

**District of Mackenzie  
Regular Council Meeting  
Monday, November 14, 2022**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor A. Barnes  
Councillor V. Brumovsky  
Councillor A. Hipkiss  
Councillor R. McMeeken  
Councillor K. Tapper  
Councillor J. Wright  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer  
K. Borne (electronically)  
Director of Corporate Services  
E. Kaehn  
Director of Recreation Services  
T. Gilmer  
Legislative Clerk/Executive Assistant  
C. Smirle

CALLED TO ORDER: 7:15 pm

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**1. ADOPTION OF MINUTES**

The minutes of the Regular Meeting held on October 11, 2022 were adopted as presented.

The minutes of the Special Meeting held on October 18, 2022 were adopted as presented.

**2. INTRODUCTION OF LATE ITEMS**

32685. MOVED by Councillor Barnes  
*Introduction THAT the following late item be added to the agenda;  
of Late Items*

11. **BYLAWS**

a) Schedule A to be added to Bylaw No. 1490, 2022 Recreation Fees and Charges.

CARRIED

**3. ADOPTION OF AGENDA**

32686. MOVED by Councillor McMeeken  
*Adoption of THAT the agenda be adopted as presented.  
Agenda*

CARRIED

**4. PUBLIC COMMENT AND QUESTIONS**

N/A

## 5. PETITIONS AND DELEGATIONS

In 2020, Council adopted the Community Grants Policy 3.16 which requires all organizations approved for Fee-For-Service Agreements to provide an in-person presentation to Council at the end of each year highlighting accomplishments, goals and objectives, benefits provided to the community, and a financial statement outlining how the District's funding was utilized.

Jim Wiens, Curator of the Mackenzie and District Museum, provided a presentation to Mayor and Council highlighting that 2022 projects and provided a "year in review."

## 6. CORRESPONDENCE

32687.                    MOVED by Councillor McMeeken  
*Receipt of Correspondence*            *THAT the correspondence listed on the agenda be received.*

CARRIED

### **For Action:**

32688.                    MOVED by Councillor Barnes  
*Mackenzie Figure Skating Club Gift Basket*            *THAT the District of Mackenzie provide a gift basket with a value of \$100 to the Mackenzie Figure Skating Club's dinner and auction fundraising event.*

CARRIED

32689.                    MOVED by Councillor Hipkiss  
*Royal Canadian Legion - Annual Remembrance Project*            *THAT Council approves the purchase of a colour business card sized ad at a cost of \$350 in the Military Service Recognition Book in support of the Royal Canadian Legion's annual Remembrance Project.*

CARRIED

32690.                    MOVED by Councillor Wright  
*November Declared Adoption Awareness Month*            *THAT the District of Mackenzie declare the month of November as Adoption Awareness month to celebrate families that provide children and youth with love and support as permanent members of their family.*

CARRIED

## 7. ADMINISTRATION REPORTS

32691.                    MOVED by Councillor Hipkiss  
*2023 Council Liaison Appointments*            *THAT Council approves the 2022 – 2026 Council Liaison Appointments as attached in this report.*

CARRIED

32692.                    MOVED by Councillor Wright  
*School District No. 57 to Attend Committee of the Whole*            *THAT the Mackenzie School District No. 57 Trustee be formally invited to participate in the Committee of the Whole meetings to provide monthly updates to the community.*

CARRIED

32693.            MOVED by Councillor Brumovsky  
Construction    *THAT Council receives this report for information.*  
Update for  
the New  
Mackenzie  
Fire Hall and  
the  
Demolition  
of the  
Existing Fire  
Hall

CARRIED

32694.            MOVED by Councillor McMeeken  
Stage            *THAT Council agrees to re-new the stage agreement with the Mackenzie  
Agreement      Community Arts Council for another two years.*  
Renewal-  
MCAC

CARRIED

32695.            MOVED by Councillor Barnes  
Recreation      *THAT Council approves the amendments to the Recreation Services Rates & Fee  
Fees and        Policy 8.1 as attached;  
Charges  
Update         AND THAT Section 3 of the Little Mac Season Pass section of the policy to read  
the following:*

*"The Director of Recreation Services will recommend a Little Mac Season Pass  
base rate for Council's approval which if approved will automatically set all Little  
Mac Season Pass rates. In recommending the membership rate, comparisons will  
be made to the rates of similar services in other Northern BC communities as  
well as considering the level of service received for the admission (access hours,  
experience offered, facility amenities etc.) and maximizing use of the facility."*

CARRIED

32696.            MOVED by Mayor Atkinson  
Recreation      *THAT staff bring back a report reviewing the Recreation Access Program  
Access         eligibility requirements;  
Program -  
Update         AND THAT the report includes consideration for changes to the maximum family  
income requirement and the addition of a fourth, discretionary approval option for  
the Director of Recreation Services.*

CARRIED

32697.            MOVED by Councillor Brumovsky  
Proposed        *THAT Council approves the proposed Council meeting dates for the 2023 annual  
2023 Budget    budget process;  
Schedule        AND THAT an open forum be held at the Recreation Centre for residents to  
attend to provide comments/feedback and ask questions.*

CARRIED

32698.            MOVED by Councillor Hipkiss  
Utility            *THAT Council deny the request for refund, but approve a credit for 2023 in an  
Billing Letter    amount similar to January/February 2022;*  
to Council  
  
*AND THAT staff will explore options for establishing sewer rates and formulas for  
amendments to the bylaw;*  
  
*AND THAT no further applications for refund will be considered until the bylaw is  
brought forward for Council's consideration.*  
  
CARRIED
32699.            MOVED by Councillor Hipkiss  
Animal            *THAT Council receives this report for information.*  
Licensing  
Fee  
Amendment  
  
CARRIED
32700.            MOVED by Councillor Barnes  
McLeod Lake    *THAT Council authorizes the Building Inspection Services Agreement between the  
Indian Band    District of Mackenzie and the McLeod Lake Indian Band effective December 1,  
– Building      2022 with the understanding that services are not available at this time.*  
Inspection  
Services  
Agreement  
  
CARRIED
32701.            MOVED by Councillor Barnes  
Gantahaz        *THAT Council awards the Gantahaz Well 4 Rehabilitation project contract to  
Well 4            Canadian Western Mechanical in the amount of \$33,780 plus GST;*  
Rehabilitation  
Contract        *AND THAT the Chief Administrative Officer be authorized to execute the  
Award            contract and any related documentation.*  
  
CARRIED
32702.            MOVED by Councillor Hipkiss  
Crysdale        *THAT Council awards the Crysdale Drive – Pressure Reducing Valve Replacement  
Drive – PRV     to Canadian Western Mechanical in the amount up to \$186,178.85 plus GST;*  
Replacement  
Contract        *AND THAT the Chief Administrative Officer be authorized to execute the contract  
Award            and any related documentation.*  
  
CARRIED
32703.            MOVED by Councillor Barnes  
Access and      *THAT Council establishes the Access and Inclusion Advisory Committee of  
Inclusion         Council;*  
Advisory  
Committee      *AND THAT Council approves the committee's terms of reference as amended.*  
  
CARRIED
32704.            MOVED by Councillor Hipkiss  
Development    *THAT Council authorizes approval in proceeding with Development Variance  
Variance        Permit # 3090-20-22-03.*  
Permit –  
#3090-20-  
22-03  
  
CARRIED

32705. MOVED by Councillor McMeeken  
Development THAT Council authorizes approval in proceeding with Development Variance  
Variance Permit # 3090-20-22-04.  
Permit –  
#3090-20-  
22-04

CARRIED

Councillor Hipkiss and Councillor Tapper left the room to avoid a conflict of interest.

32706. MOVED by Councillor Brumovsky  
Lot 10 THAT Council approves the gifting of LOT 10 DISTRICT LOT 12479 CARIBOO  
Disposition – DISTRICT PLAN EPP35189 to the Omineca Growers Society on substantially the  
Omineca same terms and conditions contained in the Agreement of Purchase of Sale,  
Growers Right of First Refusal Agreement, and Covenant attached.  
Society

CARRIED

Councillor Hipkiss and Councillor Tapper returned.

32707. MOVED by Councillor Barnes  
2022 THAT Council receives this report for information.  
Election  
Results

CARRIED

32708. MOVED by Councillor Wright  
Council THAT Council approves the 2023 Council Meeting Calendar as presented.  
Meeting  
Calendar  
2023

CARRIED

## 8. COUNCIL REPORTS

Mayor's Report  
N/A

Council Reports  
Councillor Wright provided a verbal report and thanked the Legion for their Remembrance Day Ceremony.

## 9. UNFINISHED BUSINESS

N/A

## 10. NEW BUSINESS

Councillor Hipkiss brought forward that she would like to see the unsightly premises enforcement become a higher priority in the Bylaw Enforcement workplan next year.

## 11. BYLAWS

32709. MOVED by Councillor McMeeken  
Bylaw No. THAT Bylaw No. 1490 cited as " Rec Fees and Charges Amendment Bylaw No.  
1490 Rec 1490, 2022" be given first three readings.  
Fees and  
Charges  
Amendment

CARRIED

32710. MOVED by Councillor Wright  
Bylaw No. 1491 Animal Control and Licensing  
1491 Animal Control and Licensing  
2022" be given first three readings.

CARRIED

## 12. NOTICE OF MOTION

N/A

## 13. COMING EVENTS

### Winter Market

November 18, 2022

6:00 pm - 8:00 pm

Outside the Purple Bicycle stretching to the CNC Community Space

### Mackenzie Legion Craft Fair

November 19, 20, 2022

10:00 am - 4:00 pm

### Plaid Friday

November 25, 2022

### Mackenzie Chamber of Commerce Auction

November 26, 2022

Mackenzie Legion - 6:00 pm

### Annual Holiday Parade

December 3, 2022

Begins at the Mackenzie Secondary School parking lot at 5:00 pm.

### Festival of Bells

December 3-4, 2022

Mackenzie Community Arts Centre

## 14. INQUIRIES

Janice Nelson, Publisher of the Macktown Buzette, asked why there was no longer the Outdoor Recreation Advisory Committee included in the 2023 Council Liaison Appointments? Mayor Atkinson replied that there were no meetings previously held and there was not a need to continue the committee at this time. Ms. Nelson asked why the Recreation Committee was not consulted for recent Recreation projects? Mayor Atkinson replied that the outdoor recreation activities are handled by the Recreation Services department and that the committee was intended for local organizations to share information, not steer the direction of department activities.

Ms. Nelson asked who is on the Agricultural/Food Security Committee and if it has been populated yet? Further, Ms. Nelson asked if there was a conflict of interest with Councillor Tapper being on the Agricultural/Food Security Committee as he is currently the head of the Omineca Growers Society? Councillor Hipkiss replied, that similar to the forestry and climate action liaison position, there is no formal committee and that the position is a liaison role to Council. They seek information and participate in activities related to that role. No decisions would be made, just reporting from that liaison would be brought back to Council. Councillor Brumovsky added that the only voting position in the Council Liaison appointments is on the Library Board.

Ms. Nelson asked when the membership for the Resource Municipalities Coalition is due for renewal? Mayor Atkinson replied that it will be in 2023.

**15. ADJOURNMENT**

32711. MOVED by Councillor Brumovsky  
*Adjournment THAT the meeting be adjourned at 8:56 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Corporate Officer