



AGENDA for the Committee of the Whole Meeting to be held on Monday, July 25, 2022 at 7:00 PM in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

Chair: Councillor Hipkiss

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1. REPORTS

Operations Month End Reports	2 - 9
RCMP Month End Report	10 - 16
Fire Month End Report	17 - 22
Recreation Services Month End Report	23 - 25
Finance Month End Report	26 - 35
Council Strategic Priorities	36 - 68

2. OTHER BUSINESS

3. ADJOURNMENT



COUNCIL REPORT

To: Mayor and Council
From: Public Works
Date: July 19, 2022
Subject: Public Works Month End Report for June 2022

WATER DISTRIBUTION:

We pumped 11,547,244 US gallons of water into the water tower during the month of June, the equivalent of 384,908.14 gallons per day, which is approximately 290.28 gallons per water connection. Last year we pumped 13,901,068 US gallons of water into the water tower during the month of June, the equivalent of 463,368.93 gallons per day or 349.45 gallons per connection.

The Gantahaz sub-division water usage data is not available at this time due to a failure of the water meter located in the Booster Station. The new water meter replacement is part of a Capital Project which will be going out to RFP to contractors very soon. Design drawings are in progress for new piping system and new flow meter.

SANITARY SEWER COLLECTION SYSTEMS:

There were two good neighbor sewer calls to report for the month of June.

GARBAGE COLLECTION SYSTEMS:

The total commercial garbage collected for the month of June was 62,750 kg. The total residential garbage collected was 49,160 kg, for a total of 111,910 kg. The total commercial collected for June 2021 was 62,420 kg. The total residential garbage collected for June 2021 was 60,160 kg, for a total of 122,580 kg.

STREETS AND ROADS:

Some pothole repairs were completed throughout town and the industrial roads.



SNOW FALL ACCUMULATIONS:

Snow fall accumulations for the month of June is **ZERO**

PARKS:

Parks Staff began planting flowers throughout town as well as setting up the hanging baskets. Continued weeding of garden beds and trimming of grass.

PROJECTS:

Looking at some sewer upgrades on Centennial Drive due to extreme rain events causing over capacity in the sewer lines. A meeting is planned with a Consultant in July to develop a strategy.

EQUIPMENT & MAINTENANCE:

Regular repairs and maintenance was completed on equipment. Some supply chain issues with specific parts for the Kenworth Dump truck.

BUILDINGS:

Routine maintenance on District buildings was completed. Dental and Chamber Buildings were demolished.

SAFETY:

An OH&S/Joint Health and Safety Committee meeting was held for the month of June.

ASSET MANAGEMENT:

Have been using Asset Finda to locate and identify sewer lines.

AIRPORT STATS:

Total fuel pumped for the month of June was 7,437.6L of AV Gas, and 9,375.8L of Jet A. The total fuel sales for the month of June were \$37,545.31 for a profit of approximately \$10,949.95

June 2022	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
Total	64	15	79	17



Respectfully Submitted,

A handwritten signature in cursive script that reads "Ken Gawryluk".

Ken Gawryluk
Interim Director of Operations

A handwritten signature in cursive script that reads "Diane Smith".

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council

From: Building Department

Date: July 19, 2022

Subject: Building Month End Report for June 2022

PERMITS:

BUILDING

2022	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	1	\$ 3,000.00	9	\$ 59,700.00
Commercial	0	0	2	\$ 268,000.00
Industrial	0	0	1	\$ 211,000.00
Institutional	0	0	0	0
Totals	1	\$ 3,000.00	12	\$ 538,700.00

2021	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	7	\$ 22,200.00	14	\$ 49,200.00
Commercial	0	0	0	0
Industrial	0	0	0	0
Institutional	0	0	0	0
Totals	7	\$ 22,200.00	14	\$ 49,200.00

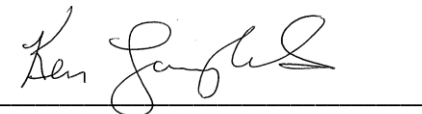
PLUMBING

	2021	2022
Number of Plumbing Permits This Month	0	0
Dollar Value of Plumbing Permits This Month	0	0
Number of Plumbing Permits YTD	2	0
Dollar Value of Plumbing Permits YTD	\$ 100.00	0

BUSINESS LICENCES:

	Number
Active/Paid	264
Outstanding	23
New	1
Total	288

Respectfully Submitted,



Ken Gawryluk
Building Inspector



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council

From: Bylaw/Animal Control

Date: July 19, 2022

Subject: Bylaw/Animal Control Month End Report for June 2022

DOG LICENCES:

There were 28 dog licenses issued in June for a total of 506 for the 2022 year.

BOARDING:

There were nine dogs boarding in June for a total of \$2410.00

IMPOUNDS:

	DOGS	CATS
Remaining from last month	0	0
Impounds/strays for this month	2	0
Owners request adoption	0	0
Claimed by owner	2	0
Adopted	0	0
HD	0	0
Transferred to PG Humane	0	0
Remaining in Pound	0	0

COMPLAINT/SERVICE FILES:

There were ten calls regarding loose dogs to which some were in pairs. Animal Control notified the owners, some were unable to be found or returned to the owners by the callers. Appropriate fees were applied to those that were impounded.

There have been six complaints regarding dogs barking. Owners were notified and most complied.

There have been a few calls regarding residents having missing cats and one resident claiming a missing dog that was later found. Cats are still missing.

There was one complaint regarding a rooster crowing. Officer spoke with the owner and owner complied by giving his rooster to a friend.

There was one complaint regarding snakes in a trailer. Officer spoke to the owners and there was no snakes in the residence.

There have been three noise complaints.

Several notices were given to residents to register and license their dog(s). Most complied and dog tag issued. One written warning was issued with the mention of the failure to license a dog bylaw and the fee associated with it of \$100.00 if they do not comply by a certain date. Owner complied and avoided the fee.

A resident who owed the District for unpaid fees has paid in full and their dog was released back to the owner without any issues.

Animal Control attended First Beach where dogs and alcohol were observed. Following discussion with the individuals and several visits by Bylaw Officers to the site, the individuals eventually complied and left the beach.

Notices were sent out regarding unsightliness and several grass notices were also sent out.

Bylaw has issued a warning notice to a resident who had a garbage can out longer than 24 hours as per our new Bylaw.

Bylaw attended various matters regarding, tidy tanks in driveway, vehicles on lawns, pipe draining into a neighbor's yard, fluorescent tube light bulbs in garbage bins, and several neighbourly disputes to which the District does not mediate.

More tax notices were handed out.

Bylaw had received several complaints regarding a property in town to which we told concerned residents that the District was aware of the issue and was investigating it. A warning ticket was issued for two of the properties owned by the same individual with a deadline before a service order could be issued. Later, a letter of expectation was mailed out due to non-compliance by the owner or occupant of the home.

Bylaw Officers spoke with an individual who was squatting in the Morfee Campground and that was not paying their fees. They were given two days to vacate the premises. They vacated with no issues.

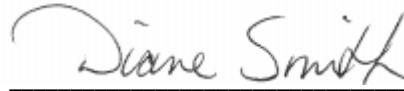
MUNICIPAL TICKETS:

No MTI tickets were issued in June.

Respectfully Submitted,



Brennan McArthur
Public Works Manager



Approved for Submission to Council



NCO i/c Mackenzie Detachment
PO Box 280
Mackenzie, B.C.
V0J 2C0

Your File

District of Mackenzie
Box 280
Mackenzie, B.C.
V0J 2C0

Our File

July 8th, 2022

Dear Mayor and Council

**Mayors Report for June 2022:
Summarized Mayors Report and File Synopsis for the month of June 2022.**

Detachment Case Load:

June 2022, the Mackenzie RCMP investigated 226 Files (233 files for June 2021)

- 26 - Crimes against a person files
- 32 - Crimes against property files
- 17 - Other Criminal Code violations
- 5 - Narcotic Control Act
- 11 - Provincial Statute / Federal Statute
- 127 - RCMP / Municipal Statute
- 7 - Traffic Violations

(9 files were unfounded, 16 files resulted in charges)

- There were 4 Prisoners Lodged in Cells for June 2022 - Guard Shortage

Traffic Enforcement: - June 2022 Traffic Stats:

Written Warnings- 1 Intersection Warnings / 0 Distracted Driving Warning
Total 57 Traffic Warnings

Violation Tickets- 1 Intersection VT / 1 Distracted Driving VT
Total: 16 Traffic VT's

Impaired Driving / Immediate Roadside Prohibitions - June 2022:

1- 90 day Immediate Roadside Prohibited issued - No vehicle impound

QUARANTINE ACT - COVID19 Related Measure Act (Public Health Act)-June 22

0 reports of Health Order violations.

CHECKSTOP PROGRAM (ROAD BLOCKS)

6 Road Safety / Speeding / Sobriety Checks were conducted for June 2022

Locations were:

***Hwy 97 and McLeod Lake
Windy Point and Centennial Drive
Carp Lake and Hwy 97 (Twice)
Hwy 39 and Mackenzie Blvd
Mill rd and Parsnip West FSR***

BILL C-45 Cannabis Legislation - "Effective October 17th, 2018"

0 file(s) for the month of June 2022

Resources:

The detachment is currently short staffed 3 Members (1 on Medical leave, 2 vacant positions (Awaiting positions to be filled)

Community Policing:

In line with the APP initiative for Crime Prevention through Curfew Compliance checks, the Mackenzie RCMP members were very active in conducting curfew and house arrest checks on local residents on conditions. ***(Currently there 1 person is being curfew checked for compliance)***

Victim Services June 2022 stats:

(Ongoing Clients - 27 / New Clients - 9 / Closed Clients - 12)

Incidents resulting in Victim Services assistance - 6

Referral Source - Police & Crown Counsel

New clients included: 6 females and 3 males, Of these clients: 7 adult and 2 children

The ***INCIDENT TYPES:*** Assault/Abuse (Partner) and Other Incidents

This month, Victim Services participated in the McLeod Lake Health & Wellness Fair. The Victim Services Worker was able to attend with Cst. Bains and had a table set up to provide information on services provided by Victim Services.

ONLINE CRIME REPORTING

The online tool can be found at either <http://bc.rcmp-grc.gc.ca/mackenzie/report> or on the District of Mackenzie's website at districtofmackenzie.ca/public-services/emergency-services.

(See attached Court update(s) and File summary)

This concludes the Mayors report for the month of June 2022.

Sincerely,

(C) AIRD, Cpl.
acting/i/c NCO Mackenzie RCMP Detachment
Detachment Commander
(250) 997-3288 phone (250) 997-3240 fax

COURT Update(s): June 2022

SOP = Stay of Proceeding (Crown is Staying the charge – not proceeding)

CONDITIONAL DISCHARGE – After a period of time – this charge becomes private

1.1. WARRANTS ISSUED FOR FAILING TO ATTEND COURT:

- 1.1.2 Three (3) Endorsed warrants issued in relation to failing to appear for Mackenzie Provincial court. 1 Mackenzie resident (executed same day)
2 non-locals (1 EXECUTED, 1 OUTSTANDING)**

1.2. TRAFFIC DISPUTE(S):

- 1.2.1. 2 tickets –Stay of Proceedings Entered**

1.3. CONVICTIONS:

- 1.3.1. A local woman was convicted of assault (18 Month Probation Order)
1.3.2. A local man was convicted of Drive while Prohibited (\$750 Fine)
1.3.3. A local man entered into a Peace Bond (12 Months plus \$500 fine)
1.3.4 A local man was convicted of uttering threats(12 month probation Order)
1.3.5. A local woman was convicted of driving while prohibited (\$500 Fine)
1.3.6. A non-local man was convicted of assault with a weapon (6 Month Conditional Sentence Order, 18 month Probation Order, 5 year firearms Prohibition).
1.3.7. A local woman was convicted of assault (12 month probation Order)
1.3.8. A local man was convicted of Drive while prohibited (1 Year Driving prohibition, 14 days jail, \$300 fine)**

1.4 NON-CONVICTIONS (Stay of Proceedings):

- 1.4.1 A non-local man received Stay of Proceedings for 1 count of Assault, 1 count of Uttering Threats, 1 count of Possession of Firearms without licence, 1 count of possession of firearms without registration, 1 count of unsafe storage
1.4.2 A local man received stay of Proceeding for Drive while prohibited
1.4.3 A local man received a 1 year Peace bond (\$500 fine)
1.4.4 A non-local man received Stay of Proceeding for 1 count of Assault and 2 counts of Breach release Order**

2. File Summary – In May 2022 Mackenzie RCMP responded to 226 files and conducted 6 proactive road checks. The RCMP dealt with 16 files involving a transient male who suffered from a brain injury and multiple mental health disorders in June. The RCMP were able to get him somewhere with resources to assist him better. Investigations of Interest:

- 2.1. On 2022-06-01 a district of Mackenzie Employee reported a male on a bicycle ride past her and spit at her. Investigators arrested the male and released him with a court date.**
- 2.2. 2022-06-02 members responded to a vacant residence on Gagnon cres. The complainant advised that they were cleaning it up to take it over from the owners. Individuals entering through back insecure door and spray painting graffiti. Complainant advised to change locks and ensure all doors are secure.**
- 2.3. 2022-06-02 Complainant reported a disturbance at a residence on Stuart Dr. Complainant reported that a male and female were observed yelling at one another. All parties indicated it was a verbal dispute only. Members to monitor the situation and individuals.**
- 2.4. 2022-06-02 reports of a male punching a wall near the mall. Male was located and spoken to, however, denied hitting the wall. No cuts or abrasions noted on the male's knuckles. The male was warned regarding his behaviour by police.**

- 2.5. 2022-06-02 Bylaw advised the Mackenzie RCMP of a complaint regarding an illegal taxi service. Bylaw advised that their complainant has seen the individuals make constant deliveries and saw a Facebook post regarding the cab company. Members are still investigating the situation.
- 2.6. On 2022-06-03 reports of a male throwing shoes at customers was received at a business on Mackenzie Blvd. the Complainant advised that they had received a call from a customer regarding a male sitting outside the business. The customer stated that the male had thrown shoes at her while she was sitting inside her vehicle. A possible suspect was identified, however, unable to confirm the identity and no victim came forward to police.
- 2.7. 2022-06-03 Police advised that there were a group of kids at the abandoned school on Heather Cres, breaking windows. Members attended and located a piece of plywood removed and the window was smashed. Members confirmed that no entry was gained. 3 female youth located in the area and advised police that they had heard a window being smashed and then observed a male leaving the area. Patrols of the area were made and no one else was located in the area. The complainant did not see the incident but had been told about it and called police. Members contacted the school board to have them board up the windows again.
- 2.8. 2022-06-03 Mackenzie RCMP member observed a vehicle make an erratic turn on Crysedale Dr. The vehicle was observed failing to stop at stop signs and not signalling prior to turning. The vehicle did not obey any traffic laws and proceeded at a high rated speed toward mill rd. Member attempted a traffic stop and attempted to close the distance however, the male continued at a high rated speed to evade police. Unknown who the driver of the vehicle was. No license plate was visible on the vehicle. Police will continue to be proactive with enforcing traffic laws.
- 2.9. 2022-06-04 Mackenzie RCMP member observed a male who is known to be in a part of the drug trade and began speaking with him. The male had a meth pipe in his hand and was arrested for possession. A search of the male led to a small bag of suspected methamphetamines being located and seized for disposal. Due to new drug laws, no possession charges will be laid.
- 2.10. 2022-06-04 A male reported to police that a transient male had spit on him at 7-11. The male then swore at him and departed on foot. The transient male was located and stated he spat on the ground not on the complainant. The RCMP was unable to get in contact with the Complainant again after the original call and no further details were provided.
- 2.11. 2022-06-04 Complainant reported that a transient male was standing in front of her residence staring at her home. Previous history of the male at this residence. Transient male spoken to and advised not to return. No offence committed at this time.
- 2.12. 2022-06-04 a complainant called the RCMP to report a male walking around with a stick pointing it at kids on Centennial Dr. Members attended and spoke with the male and educated him on his behaviour. No offence committed.
- 2.13. 2022-06-04 the RCMP received a request for a check well being on a male that was laying in a bush opposite of the Mackenzie Sports bar. Members attended and located a very intoxicated passed out male. Ambulance attended. A sober relative called and attended to take care of the male for the evening.

- 2.14. 2022-06-05 members called to assist BC ambulance service with a male who had overdosed at a residence. Members attended and male had awoken from narcan administered by roommates. BC Ambulance attended shortly after and transported male to hospital for care.
- 2.15. 2022-06-05 The RCMP received a complaint of a male with his top off making rude comments toward her located at the Purple Bicycle. The complainant was riding her bicycle past the purple bicycle when the transient male engaged her in conversation. The male was highly inappropriate in which the complainant advised him of. The transient male spat in her direction and departed. The complainant did not wish for charges and a safety plan was discussed with her.
- 2.16. 2022-06-05 the RCMP received a call for assistance for a domestic in progress. The complainant advised they had observed a male kicking a female. Members attended and located both parties. Victim uncooperative. Male arrested and will be attending court in august.
- 2.17. 2022-06-06 the RCMP received a complaint regarding a disturbing interaction with a transient male. The complainant had stated that the male approached her outside of the mall and asked her for a cigarette. She declined to provide him a cigarette and apologized. The transient male became loud, started swearing and stated that he was sorry for his miserable life. The complainant was not interested in further police action. Safety plan completed with the Complainant.
- 2.18. 2022-06-07 Mackenzie RCMP received a sensitive file from a specialized unit out of the lower mainland. Investigation underway and multiple judicial authorizations being written to assist in the file.
- 2.19. 2022-06-08 RCMP located a vehicle driving on McIntyre Dr and queries indicated that the registered owner of the vehicle was a prohibited driver. Traffic stop initiated and the driver was confirmed to be a prohibited driver. Driver arrested for driving while prohibited and released with a court date in August. BC License plate seized as inactive and not registered to the vehicle. Vehicle towed and violation tickets issued.
- 2.20. 2022-06-09 RCMP received a report of a fire near the Mcleod Lake child care centre in Sekani Dr. The complainant stated it sounded as if gun shots were going off and saw flames in the area. Members attended and several abandoned vehicles had been set on fire in the bush. Firefighters already on scene. Firefighters advised they believed the fire had been started by firecrackers. Several attempts to obtain any information to identify the individual responsible, all unsuccessful. File concluded at this time, but to be re-opened if new evidence arises.
- 2.21. 2022-06-09 RCMP received a complaint of a disturbance at the mall. The complainant advised that a transient male may be intoxicated and wanted him removed. The transient male was located and did not appear intoxicated. He was asked to leave the area did so without further incident.
- 2.22. 2022-06-09 RCMP received a complaint of threats being uttered. The complainant did not want charges but wanted the individual spoken to. Police spoke with the individual who was apologetic of their actions.
- 2.23. 2022-06-09 Rec centre requested police assist them by serving a Ban letter from the Rec centre to a transient male who had been causing issues at the Rec Centre. Ban Letter issued to male.

- 2.24. 2022-06-10 RCMP received a report of a transient male kicking a fence over on their property. Members located the male and spoke with him and advised him not to return. File still under investigation.
- 2.25. 2022-06-10 RCMP requested to assist Mackenzie Fire department with a fire at an apartment building on Centennial Dr. Members attended to ensure on lookers were kept away. No injuries and fire was handled.
- 2.26. 2022-06-11 RCMP advised of a disturbance at a townhouse complex on Stuart Dr. neighbours yelling and screaming at Complainant. Complainant advised that the male had then pulled his girlfriends hair and the pair ended up on the ground. Police attended and no signs of injury present. Both male and female declined anything happening and female refused to speak with police further. Charges to be forwarded regarding the incident.
- 2.27. 2022-06-11 RCMP received a complaint of an intoxicated male rolling on the ground screaming and yelling on Stuart Dr. Members attended and located the male and a sober individual. Male had consumed hard liquor and mushrooms and was having a bad trip. Sober relative able to care for him and took him home.
- 2.28. 2022-06-11 RCMP received a complaint that a transient male was yelling at children and calling them names at 400 Mackenzie Blvd. Transient male located and educated on his behavior.
- 2.29. 2022-06-11 Uninsured vehicle stolen from vacant residence. No suspects, witnesses or surveillance footage available. No VIN available and No License plates of vehicle.
- 2.30. 2022-06-12 Assist fire with a trailer fire at Morfee Trailer Court. Arson ruled out.
- 2.31. 2022-06-12 A vehicle failed to stop for police while attempting to conduct a traffic stop on Highway 97 N. No pursuit initiated and vehicle eventually located and stopped by Prince George RCMP and issued a violation ticket.
- 2.32. 2022-06-12 RCMP received a complaint of a transient male yelling at himself and asking the complainant for change when the complainant denied giving him change he became confrontational and screaming vulgar language at her. Male was arrested for causing a disturbance and released with a court date in August. The complainant's boyfriend was also on scene and when members attempted to obtain a statement from him he became abrasive and belligerent.
- 2.33. 2022-06-13 RCMP received a report that a transient male who was on conditions not to speak with a victim from a previous file, had approached the complainant and began yelling at her.
- 2.34. 2022-06-14 While the RCMP was attempting to follow up with an individual for a file of a disturbance, the male became abrasive and belligerent and told the member that he was going to be attending Mackenzie BC and punch a transient male in the face and put him in the hospital. The male was arrested by another policy agency on behalf of the Mackenzie RCMP and given a court date in August.
- 2.35. 2022-06-14 Domestic assault reported, Male arrested for assault and provided a court date in August.
- 2.36. 2022-06-14 RCMP received a complaint of an assault. Female struck several times in the face and head by accused. Another male was struck in the head with 2 wine bottles by the accused. Accused arrested and held in police custody until able to be brought before a judge. Accused remanded until next court appearance in July.

- 2.37. 2022-06-15 Canada post reported that a male had been prying open mail boxes and stealing parcel cards. The male then attempted to retrieve the parcel cards despite his name not being on them. Investigation is still under way.
- 2.38. 2022-06-17 RCMP received another report of an alarm going off at Old Mackenzie Elementary School. Boards pried off window and window smashed. Blood was observed on various parts of the glass. No persons located inside.
- 2.39. 2022-06-19 RCMP received a report that a transient male had jumped in front of her moving vehicle on Mackenzie Blvd. Male located and apprehended under the mental health act. The male was certified and transported to Prince George where he was provided the help he required.
- 2.40. 2022-06-19 RCMP received a complaint that while at the gas station at the Junction on Hwy 97 and Hwy 39 a male in his 30's approached the complainant's vehicle and opened her car door and asked where she was headed. The Complainant told the male to leave her alone and he left. The complainant then left the area toward Prince George. Once in Mcleod Lake a white van from a side road pulled out and stopped in front of her vehicle. The complainant stated the male began walking toward her vehicle and she went around them and departed south on Hwy 97. The area was described as a construction zone with no one around. No further information was provided to further the investigation, however, members will continue make efforts to identify the suspect.
- 2.41. 2022-06-21 Mackenzie RCMP received a sensitive file from a specialized unit out of the lower mainland. Investigation underway and multiple judicial authorizations being written to assist in the file.
- 2.42. 2022-06-21 During Patrols the Mackenzie RCMP located a male who was breaching his 24/7 house arrest by being in Mackenzie and outside of his residence. The male took off on foot and members were unable to relocate him. The male is wanted on an outstanding warrant for breaching his conditions.
- 2.43. 2022-06-23 Members called to an apartment building for a report of a male wanting to fight everyone while intoxicated. The investigation led to a report of domestic assault and child negligence. Male arrested and released with a court date in august. File referred to MCFD for child negligence. File still under investigation by Police.

A/ Detachment Commander
Cpl. Calvin AIRD



COUNCIL REPORT

To: Mayor and Council

From: Fire Chief, Jamie Guise

Date: July 2022

Subject: Fire Department Month End Report, June 2022

FIRE DEPARTMENT RESPONSES:

Code	Description	Number of Calls this Period	Year to Date
AOA	Assist other Agency	2	18
FAL	False Alarm	4	20
FRC	Chimney Fire		1
FRD	Dumpster Fire		1
FRS	Structure Fire	2	7
FRW	Wildland Fire	1	2
MVI	Motor Vehicle Incident	4	15
HMI	Hazardous Material Incident		1
GSL	Gas spill / Leak		1
BC	Burning Complaint	4	7
CO	Carbon Monoxide Alarm		1
PS	Public Service		2
TOTALS		17	76

- FAL - 01 **June @ 05:41** – Report of alarms activated at a residence on Gagnon Cres. Upon arrival of Chief 1 it was noted that the alarms were false due to cooking. Crews stood down.
- FRW -03 **June @ 14:30** – Report of a fire in the bushes near Valleyview apartments. Upon arrival of crews, it was noted that there was a fire on Mountain Road involving a couple trees. Crews were required to knockdown the fire. Chief 2 contacted the Fire Base and had wildland fire crews take over before returning to the Hall.
- AOA -08 **June @ 22:54** – Requested by McLeod Lake Fire department to assist with a multi vehicle fire out at the McLeod Lake Reserve. While responding, the Tse'Khene Fire Chief stood crews down. Crews returned to the Hall.

- FAL - 10 **June @ 08:10** – Report of alarms activated at a residence on Grayling Cres. Upon arrival of Chief 2 it was noted that the alarms were false due to the occupant changing the batteries in their smoke detector. Crews stood down.
- FRS -10 **June @ 23:37** – Report of a Structure fire at 85 Centennial Drive. Upon arrival of crews, there was a fire in the crawlspace of the building. Crews were required to extinguish the fire, check for hot spots, and ventilate the building before returning to the Hall.
- FRS -11 **June @ 23:37** – Report of a structure fire at 1000-28 Mackenzie Blvd. Upon arrival of crews, there was a fully involved mobile home on fire. Crews were required to extinguish the fire and check for hot spots before returning to the Hall.
- MVI -14 **June @ 13:59** – Report of a vehicle MVI on Highway 39. While responding it was reported that BCAS was returning with the lone patient. Crews stood down and returned to the Hall.
- BC -19 **June @ 08:30** – While at the Fire Hall, Chief 1 could smell plastic burning and could see a plume of smoke at 360 Osilinka Drive. Chief 1 went over and informed the occupants that they were not allowed to burn plastic in a fire. Chief 1 returned to the Hall.
- BC -19 **June @ 10:15** – Reported by a concerned citizen that their neighbor was burning prohibited items in a backyard fire. Chief 1 investigated and determined that the occupants were not burning anything other than clean wood in a fire. Chief 1 returned to the Hall.
- BC -19 **June @ 14:49** – Reported by a concerned citizen that their neighbor was burning leaves in a backyard fire. Chief 1 informed the occupants that they were not allowed to burn leaves in a fire. The occupant was unaware and stopped burning leaves. Chief 2 returned to the Hall.
- MVI -21 **June @ 04:33** – Report of a vehicle MVI on Highway 97 south of the Junction. While responding, it was reported by BCAS that there was no entrapment. Crews stood down and returned to the Hall.
- FAL - 21 **June @ 09:44**– Report of alarms activated at 86 Centennial Drive. Upon arrival of Chief 2 it was noted that the alarms were false due to an occupant melting down plastic beads for an art project. Crews stood down.

- FAL - 25 **June @ 12:29**– Report of alarms activated at 400 Skeena Drive. Upon arrival of Chief 2 it was noted that the alarms were false due to an occupant pulling the alarm. Crews stood down.
- MVI -26 **June @ 13:28** – Report of a vehicle MVI on Highway 97 north of the Junction. While responding, it was reported by BCAS that there was no entrapment. Crews stood down and returned to the Hall.
- BC -27 **June @ 11:45** – Reported by a concerned citizen that their neighbor’s attic fan was smoking. Chief 2 investigated and determined that it was not hot and that the bearing sounded like it was on its way out. Chief 2 informed the owner before returning to the Hall.
- AOA -28 **June @ 12:40**– Requested by BCAS for an emergency lift assist. Crews were required to assist BCAS in removing the patient from their home into an awaiting ambulance. Crews then drove to the hospital and assisted with the transfer of the patient into the ER before returning to the Hall.
- MVI -28 **June @ 14:37** – Report of a vehicle MVI on Highway 97 north of the Junction. Upon arrival of crews, it was noted that all occupants were out of the vehicle. Crews returned to the Hall.

VOLUNTEER FIRE FIGHTERS TRAINING NIGHTS SCHEDULE:

7 June – Planning and Meeting Night

- a. Occupational Health & Safety Committee
- b. Management Team and Officers Meeting
- c. Monthly Training Plan
- d. Coordinate Work Plan Activities
- e. Complete Apparatus, Equipment and Facilities Checks
- f. Conduct Association Business Meeting

14 June– Firefighter Skills Development

- a. Senior members participated in hit and run scenarios.
- b. Probationary members participated in ground ladder training.

21 June– Firefighter Skills Development

- a. Senior members alongside with Tsekeh'ne Fire Department members participated in a joint live fire training session.
- b. Probationary members participated in ropes and knots training.

28 June - Firefighter Skills Development

- a. Senior members participated in a live fire scenario.
- b. Probationary members concluded with ropes and knots training.

FIRE & LIFE SAFETY INSPECTIONS:

11 fire safety inspections were conducted in the month of June.

VOLUNTEER FIRE FIGHTERS SCHEDULE:

June 4-5 – Four members participated in BCWS WSPP-115 Structure Protection course in Prince George.

June 23 – Mackenzie Fire Department assisted the Morfee PAC with the Soak a Six fundraiser.

EMERGENCY MANAGEMENT

Mackenzie Fire Department participated in the Mackenzie Wildfire Advisory Committee meeting.

June 8 – Emergency Management conducted a small training session with a few members of the Emergency Program. There was a mock scenario where members wrote a State of Declaration and an Evacuation Order.

June 13 – Conducted a meeting with EMBC regarding Emergency Management and support services.

June 22 – ESS was activated for a family looking for accommodations as they were displaced from their residence.

FIRE DEPARTMENT MEMBERSHIP:

Position	Allocation	Actual
Fire Chief	1	1
Deputy Fire Chief	1	1
Assistant Chiefs	2	1
Training Officers	2	2
Captains	4	2
Lieutenants	4	3
Engineers	4	2
Fire Fighters	20	12
Total Fire Fighting Force	38	24
Fire Fighters (Probationary)		5
Fire Fighter (Junior)	4	0
Leave of Absence		

NEW FIRE HALL BUILD EXPENSES TO DATE

The construction of the new Fire Hall continues.

The District of Mackenzie has expensed the following amounts for the project to date:

Category	Vendor	Expense to date
Design	Field Lievers Architecture	\$ 455,000
Project Management	Colliers Project Leaders	\$ 8,289
Geotechnical	GeoNorth	\$ 25,534
Survey	McElhanney	\$ 7,203
Construction Contract	Southwest Design & Construction	\$ 3,467,652
FF&E	Furniture and Fixtures	\$ 179,499
Construction Management Fee	JenCol Construction	\$ 27,590
Miscellaneous*	Various	\$ 202,873
	Overall Budget Expense	\$ 4,373,640

*Miscellaneous expenses include: Hydro, legal, wages, benefits, minor contracting, and supplies.

Project works to date are as follows:

- Mechanical items have been purchased
- Control items have been purchased
- Electrical items have been purchased with some of the items on site. Including a deposit on the Emergency Generator
- Roofing system is in progress
- Siding is being installed



Total Project Budget = \$6.5 million
Total Expenses To Date = \$4,373,640
Total Budget Remaining = \$2,126,360

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jamie Guise".

Jamie Guise
Fire Chief

A handwritten signature in cursive script that reads "Diane Smith".

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council

From: Terry Gilmer, Recreation Services

Date: July 18, 2022

Subject: Recreation Services Month End Report – June 2022

Pool:

- Staff documented 894 pool and 52 aquafit visits for the month.
- Aquatic Staff are coordinating with MLIB for their daycare swimming lessons to be offered on site at McLeod Lake.
- The pool is preparing to be closed for an emergency pipe repair from July 12-16, which is when the aquatic staff plan to go to McLeod Lake to offer swimming lessons while the pool is being repaired.

Arena:

- Staff documented 29 arena floor drop-in visits for the month.
- Staff documented 1 lacrosse drop-in visit for the month.
- Staff added netting above the arena glass to protect spectators from flying objects leaving the playing surface.

Fitness Area:

- Staff documented 1,136 fitness centre visits for the month.

Sport Courts:

- Staff documented 102 multi-court visits for the month
- Staff documented 2 pickleball visits for the month.

Programs:

- Junior Pathways Program had 72 participants registered for programming, which included newcomb ball, track and field, soccer, multi-sports, and basketball.
- Morfee Elementary School used the facility on June 27, which included 50 participants using the arena floor, batting cage, pickleball court, and the multi-sport court.
- Advertising was launched on June 30 for the next Youth Weight Room Orientation, scheduled for July 8.
- The first Skateboard lessons took place on June 14 and there were 14 participants.
- Advertising for the Kayak and Stand-Up Paddleboard clinics was launched on June 13.

- The final game for the wallyball league was played on June 7 and the squash finals was completed on June 12 - both leagues will return in the fall.

Events:

- Canada Day 2022 event preparations are being completed, which include the stage set up, food preparations, KIMTA bus coordination, and staff logistics.
- The portable stage and sound system were setup in McLeod Lake for their National Aboriginal Day event on June 21.
- Chubby Cree played in the Community Hall on June 21 as part of National Aboriginal Day.
- Sound system for the Mackenzie Rotary Club and MORATA's Duck Drop event was used for their event on June 12.
- A private event rented the large sound system for an event on June 4.

Staff:

- Fall Arrest training was held on June 29 - 7 Building Operators and 2 Building Grounds Maintenance staff received this training.
- Two Building Operators completed an Ice Facility Operator course in Prince George.
- The portable stage was brought to the arena and the Building Ground Maintenance and Building Operators received in house training in preparation for upcoming events.

Other:

- Mackenzie Secondary School Grad 2022 was held in the Sas Da'Ghe Room and Callahan Room on June 25.
- Mackenzie Minor Lacrosse hosted their awards ceremony in the Callahan Room on June 29 and held their Annual General Meeting afterwards.
- Building Operators worked on stripping and resealing the floors in the community living area and the front entrance - this was in preparation for grad events held at the Rec Centre.
- Flower barrels were added to front of Rec Centre, EBCC, Ski Hill and 616 with help from PW.
- Staff met with the Mackenzie Community Arts Centre President and STEPS staff in relation to bringing more art to Mackenzie - this program ties in well with the District's downtown revitalization plan - <https://stepspublicart.org/services/main-street-recovery/>
- Staff met with SD57 regarding the joint use agreement on June 8 - discussion also included the playgrounds at Morfee Elementary and Mac 1.
- Water access to the arena side of the facility was lost on June 9 – a temporary fix was implemented on June 10.



Respectfully Submitted,

A handwritten signature in black ink, appearing to read "T. Gilmer", written in a cursive style.

Terry Gilmer
Director of Recreation Services

A handwritten signature in black ink, appearing to read "Diane Smith", written in a cursive style.

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Finance
Date: July 19, 2022
Subject: Month End Report at June 30, 2022

Attached are the following month-end reports as at June 30, 2022:

- Analysis of Revenue and Expenses
- Accounts Payable Payment Listing
- Capital Expenditure

Respectfully Submitted,



Kerri Borne
Chief Financial Officer



Approved for Submission to Council

Revenue and Expenses Provisional Budget

June 30, 2022

DESCRIPTION	2022 FINAL BUDGET	2022 YTD JUNE	REMAINING BUDGET	% OF BUDGET REMAINING
GENERAL OPERATING REVENUE				
<u>TAXATION</u>				
TAXATION	5,068,457	5,068,454	3	0.0%
616 AREA	14,000	-	14,000	100.0%
1% UTILITIES TAX AND GRANTS IN LIEU	2,620,050	2,552,850	67,200	2.6%
	7,702,507	7,621,304	81,203	1.1%
SALES OF SERVICE	440,943	283,208	157,735	35.8%
RECREATION AND CULTURE	280,055	125,803	154,252	55.1%
	720,998	409,011	311,987	43.3%
<u>LICENCES AND PERMITS</u>				
BUSINESS LICENSE	40,000	45,874	(5,874)	(14.7%)
BUILDING/PLUMBING PERMIT REVENUE	17,000	3,931	13,069	76.9%
OTHER PERMITS/APPLICATIONS	1,225	625	600	49.0%
ANIMAL LICENSES	17,000	11,576	5,424	31.9%
	75,225	62,007	13,218	17.6%
<u>OTHER REVENUES</u>				
FINES	3,500	5,562	(2,062)	(58.9%)
RENTALS	243,753	54,315	189,438	77.7%
FRANCHISE FEES (FORTIS BC)	81,186	81,186	-	0.0%
RETURN ON INVESTMENTS	258,500	144,892	113,608	43.9%
TAXES PENALTIES AND INTEREST	42,500	1,052	41,448	97.5%
COMMUNITY FOREST	-	350,000	(350,000)	0.0%
MISCELLANEOUS	77,440	60,959	16,481	21.3%
DEPRECIATION	1,602,015	801,008	801,008	50.0%
TRANSFER FROM RESERVES & ACCUMULATED SURPLUS	433,326	-	433,326	100.0%
	2,742,220	1,498,973	1,243,247	45.3%

Revenue and Expenses Provisional Budget

June 30, 2022

DESCRIPTION	2022 FINAL BUDGET	2022 YTD JUNE	REMAINING BUDGET	% OF BUDGET REMAINING
<u>GRANTS</u>				
PROVINCIAL GRANTS - UNCONDITIONAL	526,000	659,112	(133,112)	(25.3%)
PROVINCIAL GRANTS - CONDITIONAL	131,742	28,117	103,625	78.7%
REGIONAL DISTRICT GRANTS	5,000	-	5,000	100.0%
OTHER FUNDERS	559,709	26,200	533,509	95.3%
	1,222,450	713,429	509,021	41.6%
TOTAL REVENUE	12,463,400	10,304,725	2,158,676	17.3%
<u>GENERAL OPERATING EXPENSES</u>				
<u>GENERAL GOVERNMENT</u>				
COUNCIL	211,951	81,050	130,901	61.8%
GRANTS & CHAMBER OF COMMERCE	217,150	73,815	143,335	66.0%
ADMINISTRATION	811,710	300,619	511,091	63.0%
FINANCE	658,290	295,704	362,586	55.1%
COMMON SERVICES/COMPUTER/MTCE	405,624	184,268	221,356	54.6%
ECONOMIC DEVELOPMENT	138,400	49,913	88,487	63.9%
ALLOCATION WATER/SEWER	(84,000)	(42,000)	(42,000)	50.0%
DEPRECIATION - General Government	52,000	26,000	26,000	50.0%
	2,411,125	969,370	1,441,755	59.8%
<u>PROTECTIVE SERVICES</u>				
FIRE DEPARTMENT	501,918	196,750	305,168	60.8%
FUEL MITIGATION	167,501	23,141	144,360	86.2%
INDUSTRIAL AREA FIRE BUILDING	9,200	4,981	4,219	45.9%

Revenue and Expenses Provisional Budget

June 30, 2022

DESCRIPTION	2022 FINAL BUDGET	2022 YTD JUNE	REMAINING BUDGET	% OF BUDGET REMAINING
BUILDING INSPECTIONS	160,743	79,380	81,363	50.6%
BYLAW SERVICES	214,939	102,629	112,310	52.3%
EMERGENCY MANAGEMENT	7,700	7,567	133	1.7%
EMERGENCY SERVICES BLDG	57,311	14,342	42,969	75.0%
OTHER PROTECTIVE SERVICES	146,707	58,992	87,715	59.8%
DEPRECIATION - Protective Service	150,000	75,000	75,000	50.0%
	1,416,019	562,783	853,236	60.3%
<u>TRANSPORTATION SERVICES</u>				
TRANSPORTATION SERVICES	1,921,666	1,047,384	874,282	45.5%
DEPRECIATION - Public Works	654,500	327,250	327,250	50.0%
GARBAGE COLLECTION	329,152	180,407	148,745	45.2%
PUBLIC HEALTH	94,346	40,464	53,882	57.1%
DEPRECIATION - Public health	48,765	24,383	24,383	50.0%
BEACHES AND PARKS	262,664	76,374	186,290	70.9%
	3,311,093	1,696,262	1,614,832	48.8%
<u>PARKS AND RECREATION SERVICES</u>				
PARKS AND PLAYGROUNDS	83,300	-	83,300	100.0%
RECREATION FACILITIES	2,776,985	1,288,932	1,488,052	53.6%
DEPRECIATION - Recreation Services	696,750	348,375	348,375	50.0%
TRANSFER TO MACKENZIE PUBLIC LIBRARY	278,881	139,441	139,440	50.0%
	3,835,916	1,776,748	2,059,168	53.7%
<u>FISCAL SERVICES</u>				
FISCAL EXPENSES	10,250	174	10,076	98.3%
TRANSFER TO RESERVES	1,427,291	-	1,427,291	100.0%



Revenue and Expenses Provisional Budget

June 30, 2022

DESCRIPTION	2022 FINAL BUDGET	2022 YTD JUNE	REMAINING BUDGET	% OF BUDGET REMAINING
TRANSFER TO OWN FUNDS	51,706	-	51,706	0.0%
	1,489,247	174	1,489,073	100.0%
TOTAL GENERAL EXPENSES	12,463,400	5,005,336	7,458,063	59.8%
REVENUE LESS EXPENSES				
NET SURPLUS (DEFICIENCY)	(0)	5,299,389		
WATER OPERATIONS				
REVENUE	787,622	590,714	196,907	25.0%
EXPENDITURES	787,622	241,922	545,700	69.3%
NET SURPLUS (DEFICIENCY)	-	348,793		
SEWER OPERATIONS				
REVENUE	623,278	431,138	192,140	30.8%
EXPENDITURES	623,278	171,052	452,225	72.6%
NET SURPLUS (DEFICIENCY)	-	260,085		
CONSOLIDATED GENERAL, WATER & SEWER				
OPERATING SURPLUS (DEFICIENCY)	(0)	5,908,267		

District of Mackenzie
Accounts Payable - Payment Listing
June 30, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
2/6/2022	068197	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	275.69
2/6/2022	068198	C0190	CKJ TRUCKIN	85.39
2/6/2022	068199	C8092	C.U.P.E. NATIONAL OFFICE	3,029.12
2/6/2022	068200	D3010	DIGGERS IMPACT LTD.	2,335.20
2/6/2022	068201	D5304	DYNAMIC IMAGING SOLUTIONS INC	281.12
2/6/2022	068202	F1500	FINNING CANADA	8,369.33
2/6/2022	068203	L7010	LOOMIS EXPRESS	167.45
2/6/2022	068204	M4015	MIDWAY PURNEL	644.27
2/6/2022	068205	N6802	NORTHERN FIRE APPARATUS	531.28
2/6/2022	068206	O3455	ORKIN CANADA CORPORATION	299.78
2/6/2022	068207	P1256	PAUL'S LAWN CARE	1,365.00
2/6/2022	068208	P4671	PRAIRIE COAST EQUIPMENT	739.20
2/6/2022	068209	P9600	PUROLATOR INC.	82.83
2/6/2022	068210	R1750	RECEIVER GENERAL FOR CANADA	638.30
2/6/2022	068211	R2500	R.D. OF FRASER-FORT GEORGE	9,271.58
2/6/2022	068212	R6544	ROGERS	690.71
2/6/2022	068213	S3470	SHAW'S ENTERPRISES LTD	1,564.81
2/6/2022	068214	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	8,085.03
2/6/2022	068215	T8000	TRICO INDUSTRIES LTD	1,053.75
2/6/2022	068216	U0080	ULINE CANADA CORPORATION	5,818.03
2/6/2022	068217	U9000	UAP INC.	144.29
2/6/2022	068218	V1200	VAN HORLICK'S TROPHY & GIFT HOUSE	62.72
2/6/2022	068219	W2180	WESTWINDS MOBILE VETERINARY SERVICES	501.90
2/6/2022	068220	W2570	WILLIAMS MACHINERY LP	93.18
9/6/2022	068221	A1013	ABC COMMUNICATIONS	1,114.40
9/6/2022	068222	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	120.81
9/6/2022	068223	B3027	BAREFOOT PLANNING LTD	3,853.50
9/6/2022	068224	C5950	COLLEGE OF NEW CALEDONIA - MACKENZIE	10,694.70
9/6/2022	068225	D1076	DB PERKS & ASSOCIATES LTD.	579.65
9/6/2022	068226	H1009	HAGEN'S HOME HARDWARE	571.02
9/6/2022	068227	H3120	HELPS, WILLIAM	135.00
9/6/2022	068228	H4762	HOMWOOD HEALTH INC	856.80
9/6/2022	068229	K0811	KELLY'S BAKERY	614.25
9/6/2022	068230	K1000	KAL TIRE	219.26
9/6/2022	068231	M1200	MACKENZIE HOSE & FITTINGS	345.94
9/6/2022	068232	M1648	MACKENZIE LOCKSMITH	389.00
9/6/2022	068233	M2800	MACKENZIE FIRE FIGHTERS ASSOCIATION	3,922.00
9/6/2022	068234	M3331	MC SQUARED SYSTEM DESIGN GROUP, INC.	6,260.10
9/6/2022	068235	M4505	MINISTER OF FINANCE	580.86
9/6/2022	068236	M9004	MANNING, DAVID	235.00
9/6/2022	068237	M9004	DEBAAT, MIKODA	235.00
9/6/2022	068238	M9004	PINEAU, SARAH	235.00
9/6/2022	068239	M9004	PINEAU, SARAH	235.00
9/6/2022	068240	N5399	NORTHERN GLASS & CONTRACTING	309.35
9/6/2022	068241	T6050	TELUS CUSTOM SECURITY SYSTEMS	201.97
9/6/2022	068242	T8000	TRICO INDUSTRIES LTD	701.36
9/6/2022	068243	U1060	UNITED LIBRARY SERVICE	241.64
9/6/2022	068244	U9000	UAP INC.	349.97

District of Mackenzie
Accounts Payable - Payment Listing
June 30, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
9/6/2022	068245	V1800	VIMAR EQUIPMENT LTD.	1,190.99
9/6/2022	068246	W2570	WILLIAMS MACHINERY LP	1,288.39
16/6/2022	068247	B7353	BULL DOG DIESEL LTD	849.81
16/6/2022	068248	B7354	BULL MECHANICAL	13,597.50
16/6/2022	068249	C5940	COLLEGE OF NEW CALEDONIA - PG	10,694.70
16/6/2022	068250	I0790	IGI RESOURCES	5,068.60
16/6/2022	068251	k6099	KONICA MINOLTA BUSINESS SOLUTIONS	924.79
16/6/2022	068252	K7040	KPMG LLP,T4348	17,587.50
16/6/2022	068253	L7010	LOOMIS EXPRESS	95.21
16/6/2022	068254	M3206	MACLAK CONTRACTING	1,312.50
16/6/2022	068255	M4015	MIDWAY PURNEL	2,236.46
16/6/2022	068256	R1750	RECEIVER GENERAL FOR CANADA	637.98
16/6/2022	068257	R2097	RFS CANADA	555.52
16/6/2022	068258	R2630	RKS ELECTRIC LTD	519.75
16/6/2022	068259	S6360	STAGELINE MOBILE STAGE INC	9,676.80
16/6/2022	068260	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	2,923.10
16/6/2022	068261	U1015	UNIVERUS SOFTWARE CANADA	11,536.00
16/6/2022	068262	U1060	UNITED LIBRARY SERVICE	114.61
16/6/2022	068263	V1540	VEROOM'S BROOMS	750.00
23/6/2022	068264	A6534	ALS CANADA LTD	385.35
23/6/2022	068265	B4590	BRENDA WARNER & ASSOCIATES LTD	2,913.75
23/6/2022	068266	C0190	CKJ TRUCKIN	382.77
23/6/2022	068267	C4811	CHRYSALID TECH	69.20
23/6/2022	068268	C9899	CHRYSALID TECH	74.79
23/6/2022	068269	D4901	DISTRICT OF MACKENZIE-LS MEAL ALLOW	150.00
23/6/2022	068270	F5512	FORT CARPET CLEANING	2,730.00
23/6/2022	068271	G6779	GREEN PHOENIX RECYCLING	53.42
23/6/2022	068272	G9900	GREEN PHOENIX RECYCLING	66.15
23/6/2022	068273	J0708	JEPSON PETROLEUM LTD	570.98
23/6/2022	068274	L7010	LOOMIS EXPRESS	167.42
23/6/2022	068275	M0100	MACKENZIE CHAMBER OF COMMERCE	60.00
23/6/2022	068276	M1125	MACKENZIE DRYCLEANING	297.15
23/6/2022	068277	M1200	MACKENZIE HOSE & FITTINGS	1,790.24
23/6/2022	068278	M3206	MACLAK CONTRACTING	1,312.50
23/6/2022	068279	M3424	MACKENZIE AND AREA RADIO SOCIETY	525.00
23/6/2022	068280	M6400	MUNICIPAL NATURAL ASSETS INITIATIVE	525.00
23/6/2022	068281	N5242	NORDOR SERVICE	7,256.52
23/6/2022	068282	N8065	NORTHWEST FUELS LIMITED	25,533.66
23/6/2022	068283	P2600	PETRO-CANADA	895.44
23/6/2022	068284	P6280	PRINCE GEORGE OFFICE SYSTEMS	394.96
23/6/2022	068285	R2097	RFS CANADA	166.88
23/6/2022	068286	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	10,599.56
23/6/2022	068287	S7779	SUPERIOR SIGNS & GRAPHICS INCORPORATED	5,231.36
23/6/2022	068288	T6050	TELUS CUSTOM SECURITY SYSTEMS	664.18
23/6/2022	068289	T8000	TRICO INDUSTRIES LTD	478.33
23/6/2022	068290	U1060	UNITED LIBRARY SERVICE	439.41
23/6/2022	068291	V0600	VALLEY TRAFFIC SYSTEMS INC	2,320.71
23/6/2022	068292	Y1060	YELLOWHEAD HELICOPTERS LTD.	3,484.09

District of Mackenzie
Accounts Payable - Payment Listing
June 30, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
30/6/2022	068293	A2874	ALLPOINTS FIRE PROTECTION LTD	4,036.20
30/6/2022	068294	A5733	ANDREW SHERET LIMITED	956.00
30/6/2022	068295	A6534	ALS CANADA LTD	258.30
30/6/2022	068296	B1388	BC LIBRARIES COOPERATIVE 2009	351.17
30/6/2022	068297	B7353	BULL DOG DIESEL LTD	263.98
30/6/2022	068298	C0190	CKJ TRUCKIN	111.44
30/6/2022	068299	C3174	CORDWOOD INDUSTRIES	6,974.42
30/6/2022	068300	C8092	C.U.P.E. NATIONAL OFFICE	2,976.06
30/6/2022	068301	D3010	DIGGERS IMPACT LTD.	1,167.60
30/6/2022	068302	D5018	DOUGLAS LAKE EQUIPMENT LP	227.50
30/6/2022	068303	H1009	HAGEN'S HOME HARDWARE	326.00
30/6/2022	068304	H4725	HI-PRO SPORTING GOODS LTD	714.00
30/6/2022	068305	H4883	HOULE ELECTRIC LTD.	3,758.22
30/6/2022	068306	I2226	ISLAND EXHAUST	1,050.00
30/6/2022	068307	K4070	KIM M GUTHRIE, NOTARY PUBLIC	67.20
30/6/2022	068308	M1200	MACKENZIE HOSE & FITTINGS	162.61
30/6/2022	068309	M4505	MINISTER OF FINANCE	210.00
30/6/2022	068310	M4705	MINISTER OF FINANCE	3,044.19
30/6/2022	068311	N2016	NENU DESIGNS - JENNA WHYTE	83.00
30/6/2022	068312	N5242	NORDOR SERVICE	1,455.49
30/6/2022	068313	N6566	NORTHERN HEALTH AUTHORITY-MACKENZIE	15.00
30/6/2022	068314	N6994	NORTHERN TOWING AND TRANSPORT	157.50
30/6/2022	068315	P7510	PROMETHEUS ELECTRICAL	1,713.60
30/6/2022	068316	P7518	PROTEC SECURITY SERVICES	1,965.60
30/6/2022	068317	R1750	RECEIVER GENERAL FOR CANADA	634.74
30/6/2022	068318	R2500	R.D. OF FRASER-FORT GEORGE	12,353.84
30/6/2022	068319	R6542	RODRICK SOLONAS DRUMMING	300.00
30/6/2022	068320	S6107	SPORTSYSTEMS CANADA	2,173.50
30/6/2022	068321	S7530	STEWART MCDANNOLD STUART	768.89
30/6/2022	068322	T3022	TERUS CONSTRUCTION LTD	1,584.02
30/6/2022	068323	U1060	UNITED LIBRARY SERVICE	554.91
30/6/2022	068324	U9000	UAP INC.	178.01
30/6/2022	068325	W2570	WILLIAMS MACHINERY LP	2,063.05
30/6/2022	068326	W5562	WILDWOOD GIFTS	134.40
30/6/2022	068327	Y2000	YELLOWHEAD ROAD & BRIDGE(FORT GEORGE)LTD	3,131.74
DIRECT DEPOSITS				
3/6/2022	001085	D5050	MT. BLANC VENTURES - DOUGLAS IAN LEBLANC	1,848.00
3/6/2022	001086	K2040	KS2 MANAGEMENT LTD.	10,132.50
3/6/2022	001087	K5935	KODIAK INDUSTRIAL CHROME & HYDRAULICS	6,487.79
3/6/2022	001088	P3810	PACIFIC BLUE CROSS	30,186.33
3/6/2022	001089	S5667	SOUTHWEST DESIGN & CONSTRUCTION LTD	24,880.09
10/6/2022	001090	B3880	BORNE, KERRI	300.00
10/6/2022	001091	C3183	CARTY, KEINAN	235.00
10/6/2022	001092	G2928	SMIRLE, CHELSEA	370.00
10/6/2022	001093	L1189	LES ENTERPRISES AMILIA INC.	731.17
10/6/2022	001094	M0900	MACKENZIE CO-OP	140.64
10/6/2022	001095	M4340	MATRIX VIDEO COMMUNICATIONS CORP	26,236.97

District of Mackenzie
Accounts Payable - Payment Listing
June 30, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
10/6/2022	001096	P0570	PALMER, DANNY	235.00
17/6/2022	001097	F1063	FAST, JAMES	135.00
17/6/2022	001098	G8556	GUISE, JAMIE	815.00
17/6/2022	001099	M0900	MACKENZIE CO-OP	78.83
17/6/2022	001100	Q6400	QUESTICA INC	21,498.75
28/6/2022	001101	M5834	MOSS, VALERIE	20.00
28/6/2022	001102	S4530	SKYBLUE CLEANING CORP	3,869.25
EFT PAYMENTS				
3/6/2022	MAY 2022	U9100	US BANK	26,508.73
6/6/2022	RBC6402712	R1500	RECEIVER GENERAL - 10702 1339 RP0001	51,907.72
7/6/2022	RBC-22254-0522B	F5499	FORTISBC - NATURAL GAS	32.27
7/6/2022	RBC-38104-0522	B1206	BC HYDRO	304.96
7/6/2022	RBC-62897-0522	B1206	BC HYDRO	336.77
9/6/2022	RBC6405568	R1800	RECEIVER GENERAL - 10702 1339 RP0002	8,392.18
10/6/2022	RBCW000386947	M6650	MUNICIPAL PENSION PLAN	27,734.12
20/6/2022	RBC9515843	R1500	RECEIVER GENERAL - 10702 1339 RP0001	52,093.33
22/6/2022	RBC-67885-0622	B1206	BC HYDRO	3,048.65
22/6/2022	RBC-64765-0622	B1206	BC HYDRO	301.61
22/6/2022	RBC-47001-0622	B1206	BC HYDRO	31,885.34
22/6/2022	RBC-99011-0622	F5499	FORTISBC - NATURAL GAS	157.41
22/6/2022	RBC-99007-0622	F5499	FORTISBC - NATURAL GAS	44.96
22/6/2022	RBC-98990-0622	F5499	FORTISBC - NATURAL GAS	176.15
22/6/2022	RBC-98226-0622	F5499	FORTISBC - NATURAL GAS	31.23
22/6/2022	RBC-78369-0622	F5499	FORTISBC - NATURAL GAS	2,325.48
22/6/2022	RBC-59203-0622	F5499	FORTISBC - NATURAL GAS	55.05
22/6/2022	RBC-07350-0622	F5499	FORTISBC - NATURAL GAS	212.21
22/6/2022	RBC-99015-0622	F5499	FORTISBC - NATURAL GAS	37.76
22/6/2022	RBC-99018-0622	F5499	FORTISBC - NATURAL GAS	39.53
22/6/2022	RBC-99087-0622	F5499	FORTISBC - NATURAL GAS	68.04
22/6/2022	RBC-99258-0622	F5499	FORTISBC - NATURAL GAS	407.71
22/6/2022	RBC-99712-0622	F5499	FORTISBC - NATURAL GAS	1,214.16
22/6/2022	RBC-99804-0622	F5499	FORTISBC - NATURAL GAS	2,697.88
22/6/2022	RBC-88729-0622	T6000	TELUS	20.71
23/6/2022	RBC-00256-0622	F5499	FORTISBC - NATURAL GAS	582.04
27/6/2022	RBCW000388233	M6650	MUNICIPAL PENSION PLAN	28,380.61
				653,349.68

(*) voided cheques

**District of Mackenzie
Capital Projects
As at June 30, 2022**

DESCRIPTION	2022 FINAL BUDGET	ACTUAL YTD June 30, 2022	REMAINING BUDGET
GENERAL GOVERNMENT			
MUNICIPAL HALL REFRESH (Carry-on)	106,500	-	106,500
AUDIO VISUAL UPGRADES	197,175	92,289	104,886
COMMUNITY SIGNAGE	54,194	11,172	43,022
TOTAL GENERAL GOVERNMENT	357,869	103,460	254,409
PROTECTIVE SERVICES			
FIRE HALL PROJECT (Carry-on)	2,306,338	180,205	2,126,133
RCMP HVAC REPLACEMENT (Carry-on)	35,850	28,575	7,275
NEW LADDER TRUCK	1,500,000	-	1,500,000
TURNOUT GEAR	40,000	-	40,000
TOTAL PROTECTIVE SERVICES	3,882,188	208,780	3,673,408
TRANSPORTATION SERVICES			
ROAD PAVING	500,000	-	500,000
ASPHALT CRACK ROUTER	27,500	-	27,500
TAR KETTLE	70,500	-	70,500
COMMERCIAL GARBAGE TRUCK	305,000	-	305,000
HOT PATCH PAVER	92,000	-	92,000
INFRARED ASPHALT RECYCLER	18,000	-	18,000
AIR COMPRESSOR	22,000	-	22,000
ALL TERRAIN VEHICLE	45,000	-	45,000
ACTIVE TRANSPORTATION MASTER PLAN (PENDING GRANT APPROVAL)	50,000	-	50,000
TOTAL TRANSPORTATION SERVICES	1,130,000	-	1,130,000
PARKS AND RECREATION SERVICES			
RECREATION ROOF REPLACEMENT (Carry - on)	352,500	166,419	186,082
SIGNATURE TRAIL PROJECT (Carry - on)	643,697	12,065	631,632
ENERGY REDUCTIONS PROJECT (pending grant approval)	2,994,692	-	2,994,692
AUDIO VISUAL UPGRADES	143,700	31,011	112,689
RECREATION CENTRE CLADDING REPLACEMENT	50,000	-	50,000
POOL UPGRADES	50,000	-	50,000
SQUASH/BASKETBALL COURT	90,000	90,000	-
TOTAL PARKS AND RECREATION SERVICES	4,324,589	299,495	4,025,094
TOTAL GENERAL CAPITAL	9,694,646	611,735	9,082,911
WATER			
PRESSURING REDUCING VALVES REPLACEMENT	351,750	5,061	346,689
GANTHAZ PIPE & METER REPLACEMENT	56,000	-	56,000
GANTHAZ WELL #4 ABOVE GROUND VAULT	76,300	-	76,300
TOTAL WATER	484,050	5,061	478,989
SEWER			
LAGOON OUTFALL CHAMBER	83,200	-	83,200
TOTAL SEWER	83,200	-	83,200
TOTAL CAPITAL BUDGET SUMMARY	10,261,896	616,796	9,645,100

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: July 19, 2022
Subject: Council Strategic Priorities 2022 Second Quarter Report

RECOMMENDATION:

THAT Council receives the 2022 second quarter department work plans for information.

BACKGROUND:

The Priority Outcomes and Projects update has been established to provide clear, concise, and consistent reporting to Council in four quarters throughout the year.

The attached reports are the second quarter of a format intended to provide Council with a status update by department. Also included is the grant tracking document.

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,



Diane Smith
Chief Administrative Officer

The Chief Administrative Officer (CAO) leads, coordinates, and provides oversight for all District departments to ensure the District is accomplishing Council’s priorities and the public’s goals. Appointed by and reporting to Council, the CAO administers the business affairs of the municipality, oversees the senior management team, and directs the development and implementation of corporate policies and programs. The CAO liaises with local boards, commissions, agencies, other municipalities, and the provincial and federal governments.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Childcare	Community & Social Development	2022-2023	<ul style="list-style-type: none"> Increase the number of Childcare spaces in our community. 	Ongoing	Staff are in the process of determining the steps required to enable our community to be ready to submit a grant application once funding is announced.
Succession Planning	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Continue to work with all departments to identify opportunities for succession planning. 	Ongoing	Assist all departments with succession planning efforts, paying close attention to possible retirement dates.
Labour/Management Relations	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Continue to participate in monthly Labour/Management meetings. 	Ongoing	Continue to foster good relations between Management and Union.
Housing	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Continue to pursue opportunities to support the development of senior, affordable and assisted living housing options. 	Ongoing	Working with community stakeholders, the Provincial Government, and others to identify housing needs in our community.
Dental Services	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Look for opportunities to attract new dentist(s) to town. 	Ongoing	We continue to receive inquiries from interested parties.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Internet Upgrades	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Applied for funding to upgrade our Internet Connectivity. 	Pending	Still waiting to hear if our funding applications are successful.
First Nations Relationship Building	Community & Social Development/ Economic Vitality	Ongoing	<ul style="list-style-type: none"> Continue to identify opportunities to enhance First Nations relationships and make progress on the specific Truth and Reconciliation Calls for Action identified for local governments. 	Ongoing	We continue to work towards fostering good working relationships with all First Nation partners.
Morfee Mountain Road	Economic Vitality	2022	<ul style="list-style-type: none"> Completed the Licence of Occupation application that will enable the District to acquire tenure on the Morfee Mountain Road. 	Ongoing	Application is in the process of being reviewed by the Province.

Corporate Services includes the following service areas: Legislative Services, Land Use Planning and Administration, Environmental Programs and Climate Action, Corporate Communications, and Economic Development. The following outlines the status of key projects and programs that are being administered in 2022.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Local General Elections	Strong Governance and Finances	2022	<ul style="list-style-type: none"> Prepare for and administer the Local General Election on October 15, 2022. 	In-Progress	Preparations for nomination packages and candidate information session in-progress.
Council Meeting Management	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Upgrade audio/visual equipment in Council Chambers. 	In-Progress	Equipment is ordered. Delivery and install expected Fall 2022.
Bylaw/Policy Review	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Annually review and update bylaws and policies where necessary. 	Ongoing	Election, Rates and Fees, Delegation, MTI, and Animal Control Bylaws updated in Q2.
Accessibility	Community and Social Development	2022	<ul style="list-style-type: none"> Re-establish Accessibility Committee. 	In-Progress	Aligning with new Provincial policy, staff will re-establish the committee by Fall 2022.
Community Grants Program	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> Administer Community Grants Program intakes in March and September. 	Ongoing	March grant applications were awarded and distributed.
Business and Non-Profit Support Services	Economic Vitality	Ongoing	<ul style="list-style-type: none"> Liaise and partner with local and regional business support services. Administer District Support Programs. Provide grant writing support for not-for-profit organizations. 	Ongoing	Two organizations have been approved for funding from the BFI program. Multiple new applications received for Love Mackenzie in Q2.
Land Use Planning	Economic Vitality	2021-2022	<ul style="list-style-type: none"> Complete Downtown Plan. Establish Development Permit Areas. 	In-Progress	Expected completion is Nov./Dec. 2022.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Mackenzie 2.0 Community Economic Development Plan	Economic Vitality	2021 - 2024	<ul style="list-style-type: none"> • 2022 Workplan Includes: <ul style="list-style-type: none"> ○ Pursuing High Speed Internet ○ Daycare Planning ○ Continue professional services recruitment (i.e., Dentist) ○ Strategic Land Sales and Marketing ○ Housing Planning and Research ○ Support local recreation development projects ○ Participate on Regional Committees 	In-Progress	Staff continue planning to improve access to fibre-to-home internet services, daycare spaces, healthcare/professional services, and appropriate housing. Staff continue participating on Regional Agricultural, Economic Development, and Housing Committees and associated initiatives.
Tourism Plan	Economic Vitality	2021- 2026	<ul style="list-style-type: none"> • 2022 Workplan Includes: <ul style="list-style-type: none"> ○ Explore Municipal and Regional District Tax program ○ Participation in regional marketing campaigns. ○ Mackenzie 2.0 Marketing Materials project ○ Municipal Signage Strategy ○ Morfee Mountain Road License of Occupation ○ Support all local non-profits promoting recreational tourism development opportunities 	In-Progress Ongoing In-Progress In-Progress In-Progress	Staff continue to conduct research on MRDT topic. Staff continue to participate in committee and initiatives. Staff submitted License of Occupation application. Awaiting next steps. Continue to support local groups in their pursuit of recreation or tourism related developments/events.
Climate Action	Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> • Continue Implementation of CEEP • Participate in Northern BC Climate Action Network and FCM-PCP Program • Complete Natural Asset Assessment • Working with BC Hydro for installation of EV Charging Stations. • Support local groups in pursuing environmental and food security initiatives. 	In-Progress	Staff drafting policies and procedures as identified and to support CEEP. Staff participate in regional climate action networks. Staff continue to provide support to local organizations pursuing environmental sustainability or food security initiatives.

The Finance Department is responsible for handling all the financial affairs of the municipality. These responsibilities include tax collection, budgeting, accounts receivable, accounts payable, customer service, payroll, and financial reporting to municipal departments and Council. The Finance Department is also responsible for maintenance of accurate records and accounts of the financial affairs of the municipality, compliance with provincial reporting requirements, and ensuring investments of the municipality are made in accordance with provincial regulations.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Asset Management	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Update AssetFinda software with previous years completed capital projects. 	Ongoing	Update capital projects in program to ensure the data is consistent with current excel document.
Purchasing/ Procurement Policy Updated	Strong Governance and Finances	2022	<ul style="list-style-type: none"> Review and update purchasing/procurement policy to be more simplified and efficient for daily operations. 	Ongoing	Working on reviewing initial draft.
Capital Project Management	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> Create capital project policy and procedure. 	Pending	
Tangible Capital Asset Policy	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> Update the policy to be more inline with operations and expectations. 	Pending	
Asset Retirement Obligations	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Create policy and procedures for new PSAB standard on asset retirement obligations. 	Ongoing	Develop RFP for project work to be completed.
10 Year Capital Plan	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> Update draft 10-year capital plan to be more comprehensive and realistic of future capital asset requirements. 	Ongoing	Draft 10-year capital plan has been created.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Business Continuity Plan	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> • Create plan for recovery response plan if there is a failure such as server. 	Pending	

The Operations Department is responsible for maintaining roads, sidewalks and walkways, boulevards, fire hydrants, public parks and beaches, ball diamonds and the Municipal Campground. It's also responsible for snow removal, residential and business garbage collection, sewage systems and water systems, as well as overseeing the maintenance and management of the Municipal Airport Terminal and Runway.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
Staff Training	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Ensure consistent and appropriate training is available to all staff in all departments. 	Ongoing	<p>Junior Equipment Operators are being mentored by senior Operators.</p> <p>Water & sewer staff have attended various courses through EOCP.</p> <p>Public Works staff will be attending courses at CNC.</p> <p>Continue to search for educational opportunities for parks staff.</p>
Bylaw Enforcement Department	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Develop procedures to assist department. 	Ongoing	When time permits, we will be reviewing advantages to using an adjudication system for ticketing.
Water/Sewer Department	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Ensure that staffing and development opportunities meet the demands of the department. 	Ongoing	Looking at providing a temporary full-time position for 3-6 months to help support staff in summer months and to provide more training to PW staff.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
Safety	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Total review of safety procedures and policies with follow up on implementation will be ongoing. 	Ongoing	Job Hazard analysis will be performed on all job duties. Starting rescue procedures regarding the Lagoons. Performing more "toolbox" safety meetings as a group. Looking at proper "ergonomics" assessment for Public Works staff to help decrease skeletal injuries.
Infrastructure Master Planning (Asset Management Program)	Economic Vitality Strong Governance & Finances	2022	<ul style="list-style-type: none"> AssetFinda Training 	Ongoing	Program will be expanded to include all appropriate departments. Applying for Grant Funding to provide funds to complete a full paving assessment.
Water, Sewer & Roads Infrastructure	Economic Vitality Strong Governance & Finances	2022	<ul style="list-style-type: none"> Sewer operations and maintenance 	Ongoing	Lagoon licenses and permissions are being updated with the Province.
Technical Reviews	Environmental Sustainability	2022	<ul style="list-style-type: none"> Gantahaz Subdivision Water System Lagoon review 	Pending Pending	Applied for Grant Funding to treat Gantahaz water for Manganese removal. Review needed to identify future upgrades to system. Changing out blower unit aeration tank and replacing 6 lagoon aeration motors.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
			<ul style="list-style-type: none"> Paving rehabilitation program 	Ongoing	Purchasing new asphalt repair equipment to help sustain the roads from deteriorating any further. Currently paving areas identified as high priorities. In the process of assessing analyzing of recent paving RFP.

The Emergency Services and Fire Department includes the following service areas: Fire Rescue Services, Emergency Management, Fuel Mitigation, FireSmart Programming, and Emergency Communications. The following outlines the status of key projects and programs that are being administered in 2022/2023, in addition to regular service delivery.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
New Fire Hall Project	Community and Social Development	2020-2022	<ul style="list-style-type: none"> Complete construction of new Fire Hall. 	In Progress	<ul style="list-style-type: none"> Substantial completion of project is scheduled for August 2022. The move to the new Fire Hall and demolition of the old structure is scheduled for August 2022.
Mackenzie Specific Alerting System	Community and Social Development	2020-2022	<ul style="list-style-type: none"> The RDFFG has an altering system for their specific zones for text and email alerting. Mackenzie is working with the RDFFG to have the Mackenzie specific service. Refurbishing the old Air Horn notification system. 	In Progress	<ul style="list-style-type: none"> Community promotion will begin once the system is in place. A policy is being drafted for use of this alerting system. SWDC has the old horn and is reconditioning it. Completion set for fall of 2022.
UBCM EOC Grant	Community and Social Development	2022	<ul style="list-style-type: none"> Applied for \$25,000 to improve EOC (Emergency Operations Centre) with communication, computers, hardwiring data lines. 	In Progress	<ul style="list-style-type: none"> Submitted application and budget to UBCM has been approved. Items have been ordered
New Fire Truck	Community and Social Development	2022-2023	<ul style="list-style-type: none"> Design and purchase a new ladder truck. 	In Progress	<ul style="list-style-type: none"> Final review of the RFP is under way. RFP will be out in August 2022.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Purchase new Turnout gear	Community and Social Development	2022	<ul style="list-style-type: none"> Purchase new Turnout gear. 	In Progress	<ul style="list-style-type: none"> Ordered 15 sets of Turnout gear in March 2022.
Community Resiliency Investment Grant	Community and Social Development	2022-2023	<ul style="list-style-type: none"> Approved for \$150,000 in funding for 2022 FireSmart Community Funding & Supports. 	In Progress	<ul style="list-style-type: none"> \$82,800 will be used for the John Dahl Regional Park Fuel Treatment Project with \$67,200 being earmarked for community FireSmart initiatives and a revision to our Community Wildfire Resiliency Plan.

Recreation Services is responsible for overseeing the operation and programming of the Recreation Centre, Little Mac Ski Hill, John Dahl Regional Park, the Ernie Bodin Community Centre, local tennis courts, skate park and the inspection of playground equipment at neighborhood parks located throughout Mackenzie. Recreation Services also liaises with the local community groups and assists these groups where appropriate in developing, marketing, and delivering their programs. Recreation Services acts as a local resource for the coordination of community events, and wellness and quality of life initiatives.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Master Planning	Community & Social Development Strong Governance & Finances	2021-2023	<ul style="list-style-type: none"> • Create spatial/construction plans with cost estimates for grant opportunities and more efficient planning. • Create plan for Ernie Bodin Community Centre. 	Ongoing	<p>The Community Bike Park is now under construction.</p> <p>Staff are working on a report for Council with recommendations for EBCC.</p>
Grants	Strong Governance & Finances Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> • Work with all departments to ensure we are accessing funding streams, and awarded grants are organized and on track. • Create plan for grant application process with priority sequencing, so we can work everything into the budget. 	Ongoing	<p>Working with consultant on cost D estimates for various projects, so we can apply for grants in the future with confidence in budget submissions.</p> <p>Finalized details for ski hill master plan, so we can capitalize on existing grants we receive and begin executing work plans.</p>

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Community Events & Programming	Community & Social Development	2022	<ul style="list-style-type: none"> • Host events that bring the community together and gives people a sense of pride. • Provide programs that offer development and socialization experiences for all ages. 	Ongoing	Events already delivered in 2022: <ul style="list-style-type: none"> • WinterQuest • Canada Day Events staff are working on: <ul style="list-style-type: none"> • Art/Mural Festival - TBD • Scramble (Partnership) Programs staff are working on: <ul style="list-style-type: none"> • Multi-sport • Bike, squash & pickleball clinics • Summer camps • Swimming lessons • Aquafit • Gym training • Climbing wall • Seniors & High School • Martial Arts • Hockey • Ski & Snowboard • Skateboard
Facility Upgrades	Strong Governance & Finances	2022	<ul style="list-style-type: none"> • Repair and upgrade existing infrastructure. 	Ongoing	Current projects: <ul style="list-style-type: none"> • Rec Centre roof repair • Rec Centre general repair • Pool tile repairs • Outdoor pickleball/tennis court re-surfacing • Move climbing wall • Repair compressor compound Recently Completed: <ul style="list-style-type: none"> • Squash/basketball court

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Software Upgrades	Strong Governance & Finances	2021-2022	<ul style="list-style-type: none"> Provide customers with option of registering for programming and events online. 	Complete	MAIS fell short on their promise to provide us with an online solution, so we have transitioned to Amelia. This program allows users to book courses/space online, view payment history and print receipts.
Succession Planning	Strong Governance & Finances	2021-2022	<ul style="list-style-type: none"> Review organizational chart and job categories. 	Complete	Reorganizing department.
Staff Training	Strong Governance & Finances	2021-2022	<ul style="list-style-type: none"> Develop staff through training and educational opportunities. Departmental annual certification and training plan implementation. 	Ongoing	All Staff <ul style="list-style-type: none"> Evacuation CSR Courses (<i>complete</i>) <ul style="list-style-type: none"> Microsoft Suites Customer Service MAIS BO Courses (<i>complete</i>) <ul style="list-style-type: none"> Ice Facility Operators Fall Arrest BGM Courses <ul style="list-style-type: none"> Refrigeration Operators Playground Safety Lift Training
Community Beautification	Community & Social Development	2021-2023	<ul style="list-style-type: none"> Beautify existing spaces in the community to help attract and retain people, businesses, and tourism. As well as provide creative 	Ongoing	Staff made spaces more inviting for the public this past summer: <ul style="list-style-type: none"> Flowers/gardens/trees Picnic tables/garbage bins

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
			spaces for the public to enjoy.		<p>Staff are still working on/investigating making spaces more inviting for the public using:</p> <ul style="list-style-type: none"> • Art/Murals/Sculptures <p>Spaces that have been prioritized for Rec staff at this time include:</p> <ul style="list-style-type: none"> • Ski Hill • Spirit Square

2022 Second Quarter Grant Tracker

Project Name	Funder	Grant Funding Program	Grant Amount Requested	Application Date (DD- MMM-YY)	ApprovalStatus	Grant Amount Approved
Family Day 2022	Province of BC	2022 BC Family Day Activity Grant	\$ 1,000.00	24-Jan-22	Approved	\$ 1,000.00
Grant Writing Support Mackenzie - 2022	NDIT	Grant Writing Support Mackenzie	\$ 8,000.00	25-Jan-22	Approved	\$ 8,000.00
Love Mackenzie	NDIT	Love Mackenzie Program	\$ 1,200.00	26-Jan-22	Approved	\$ 1,200.00
Mackenzie 2.0 Marketing Materials	NDIT	Marketing Initiatives	\$ 20,000.00	4-Feb-22	Approved	\$ 20,000.00
Gantahaz Water Treatment	Province of BC	Environment Quality Program	\$ 590,000.00	23-Feb-22	Pending	
UBCM-EOC-Communications Upgrades	UBCM	Emergency Operation Centres & Training	\$ 25,000.00	25-Feb-22	Approved	\$ 25,000.00
Ec Dev Capacity 2022	NDIT	Economic Development Capacity Program	\$ 50,000.00	15-Mar-22	Approved	\$ 50,000.00
Active Transportation Plan	Gouvernement of Canada	Federal Active Transportation Fund	\$ 50,000.00	31-Mar-22	Approved	\$ 50,000.00
Community Bike Park and Ski Hill Upgrade Project	South Peace Mackenzie Trust	South Peace Mackenzie Trust	\$ 250,000.00	5-Jul-22	Pending	
Age -Friendly Accessibility and Inclusion Action Plan	Province of BC	2022 Age-Friendly Communities Grant Program	\$ 25,000.00	5-Jul-22	Pending	

2015 - Present	
Total Funding Applied For	\$ 27,073,089.60
Total Funding Approved	\$ 12,829,521.60
Total Funding Pending	\$ 6,036,212.00
Total Funding Denied	\$ 8,188,891.00

2022	
Total Funding Applied For	\$1,020,200.00
Total Funding Approved	\$155,200.00
Total Funding Pending	\$865,000.00
Total Funding Denied	-

The Chief Administrative Officer (CAO) leads, coordinates, and provides oversight for all District departments to ensure the District is accomplishing Council’s priorities and the public’s goals. Appointed by and reporting to Council, the CAO administers the business affairs of the municipality, oversees the senior management team, and directs the development and implementation of corporate policies and programs. The CAO liaises with local boards, commissions, agencies, other municipalities, and the provincial and federal governments.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Childcare	Community & Social Development	2022-2023	<ul style="list-style-type: none"> Increase the number of Childcare spaces in our community. 	Ongoing	Staff are in the process of determining the steps required to enable our community to be ready to submit a grant application once funding is announced.
Succession Planning	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Continue to work with all departments to identify opportunities for succession planning. 	Ongoing	Assist all departments with succession planning efforts, paying close attention to possible retirement dates.
Labour/Management Relations	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Continue to participate in monthly Labour/Management meetings. 	Ongoing	Continue to foster good relations between Management and Union.
Housing	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Continue to pursue opportunities to support the development of senior, affordable and assisted living housing options. 	Ongoing	Working with community stakeholders, the Provincial Government, and others to identify housing needs in our community.
Dental Services	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Look for opportunities to attract new dentist(s) to town. 	Ongoing	We continue to receive inquiries from interested parties.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Internet Upgrades	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Applied for funding to upgrade our Internet Connectivity. 	Pending	Still waiting to hear if our funding applications are successful.
First Nations Relationship Building	Community & Social Development/ Economic Vitality	Ongoing	<ul style="list-style-type: none"> Continue to identify opportunities to enhance First Nations relationships and make progress on the specific Truth and Reconciliation Calls for Action identified for local governments. 	Ongoing	We continue to work towards fostering good working relationships with all First Nation partners.
Morfee Mountain Road	Economic Vitality	2022	<ul style="list-style-type: none"> Completed the Licence of Occupation application that will enable the District to acquire tenure on the Morfee Mountain Road. 	Ongoing	Application is in the process of being reviewed by the Province.

Corporate Services includes the following service areas: Legislative Services, Land Use Planning and Administration, Environmental Programs and Climate Action, Corporate Communications, and Economic Development. The following outlines the status of key projects and programs that are being administered in 2022.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Local General Elections	Strong Governance and Finances	2022	<ul style="list-style-type: none"> Prepare for and administer the Local General Election on October 15, 2022. 	In-Progress	Preparations for nomination packages and candidate information session in-progress.
Council Meeting Management	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Upgrade audio/visual equipment in Council Chambers. 	In-Progress	Equipment is ordered. Delivery and install expected Fall 2022.
Bylaw/Policy Review	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Annually review and update bylaws and policies where necessary. 	Ongoing	Election, Rates and Fees, Delegation, MTI, and Animal Control Bylaws updated in Q2.
Accessibility	Community and Social Development	2022	<ul style="list-style-type: none"> Re-establish Accessibility Committee. 	In-Progress	Aligning with new Provincial policy, staff will re-establish the committee by Fall 2022.
Community Grants Program	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> Administer Community Grants Program intakes in March and September. 	Ongoing	March grant applications were awarded and distributed.
Business and Non-Profit Support Services	Economic Vitality	Ongoing	<ul style="list-style-type: none"> Liaise and partner with local and regional business support services. Administer District Support Programs. Provide grant writing support for not-for-profit organizations. 	Ongoing	Two organizations have been approved for funding from the BFI program. Multiple new applications received for Love Mackenzie in Q2.
Land Use Planning	Economic Vitality	2021-2022	<ul style="list-style-type: none"> Complete Downtown Plan. Establish Development Permit Areas. 	In-Progress	Expected completion is Nov./Dec. 2022.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Mackenzie 2.0 Community Economic Development Plan	Economic Vitality	2021 - 2024	<ul style="list-style-type: none"> • 2022 Workplan Includes: <ul style="list-style-type: none"> ○ Pursuing High Speed Internet ○ Daycare Planning ○ Continue professional services recruitment (i.e., Dentist) ○ Strategic Land Sales and Marketing ○ Housing Planning and Research ○ Support local recreation development projects ○ Participate on Regional Committees 	In-Progress	Staff continue planning to improve access to fibre-to-home internet services, daycare spaces, healthcare/professional services, and appropriate housing. Staff continue participating on Regional Agricultural, Economic Development, and Housing Committees and associated initiatives.
Tourism Plan	Economic Vitality	2021- 2026	<ul style="list-style-type: none"> • 2022 Workplan Includes: <ul style="list-style-type: none"> ○ Explore Municipal and Regional District Tax program ○ Participation in regional marketing campaigns. ○ Mackenzie 2.0 Marketing Materials project ○ Municipal Signage Strategy ○ Morfee Mountain Road License of Occupation ○ Support all local non-profits promoting recreational tourism development opportunities 	In-Progress Ongoing In-Progress In-Progress In-Progress	Staff continue to conduct research on MRDT topic. Staff continue to participate in committee and initiatives. Staff submitted License of Occupation application. Awaiting next steps. Continue to support local groups in their pursuit of recreation or tourism related developments/events.
Climate Action	Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> • Continue Implementation of CEEP • Participate in Northern BC Climate Action Network and FCM-PCP Program • Complete Natural Asset Assessment • Working with BC Hydro for installation of EV Charging Stations. • Support local groups in pursuing environmental and food security initiatives. 	In-Progress	Staff drafting policies and procedures as identified and to support CEEP. Staff participate in regional climate action networks. Staff continue to provide support to local organizations pursuing environmental sustainability or food security initiatives.

The Finance Department is responsible for handling all the financial affairs of the municipality. These responsibilities include tax collection, budgeting, accounts receivable, accounts payable, customer service, payroll, and financial reporting to municipal departments and Council. The Finance Department is also responsible for maintenance of accurate records and accounts of the financial affairs of the municipality, compliance with provincial reporting requirements, and ensuring investments of the municipality are made in accordance with provincial regulations.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Asset Management	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Update AssetFinda software with previous years completed capital projects. 	Ongoing	Update capital projects in program to ensure the data is consistent with current excel document.
Purchasing/ Procurement Policy Updated	Strong Governance and Finances	2022	<ul style="list-style-type: none"> Review and update purchasing/procurement policy to be more simplified and efficient for daily operations. 	Ongoing	Working on reviewing initial draft.
Capital Project Management	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> Create capital project policy and procedure. 	Pending	
Tangible Capital Asset Policy	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> Update the policy to be more inline with operations and expectations. 	Pending	
Asset Retirement Obligations	Strong Governance and Finances	2021-2022	<ul style="list-style-type: none"> Create policy and procedures for new PSAB standard on asset retirement obligations. 	Ongoing	Develop RFP for project work to be completed.
10 Year Capital Plan	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> Update draft 10-year capital plan to be more comprehensive and realistic of future capital asset requirements. 	Ongoing	Draft 10-year capital plan has been created.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Business Continuity Plan	Strong Governance and Finances	2022-2023	<ul style="list-style-type: none"> • Create plan for recovery response plan if there is a failure such as server. 	Pending	

The Operations Department is responsible for maintaining roads, sidewalks and walkways, boulevards, fire hydrants, public parks and beaches, ball diamonds and the Municipal Campground. It's also responsible for snow removal, residential and business garbage collection, sewage systems and water systems, as well as overseeing the maintenance and management of the Municipal Airport Terminal and Runway.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
Staff Training	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Ensure consistent and appropriate training is available to all staff in all departments. 	Ongoing	<p>Junior Equipment Operators are being mentored by senior Operators.</p> <p>Water & sewer staff have attended various courses through EOCP.</p> <p>Public Works staff will be attending courses at CNC.</p> <p>Continue to search for educational opportunities for parks staff.</p>
Bylaw Enforcement Department	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Develop procedures to assist department. 	Ongoing	When time permits, we will be reviewing advantages to using an adjudication system for ticketing.
Water/Sewer Department	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Ensure that staffing and development opportunities meet the demands of the department. 	Ongoing	Looking at providing a temporary full-time position for 3-6 months to help support staff in summer months and to provide more training to PW staff.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
Safety	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Total review of safety procedures and policies with follow up on implementation will be ongoing. 	Ongoing	Job Hazard analysis will be performed on all job duties. Starting rescue procedures regarding the Lagoons. Performing more "toolbox" safety meetings as a group. Looking at proper "ergonomics" assessment for Public Works staff to help decrease skeletal injuries.
Infrastructure Master Planning (Asset Management Program)	Economic Vitality Strong Governance & Finances	2022	<ul style="list-style-type: none"> AssetFinda Training 	Ongoing	Program will be expanded to include all appropriate departments. Applying for Grant Funding to provide funds to complete a full paving assessment.
Water, Sewer & Roads Infrastructure	Economic Vitality Strong Governance & Finances	2022	<ul style="list-style-type: none"> Sewer operations and maintenance 	Ongoing	Lagoon licenses and permissions are being updated with the Province.
Technical Reviews	Environmental Sustainability	2022	<ul style="list-style-type: none"> Gantahaz Subdivision Water System Lagoon review 	Pending Pending	Applied for Grant Funding to treat Gantahaz water for Manganese removal. Review needed to identify future upgrades to system. Changing out blower unit aeration tank and replacing 6 lagoon aeration motors.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
			<ul style="list-style-type: none"> Paving rehabilitation program 	Ongoing	Purchasing new asphalt repair equipment to help sustain the roads from deteriorating any further. Currently paving areas identified as high priorities. In the process of assessing analyzing of recent paving RFP.

The Emergency Services and Fire Department includes the following service areas: Fire Rescue Services, Emergency Management, Fuel Mitigation, FireSmart Programming, and Emergency Communications. The following outlines the status of key projects and programs that are being administered in 2022/2023, in addition to regular service delivery.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
New Fire Hall Project	Community and Social Development	2020-2022	<ul style="list-style-type: none"> Complete construction of new Fire Hall. 	In Progress	<ul style="list-style-type: none"> Substantial completion of project is scheduled for August 2022. The move to the new Fire Hall and demolition of the old structure is scheduled for August 2022.
Mackenzie Specific Alerting System	Community and Social Development	2020-2022	<ul style="list-style-type: none"> The RDFFG has an altering system for their specific zones for text and email alerting. Mackenzie is working with the RDFFG to have the Mackenzie specific service. Refurbishing the old Air Horn notification system. 	In Progress	<ul style="list-style-type: none"> Community promotion will begin once the system is in place. A policy is being drafted for use of this alerting system. SWDC has the old horn and is reconditioning it. Completion set for fall of 2022.
UBCM EOC Grant	Community and Social Development	2022	<ul style="list-style-type: none"> Applied for \$25,000 to improve EOC (Emergency Operations Centre) with communication, computers, hardwiring data lines. 	In Progress	<ul style="list-style-type: none"> Submitted application and budget to UBCM has been approved. Items have been ordered
New Fire Truck	Community and Social Development	2022-2023	<ul style="list-style-type: none"> Design and purchase a new ladder truck. 	In Progress	<ul style="list-style-type: none"> Final review of the RFP is under way. RFP will be out in August 2022.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Purchase new Turnout gear	Community and Social Development	2022	<ul style="list-style-type: none"> Purchase new Turnout gear. 	In Progress	<ul style="list-style-type: none"> Ordered 15 sets of Turnout gear in March 2022.
Community Resiliency Investment Grant	Community and Social Development	2022-2023	<ul style="list-style-type: none"> Approved for \$150,000 in funding for 2022 FireSmart Community Funding & Supports. 	In Progress	<ul style="list-style-type: none"> \$82,800 will be used for the John Dahl Regional Park Fuel Treatment Project with \$67,200 being earmarked for community FireSmart initiatives and a revision to our Community Wildfire Resiliency Plan.

Recreation Services is responsible for overseeing the operation and programming of the Recreation Centre, Little Mac Ski Hill, John Dahl Regional Park, the Ernie Bodin Community Centre, local tennis courts, skate park and the inspection of playground equipment at neighborhood parks located throughout Mackenzie. Recreation Services also liaises with the local community groups and assists these groups where appropriate in developing, marketing, and delivering their programs. Recreation Services acts as a local resource for the coordination of community events, and wellness and quality of life initiatives.

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Master Planning	Community & Social Development Strong Governance & Finances	2021-2023	<ul style="list-style-type: none"> • Create spatial/construction plans with cost estimates for grant opportunities and more efficient planning. • Create plan for Ernie Bodin Community Centre. 	Ongoing	<p>The Community Bike Park is now under construction.</p> <p>Staff are working on a report for Council with recommendations for EBCC.</p>
Grants	Strong Governance & Finances Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> • Work with all departments to ensure we are accessing funding streams, and awarded grants are organized and on track. • Create plan for grant application process with priority sequencing, so we can work everything into the budget. 	Ongoing	<p>Working with consultant on cost D estimates for various projects, so we can apply for grants in the future with confidence in budget submissions.</p> <p>Finalized details for ski hill master plan, so we can capitalize on existing grants we receive and begin executing work plans.</p>

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Community Events & Programming	Community & Social Development	2022	<ul style="list-style-type: none"> Host events that bring the community together and gives people a sense of pride. Provide programs that offer development and socialization experiences for all ages. 	Ongoing	Events already delivered in 2022: <ul style="list-style-type: none"> WinterQuest Canada Day Events staff are working on: <ul style="list-style-type: none"> Art/Mural Festival - TBD Scramble (Partnership) Programs staff are working on: <ul style="list-style-type: none"> Multi-sport Bike, squash & pickleball clinics Summer camps Swimming lessons Aquafit Gym training Climbing wall Seniors & High School Martial Arts Hockey Ski & Snowboard Skateboard
Facility Upgrades	Strong Governance & Finances	2022	<ul style="list-style-type: none"> Repair and upgrade existing infrastructure. 	Ongoing	Current projects: <ul style="list-style-type: none"> Rec Centre roof repair Rec Centre general repair Pool tile repairs Outdoor pickleball/tennis court re-surfacing Move climbing wall Repair compressor compound Recently Completed: <ul style="list-style-type: none"> Squash/basketball court

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Software Upgrades	Strong Governance & Finances	2021-2022	<ul style="list-style-type: none"> Provide customers with option of registering for programming and events online. 	Complete	MAIS fell short on their promise to provide us with an online solution, so we have transitioned to Amelia. This program allows users to book courses/space online, view payment history and print receipts.
Succession Planning	Strong Governance & Finances	2021-2022	<ul style="list-style-type: none"> Review organizational chart and job categories. 	Complete	Reorganizing department.
Staff Training	Strong Governance & Finances	2021-2022	<ul style="list-style-type: none"> Develop staff through training and educational opportunities. Departmental annual certification and training plan implementation. 	Ongoing	All Staff <ul style="list-style-type: none"> Evacuation CSR Courses (<i>complete</i>) <ul style="list-style-type: none"> Microsoft Suites Customer Service MAIS BO Courses (<i>complete</i>) <ul style="list-style-type: none"> Ice Facility Operators Fall Arrest BGM Courses <ul style="list-style-type: none"> Refrigeration Operators Playground Safety Lift Training
Community Beautification	Community & Social Development	2021-2023	<ul style="list-style-type: none"> Beautify existing spaces in the community to help attract and retain people, businesses, and tourism. As well as provide creative 	Ongoing	Staff made spaces more inviting for the public this past summer: <ul style="list-style-type: none"> Flowers/gardens/trees Picnic tables/garbage bins

2022 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2022 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
			spaces for the public to enjoy.		<p>Staff are still working on/investigating making spaces more inviting for the public using:</p> <ul style="list-style-type: none"> • Art/Murals/Sculptures <p>Spaces that have been prioritized for Rec staff at this time include:</p> <ul style="list-style-type: none"> • Ski Hill • Spirit Square

2022 Second Quarter Grant Tracker

Project Name	Funder	Grant Funding Program	Grant Amount Requested	Application Date (DD- MMM-YY)	ApprovalStatus	Grant Amount Approved
Family Day 2022	Province of BC	2022 BC Family Day Activity Grant	\$ 1,000.00	24-Jan-22	Approved	\$ 1,000.00
Grant Writing Support Mackenzie - 2022	NDIT	Grant Writing Support Mackenzie	\$ 8,000.00	25-Jan-22	Approved	\$ 8,000.00
Love Mackenzie	NDIT	Love Mackenzie Program	\$ 1,200.00	26-Jan-22	Approved	\$ 1,200.00
Mackenzie 2.0 Marketing Materials	NDIT	Marketing Initiatives	\$ 20,000.00	4-Feb-22	Approved	\$ 20,000.00
Gantahaz Water Treatment	Province of BC	Environment Quality Program	\$ 590,000.00	23-Feb-22	Pending	
UBCM-EOC-Communications Upgrades	UBCM	Emergency Operation Centres & Training	\$ 25,000.00	25-Feb-22	Approved	\$ 25,000.00
Ec Dev Capacity 2022	NDIT	Economic Development Capacity Program	\$ 50,000.00	15-Mar-22	Approved	\$ 50,000.00
Active Transportation Plan	Gouvernement of Canada	Federal Active Transportation Fund	\$ 50,000.00	31-Mar-22	Approved	\$ 50,000.00
Roadway Inventory Study	UBCM	Strategic Priorities Fund Capacity Building Stream	\$ 95,000.00	30-Jun-22	Pending	
DOM Road Rehabilitation	UBCM	Strategic Priorities Fund Capacital Infrastructure Stream	\$ 822,010.00	30-Jun-22	Pending	
Community Bike Park and Ski Hill Upgrade Project	South Peace Mackenzie Trust	South Peace Mackenzie Trust	\$ 250,000.00	5-Jul-22	Pending	
Age -Friendly Accessibility and Inclusion Action Plan	Province of BC	2022 Age-Friendly Communities Grant Program	\$ 25,000.00	5-Jul-22	Pending	

2015 - Present	
Total Funding Applied For	\$ 27,990,099.60
Total Funding Approved	\$ 12,829,521.60
Total Funding Pending	\$ 6,953,222.00
Total Funding Denied	\$ 8,188,891.00

2022	
Total Funding Applied For	\$1,937,210.00
Total Funding Approved	\$155,200.00
Total Funding Pending	\$1,782,010.00