058 | 870,678 | 879,385 | 888,179 | 897,061 |
| Transfer Equity in Assets | | 1,802,308 | 1,820,331 | 1,838,534 | 1,856,920 | 1,875,489 |
| Borrowing | 7(e) | - | - | - | - | - |
| Transfers from Funds | 4(c) | 368,703 | 107,366 | - | _ | _ |
| Reserve Funds | 8(a) | 5,943,946 | 2,344,813 | 2,560,000 | 1,057,000 | 689,000 |
| Accumulated Surplus | 8(b) | - | 10,674 | - | - | - |
| | TOTAL | 25,164,242 | 19,419,956 | 17,594,102 | 16,563,293 | 16,688,078 |
| | | | | | | |
| Expenditures | | | | | | |
| Other Municipal: | 6(d) | | | | | |
| General Government | | 2,652,611 | 2,695,320 | 2,776,180 | 2,859,465 | 2,945,249 |
| Protective Services | | 1,665,422 | 1,412,457 | 1,454,830 | 1,498,475 | 1,543,429 |
| Transportation Services | | 2,899,862 | 2,986,858 | 3,076,464 | 3,168,758 | 3,263,820 |
| Environmental Health | | 416,521 | 359,584 | 370,372 | 381,483 | 392,928 |
| Public Health & Welfare | | 150,099 | 154,602 | 159,240 | 164,017 | 168,938 |
| Recreation & Culture | | 3,733,084 | 3,845,077 | 3,960,429 | 4,079,242 | 4,201,619 |
| Less: Utilities Recovery | _ | (182,700) | (188,181) | (193,826) | (199,641) | (205,630) |
| | Sub total | 11,334,899 | 11,265,717 | 11,603,688 | 11,951,799 | 12,310,353 |
| Water expenditure | | 570,865 | 599,408 | 629,379 | 660,848 | 693,890 |
| Sewer expenditure | | 420,248 | 441,260 | 463,323 | 486,489 | 510,814 |
| Interest & Bank Charges | | 10,250 | 10,558 | 10,874 | 11,200 | 11,536 |
| Land Development | | - | - | - | - | - |
| Property Tax Appeals | 6(d) | - | - | - | - | - |
| Debt Interest | 6(a) | - | - | - | - | - |
| Debt Principal | 6(a) | - | - | - | - | - |
| Capital Expenditure | 6(b) | 7,230,783 | 4,720,358 | 2,560,000 | 1,057,000 | 689,000 |
| Reserve Funds | 8(a) | 5,265,013 | 2,107,656 | 2,051,838 | 2,120,957 | 2,197,485 |
| Transfer to Funds | 4(c) | 332,185 | 275,000 | 275,000 | 275,000 | 275,000 |
| Accumulated Surplus | 8(b) | - | - | - | - | - |
| Deficiency | 6(c) | - | - | - | - | |
| TOTAL | | 25,164,242 | 19,419,956 | 17,594,102 | 16,563,293 | 16,688,078 |

DISTRICT OF MACKENZIE NOTES TO ACCOMPANY 5-YEAR FINANCIAL PLAN s. 165 COMMUNITY CHARTER

ASSUMPTIONS OF THE PLAN:

| RATES OF CHANGE | |
|---------------------------|-------|
| REVENUE: | |
| PROPERTY TAXES | 5.00% |
| SALE OF SERVICES | 2.00% |
| UTILITY USER FEES | 5.00% |
| LICENCES AND PERMITS | 1.00% |
| GRANTS | 1.00% |
| OTHER REVENUE | 1.00% |
| TRANSFER EQUITY IN ASSETS | 1.00% |
| EXPENSES: | |
| MUNICIPAL PURPOSES | 3.00% |
| WATER | 5.00% |
| SEWER | 5.00% |

PROPORTIONS OF TOTAL REVENUE:

| Revenue Source | % Total |
|-------------------------|---------|
| | Revenue |
| Property taxes | 22% |
| User fees and charges | 13% |
| Other sources | 40% |
| Proceeds from borrowing | 0% |
| Transfer from Funds | 1% |
| Reserve Funds | 25% |
| Accumulated surplus | 0% |
| TOTAL | 100% |

DISTRIBUTION OF PROPERTY TAXES AMONG THE PROPERTY CLASSES:

| Property class | % Overall |
|--------------------|-----------|
| | Taxes |
| Residential (1) | 34% |
| Utilities (2) | 16% |
| Major Industry (4) | 35% |
| Light Industry (5) | 5% |
| Business (6) | 10% |
| Rec Non Profit (8) | 0% |
| TOTAL | 100% |

PERMISSIVE TAX EXEMPTIONS:

The Annual Municipal Report for 2022 contains a list of permissive exemptions granted for the taxation year and the foregone revenue. Council grants exemptions to not-for-profit organizations that it deems provide a benefit to the residents of Mackenzie.

(Not Including Applicable Taxes)

"SCHEDULE D"

| | 2023 | 2024 | 2025 | 2026 | 2027 | TOTAL | FUNDED RESERVES | RELATED RESERVE FUND | FUNDED GRANTS - OTHERS | FUNDER NAME |
|---|-------------------|---------|-----------|---------|---------|-----------|--------------------|---------------------------------|------------------------------|--|
| GENERAL GOVERNMENT | | | | | | | | | | |
| Community Signage | 56,767 | 41.426 | | | | 98,193 | 09 103 | General/Capital Renewal Reserve | | |
| Audio Visual Upgrades | 91.403 | 41,420 | | | | 91,403 | 90,193 | Ocheran Capital Renewal Reserve | 01 402 | Prior Year Surplus |
| IT Upgrades | 91,403 | | 15.000 | | | 15,000 | 15,000 | Capital Renewal Reserve | 31,403 | Prior Year Surpius |
| Tr Opgrades | | | 13,000 | | | 13,000 | 13,000 | Capital Renewal Reserve | | |
| TOTAL GENERAL GOVERNMENT | 148,170 | 41,426 | 15,000 | - | - | 204,596 | 113,193 | | 91,403 | |
| PROTECTIVE SERVICES | | | | | | | | | | |
| Fire Hall Project | 1,034,336 | | | | | 1,034,336 | 1.007.443 | NCRC | 26.002 | unous distribution of the second of the seco |
| Superior Fire Truck #2 Replacement | 1,633,826 | | | | | 1,633,826 | | Firefighting Equipment Reserve | , | UBCM, private donations |
| Pierce Ladder Truck Equipment | | | | | | , , | , , | | | Prior Year Surplus |
| Structural Protection Unit #3 Equipment | 150,000 45.000 | | | | | 150,000 | 135,000 | Firefighting Equipment Reserve | 15,000 45.000 | Regional District of Fraser Fort George |
| | 45,000 | 40.000 | 40.000 | | | 45,000 | 00.000 | Firefighting Equipment Reserve | 45,000 | UBCM |
| Turnout Gear Narrow Band Equipment | | 40,000 | 40,000 | | | 80,000 | | | | |
| | | 10,000 | | | | 10,000 | -, | Firefighting Equipment Reserve | | |
| Pagers | | 19,500 | | | | 19,500 | - , | Firefighting Equipment Reserve | | |
| Air Bag System | | | 10,000 | | | 10,000 | 10,000 | Firefighting Equipment Reserve | | |
| TOTAL PROTECTIVE SERVICES | 2,863,162 | 69,500 | 50,000 | - | - | 2,982,662 | 2,761,943 | | 220,719 | |
| | | | | | | | | | | |
| TRANSPORTATION SERVICES | | | | | | | | | | |
| Road paving | 1,091,930 | | | | | 1,091,930 | 1,091,930 | General Capital Reserve | | |
| Commercial Garbage Truck | 500,000 | | | | | 500,000 | 500,000 | Vehicle and Equipment Reserve | | |
| Hot Patch Paver | 92,000 | | | | | 92,000 | 92,000 | Vehicle and Equipment Reserve | | |
| Air Compressor | 9,968 | | | | | 9,968 | 9,968 | Vehicle and Equipment Reserve | | |
| All Terrain Vehicle | 47,138 | | | | | 47,138 | 47,138 | Vehicle and Equipment Reserve | | |
| Active Transportation Master Plan | 51,991 | | | | | 51,991 | 1,991 | General Capital Reserve | 50,000 | Infrastructure Canada Grant |
| Paving Plan | 48,500 | | | | | 48,500 | 48,500 | General Capital Reserve | | |
| Chevrolet Colorado | 51,728 | | | | | 51,728 | 51,728 | Vehicle and Equipment Reserve | | |
| Street Sweeper Replacement | 422,740 | | | | | 422,740 | 422,740 | Vehicle and Equipment Reserve | | |
| Inspections Pickup Replacement | | 50,000 | | | | 50,000 | 50,000 | Vehicle and Equipment Reserve | | |
| Grader #2 Replacement | | 400,000 | | | | 400,000 | 400,000 | Vehicle and Equipment Reserve | | |
| Airport Sweeper | | 60,000 | | | | 60,000 | 60,000 | Vehicle and Equipment Reserve | | |
| Lawnmower Replacement | | | 65,000 | | | 65,000 | | Vehicle and Equipment Reserve | | |
| Olympia Resurfacer | | | 150,000 | | | 150,000 | 150,000 | Vehicle and Equipment Reserve | | |
| Loader #2 Replacement | | | 200,000 | | | 200,000 | 200,000 | Vehicle and Equipment Reserve | | |
| Tractor Replacement | | | 65,000 | | | 65,000 | 65,000 | Vehicle and Equipment Reserve | | |
| Public Works Building Expansion | | | 1,500,000 | | | 1,500,000 | 1,500,000 | General Capital Reserve | | |
| Mechanic Pickup Replacement | | | 80,000 | | | 80,000 | 80,000 | Vehicle and Equipment Reserve | | |
| Loader #3 Replacement | | | | 305,000 | | 305,000 | 305,000 | Vehicle and Equipment Reserve | | |
| Dump Truck Replacement | | | | 367,000 | | 367,000 | 367,000 | Vehicle and Equipment Reserve | | |
| Snow Blower Attachment Replacement | | | | , - | 140,000 | 140,000 | | Vehicle and Equipment Reserve | | |
| Snow Groomer | | | | | 184,000 | 184,000 | | Vehicle and Equipment Reserve | | |
| PW Yard Pickup Replacement | | | | | 40,000 | 40,000 | - / | Vehicle and Equipment Reserve | | |

(Not Including Applicable Taxes)

"SCHEDULE D"

| | 2023 | 2024 | 2025 | 2026 | 2027 | TOTAL | FUNDED RESERVES | RELATED RESERVE FUND | FUNDED GRANTS - OTHERS | FUNDER NAME |
|---|-----------|-----------|-----------|-----------|---------|------------|--------------------|-------------------------------|------------------------------|---|
| Dump Truck Replacement | | | | | 120,000 | 120,000 | 120,000 | Vehicle and Equipment Reserve | | |
| Administration Van Replacement | | | | | 40.000 | 40.000 | | Vehicle and Equipment Reserve | | |
| Administration van Replacement | | | | | 40,000 | 40,000 | 40,000 | venicie and Equipment Reserve | | |
| TOTAL PUBLIC WORKS | 2,315,995 | 510,000 | 2,060,000 | 672,000 | 524,000 | 6,081,995 | 6,031,995 | | 50,000 | |
| PARKS AND RECREATION SERVICES | | | | | | | | | | |
| Recreation building roof replacement | 183,000 | | | | | 183,000 | 183,000 | Capital Renewal Reserve | | |
| Signature Trail Project | 400,694 | | | | | 400,694 | | | 400,694 | FLINRO, NDIT, South Peace Mackenzie Trust, Deferred Revenue |
| Energy Reductions Project | 25,260 | 2,969,432 | | | | 2,994,692 | 598,939 | Capital Renewal Reserve | 2,395,753 | Community Buildings Program Grant (approval pending) |
| Audio Visual Upgrades | 79,500 | | | | | 79,500 | | | | Prior Year Surplus |
| Ski Hill Gazebo | 26,302 | | | | | 26,302 | | | 26,302 | McLeod Lake Mackenzie Community Forest Dividends |
| Pool Upgrades | | 220,000 | 50,000 | | | 270,000 | 270,000 | Capital Renewal Reserve | | |
| Ice-edger | | 17,000 | ì | | | 17,000 | 17,000 | Capital Renewal Reserve | | |
| Library Floor Replacement | | 45,000 | | | | 45,000 | 45,000 | Capital Renewal Reserve | | |
| Rec Centre Upgrades | | 50,000 | 50,000 | 50,000 | | 150,000 | 150.000 | Capital Renewal Reserve | | |
| Park/Beach Master Plan | | 25,000 | , | , | | 25,000 | , | General Capital Reserve | | |
| Spirit Square Park Master Plan | | 20,000 | | | | 20,000 | -, | General Capital Reserve | | |
| | | | | | | | | | | |
| TOTAL RECREATION SERVICES | 714,756 | 3,346,432 | 100,000 | 50,000 | - | 4,211,188 | 1,308,939 | | 2,902,249 | |
| TOTAL GENERAL CAPITAL | 6,042,083 | 3,967,358 | 2,225,000 | 722,000 | 524,000 | 13,480,441 | 10,216,070 | | 3,264,371 | |
| WATER | | | | | | | | | | |
| Pressure Reducing Valves Replacement | 342.000 | 335.000 | 335.000 | 335,000 | | 1.347.000 | 1 347 000 | Water Reserve | | |
| Gantahaz Well #4 Rehabilitation | 73,500 | 000,000 | 000,000 | 000,000 | | 73,500 | | Water Reserve | | |
| Gantahaz Water Treatment (pending grant approval) | 590.000 | | | | | 590,000 | | Water Reserve | 432 647 | Investing in Canada Infrastructure Program (pending) |
| Brine Tank Water Station | 330,000 | 18,000 | | | | 18,000 | - , | Water Reserve | 402,047 | investing in Canada innastructure i Togram (pending) |
| Booster Station Controls and Energy Efficiency | | 10,000 | | | | 10,000 | 10,000 | Water Reserve | | |
| Upgrade | | 200,000 | | | | 200,000 | 200,000 | Water Reserve | | |
| Fire Hydrants on Coguiwaldie | | 200,000 | | | | 200,000 | , | Water Reserve | | |
| The Hydrants on Coquiwaldie | | 200,000 | | | | 200,000 | 200,000 | Water Reserve | | |
| TOTAL WATER | 1,005,500 | 753,000 | 335,000 | 335,000 | | 2,428,500 | 1,995,853 | | 432,647 | |
| | 1,000,000 | . 55,556 | 555,000 | 550,000 | | 2,-20,000 | 1,000,000 | | -102,041 | |
| SEWER | | | | | | | | | | |
| Lagoon Outfall Chamber Building Replacement | 83,200 | | | | | 83,200 | 83,200 | Sewer Reserve | | |
| Sewer Flusher | 100,000 | | | | | 100,000 | | Sewer Reserve | | |
| Lagoon Outfall Chamer Structural Upgrade | , | | | | 165,000 | 165,000 | | Sewer Reserve | | |
| 5 | | | | | , | 11,700 | , | | | |
| TOTAL SEWER | 183,200 | - | - | - | 165,000 | 348,200 | 348,200 | | | |
| | | | | | • | • | | | | |
| TOTAL CAPITAL | 7.230.783 | 4.720.358 | 2.560.000 | 1.057.000 | 689.000 | 16.257.141 | 12,560,123 | | 3,697,018 | |