

Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Tuesday, May 24, 2022 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

CALLED TO ORDER 7:15 PM

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1. ADOPTION OF MINUTES

- a) Regular Meeting - May 9, 2022

9 - 14

2. INTRODUCTION OF LATE ITEMS

- a) A resolution is required to add the following item to the agenda:

7. ADMINISTRATIVE REPORTS

- e) RFP #DOM-22-04 Asphalt Repair Equipment

THAT Council awards the contract to Industrial Compressor Services for a Compressor in the amount of \$24,064.30 plus GST;

AND THAT Council awards the contract to PSE Equipment for a Hot Patch Paver in the amount of \$76,159.39 plus GST;

AND THAT Council awards the contract to Industrial Machine for a Crack Router in the amount of \$26,750.00 plus GST;

AND THAT Council awards the contract to Industrial Machine for a Tar Kettle in the amount of \$83,599.10 plus GST;

AND THAT Council awards the contract to Industrial Machine for an Infrared Asphalt Restorer in the amount of \$19,474.00 plus GST;

AND THAT Council authorizes the Chief Administration Officer to award and execute the contracts and any related documentation;

AND THAT the 2022-2026 Financial Plan be amended accordingly.

3. ADOPTION OF AGENDA

4. PUBLIC COMMENT AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

5. PETITIONS AND DELEGATIONS

6. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- | | | |
|----|---|----|
| a) | Invitation received from McLeod Lake Indian Band for the Mayor and/or the First Nations Liaison for the District of Mackenzie attend the National Indigenous Peoples Day celebrations on Tuesday June 21st. | 15 |
| b) | Letter received from McLeod Lake Indian Band requesting an in-kind contribution to use the portable outdoor stage and sound system for the National Indigenous Day celebrations that will be held on June 21st. The estimated value of this request is \$4000 and would be allocated from the 2022 Community Grants budget. | 16 |

- c) Letter received from McLeod Lake Indian Band requesting an in-kind contribution to use the portable outdoor stage, sound system, and 4 portable toilets for the Annual General Meeting that will be held August 10-12, 2022. The estimated value of this request is \$4500 for the stage and sound system rental. Portable toilets are not available during the event timeline. Funding for this request would be allocated from the 2022 Community Grants budget. 17
- d) Letter received from the Mackenzie Minor Lacrosse Association requesting item or monetary donations for basket draws at the home tournament on May 28th. If Council wishes, staff would propose donating a few Love Mackenzie promotional materials and a couple Rec Passes. Donations would be allocated from the 2022 Community Grants budget. 18

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- e) Letter of response received from Stephanie Power, Assistant Deputy Minister for the Ministry of Health, regarding a letter sent from the Resource Municipalities Coalition of the challenges facing Northern Communities with respect to the nursing shortage. 19 - 25
- f) Letter received from the Regional District of Fraser-Fort George requesting to collaborate with the District of Mackenzie on the Regional Agricultural Strategy. Staff have indicated they would participate in the initiative. 26 - 28
- g) Letter received from the Regional District of Fraser-Fort George inviting District representatives' participation on the Regional Housing Working Group. Diane Smith, Chief Administrative Officer, has indicated she will participate at this time. 29

- h) Announcement from the Community Energy Association that there is new local climate action funding from the Government of BC that will be provided to every local government in the province to help support climate action initiatives. 30
- i) Invitation to attend the District of Taylor's "A" Gold Panning Championship from July 29-31, 2022. 31
- j) Resource Municipalities Coalition Meeting Minutes - February 8, 2022 32 - 54

For Information:

- k) BC 2021 Census Highlights 55
- l) Healthier Northern Communities E-Brief - May 2022 56 - 60

The following items have been placed in the Centre Table File for Council's consideration.

- m) Resource Municipalities Coalition - Supplemental Materials from March 9th meeting
- n) McLeod Lake Mackenzie Community Forest - 2021 Annual Report
- o) Coastal GasLink Construction Activity Update - April 2022
- p) Proposal of the Federal Electoral Boundaries Commission for BC

7. ADMINISTRATION REPORTS

- a) 2022 General Election 61 - 62

THAT pursuant to Section 58(1) and (2) of the Local Government Act Emily Kaehn be appointed Chief Election Officer for conducting the 2022 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2022 general local election and assent voting;

AND THAT Chelsea Smirle be appointed Deputy Chief Election Officer for the 2022 general local election.

- b) Election Bylaw Updates 63 - 74

THAT Council receives this report for information.

- c) Construction Update for the New Mackenzie Fire Hall and the Demolition of the Existing Fire Hall 75 - 76

THAT Council receives this report for information.

- d) Wedding June 4th – Alcohol Permit at First Beach 77 - 79

THAT Council approves or denies the request.

Late Item e) RFP # DOM-22-04 Asphalt Repair Equipment 80 - 82

THAT Council awards the contract to Industrial Compressor Services for a Compressor in the amount of \$24,064.30 plus GST;

AND THAT Council awards the contract to PSE Equipment for a Hot Patch Paver in the amount of \$76,159.39 plus GST;

AND THAT Council awards the contract to Industrial Machine for a Crack Router in the amount of \$26,750.00 plus GST;

AND THAT Council awards the contract to Industrial Machine for a Tar Kettle in the amount of \$83,599.10 plus GST;

AND THAT Council awards the contract to Industrial Machine for an Infrared Asphalt Restorer in the amount of \$19,474.00 plus GST;

AND THAT Council authorizes the Chief Administration Officer to award and execute the contracts and any related documentation;

AND THAT the 2022-2026 Financial Plan be amended accordingly.

8. COUNCIL REPORTS

- a) Mayor's Report
- b) Council Reports

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. BYLAWS

- a) THAT Bylaw No. 1482, cited as "General Local Government Election Bylaw No. 1482, 2022" be given first three readings. 83 - 85

- b) THAT Bylaw No. 1483, cited as "Mail Ballot Authorization and Procedure Bylaw No. 1483, 2022" be given first three readings. 86 - 91

12. NOTICE OF MOTION

13. COMING EVENTS

- a) Community Clean-Up Day 92
Wednesday May 25, 2022
- b) FireSmart Curbside Pickup 93
May 25 - Mackenzie Townsite
June 1 – Gantahaz
- c) Property Taxes - Due July 4, 2022

14. INQUIRIES

- In-person
- Online (Zoom)/phone
- Written comments received

15. ADJOURNMENT

**District of Mackenzie
Regular Council Meeting
Monday, May 09, 2022**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor P. Grogan
Councillor A. Hipkiss
Councillor R. McMeeken – *electronic participant*
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Corporate Services
E. Kaehn
Legislative Clerk/Executive Assistant
C. Smirle

CALLED TO ORDER: 7:15 pm

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1. ADOPTION OF MINUTES

The minutes of the Special Meeting held on April 25, 2022 were adopted as presented.

The minutes of the Committee of the Whole meeting held on April 25, 2022 were adopted as presented.

The minutes of the Regular Meeting held on April 25, 2022 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

32440. MOVED by Councillor Hipkiss
Adoption of Agenda THAT the agenda be adopted as presented.

CARRIED

4. PUBLIC COMMENT AND QUESTIONS

Nil

5. PETITIONS AND DELEGATIONS

Nil

6. CORRESPONDENCE

32441. MOVED by Councillor Barnes
Receipt of Correspondence THAT the correspondence listed on the agenda be received.

CARRIED

For Action:

Councillor Hipkiss removed herself from the meeting to avoid a conflict of interest.

32442. MOVED by Councillor Barnes
MLMCF Board Appointment THAT Council appoints Councillor Hipkiss for a further 3-year term to the McLeod Lake Mackenzie Community Forest Board of Directors.

CARRIED

32443. MOVED by Councillor Brumovsky
Resolution of Support - Morfee Lake Scramble THAT Council supports the Mackenzie Outdoor Route and Trail Association's grant application to the Northern Development Initiative Trust's Fabulous Festival and Events funding program to support and grow the Morfee Lake Scramble event.

CARRIED

Councillor Hipkiss returned to the meeting.

32444. MOVED by Councillor Barnes
Northern BC Tourism Association Letter of Support
THAT Council provides a letter of support towards the Northern BC Tourism Association's grant application to the Northern Development Initiative Trust's Northern Healthy Communities Fund to support the re-establishment and evolution of the Tourism Resiliency Program specifically in the Northern BC region.

CARRIED

7. ADMINISTRATION REPORTS

32445. MOVED by Councillor Hipkiss
Community Wildfire Resiliency Plan
THAT Council awards the update of the Community Resiliency Plan project to Frontera Forest Solutions for a price of \$19,800 plus GST;
AND THAT Council authorizes the Chief Administrative Officer to award and execute the contract and any related documentation.

CARRIED

32446. MOVED by Councillor
Azan Trail - Accessible Section
THAT Council approves the Mackenzie Outdoor Route and Trail Association's proposed change to the location of the accessible section of the Azan Trail.

CARRIED

Councillor Barnes removed himself from the meeting to avoid conflict of interest.

32447. MOVED by Councillor
Plan H Community Connectedness Grant
THAT Council directs Administration to apply for the PlanH Community Connectedness grant in partnership with the Mackenzie Autumn Lodge Society to support their "Friends Helping Friends Meal Program".

CARRIED

Councillor Barnes returned to the meeting.

8. COUNCIL REPORTS

Mayor's Report
N/A

Council Reports

Councillor Brumovsky provided a written report. Councillors Hipkiss and McMeeken provided verbal reports.

9. UNFINISHED BUSINESS

Nil

10. NEW BUSINESS

Nil

11. BYLAWS

32448. MOVED by Councillor Barnes
Bylaw No. 1480, 2022 *THAT Bylaw No. 1480, cited as "Financial Plan Bylaw No. 1480, 2022" be adopted.*

CARRIED

32449. MOVED by Councillor Brumovsky
Bylaw No. 1481, 2022 *THAT Bylaw No. 1481, cited as "Tax Rate Bylaw No. 1481, 2022" be adopted.*

CARRIED

12. NOTICE OF MOTION

Nil

13. COMING EVENTS

Community Clean-Up Day
Wednesday May 25, 2022

14. INQUIRIES

Janice Nelson, Mackenzie resident, asked what the result was of the Azan Trail discussion. Mayor Atkinson indicated that the proposed changes to the location of the accessible section of the trail were approved.

Ms. Nelson further commented that the original proposal for the Azan Trail was to be a wide flat trail, using the fire guard, however, although a beautiful trail, it

is not truly multiuse as proposed. She indicated her original impression was that it was going to be more accessible throughout. Mayor Atkinson and Councillor Hipkiss responded that the original proposal was that a 2 km section off Mackenzie Blvd. was going to be accessible only, not the whole trail. Now the location will be near the ball diamonds and golf course.

Ms. Nelson also commented on the \$500,000 in funding the District received being utilized for the jump and pump track planned for the centre of town.

Councillor Grogan mentioned that there may multiple accessibility definitions being considered in this conversation.

Aaron Snively of the Mackenzie Outdoor Route and Trail Association mentioned that when the trail was originally proposed, it was focused on access from town, then a short section being truly accessible. He indicated that Ms. Nelson may be considering a previous proposal made by District staff. Ms. Nelson disputed this comment and said it is a missed opportunity that the full trail is not as multi-purpose as proposed.

Dave Schindler, resident, commented that he thought the trail was initially focusing on inclusive trail development, for adaptive biking. In terms of walking, he indicated it is a challenging trail. He continued by saying that everyone has their own version of accessibility, but there is a new code available. Due to the location of the trail, he mentioned it is difficult to make a flat trail on a mountainside. Lastly, he mentioned that the community becoming accessible is incremental and will take time, but begins with a culture of inclusion.

15. ADJOURNMENT

32450. MOVED by Councillor Grogan
Adjournment THAT the meeting be adjourned at 7:43 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer

McLeod Lake



Indian Band

General Delivery, McLeod Lake, BC V0J 2G0
Main Office (250) 750-4415 Fax: (250) 750-4420

District of Mackenzie
Mayor and Council
1 Mackenzie Blvd
Mackenzie BC V0J 2C0

The McLeod Lake Indian Band would like to formally invite the Mayor and or the First Nations Liaison, for the District of Mackenzie, Andy Barns, to our National Indigenous Peoples Day celebrations, Tuesday June 21st starting at 10am and going till 3pm.

We would also like to request one of them to help open and close the day with a few thoughtful words.

National Indigenous Peoples Day, 21 June, is an official day of celebration to recognize and honour the achievements, history, and rich cultures of First Nations peoples in Canada. National Indigenous Peoples Day is the same day as the summer solstice (the longest day of the year) and was chosen for its important symbolism to many Indigenous peoples.

Across Canada, the day is marked by ceremonies and celebrations that highlight cultural performances and activities, displays of arts and crafts, and events that recognize the contributions by Indigenous people. Here in McLeod Lake, we plan on doing just that. We will also be including some friendly competition with Moose calling and Bannock Making as well as drum making and dream catcher workshops, and of course, some wonderful cultural food.

Please let us know if you can make it for the day. Please contact Jodie Ware at jware@milib.ca or Rachael Weber at employmenttraining@milib.ca

Mussi Cho,

A handwritten signature in black ink, appearing to read "Jodie Ware".

Jodie Ware
Education Director
McLeod Lake Indian Band



McLeod Lake Indian Band

General Delivery, McLeod Lake, BC V0J 2G0
Main Office (250) 750-4415 Fax: (250) 750-4420

Date: May 10, 2022

To: District of Mackenzie Mayor and Council
Attn: Diane Smith, CAO

Dana'chea!

The McLeod Lake Indian Band will be celebrating National Indigenous Day June 21, 2022, and is seeking assistance in hosting this memorable event, on the McLeod Lake Traditional Territory beside the Education Building. This is an opportunity to honor our membership and neighboring communities. During this eventful day our community will come together with family and friends to celebrate all indigenous peoples, as well as our culture and traditions.

To honour and showcase the performers we will be having for June 21st, McLeod Lake requests the use of the portable outdoor stage and sound system.
The stage will be a focal point for the event and will help to make the day a success.

Please do not hesitate to contact Jodie Ware or Rachael Weber to discuss how the District of Mackenzie can be represented at this long-awaited event.

McLeod Lake Indian Band Requests:

The use of the portable Stage, set up on June 20th, 2022, Monday afternoon, take down at your convenience Wednesday June 22, 2022.
The use of the portable sound system.

Mussi Cho (Many Thanks),

Jodie Ware
Director of
Education



McLeod Lake Indian Band

General Delivery, McLeod Lake, BC V0J 2G0
Main Office (250) 750-4415 Fax: (250) 750-4420

Date: April 29, 2022

To: District of Mackenzie Mayor and Council
Attn: Diane Smith, CAO

Dana'chea!

The McLeod Lake Indian Band will be celebrating its 23rd Annual General Assembly and is seeking assistance in hosting this memorable event on August 10th - 12th of 2022, on the McLeod Lake Traditional Territory & McLeod Lake Heritage Site. This is an opportunity to honor our membership and neighbouring communities. During these three eventful days our membership will come together with family and friends to celebrate the accomplishments of our generations, as well as our culture and traditions.

The Education Achievement Celebration and Career Fair 2022 will be an important part of the Annual General Assembly. To honour and showcase the achievements of Band Members, McLeod Lake requests the use of the portable outdoor stage and sound system. The stage will be a focal point for the Annual General Assembly and will help to make the event a success.

Please do not hesitate to contact Kandy Stout to discuss how the District of Mackenzie can be represented at this long-awaited event. The theme of the AGA this year is *Every Child Matters*. We look forward to coming together with you and celebrating.

McLeod Lake Indian Band Requests:

The use of the Portable Stage, set up on Aug 9, 2022, Tuesday afternoon, take down at your convenience Aug 13, 2022, Saturday.

The use of the portable sound system.

The use of four (4) portable toilets, drop off Aug 9, 2022, Tuesday afternoon pick up at your convenience Aug 13, 2022, Saturday

Mussi Cho (Many Thanks),

Adele Chingee
Band Manager



PO Box 103, Mackenzie, BC, V0J 2C0
mackminorlacrosse@gmail.com

Mackenzie Minor Lacrosse

May 6, 2022

Dear Sir or Madame,

The Mackenzie Minor Lacrosse will be hosting a home tournament on Saturday, May 28th. We will be doing basket draws during the event. We are actively seeking item donations or monetary donations that will be used to purchase items for the draws.

The monies raised will go directly to helping offset costs associated with maintaining the club and ensuring that registration fees remain low and affordable for families in Mackenzie.

All donations will be acknowledged at our home tournament. Thank you cards of appreciation will also be distributed.

The due date for item or monetary collection is Sunday, May 22nd. If you are interested in making a donation, please contact either:

Tori Plamondon via email at tori.windsor@gmail.com or by cell phone at 250-997-1380.

Alana Pacheco via email at pacheco2527@hotmail.com or by cell phone at 250-988-1089.

Shannon Peterson via email at shannonpeterson85@gmail.com or by cell phone at 250-997-1637.

Your willingness to contribute and your continued support is greatly appreciated.

Thank you kindly,

The Mackenzie Minor Lacrosse Committee



April 26, 2022

123456

Her Worship Lori Ackerman, City of Fort St John
His Worship Rob Fraser, District of Taylor
His Worship Keith Bertrand, District of Tumbler Ridge
Resource Municipalities Coalition
10631-100th Street
Fort St John, BC V1J 3Z5
ed@rmcoalition.com

Dear Mayor Ackerman, Mayor Fraser and Mayor Bertrand:

Thank you for your letter of September 28th, 2021 and continued escalation of the issues regarding the unique challenges facing Northern communities with respect to the nursing shortage. Additionally, you have requested the Ministry of Health (the ministry) to review the recommendations outlined in the Nurses and Nurse Practitioners of British Columbia's (NNPBC's) 2018 report, *Enhancing Rural and Remote Nursing Practice for a Healthier BC* (the Report) and work in partnership to affect health system change. The Honourable Adrian Dix, Minister of Health has asked for me to respond on his behalf. I apologize that high volumes have led to a delay in this response.

For ease of reference, the Report identified the following recommendations as instrumental to strengthening rural and remote nursing in British Columbia:

- Optimize registered nurse (RN) and nurse practitioner (NP) scope of practice.
- Enhance rural and remote registered nursing education/continuing education/professional development.
- Support NP integration and practice.
- Invest in rural and remote nursing research and knowledge translation.
- Support nurses in contributing to the health and well-being of their communities.
- Champion rural and remote nursing leadership.
- Expand on this work to include challenges and recommendations for rural and remote licensed practical nurses (LPNs) and registered psychiatric nurses (RPNs).

While we acknowledge that we have much more to accomplish, I am pleased to report (as per the below) that many of these recommendations and additional synergistic actions have been advanced by the ministry in collaboration with key health system partners such as the NNPBC, BC Nurses' Union and the Northern Health Authority (NHA) to strengthen nursing capacity in rural and remote communities.

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Nursing Policy Secretariat (NPS) and Priority Recommendations

In 2017, the NPS reviewed the current state of nursing practice in the province and the existing legislative and regulatory framework governing nursing including standards, limits, conditions, and other elements that guide nursing practice. This review included consultations with 2,000 nursing stakeholders, comprised of over 1,700 nurses working in direct care in a variety of settings across B.C., including in rural and remote communities. The resultant *Nursing Policy Secretariat: Priority Recommendations Report* (refer to: <https://www.health.gov.bc.ca/library/publications/year/2018/nursing-policy-consultation-report-Jan24-2018.pdf>) released in January 2018 consisted of 13 thematic areas (e.g., NPs, scope of practice, education, rural and remote practice) and the related 50 recommendations to provide strategic direction for the ministry and health system partners to optimize nursing practice, better support patients, and achieve health system goals. Progress reporting on recommendations applicable to NNPBC's Report is cross-referenced below.

In 2018, the NPS established the Provincial Nursing Network (PNN) comprised of representatives from all health authorities (HAs) and key stakeholder groups, including but not limited to HAs, the BC Nurses' Union, nurses and NNPBC, and a patient representative living in the North. The PNN provides advice on nursing practice, education, regulation, policy, and research; including implementation of the NPS Priority Recommendations.

Additionally, the Nursing Education Planning Council (NEPC) was established to implement the priority recommendations related to education.

Optimizing RN and NP scope of practice and integration

NP Priority Recommendations: Key accomplishments to optimize scope, support practice and enhance integration

- Work to further the authority for NP prescribing has been undertaken since the release of the NPS Priority Recommendations. This includes the following:
 - On July 26th, 2016, NPs gained the authority to prescribe for Medical Assistance in Dying (MAiD); and on February 14, 2018 for opioid agonist therapy for the purpose of treating opioid use disorder. (Links to Recommendation #7)
 - On July 23rd, 2018, NP Scope of Practice Standards were further revised to reduce the number of limits on NP prescribing. NPs now have prescribing authority for a number of medications previously out of scope, provided they first meet any prescribing conditions set by the BC College of Nurses and Midwives (BCCNM). There are now no further impediments to prescriptive authority for NPs in the context of their role and scope. (Links to Recommendation #7)
- In 2019/20 and 2020/21, the NPS reviewed legislation and regulations that prevent NPs from exercising their full scope of practice and developed a plan to support integration of inclusive language. Amendments to the *Mental Health Act and Human Tissue Gift Act* are in progress. (Links to Recommendation #8)

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- On June 17th, 2019 policy changes were announced by the Ministry of Social Development and Poverty Reduction that would expand access and simplify the application process for Persons with Persistent Multiple Barriers (PPMB) programs - allowing NPs to complete medical forms for PPMB. (Links to Recommendation #9)
- Guideline to support the integration of contract NPs into team-based care in Primary Care Networks. (Links to Recommendation #10)
- NPS is working with researchers at the University of Victoria's School of Nursing to evaluate the effectiveness and cost-effectiveness of NP Primary Care Clinics, as well as with research staff at Island Health Authority to explore the experiences, successes, and challenges of NPs as they integrate into primary care spaces traditional occupied by family physicians. NPS, in partnership with NNPBC, is also co-governing an external evaluation of the ministry-funded NP Provincial Initiatives and Programs which is designed to ease NPs' transition into primary care. (Links to Recommendation #11)
- In August 2021, the ministry entered into a \$13.34M Shared Cost Arrangement with NNPBC. These funds will be distributed across six programs over three years to increase the support available to contracted and HA-employed NPs. This funding will provide overarching support to enhance the clinical abilities of NPs and lead to better outcomes for patients. (Links to all NP recommendations).

RN Scope of Practice Optimization

- In 2021/22, the NPS contributed to the establishment of governance structures by the NNPBC in support of the provincial certified practice decision support tools (DSTs). (Links to Recommendation #14)
- As of March 2020, all Certified Practice nurses have been able to access practice support from NNPBC relating to the Certified Practice DSTs and competencies, regardless of their membership status. The review and development process for certified practice will be ongoing as driven by person and population health service delivery needs and evolving models of care. (Links to Recommendation #15).
- In 2019/20, the *Health Professions Act* (HPA) Leads completed a needs assessment to compare current vs future state for nursing practice in primary, community, acute and residential settings. This document was updated in 2020/21. (Links to Recommendation #16)
- In 2020, a provincial Team-Based Care Advisory Group (TBCAG) was established to support the implementation of TBC in Primary Care Networks and Specialized Community Services Programs. To support the transition to TBC, the TBCAG has developed resources for health care team members including a website for TBC communications, supports, and a curated resource list. The TBCAG also launched social media and virtual interactions to support the TBC initiatives including a webinar series to connect individuals and teams in sharing TBC tools and experiences. (Links to all Primary Care Recommendations)

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- In 2021/22, the NPS convened the Critical Care Team-Based Care Harmonization Working Group to advance team-based models of care and develop pioneering practices to optimize and add to the complement of roles in critical care teams (inclusive of clinical and non-clinical roles) to address service gaps and support pandemic surge readiness. (Links to Recommendation #17).
- In 2020/21, a working group of the PNN was established to improve alignment between the scope of practice, standards, curriculum and operations for LPNs to meet health system needs. In September 2020, the recommendations were approved by the BCCNM Board. Additionally, a working group led by First Nations Health Authority (FNHA) was established in 2019/20 to develop LPN immunization guidelines. (links to Recommendation #18).
- In 2022/23, the NPS will contribute to the practical nursing curriculum review being undertaken by the Ministry of Advanced Education and Skills Training to improve alignment of practical nursing education/scope of practice with health system needs. (Links to Recommendation #18).
- In February 2021, the first cohort of RN/RPN prescribers began prescribing buprenorphine/naloxone (Suboxone®), a first in Canada, to better support the response to the toxic drug supply crisis in B.C. This expanded the providers who can prescribe OAT and improved equitable access to effective treatment for addiction to opioid drugs such as heroin, oxycodone, hydromorphone (Dilaudid), and fentanyl.
- In November 2021, a new training pathway was also launched to support prescribing of additional OAT medications (methadone and slow-release oral morphine, Kadian). To enable this practice, the ministry in partnership with the Ministry of Mental Health and Addictions, and HA clinical operations leads, developed clinical guidance and education to support RNs/RPNs in management of persons with opioid use disorders; additionally, with the BCCNM to enable the regulatory changes to standards, limits, and conditions. As of December 1st, 2021, 70 RNs and 36 RPNs from all HAs have enrolled and 59 have fully completed their training.

Enhancing rural and remote RN education

Nursing Education Seats

- It is important to note that while B.C.'s RN workforce is growing faster than in any other province (the number of RNs and LPNs have increased by 6% and 12% respectively since 2017) and more nurses complete their training annually than any other health profession in B.C., government recognizes the critical need for more nurses, and other health providers across the province.

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- We are investing in high-demand training in every corner of the province so that students preparing for careers in health care, or health professionals upgrading their skills, are able to provide quality health care when and where it is needed. Students throughout B.C. have more opportunities to train for careers as health-care professionals, thanks to focused investments in post-secondary education and training. Budget 2021 invests \$96M over three years to expand health education programs across the province. New education programs are being created, and current programs expanded, for more than 20 different health occupations, from nurses to midwives to medical laboratory technologists to paramedics.
- For nursing this includes a total of 602 new nursing seats that will be added to approximately 2,000 seats currently in nursing programs in B.C.'s public post-secondary institutions (refer to: <https://news.gov.bc.ca/releases/2022HLTH0004-000250> for more information regarding program expansions). To further address some of the unique health human resources challenges facing the rural and remote geographies in northern B.C., the ministry, in partnership with NHA and the Ministry of Advanced Education and Skills Training, has put in place a number of regional initiatives including the increasing specialty nursing seats and launching a new nursing program in the province's Northeast: the University of Northern British Columbia's Northern Baccalaureate Nursing Program refer to: <https://news.gov.bc.ca/releases/2021HLTH0057-001801>).
- Growing these programs and increasing B.C.'s supply of highly skilled graduates will ensure the province has the right health professionals in the right places so that British Columbians can access the health services they need now and in the future.
- Additionally, to help grow the next generation of nurse leaders who will teach, mentor and support these new nursing students, the Ministry of Advanced Education and Skills Training is providing an initial \$475,000 to support graduate nurse education at UBC, UVic and UNBC. The funding will provide for the development of faculty and nurse leaders, with a plan for ongoing faculty and leadership support being developed in partnership with education and health sector experts.

BSN Transformative Baccalaureate Nursing Education Project

- A new, innovative baccalaureate (BSN) nursing practice education and transition model is being developed to ensure new nursing graduates are effectively prepared to meet increasingly complex care requirements; to address retention issues and high turnover in the nursing workforce; and to respond to nursing faculty shortages.
- In summer 2021, NPS began an initial rural and remote learning pathway needs/gap assessment through consultations with HAs including the FNHA. We will be continuing this work and developing partner-informed recommendations on the rural and remote Learning Pathway in B.C. (Links to Recommendation #35 and #36 (additionally, Recommendations #45, #46 and #48).

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Regional Incentives

The ministry in partnership with NHA, has put in place a number of regional recruitment and retention incentives to attract and keep nursing staff. The ministry has provided \$6.38M to help to create rural retention programs and encourage health care workers to live and stay in Northern B.C., through financial incentives, assistance for travel, housing, and child care. This funding includes approximately \$3M for financial incentives and support for priority health-care workers and further projects through partnerships between NHA and the Province including:

- \$3M for a Prototype Rural Retention Incentive, to support valued and experienced health workers in northern B.C., targeted at communities and occupations in greatest need.
- \$225,000 in funding to develop a child care program to support expanded net new child care spots and expanded hours of operation to meet the needs of health-care workers who are often working 12-hour shifts. Anticipated regions include: Chetwynd, Kitimat, Hazelton, Prince Rupert, Dawson Creek and Fort St. John.
- \$750,000 to develop a housing program in communities where suitable market housing is a barrier to permanent staffing and short-term deployments. Regions include Chetwynd, Robson Valley, Kitimat, Hazelton, Prince Rupert, Dawson Creek and Fort St. John.
- \$821,000 to continue the Travel Resource Program (TRP), which supports more than 40 RNs and LPNs.
- A flexible community fund of \$115,000 that supports patient care delivery to support interdisciplinary teams and the health authority to work together and create a unique approach to address rural obstetrics needs and support 24/7 care for their communities and helps stabilize care in the northwest (Mills Memorial Hospital in Terrace).
- \$825,000 to launch the Rural Urgent Doctor in-aid (RUDI) 24/7 virtual support pathway for doctors and other health-care professionals in rural communities.
- \$645,000 toward creating clinical management supports for Prince Rupert and the northeast that will build capacity to support new graduates, provides more resources for management competency development and improves management support systems.

In addition, the Northern Rural Critical Care Incentive program provides a bonus of \$20,000 (for a limited time) for critical care trained nurses who relocate to northern communities.

Provincial Health Human Resource Plan

Finally, in recognition of the importance of a robust and well-supported workforce, the ministry is developing a comprehensive provincial health human resource (HHR) strategy as outlined in my 2020/21 Mandate Letter (refer to: <https://news.gov.bc.ca/files/HLTH-Dix-mandate.pdf>). The provincial HHR plan will focus on medium and longer-term actions to grow and retain our health workforce. It utilizes a broad-based framework which looks at the full spectrum of health workforce issues, from education and training to recruitment and retention strategies for a range of occupations including nurses and takes into consideration the unique needs of rural and remote geographies.

7...

Thank you for articulating your concerns and proposing recommendations to address the nursing shortage in B.C. I have appreciated the opportunity to respond and look forward to working together as a collective on solutions that will help to improve equitable access to nursing services in rural and remote communities, and ultimately improve quality care for all British Columbians.

Sincerely,



Stephanie Power obo Mark Armitage
Assistant Deputy Minister
Health Sector Workforce and Beneficiary Services Division

pc:

Honourable Minister Anne Kang, Minister of Advanced Education, Skills and Training,
AEST.Minister@gov.bc.ca
Honourable Minister Harry Bains, Minister of Labour, LBR.Minister@gov.bc.ca
Darryl Krakowka, Deputy Mayor, Tumbler Ridge, dkrakowka@dtm.ca
Dianna Clarke, Executive Director of Indigenous Health, Diana.Clarke@gov.bc.ca
Mark Armitage, Assistant Deputy Minister, Ministry of Health,
Mark.Armitage@gov.bc.ca



REGIONAL DISTRICT of Fraser-Fort George

Head Office:
155 George Street
Prince George, BC
V2L 1P8

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Fax: (250) 563-7520

<http://www.rdffg.bc.ca>

Municipalities:

*McBride
Mackenzie
Prince George
Valemount*

Electoral Areas:

*Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Canoe
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon*

Diane Smith, Chief Administrative Officer
District of Mackenzie
1 Mackenzie Blvd, Bag 340
Mackenzie BC V0J 2C0

May 4, 2022

Dear Diane:

Re: Request for Collaboration - Regional Agricultural Strategy

The Regional District of Fraser Fort George is creating its first-ever Regional Agriculture Strategy. The Regional Agriculture Strategy will guide support for agriculture and farming for all seven electoral areas within the Regional District. The Agricultural Strategy will provide a 20-year strategy with action-oriented goals and priorities identified to strengthen and grow the food and agriculture sector in the region. Enclosed with this letter is an information brochure that provides more information regarding the project.

Urban and Regional Food Strategies in association with Upland Agricultural Consulting have been contracted to support the Regional District in developing the Regional Agriculture Strategy. The Regional District and project team will be working with industry associations, producers, and other entities that work with farmers to understand the strengths, limitations, opportunities and aspirations for farming in the region.

The Regional District is seeking an opportunity to collaborate with the District of Mackenzie on this project. Through an initial meeting, the Regional District would like to meet with District of Mackenzie representative(s) to provide an overview of the project and how you would like to be involved in shaping the Regional Agriculture Strategy. An initial meeting to review the project and determine your interest in participating would be held through remote attendance (zoom) and take no more than an hour of your time.

Through further planned engagement, the Regional District would like to gain your perspectives on such topics as: the agricultural profile of the region, your interests related to agriculture in the region and determine potential opportunities for coordination.

As this project is grant funded and has a deadline for completion, we are hoping that we can schedule a meeting with you prior to July 31, 2022.


Please feel free to contact me to discuss timelines for an initial meeting.

Sincerely,

Kenna Jonkman

Kenna Jonkman, MCIP, RPP
General Manager of Development Services

Telephone: 250-960-4400
Email: kjonkman@rdffg.bc.ca



Regional District of Fraser Fort George Regional Agricultural Strategy

Background

The Regional District of Fraser Fort George (RDFFG) is creating its first-ever Regional Agriculture Strategy (RAS). The RAS will guide and support agriculture and farming for all seven electoral areas within the District. The Agricultural Strategy will provide a 20-year plan with priorities identified for the first 5-10 years to strengthen and grow the food and agriculture sector in the region. Urban and Regional Food Strategies in association with Upland Agricultural Consulting have been contracted to support the RDFFG in developing the RAS. The RDFFG and project team will be working closely with the RAS Working Group that is made-up of agricultural industry associations, producers, and other entities that work with farmers and farming in the region.

Why create an RAS?

With factors such as increased climate variability associated with global warming, global disruptions to value-chains, and the knowledge of experienced farmers not being passed-on, there is more reason than ever for long-range planning to strengthen and create resiliency in the interest and investment in local BC food and agriculture products. There are also new and emerging market opportunities for regional farmers that the RDFFG can become a sector partner in.

Agriculture strategies also help to identify tangible actions for local governments to take for supporting farmers and farming for generations to come.

RAS Objectives

1. Identify action-oriented goals and practical solutions to strengthen and support the agriculture sector.
2. Encourage collaboration between the Regional District, Indigenous Nations, agricultural community, external organizations and provincial agencies to advance agriculture in the region.
3. Develop recommendations that contribute to the long-term environmental, social, and economic sustainability of agriculture within the region.

Electoral Areas in the RDFFG

Electoral Area A *Salmon
River-Lakes*

Electoral Area C *Chilako
River-Nechako*

Electoral Area D
Tabor Lake-Stone Creek

Electoral Area E
Woodpecker-Hixon

Electoral Area F
*Willow River-Upper
Fraser Valley*

Electoral Area G *Crooked
River-Parsnip*

Electoral Area H *Robson
Valley-Canoe*

PROJECT CONTACT

Kenna Jonkman *General
Manager of Development
Service,
Regional District of Fraser
Fort George*

kjonkman@rdffg.bc.ca
250.960.4400



Project Timeline

This project breaks-out into three main phases resulting in the preparation of the RDFFG Regional Agriculture Strategy by the end of 2022. The process moves through conducting research, engaging key players in identifying issues and opportunities for agriculture in the region, and bringing research and engagement findings into preparing and revising a Regional Agriculture Strategy.



Funding

The RDFFG Regional Agriculture Strategy was funded in part by the Local Government Partnership Program, with funding provided by Agriculture and Agri-Food Canada and the Government of British Columbia through programs delivered by the Investment Agriculture Foundation of BC. The RAS is also funded by the RDFFG and is being supported by Urban and Regional Food Strategies in association with Upland Agricultural Consulting.

DELIVERED BY:

FUNDING PROVIDED BY:



Stay up to date!

For more information or to provide feedback visit <https://www.rdffg.bc.ca/agriculture> or contact Kenna Jonkman at kjonkman@rdffg.bc.ca or 250-960-4400.





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Willow River-Upper Fraser
Woodpecker-Hixon

Diane Smith, Chief Administrative Officer
District of Mackenzie
1 Mackenzie Blvd, Bag 340
Mackenzie BC V0J 2C0

March 14, 2022

Dear Diane:

Re: Request for Participation - Regional Housing Working Group

The Regional District of Fraser-Fort George has recently completed a Housing Needs Report for the electoral areas of the Regional District. Although the information does not include data or findings regarding lands within your jurisdiction, insight from your office was sought to help inform the key themes of the report.

Key themes that are identified in the Regional District's Housing Needs Report through data and community engagement include:

- the population within the electoral areas is growing and aging;
- rental housing is increasingly difficult to find, more expensive and more likely to be in poor condition;
- homeowner costs are rising and finding housing is becoming more difficult for a larger portion of the population; and
- developing new housing, especially new affordable housing is difficult.

However, the report also notes that there are informed and passionate community members working hard to address housing challenges. A full copy of the report can be found here: <https://www.rdffg.bc.ca/housing>

The report also provides recommendations on how the Regional District can positively influence housing need within its limitation as a regional local government. One of these recommendations is the development of a Regional Housing Working Group comprised of Indigenous and Local Government representatives. A Regional Housing Working Group could provide an avenue for communication, collaboration and coordination of resources to better work towards common goals and objectives.

We are requesting that the District of Mackenzie participate on the Regional Housing Working Group.

Once participants of the working group have been identified the next steps would be for the members to meet to establish a terms of reference that will determine frequency of meetings, member expected contributions, and projected outputs and deliverables of the working group. A goal would be to have the first meeting of the working group in May 2022.

Please let me know by April 15th if the District of Mackenzie is interested in participating and the contact information for your representative.

If you have any questions or wish discuss the working group further, please do not hesitate to contact me.

Sincerely,

Kenna Jonkman

Kenna Jonkman, MCIP, RPP
General Manager of Development Services

Telephone: 250-960-4400
Email: kjonkman@rdffg.bc.ca

From: bcmclc <bcmclc@communityenergy.bc.ca>
Date: May 18, 2022 at 4:25:05 PM PDT
To: bcmclc <bcmclc@communityenergy.bc.ca>
Subject: The New BC Local Government Climate Action Program

Hello BC locally elected officials,

You may have heard the news on Monday that the Government of BC has unveiled details of its new Local Government Climate Action Program (LGCAP) that will be providing additional funding to municipalities, regional districts, and Modern Treaty Nations to accelerate local climate action and implement projects. **Every local government** in BC will be receiving more funding than it received under the previous Climate Action Revenue Incentive Program (CARIP) and the increase will be especially dramatic for small communities.

CEA's communique about the new program: <https://www.communityenergy.ca/new-local-climate-action-funding/>

Opportunities to learn more:

- The **Climate Leaders Institute** on **June 8-10** will feature a session about the LGCAP. More details and a link to **register (by this Friday, May 20)**: <https://bcclimateleaders.ca/cli/>
- CEA will be hosting a **webinar on Monday, May 30** featuring practical examples of local and regional collaboration that have resulted in additional capacity and funding for climate-related projects. More details and a link to register: <https://ca01web.zoom.us/meeting/register/u5UjudeuoqD8gHtckpusFCM5br7jrLxMuaLCN>
- The Government of BC is holding a series of webinars about LGCAP starting on May 25: <https://www2.gov.bc.ca/gov/content/environment/climate-change/local-governments/local-government-climate-action-program#dates>

The new LGCAP provides enhanced opportunities for collaboration that could lead to significant GHG emission reductions at the local level. If you would like to discuss ideas for collaboration with CEA, potentially involving other communities and regional districts, please let us know.

Maya Chorobik, Director of Climate Leadership
Office: 604-628-7076 ext. 709 | Mobile: 778-881-6557
Connecting Communities, Energy & Sustainability



World Invitational Class "A" Gold Panning Championships



July 29th, 30th, 31st 2022
Peace Island Park

April 27, 2022

Dear Prospective Participant,

We invite you to join us for the 50th Annual World Invitational Class "A" Gold Panning Championships on July 29th, 30th, 31st, 2022 at Peace Island Park, Rocky Mountain Forts, in Taylor. We are also extending you a special invitation to compete in the Media/Celebrity/Sponsorship Panning Event, which will be held on Saturday, July 30th at 12:00pm.

We welcome anyone from your organization to compete in this event. This year, the event will be a bit different from in the past. Rather than have 3 rounds of panning, we will have a single, penny weight nugget speed round.

A registration desk will be on site at the park on Saturday. Along with the panning events, we have Friday evening entertainment, metal detecting, family activities, an arts and crafts fair, and a Sunday morning pancake breakfast. There will also be a gold panning parade on Friday evening.

If you would like camping reservations in the park, please call Peace Island Park at 250-789-9295.

We hope that you will bring your family and join us for a great weekend.

Yours truly,

Sherri Maycock, Acting Program and Events Coordinator
District of Taylor
Taylor Gold Panning Committee

RECEIVED

MAY 13 2022

DISTRICT OF
MACKENZIE



**Resource Municipalities Coalition
Meeting Minutes
February 8th, 2022
Via Zoom
9:00 am (MST)**

Present:

Executive Members

Mayor Atkinson (video)	Mayor Fraser (video)
Mayor Foster (video)	Mayor Ackerman (video)
Mayor Bertrand (video)	

CAOs

Scott Barry (video)	Diane Smith (video)
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Others

Mike Davis – ICBA (video)
Cheryl Montgomery – FSJ and District Chamber
Bev Vandersteen – Fort Nelson Chamber
Mike Whalley – Executive Director
Recording Notes: Mike Whalley

1. Call to order

The meeting was called to order at 9:05 am (MST) by acting chair Mayor Foster.

2. Additions to the Agenda

No additions to the agenda.

3. Adoption of the agenda

The agenda for February 8th, 2022.

“THAT, the amended Agenda of February 8th, 2022, be approved as presented.”

Moved/seconded,
Carried

4. Adoption of Minutes

January 5th, 2022 RMC meeting minutes.

“THAT, the minutes of the January 5th, 2022 Resource Municipalities Coalition meeting be adopted as amended.”

Moved/Seconded

Carried

5. Works in Progress and Old Business

- a. An overview of the Works in Progress was give verbally followed by a written update on the Northern BC Rail Analysis.
- b. Further discussion followed regarding the Indigenous Resource Network (IRN) announcement of Robert Merasty as their new Executive Director. The Executive Director will be reaching out to extend congratulations and the Executive requested that a letter of welcome be drafted on behalf of them.

“THAT, the Executive Director of the Resource Municipalities Coalition draft a letter of congratulations to Robert Merasty as the new Executive Director of the Indigenous Resource Network.”

Moved/Seconded

Carried

- c. Cluster Development recap document was discussed and noted that it provided a good reflection of the discussions during the workshops and highlighted several opportunities for advancement by communities.

6. Financial Statement

“THAT, the YTD financial report for the Resource Municipalities Coalition be accepted as presented”

Moved/Seconded

Carried

7. Correspondence

There was no correspondence for the February 8th meeting.

8. Presentations

Mike Davis from ICBA brought the RMC up to date on activity within the construction sector of BC, noting that 96% of contractors are busier than they were in 2021, with 75% facing worker shortages, and anticipate a 5.4% wage increase in 2022.

In addition to a discussion on the impacts of worker shortages to all sectors, Mike noted that the ICBA Wellness Program launched a year ago, was having a positive impact to those member organizations utilizing the services. While some of the stats were negative, the RMC applauded ICBA for advancing this work amongst their members, and for recognizing and providing education for the diversity of stresses that workers face.

9. Reports

IEA, Canada 2021 Energy Policy Review, was briefly discussed as it provided some insight to the policies within Canada and how they are viewed by outside organizations.

Theme of the many recommendations put forward by IEA, were around collaboration of federal and provincial governments to overcome the hurdles of transition.

10. New Business

- a. The Executive Director brought forward a request to attend the First Nation's Major Projects Coalition Conference, "Toward Net Zero by 2050" from April 25 – 26th, 2022. This conference is taking place in Vancouver, BC prior to the COFI Conference on April 27 – 29th, 2022 and in Vancouver, BC.

The Executive agreed that there would be value in attending.

"That, the Resource Municipalities Coalition Executive Director is granted permission to attend the First Nation's Major Project Coalitions Conference, "Towards Net Zero by 2050" on April 25-26th, 2022 prior to the COFI Conference of April 27-29th, 2022."

Moved/Seconded

Carried

- b. Mayor Ackerman brought forward a letter to MLA Rustad regarding changes within the Community Forest program.

Mayor Atkinson encouraged that the RMC support this effort by sending a letter of concern over the proposed changes to the program as it would negatively impact the benefits of community forests for 3 of the 5 RMC members.



Resource Municipalities
COALITION

The noted change of significance is around the harmonization of stumpage fees to a market-based timber pricing system. This harmonization would undermine the ability of community forests to achieve their objectives and benefits as outlined within the community forest agreement.

“THAT, the Resource Municipalities Coalition draft a letter to Minister Conroy to express concern over proposed changes to the stumpage rates for community forests.”

Moved/Seconded
Carried

- c. CleanBC for Industry Workshop, February 23-24th, 2022, invitation was brought forward by Mayor Fraser as he felt it would be beneficial for the RMC’s Executive Director to attend this workshop.

The workshop discussions will cover updates to industry incentive programs, changes to current reporting policies, update on offset programs and funding opportunities both federally and provincially.

“THAT, the Resource Municipalities Coalition Executive Director attend the CleanBC for Industry Workshops on February 23 and 24th, 2022 on behalf of the Resource Municipalities Coalition.”

Moved/Seconded
Carried

- d. The 2021 Annual Report was presented by the Executive Director as an overview of work done by the RMC over the past year. In addition, highlighting challenges and opportunities of 2021 and 2022.

The report was requested to be included in the monthly minute packages distributed to each Sustaining Member, Corporate Services personnel for inclusion into council packages.

11. Upcoming Events

- a) FNMPC Net Zero by 2050 Conference – April 25-26, 2022 – Westin Bayshore – Vancouver, BC
- b) Canadian Gas Association, Energy Nexus – April 26-28, 2022 – Vancouver Marriot Pinnacle Downtown – Vancouver, BC
- c) COFI 2022 Convention – April 27 – 29, 2022 – JW Marriot Parq -Vancouver, BC
- d) 2022 NCLGA – May 3-5, 2022 – Fort St John, BC

Next RMC meeting on March 9th, 2022.

Meeting was adjourned at 10:18 am (MST).



Mayor Gary Foster
Northern Rockies regional Municipality
Acting Chair Resource Municipalities Coalition

In – Progress	Monitoring	Resource
<p><u>Northern BC Rail Analysis</u> An analysis of the rail network within the NDIT region – looking at infrastructure baseline, emerging opportunities, and modeling for advancing viable opportunities.</p>	<p><u>Advancing Mining Education</u> The development of a partnership between Conuma Coal, SD 59, Northern Lights College, First Nations, and the province to establish a Mining Training Center</p>	<p><u>Energy Roadmap</u> Advance the findings of the 2018 Energy Symposium – findings used to support various discussions</p>
<p><u>Forestry</u> Engaging in discussions around forest tenure allocation, modernization of the Forestry Act, Wildfire mitigation, and old-growth challenges</p>	<p><u>Orphan Well Program</u> Receive and distribute information on Orphan Wells from the OGC</p>	<p><u>PST Legislation</u> PST Legislation work completed in 2016 continues to be raise with government- further advancement require credible data to support</p>
<p><u>Agriculture</u> Develop an understanding of the methodology of the government’s actions towards permitting and food security for the region</p>	<p><u>Professional Reliance</u> Spruce Beetle related issue on Professional Reliance – raised with the Ministry FLNRO-RD and the Office of the Superintendent of Professional Governance</p>	<p><u>Energy Subsidies Review</u> Research to develop an understanding of government subsidies that support the fossil fuel sector – work used to support varied discussions</p>
<p><u>First Nation Relationships</u> Review and adapt policy to advance opportunities to attract First Nation Councils to participate as Sustaining Members</p>	<p><u>Private Members Bill- Engagement</u> Shared concerns with MLA Davies on governments ability to engage meaningfully. Opposition to advance – has been placed on back burner.</p>	<p><u>Northeast BC Export/Revenues Report</u> Research work completed to provide an update to the 2014 Northeast BC Export Analysis – work used to support varied conversations</p>
<p><u>Employment Challenges</u> Develop a baseline of community requirements and work with communities to advance opportunities</p>	<p><u>Williston Lake Reservoir</u> Monitor and request mitigation plans from BC Hydro during large draw-down periods</p>	<p><u>ESG/Cluster Workshops</u> Workshops conducted to help member councils understand ESG and Cluster Development from a municipal perspective. -pilot project to determine effectiveness.</p>

<p><u>Interim COVID Review</u> Request an interim review of the province’s response to the COVID-19 pandemic</p>		
<p><u>Northern Health</u> Develop an understanding of provincial and regional baseline services mandated. Using this information review levels of services provided in all Northern Health communities and offer recommendations to improve health services to meet the minimum.</p>		

#	Meeting	Subject	Assigned	Status
3	2018-05-17	Northern BC Rail Analysis	Executive Director	<ol style="list-style-type: none"> 1. Assuming that this item is regarding the research project related to the impact of rail in NEBC.... CDI and UNBC have been asked to provide a quote on the cost to do a study of the impacts and opportunities of rail service in NEBC. 2. 2018-07-04 CDI has identified participation issues for the research work 3. 2018-08-28 Draft RFP completed by ED 4. 2018-09-12 met with NDIT to discuss funding 5. 2018-09-17 third party review received 6. 2018-09-17 requested input from AltaGas 7. 2018-09-24 input from AltaGas received 8. 2018-09-27 further amendments made have been made to reflect recent conversations 9. 2018-11-10 reached out input from NDIT and CN, response form NDIT being reviewed and no response from CN at this time. 10. 2018-12-03 CN Rail has replied that they will not offer comment as they feel it may put current contracts and contract negotiations at risk. 11. 2018-12-04 reached out to James Johnson of MOTI 12. 2018-12-19 copy provide to Mayor Ackerman to be sent to her contact with CN Rail 13. 2018-12-19 copy provide for feedback to Andrew Moore – Mayor Fraser recommendation 14. 2019-01-31 working to connect with Alberto Simoes to discuss scope 15. 2019-04-06 met with Joslyn Young on CNR to discuss furthering a conversation with CNR. Mayor Ackerman has meeting with Shaun Finn at FCM. 16. 2019-05-09 provided scope and objectives of the project in anticipation of a meeting at FCM 17. 2019-06-01 meeting with Sean Finn at FCM 18. 2019-06-03 sent follow-up email to Sean Finn

				<ol style="list-style-type: none"> 19. 2019-06-25 continued conversation with Fiona Murray on advancing the project 20. 2019-09-03 Conference call with Nick Dube and Karen Jensen 21. 2019-10-16 Call with Kevin Volk from MOTI to discuss rail study 22. 2019-12-05 RFP is ready, funding request and affirmation required before publishing 23. 2019-12-31 Working to gather letters of support to include as part of the Coalitions “expression of interest” to NDIT for funding support 24. 2020-02-11 Expression of Interested forwarded to NDIT 25. 2020-02-27 NDIT support received. 26. 2020-03-12 Letter of support received from CN Rail. 27. 2020-03-16 RFP published through BC Bids, with invites sent to, Stantec, WSP, MNP, Urban Systems, Andrew Moore and SNC-Lavalin 28. 2020-04-03 “Notice of Intent” to submit proposal closing date with 13 notices received. 29. 2020-04-06 Began dialogue with all 13 potential proponents. 30. 2020-04-20 no inquiries from potential proponents 31. 2020-05-08 closing date for inquiries – total of 8 inquiries since last reported on April 20th. 32. 2020-06-12 proposal submission deadline, 7 of 13 received and first draft review as discussion in new business. 33. 2020-07-03 First and second reviews completed and short listed to final 3. 34. 2020-08-12 Final 3 making virtual presentations. 35. 2020-08-17 Meeting of Coalition executive to review virtual presentations which resulted in 3 questions to all finalists. 36. 2020-08-18 Questions sent 37. 2020-08-27 received and distributed responses to executive for review and further discussion at next meeting 38. 2020-09-04 Phone call with NDIT regarding presentation. Format was discussed and letters of support would be complimentary. Mood of NDIT Board is currently favorable as it works well with a Prince Rupert Port Authority study “Northern BC Export Profile”
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				<p>39. 2020-10-13 Funding Proposal sent to NDIT for consideration at the October 28th Board meeting.</p> <p>40. 2020-10-28 NDIT Board of Directors approved funding as per application.</p> <p>41. 2020-11-10 Agreement signed between NDIT and District of Tumbler Ridge, the sponsoring municipality.</p> <p>42. 2021-01-28 Bi-weekly update with HDR. HDR has compiled a list of projects, current and proposed based on data collected through various sources and currently working to establish an effective contact list for these opportunities.</p> <p>43. 2021-02-01 update report provided as part of the meeting package for February 10. Team continues to develop and reach out to contacts for projects that are or may be impacted by rail. Continued discussions on validity of proposed projects noted within the Major Projects list.</p> <p>44. 2021-05-12 a briefing note is provided as part of the meeting package.</p> <p>45. 2021-07-13 a briefing note is provided as part of the meeting package</p> <p>46. 2021-08-10 a briefing note is provided as part of the meeting package.</p> <p>47. 2021-10-01 a briefing note is provided as part of the meeting package.</p> <p>48. 2021-11-10 a briefing note is provided as part of the meeting package.</p> <p>49. 2022-02-09 a briefing note is provided as part of the meeting package.</p> <p>50. 2022-03-09 first draft of Analysis to be reviewed by the executive.</p>
10	2021-01-01	Agriculture	Executive Director	<p>1. 2021-11-30 not started</p>
11	2021-01-01	Forestry	Executive Director	<p>1. 2020-10-26 TSA District Managers contacts acquired, Chris Cooper for NRRM and Dave Van Dolah for Mackenzie. Reached out to WJ Brown of FLNRORD for information on process.</p> <p>2. 2021-02-15 Executive Director reviewing reports associated to Tenure Allocation.</p> <p>3. 2021-07-13 Presentation to RMC by Jim Girvan</p> <p>4. 2021-07-26 Municipalities are engaging with province regarding the proposed amendments to the Forestry Policy.</p>

				<ol style="list-style-type: none"> 5. 2021-08-10 the Executive motioned to include works associated to Hazard Reduction Burning. 6. 2021-11-10 meeting with Andrea Rainey of FLNRORD regarding Wildfire fuel management, information distributed to member municipalities 7. 2021-11-22 letter o province on Old-Growth
12	2021-01-01	Employment Challenges	Executive Director	<ol style="list-style-type: none"> 1. 2021-11-30 not started
13	2021-01-01	First Nations Participation	Executive Director/ Mayor Foster	<ol style="list-style-type: none"> 1. 2020-09-30 Introduction of draft MOU that would provide framework of inclusion for First Nations and outline member responsibilities. 2. 2020-11-18 MoU was approved by the RMC Executive and the Executive Director reached out to the Fort Nelson First Nations as follow-up to previous discussions on becoming a Supporting Member of the RMC. 3. 2021-02-01 review annually 4. 2021-02-24 sent draft MoU to the Indigenous Resource Network for review. 5. 2021-04-14 Draft MoU for review and furtherance 6. 2021-06-04 signing of MoU with Indigenous Resource Network 7. 2021-06-17/18 attended the BC First Nations Forestry Conference. 8. 2021-07-13 continuing to look for ways to participate in the dialogue, attendance to the Indigenous resource Conference in October 2021 is another opportunity. 9. 2021-07-26 working to establish a meeting between the IRN Board and the RMC Executive. 10. 2021-10-01 still working to find a venue or opportunity for the Executive of the RMC and Board of IRN to get together. 11. 2021-11-10 Mayor Foster will reach out to Chief Gale of the Fort Nelson First Nations
	2022-01-05	Interim Covid Review	Executive Director	<ol style="list-style-type: none"> 1. 2022-01-05 Draft a letter requesting the province to complete an interim review of the province’s response to the COVID-19 pandemic. 2. 2022-01-12 letter sent to the Executive for review and additional content.

				<p>3. 2022-02-01 discussion of the Executive has requested this letter be placed on hold at this time for further review and consideration.</p>
2020-08-17	Northern Health	Executive Director		<ol style="list-style-type: none"> 1. 2020-08-20 Executive Director began researching the provinces basic healthcare requirements for BC. 2. 2020-10-14 BC Guidelines defines responses to specific conditions or illnesses, however, does not set a minimum standard. 3. 2020-11-18 Executive Director brought forward a proposal for advocacy work. 4. 2021-02-10 The Executive Director continues to complete a review of the concerns brough forward by member councils, compiling information and recommendations on the three most important concerns as identified by the member councils. 5. 2021-03-10 Executive Director provides copy of review progress asking for feedback. 6. 2021-05-12 received some council feedback and review of additional information and documents discovered is ongoing. 7. 2021-05-21 met with Michael Sandler of Nurse & Nurse Practitioner of BC. 8. 2021-06-14 Met with Danette Thomson to schedule a discussion with the RMC Executive during the July 14th meeting. 9. 2021-06-21 Rescheduled Danette for July 13th 10. 2021-06-28 continued review of reports and documentation associate to the health care system in BC. Development of advocacy and recommendation pieces continue. 11. 2021-07-13 discussion with Danette Thomson regarding nursing union concerns. 12. 2021-08-10 Presentation to Executive Committee from Michael Sandler to discuss 2018 paper “Enhancing Rural and Remote Nursing Practices for a Healthier BC” 13. 2021-09-24 letter supporting NNPBC was sent to Minister Dix with a request for a meeting. This letter was also sent to Nicole Cross, EA for the

				<p>Office of Indigenous Health – Ministry of Health, Minister Kang – Advanced Education, and Minister Bains – Minister of Labour</p> <ol style="list-style-type: none"> 14. 2021-10-13 Begin work to organize related work into a single document with draft anticipated for review at the November 10, 2021 meeting. 15. 2021-12-08 provided Health Care Advocacy 2021 report for review and discussion. 16. 2021-12-08 provide draft letter to Minister Dix regarding Northern Health Audit. 17. 2022-01-05 Presented final document on Health Care advocacy with recommendations grouped for a request for a Northern Health audit. 18. 2022-02-03 Send letter requesting an audit of Northern Health to Minister Dix and Premier Horgan 19. 2022-02-07 Send a request to municipalities within the Northern Health Authority for Mayors and Councils to send letters of support to the province for the recommended audit 20. 2022-02-09 Send a request to Regional Districts within the Northern Health Authority for Chairs and Boards to send letters of support to the province for the recommended audit. 21. 2022-03-09 received support from the PRRD and District of Chetwynd to date.
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#	Meeting	Subject	Assigned	Status
2	2018-04-19	Advancing Mining Education	Executive Director	<ol style="list-style-type: none"> 1. 2019-01-31 sent a request for information 2. 2019-02-13 lunch meeting with Bryn of NLC 3. 2019-04-29 scheduled meeting in Dawson Creek 4. 2019-05-09 Ongoing discussion between Tumbler Ridge, NLC and Coalition. 5. 2019-06-28 letter of support for Tumbler Ridge – continued discussion with NLC and will be discussion topic at UBCM with Minister Fleming 6. 2019-09-05 Continue to advance this discussion by coordinating a meeting with the Province with Premier and Ministers 7. 2019-09-16 advised Leah of meeting requests. 8. 2019-12-31 Government’s office reviewing scheduling opportunities 9. 2020-03-20 All discussions remain on hold as a result of COVID-19. 10. 2020-04-09 Hope to raise questions with Minister Ralston during the Coalition’s conference call with the Minister 11. 2020-04-20 Coalition to encourage further dialogue through Andrew Cuddy of Minister Ralston’s office 12. 2020-05-06 Waiting further confirmation from Minister Ralston’s office 13. 2020-05-27 Advised Mayor Bertrand of potential conversation with Peter Robb. 14. 2020-08-14 Executive Director met with NLC CEO and Board Chair to discuss progress of recent work to advance transportation for geographically remote students and discuss other course options like mine rescue training. 15. 2021-02-01 Awaiting further discussions between Mayor Bertrand and Loren Lovegreen of NLC. 16. 2021-02-01 Mayor Bertrand is a member of the CTEM Skills Roadmap Project sub-committee (CTEM – Centre of Training Excellence in Mining) 17. 2021-04-06 not directly discussed, but was part of a conversation with Minister Ralston during a meeting 18. 2021-07-05 No new discussions with NLC regarding this topic.

				<ul style="list-style-type: none"> 19. 2021-07-15 Reached out to Bryn Kulmatycki to schedule a lunch meeting in hopes to ignite this conversation again. 20. 2021-09-15 still working to schedule a meeting with Bryn Kulmatycki 21. 2021-11-01 met with Bryn Kulmatycki and Todd Bondaroff to keep communications open regarding a mining training center. NLC understanding is that the Tahltan First Nations has been engaged in the development of a training center and leads the discussion on advancing the recommendations of the Mining Task Force Report of 2018.
4	2020-05-20	Orhan Well Program	Executive Director	<ul style="list-style-type: none"> 1. 2020-06-23 Michelle Schwabe of the Ministry of Energy, Mines and Petroleum Resource, with Sara Dickinson of the OGC presented 2. Forwarding information as it arrives from the OGC and the provincial government. 3. 2021-04-06 conversation with Minister Ralston on the program with notes made of how Alberta based companies are sneaking across the border to take advantage. Possible extension from the Federal government on this program. 4. 2021-11-10 continue to forward information as it is received on updates.
5	2018-08-02	Professional Reliance	Executive Director	<ul style="list-style-type: none"> 1. 2018-08-09 Draft contents forward to Mackenzie 2. 2018-08-20 Comments received and amendments to reflect position 3. 2018-08-28 waiting for contact information to validate corrective action plans 4. 2018-09-12 received notification of corrective action plans 5. 2018-09-25 finalizing letter 6. 2018-09-28 letters ready for sending 7. 2018-10-15 letter sent 8. 2018-11-02 response from COFI 9. 2018-12-06 attended a Spruce Beetle forum in Prince George 10. 2018-12-28 arranged meeting with Minister Donaldson on January 22, 2019 at Natural Resource Forum in Prince George

				<ol style="list-style-type: none"> 11. 2019-01-07 meeting confirmation 12. 2019-01-31 continuing to monitor, Governance Act working its way through the legislature. 13. 2019-12-31 last audit completed was a failure, no word on implications or government action. 14. 2020-02-14 anticipated legislation this spring is believed to address these concerns, ED will monitor. 15. 2020-04-20 with the impact of COVID-19, legislature is closed and bill to address Professional Reliance is anticipated in the fall session 16. 2021-02-10 update report provided as part of the meeting package. 17. 2021-02-24 letter to the superintendent expressing concerns raised by the RMC over the past 3 years. 18. 2021-08-10 no new developments, however, the impacts of climate change through provincial work "Climate Preparedness and Adaptation Strategy" recognizes the influence of specie population growth due to climate impacts. 19. 2021-08-12 Climate Preparedness and Adaptation Strategy public engagement submission was sent.
6	2019-01-07	Private Members Bill - Engagement	Executive Director	<ol style="list-style-type: none"> 1. 2019-01-07 meeting with MP Bob Zimmer to discuss process and support 2. 2019-01-09 meeting with MLA Dan Davies to discuss composition of PMB 3. 2019-01-29 conversation with MP Bob Zimmer to further advance legislative change 4. 2019-02-12 conference call with Derek Nighbor of FPAC to discuss current efforts and best practices for legislative change. 5. 2019-02-12 reached out to BC Chamber of Commerce 6. 2019-03-19 met with MLA Mike Bernier for further discussion. 7. 2019-05-02 conversation with Dan Davies. PMB is being developed – requested opportunity to review draft. 8. 2019-06-08 meeting with MLA on 2019-06-13 9. 2019-06-13 Meeting with MLA to correct statement of Coalition, waiting for draft bill for review.

				<ol style="list-style-type: none"> 10. 2019-10-16 meeting with local MLA to review body of Bill – waiting for copy of draft 11. 2019-12-31 statement made to legislature; video copy made available to executive on December 5, 2019 12. 2020-03-16 waiting for advisement of first reading date. 13. 2020-04-20 COVID-19 impacts resulted in deferral. 14. 2020-08-06 reached out for an update 15. 2020-08-19 window dressing response 16. 2021-01-26 Provided written submission for the 2021-01-29 Official Opposition Caucus Roundtable discussion. 17. 2021-06-02 Sent letter to Minister Conroy regarding Engagement surrounding the Caribou Recovery Plan and Snowmobile Management Plan. 18. 2021-06-23 Receive response from David Muter in regard to our letter to Minister Conroy. 19. 2021-07-23 While it cannot be definitively linked to efforts of the RMC, the province is implementing an improved engagement plan verses other engagements within the region. Simultaneously engaging a technical advisory group and public consultation to run through the fall and winter. 20. 2021-10-01 No further indication from MLA Davies of activity on this file.
2019-05-08	Williston Lake Reservoir	Executive Director		<ol style="list-style-type: none"> 1. 2019-05-08 began receiving data to draft letter 2. 2019-05-12 reviewing information received 3. 2019-05-22 letter drafted and sent for review 4. 2019-05-27 letter amended 5. 2019-06-07 letter sent 6. 2019-12-31 No further action other than monitor by Mayor of Mackenzie 7. 2020-02-14 currently being monitored by the TSA Coalition in Mackenzie, Mayor Atkinson will update as they become available. 8. 2021-04-14 the reservoir levels remain consistent at this time and are having no impact to industry.

				9. 2021-06-09 update from CAO Diane Smith notes that the reservoir is above normal levels for this time of year.

#	Meeting	Subject	Assigned	Status
1	2018-04-19	Energy Roadmap	Executive Director	<ol style="list-style-type: none"> 1. Quotes were solicited from two options. Urban Systems has submitted a quote of 18K for preparation of a white paper 2. 2018-06-20 Urban Systems quote accepted 3. 2018-07-11 ED met with Urban Systems to discuss delivery of the white paper 4. 2018-08-09 Urban System submits draft "table of contents" for review 5. 2018-09-14 received first draft 6. 2018-09-24 first draft continues to be reviewed with comments being recorded for discussion with Urban Systems 7. 2018-09-28 Further discussion needed 8. 2018-11-30 discussion of completion 9. 2018-12-17 Urban System document sent to Kim Hayhurst for presentation layout. 10. 2019-01-07 draft document review 11. 2019-01-22 final report completed -ready for distribution 12. 2019-02-01 request to meet with Premier and Ministers sent 13. 2019-02-06 confirmation that request was received. 14. 2019-04-09 Met with premier and Ministers to present energy roadmap 15. Posted copy of Website and provide a press release to advise public of conversation 16. 2019-04-11 follow-up email to Premier and Ministers thanking them for the opportunity. 17. Monitor and follow-up with Ministries based on meeting dialogue. 18. Discussion Topic with premier meeting at UBCM – meeting request declined 19. 2019-09-05 Continue to talk with the province on advancing this work. 20. 2020-03-20 Project continues to be emphasized in conversations with the province. All discussions remain on hold as a result of COVID-19. 21. 2020-04-09 Hope to raise questions with Minister Ralston during the Coalition's conference call with the Minister 22. 2020-04-20 Coalition to encourage further dialogue through Andrew Cuddy of Minister Ralston's office 23. 2020-05-06 Coalition reached out to Andrew Cuddy of the Minister office to discuss next steps. 24. 2020-05-26 Response from Andrew Cuddy regarding CleanBC and Mining Jobs Task Force Report

				<ul style="list-style-type: none"> 25. 2020-05-27 Reached out to Paul Wieringa regarding parallel between our Energy Roadmap work and the CleanBC Program 26. 2021-01-29 Follow-up to the discussions of April 9, 2020, with Minister Ralston. Looking for opportunity to discuss the recommendations as well as the Final Report for the Phase 2 of the Comprehensive Review of BC Hydro. 27. 2021-02-01 update report provided as part of the meeting package for February 10 meeting, no further developments since that time and continuing to monitor. 28. 2021-04-06 while not directly spoken to, the elements of the roadmap finding were brought forward in the RMCs discussion with Minister Ralston during our meeting. 29. 2021-07-26 reference to Energy Roadmap included as part of the Climate Preparedness and Adaptation Strategy submission to the province for August 12, 2021
6	2020-10-20	PST Legislation	Executive Director	<ul style="list-style-type: none"> 1. 2020-10-20 Begin the process to have the “PST Legislation” amendments brought back to the forefront of conversation. 2. 2021-01-21 Provide comment to MLA Mike Bernier on the positive implications of amendments to the current PST Legislation after his media comments about supporting local businesses. 3. 2021-04-06 emphasized the importance of this legislative change during a meeting with Minister Ralston. It is apparently before the Ministry for review. 4. 2021-07-05 reach out to Minister Ralston as follow-up to earlier discussions. 5. 2021-09-24 Letters regarding the legislative amendments and their positive impacts were sent to Minister Kalhon and Minister Osborne. 6. 2021-11-10 with no response from various Ministry’s, a follow-up has occurred via email. 7. 2021-11-10 letter received from Minister Robinson noting that the province will not make any further changes to the legislation at this time. Team determined that we need credible data to support the conversation further and the Executive Director has reached out to Mike Davis of ICBA to see what they may have.

8	2019-05-06	Energy Subsidies Review	Executive Director / MNP	<ol style="list-style-type: none"> 1. 2019-05-06 MNP was instructed to begin work on the project 2. 2019-05-29 final report was received and distributed to Mayors and CAOs 3. 2019-12-31 Report has been posted to Coalition website, made available to Resource Works and is available to compliment other works. 4. 2020-02-14 discussion on the ability to utilize this work further as the Coalition completes the Export Analysis Project 5. 2021-07-05 Continue to use information gathered in this report to support dialogue in communications with government. 6. 2021-07-23 shared information with CAPP as they work on impacts of provincial review of royalties.
9	2019-11-06	Northeast BC Exports/Revenue Report	Executive Director/ Jamie Van Struth	<ol style="list-style-type: none"> 1. 2019-11-07 reach out to organization that originally completed the work. 2. 2019-11-29 executive updated on status and that a Jamie Vann Struth was working with Northwestern BC to complete the same project and would provide a quote in the new year. This quote would cover work on updating the Export Analysis of 2014 to include the North East and North West. 3. 2019-12-31 waiting for quote 4. 2020-02-14 updated quote being presented 5. 2020-02-14 approval given to proceed, regular progress reports have been requested and agreed to by the proponent. Proponent currently collecting data. 6. 2020-04-20 Jamie Vannstruth will be providing a project update on April 30th 7. 2020-05-15 Still waiting for an update report 8. 2020-06-15 Proposed completion by end of June 2020 9. 2020-08-06 First draft still not received, despite some samples received. 10. 2020-08-24 Jamie is working to complete as soon as possible in September and apologizes for the delay. 11. 2020-10-20 draft report provided and reviewed by RMC 12. 2020-10-21 Executive Director forwarded comments from the Executive Committee. 13. 2020-11-10 discussion with Vannstruth on final document delivery,

				<ol style="list-style-type: none"> 14. 2020-12-23 Received final draft of the document and presented to the executive for review and comment. 15. 2021-01-22 Sent recommended revision to Vann Struth Consulting for completion of the final report. 16. 2021-02-28 final report sent to CAOs for review and information. 17. 2021-04-14 CAOs have the document for review and furtherance. RMC will make the document available to public in July 2021. This should give sustain members an opportunity to utilize the data before public release. 18. 2021-05-12 Developing draft marketing material associated to the Report for distribution to all local government Economic Development teams. 19. 2021-06-09 Draft flyer associated to the Report is currently being proofed. 20. 2021-06-28 registration of work with Copyright Canada has been done. 21. 2021-07-26 Flyer circulated to regional Chambers of Commerce. 22. 2021-11-10 Information from this work continues to be used in conversation with the provincial government
13	2021-01-01	ESG/Cluster Workshops	Executive Director / MNP / Mott MacDonald	<ol style="list-style-type: none"> 1. 2020-09-21 Preliminary review of opportunities to advance training. 2. 2020-10-07 Discuss opportunities for ESG taring with MNP. 3. 2020-10-08 Discussion with Urban Systems on ability to deliver a training opportunity. 4. 2021-03-02 conversation with Urban System on development of a workshop, preceded by an information session for the RMC to determine validity of advancing a workshop. 5. 2021-03-22 reached out to BCEDA regarding a presentation to the RMC. 6. 2021-05-12 reached out to Urban Systems for next steps to receive no response, likewise, no response from BCEDA... contacted Joshua at Mott MacDonald to determine if there was interest. 7. 2021-07-13 Presentation to the RMC Executive to determine next steps. 8. 2021-07-26 Scheduling workshops for ESG training and Cluster Development 9. 2021-09-16 final schedules for ESG workshops were sent out to member Mayors, Councilors, and CAOs that responded to attend. Agreement has been

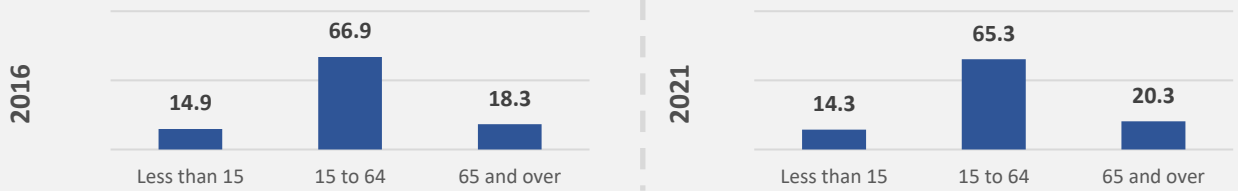
				<p>established with MNP to deliver these workshops in October and November via a Zoom platform.</p> <ol style="list-style-type: none"> 10. 2021-09-23 working with Mott MacDonald in the development of Cluster Development workshops for this fall. 11. 2021-10-20 first ESG workshop took place with 4 participants, with second to follow on November 15th. 12. 2021-10-26 waiting for workshop date responses from sustaining member councils. Scheduling is being done through EA's and Corporate Services. 13. 2021-11-15 second ESG workshop took place with 9 participants 14. 2021-11-23 first Cluster workshop took place with 5 participants 15. 2021-11-30 second Cluster workshop took place with
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BRITISH COLUMBIA

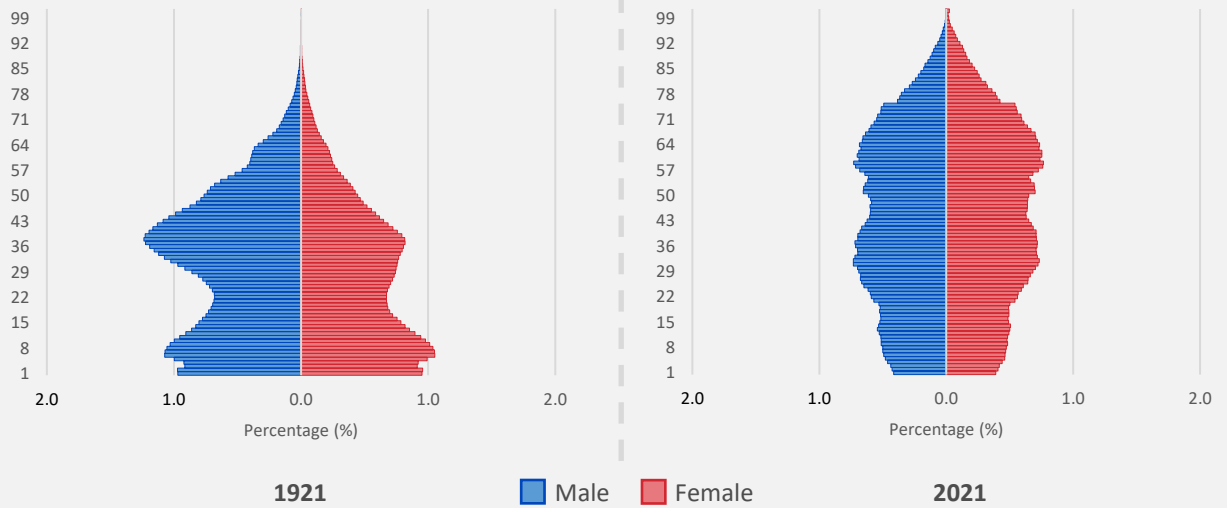
2021 Census Highlights

Age, Sex at Birth and Gender, and Type of Dwelling Release

POPULATION TRENDS BY AGE GROUP (2016 and 2021)



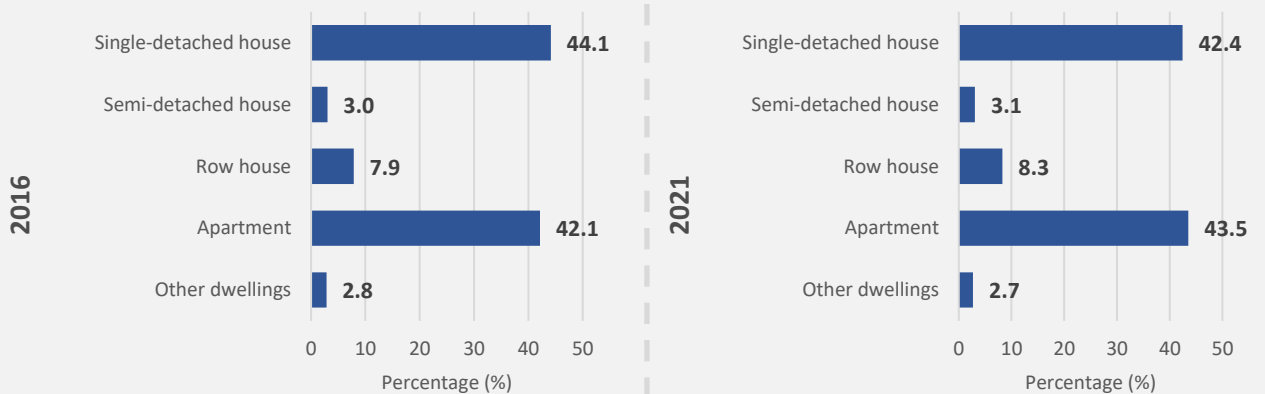
AGE AND SEX AT BIRTH PYRAMID (1921 and 2021)



GENDER HIGHLIGHTS (British Columbia and select CMAs)

	British Columbia	Victoria	Nanaimo	Kamloops	Vancouver	Abbotsford -Mission	Chilliwack
Population aged 15 and older	4,200,505	337,875	96,050	93,635	2,235,455	157,565	91,185
Transgender persons	9,910	1,115	275	265	5,010	375	210
Transgender men	4,460	540	135	110	2,200	165	95
Transgender women	5,450	570	140	155	2,810	210	115
Non-binary persons	8,420	1,395	265	150	4,470	215	120

STRUCTURAL TYPE OF DWELLING (2016 and 2021)



ADDITIONAL RESOURCES

[Data products, 2021 Census](#)
[Analytical products, 2021 Census](#)

[Statistics Canada Webinars](#)
[Reference materials](#)



Five Projects in the North Awarded Vision Zero Funding

Northern Health congratulates the following [successful Northern BC grant recipients](#) of the [British Columbia Vision Zero in Road Safety for Vulnerable Road Users Program](#):

- [Cycle 16 Trail Society](#) | **Smithers/Telkwa Multi-Use Trail**
- [Northern Brain Injury Association](#) | **Road Safety and Community Education**
- [Saulteau First Nations](#) | **Saulteau First Nations Playground**
- [Village of Fraser Lake](#) | **Highway Speed Reduction Program**
- [XaaydaGa Dlaang Society](#) – Skidegate Health Centre | **Improving Xaayda Laas (Haida People) Road Safety**

The program’s goal is to reduce injuries among vulnerable road users in Indigenous and small and remote communities, both immediately and in the long term.

One of the successful applicants shares their project details:

The Saulteau First Nations Playground project aims to decrease speeds on the roads around the new playground by using signage and a solar speed radar sign. Signs will be in English and Plains Cree language to promote the traditional language.



Saulteau First Nations (pictured) is one of the successful grant recipients. Photo credit: Teena Demeulemeester

“Saulteau First Nations has been focusing efforts on creating public gathering spaces to enrich social interaction and encourage healthy lifestyles; the funding received through the Vision Zero in Road Safety for Vulnerable Road Users Program will no doubt increase the safety of our outdoor gathering spaces, parks, and playgrounds, by providing signage to slow down drivers where children are at play. Thank you, Northern Health, for this program!”

~ Teena Demeulemeester, TREP Supervisor, Saulteau First Nations

For Your Information

Talk Tobacco Campaign

First Nations Health Authority has teamed up with the Canadian Cancer Society and Ontario Health's Indigenous Cancer Care Unit to launch the [Talk Tobacco program](#). Talk Tobacco offers culturally sensitive support for those Indigenous people wishing to quit smoking, vaping and commercial tobacco use.

World No Tobacco Day (May 31) - Tobacco: Threat to our environment

This year, the goal of [World No Tobacco Day 2022](#) is to raise awareness about the environmental impacts of commercial tobacco, e-cigarette, and vapour products. Improper disposal of commercial tobacco, e-cigarette and vapour products leaves a negative impact on our environment for future generations. Similar to other recyclable items such as glass, tetra packs, and aluminum cans, methods for safely disposing of cigarette and vapour waste need to be developed and followed for the health and safety of the public and the environment. Some Canadian recycle companies, like [Terracycle](#), have started recycling programs that recycle cigarette butts and old vapour products into plastic materials.

Share Your Opinion

Feedback: Toward healthier, more sustainable and more equitable food systems

The Government of Canada is holding a public consultation on its national approach to building healthier, more sustainable and more equitable food systems. Individuals and organisations across the food movement are encouraged to respond to the [online questionnaire](#) by May 6.

Resources (toolkits, reports, websites)

Farm 2 School BC School Garden Crop Planning Resources

Looking for support to help plan your school garden? Farm to School BC has developed a Northern BC crop-planning calendar, as well as fun crop cards that include information and classroom activities about radishes, lettuce, bock choy, kale, and spinach. For more information, visit their [webpage](#).

The Collective Impact Toolkit

Collective impact is the commitment of a group of partners from different sectors to work together towards solving complex social issues. Explore the [Collective Impact Toolkit](#)

filled with articles, webinars, videos, and resources developed by Tamarack Institute for community members and key partners.

Events and Learning Opportunities

First Nations' Leadership on Climate Change – National and regional strategies of the Assembly of First Nations

Date: May 4, 2022

The National Collaborating Centre for Indigenous Health is hosting a [webinar](#) that provides an overview of the work underway by the Assembly of First Nations at the national and regional levels, in order to understand how First Nations leaders and communities are experiencing climate change and the strategies being employed to address the climate crisis.

2022 Sport for Life Canadian Summit

Dates: May 11-12, 2022

The Sport for Life Canadian Summit brings together leaders who work together to enhance the quality of sport and physical activity in Canada. The 2022 Summit will be a multi-community event that features both live, local content (e.g., workshops, panels, etc.) as well as virtual content (e.g., keynote presentations) that will be shared to, and connect, all of the host communities in real time. Prince George, in collaboration with [Engage Sport North](#), is the host community for BC. For more details, visit the [Sport For Life webpage](#).

Get your community active with the ParticipACTION Community Better Challenge

Dates: June 1-30, 2022

The [ParticipACTION Community Better Challenge](#) is a national physical activity initiative that encourages Canadians to get active as individuals, as a group, school, municipality/band or organization. One community will earn the top prize of \$100,000 and title of being Canada's most active. There will also be prizes for the most active community in each province and territory. Spread the word, engage your community in physical activity, and have fun while you're at it!

Funding Opportunities

Team Up Grant: Connecting the sport and social sectors to expand access

Deadline: May 16, 2022

Team Up is a sport participation grant program supported by the Province of BC and administered through [viaSport British Columbia](#). The [Team Up Grant](#) aims to connect

non-profit organizations that support underserved groups with sport organizations to multiple opportunities for youth to experience the benefits of sport participation.

Artists in the Classroom

Deadline: May 25, 2022

[Artists in the Classroom grants](#) bring professional artists into schools for rich learning experiences. Artists, Indigenous Elders, Knowledge Keepers, Parent Advisory Committees, and School staff can apply for the grant between \$3,500 and \$10,000.

PlanH Grants

Deadline: June 1, 2022

The [2022 PlanH](#) grants open for applications on April 1. There are two streams: up to \$5,000 for community connectedness projects, and up to \$15,000 for healthy public policy initiatives. More information is available in the [Application Guide](#).

Disaster Mitigation and Adaptation Fund

Deadline: July 20, 2022

The [Disaster Mitigation and Adaptation Fund](#) is a contribution program intended to support public infrastructure projects designed to mitigate current and future climate-related risks and disasters triggered by climate change.

KidSport

Deadline: Ongoing

The [KidSport grant](#) provides assistance to help children participate in local activities. Local chapters have different opportunities and deadlines for applications.

First Nations Adapt Program – Government of Canada

Deadline: Ongoing

This [program](#) provides funding to First Nation communities, Indigenous organizations, and band or tribal councils located below the 60th parallel to assess and respond to climate change impacts on community infrastructure and disaster risk reduction.

Northern Health Stories

Farm to School BC grows in the North, Part 1: Planting seeds

How do you get kids excited about kale? How do you help students develop the values and skills to save seeds? What's the first step in creating a school garden? Now with two regional hubs in Northern BC, [Farm to School BC](#) can help answer these questions

...continue reading.

What's in your COVID-19 toolkit? Vaccination is your best protection

As COVID-19 restrictions have eased across British Columbia, many are wondering what they can personally do to protect themselves, and the health of those around them...continue reading.

The risks of edibles: Protecting children from accidental cannabis poisoning

With no packaging or labels, can you spot the difference between regular candy gummies and cannabis gummies? Hint: One's safe for children, and the other isn't...continue reading.

See the latest stories at stories.northernhealth.ca.

E-Brief Information

The Healthier Northern Communities [E-Brief](#) is produced by [Northern Health's regional Population and Preventive Public Health program](#).

- **To subscribe**, send a blank email to healthycommunities@northernhealth.ca with "subscribe" in the subject line.
- **To unsubscribe**, send a blank email to healthycommunities@northernhealth.ca with "unsubscribe" in the subject line.

To share information, articles or resources of interest to northern BC communities, send an email to healthycommunities@northernhealth.ca.

If you have any questions about our list and your privacy, please phone (250) 637-1615.



COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: May 17, 2022
Subject: 2022 General Election

RECOMMENDATION:

THAT pursuant to Section 58(1) and (2) of the *Local Government Act* Emily Kaehn be appointed Chief Election Officer for conducting the 2022 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2022 general local election and assent voting;

AND THAT Chelsea Smirle be appointed Deputy Chief Election Officer for the 2022 general local election.

BACKGROUND:

In BC general local elections for Mayor, Councillors, Regional District Electoral Area Directors, Regional District Electoral Area Commissioners, and School Board Trustees are held every four years on the third Saturday of October. This year a general local election will be held on Saturday October 15, 2022.

The District of Mackenzie Chief Election Officer, Deputy Election Officer, as well as any additional election officers as required, will be conducting the 2022 Municipal Election and operating ballot boxes on behalf of the Regional District of Fraser-Fort George and School District No. 57, if requested.

The following is the proposed timeline for the general local election:

May 24, 2022	Council to appoint Chief Election Officer and Deputy Election Officer.
July	Nomination Packages Available
August 2 & 9, 2022	Notice of Nomination notice to be posted on District website, Facebook, radio, and mailed out to individual post office boxes
August 30, 2022	Nomination Period opens at 9:00 am
September 9, 2022	Nomination Period closed at 4:00 pm

September 21 & 28, 2022	Notice of Election and Advanced Voting opportunities to be posted on District website, Facebook, radio, and mailed out to individual post office boxes
Sept. 17 to Oct. 15	Campaign Period
September 28, 2022	First day to request mail ballots
October 5 & 14, 2022	Advanced and Special Voting opportunities
4:00 pm October 13, 2022	Deadline to request mail ballots
October 15, 2022	General Voting Day

Candidate Information Session

In addition, staff are planning to host at least one candidate information session. The session will provide a brief introduction into what it is like to be a member of Council, their role and responsibilities on Council and as member of committees, review the current strategic priorities, and answer any questions. The date for this event is still to be determined.

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,



Emily Kaehn
Director of Corporate Services



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: May 17, 2022
Subject: Election Bylaw Updates

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

In accordance with Section 56 of the *Local Government Act*, if a Local Government wishes to adopt a new election bylaw or amend an existing bylaw, it must be done at least 56 days before the first day of the nomination period of a general local election, which this year is July 4, 2022.

The following Election Bylaws are in place for the District of Mackenzie:

General Local Government Election Bylaw No. 1178, 2005
Mail Ballot Authorization and Procedure Bylaw No. 1222, 2008
Automated Vote Counting System Authorization and Procedure Bylaw No. 1267, 2011

With the upcoming election to be held Saturday October 15, 2022, staff have conducted full reviews of the above bylaws and have made the following recommendations for amendments.

AMENDMENTS:

General Local Government Election Bylaw No. 1178, 2005

Legislation in the *Local Government Act* has been updated since the current bylaw has been adopted and the Section numbers referenced in the proposed amendment have been updated to match.

Throughout, staff have added “designate” to be authorized to have the same authorization by Council as the Chief Election Officer, if deemed necessary.

Mail Ballot Authorization and Procedure Bylaw No. 1222, 2008

Previous Legislation in the *Local Government Act* stated that voting by mail ballots was only authorized to electors with a physical disability, illness, injury affecting their ability to vote at another voting opportunity, or those who would be absent from the municipality on general voting day and at the times of all advanced voting opportunities. The *Local Government Act* has since been updated to authorize mail ballot voting to any and all electors as long as they request the mail ballot package within the appropriate time.

The instructions for requesting a mail ballot package have been further detailed and clarified.

Legislation in the *Local Government Act* has been updated since the current bylaw has been adopted and the Section numbers referenced in the proposed amendment have been updated to match.

Throughout, staff have added "designate" to be authorized to have the same authorization by Council as the Chief Election Officer, if deemed necessary.

Automated Vote Counting System Authorization and Procedure Bylaw No. 1267, 2011

No amendments are being brought forward at this time.

SUMMARY:

The current bylaws with recommended changes are attached to this report with changes highlighted in yellow. The amended bylaws are included in the Bylaw Section of this agenda for Council's consideration.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.



Respectfully Submitted,

Chelsea Smirle

Chelsea Smirle
Legislative Clerk/Executive Assistant

Diane Smith

Approved for Submission to Council

DISTRICT OF MACKENZIE

Bylaw No. 1482

A bylaw to provide for the determination of various procedures
for the conduct of local government elections and other voting

WHEREAS under the *Local Government Act*, Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

AND WHEREAS Council wishes to establish voting procedures and requirements under that authority.

NOW THEREFORE BE IT RESOLVED THAT the Council of the District of Mackenzie in open meeting assembled, **HEREBY ENACTS** as follows:

1. CITATION

This Bylaw may be cited for all purposes as "General Local Government Election Bylaw No. 1482, 2022~~1178, 2005~~".

2. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

- (a) In addition to the required advance voting opportunity on the 10th day before general voting day, the following day is hereby established as an advance voting opportunity for the general local election and other voting:
 - (i) on the day before general voting day.
- (b) Advance voting opportunities on the dates specified in subsection 2(a) shall be available between the hours of 8:00 am and 8:00 pm.
- (c) As authorized under Section 98 108 of the *Local Government Act*, the Council authorizes the Chief Election Officer or designate to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, and to establish the date and voting hours for these voting opportunities.

3. SPECIAL VOTING OPPORTUNITIES – MACKENZIE AND DISTRICT HOSPITAL

(a) To give electors who may otherwise be unable to vote an opportunity to do so, the Council will provide a special voting opportunity as authorized under Section 99 **109** of the *Local Government Act* for each election and authorizes the Chief Election Officer **or designate** to establish a special voting opportunity for each election and designate the location, the date and the voting hours within the limits set out in Section 99 **109** of the *Local Government Act*, for the special voting opportunities.

(b) The following restrictions apply to persons who may vote at this special voting opportunity:

The only electors who may vote are electors who, on the date on which the special voting opportunity is held and before the end of the voting hours for that special voting opportunity, have been admitted as a patient to the Mackenzie and District Hospital or are employees of the Mackenzie and District Hospital.

(c) Council authorizes the Chief Election Officer **or designate** to limit the number of candidate representatives who may be present at the special voting opportunity.

4. ADDITIONAL GENERAL VOTING OPPORTUNITIES

Council will provide additional general voting opportunities as authorized under Section 96 **106** of the *Local Government Act* for each election and authorizes the Chief Election Officer **or designate** to designate the location, the date and the voting hours within the limits set out in Section 96 **106** of the *Local Government Act*, for the additional general voting opportunities.

5. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with Section 141 **151** of the *Local Government Act*.

6. REPEAL

Bylaw No. 1178 cited as "General Local Government Election Bylaw No. 1178, 2005" is hereby repealed.

~~Bylaw No. 802 cited as "Election Proceedings Bylaw No. 802, 1993" is hereby repealed.~~

READ a first time this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time this _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

I hereby certify the foregoing
to be a true and correct copy of District
of Mackenzie Bylaw No. ~~1482~~1178
cited as "General Local Government
Election Bylaw No. ~~1482, 2022~~1178, 2005".

Mayor

Corporate Officer

Corporate Officer

DISTRICT OF MACKENZIE

BYLAW NO. 1483

A bylaw to permit voting by mail ballot.

WHEREAS pursuant to Section 400 110 of the *Local Government Act*, Council may, by bylaw, permit voting by mail ballot and establish procedures therefor;

NOW THEREFORE the Council of the District of Mackenzie in open meeting, enacts as follows:

1. CITATION

1.1 This bylaw may be cited as "Mail Ballot Authorization and Procedure Bylaw No. 1483 1222, 2022".

2. AUTHORIZATION AND DEFINITIONS

2.1 Voting may be done by mail ballot and registration of election may be done by mail in conjunction with mail ballot voting.

2.2 The following time limits shall apply in relation to voting by mail:

a) Commencing seven days before the first day of advance voting; and

b) Ending at 4:00 pm two days before general voting day.

~~2.1 Voting by mail ballot and elector registration by mail in conjunction with mail ballot voting are hereby authorized.~~

~~2.2 The only electors who may vote by mail ballot are the following:~~

~~a) persons who have a physical disability, illness, or injury that affects their ability to vote at another voting opportunity;~~

~~b) persons who expect to be absent from the municipality on general voting day and at the times of all advance voting opportunities.—~~

2.3 In this bylaw,

Applicant means an elector who wants to vote by mail and make a request for a mail ballot;

Authorized Person means a person that the applicant has authorized, on the applicant's behalf, to:

- a) pick up a mail ballot package; or
- b) drop off a completed mail ballot package.

Register of Mail Ballots means the records that the Chief Election Officer must keep in order to address any challenges to an elector's right to vote.

3. APPLICATION PROCEDURE

- 3.1 A person wishing to vote by mail ballot shall apply by giving their name and address to the Chief Election Officer or to the person designated by the Chief Election Officer for such purposes, during the period commencing seven days before the first day of advance voting and ending at 4:00 pm ~~on the Thursday~~ two days before general voting day.
- 3.2 Upon receipt of a request for a mail ballot, the Chief Election Officer or designate shall, between the ~~time when the ballots are ready~~ first day of advanced voting and 4:00 pm ~~on the Thursday~~ two days before general voting day:

a) Make available to the applicant, a mail ballot package which contains:

- i. The content set out in Section 110(7) of the *Local Government Act*;
- ii. Additional instructions; and
- iii. A statement advising the elector that
 - a) The elector must meet the eligibility to vote criteria, and
 - b) The elector must attest to such fact; and

b) Record in the Register of Mail Ballots and, upon request, make available for inspection:

- i. The name and address of the elector to whom the mail ballot package was issued; and
- ii. Any other information that the Chief Election Officer or designate deems helpful to maintain the register of mail ballots.

3.3 As per the applicant's direction, the Chief Election Officer or designate may distribute the mail ballot package in any of the following ways:

- a) Sending the mail ballot package by Canada Post;
- b) Sending the mail ballot package by courier at the expense of the applicant;
- c) Having the mail ballot package picked up by the applicant at a designated time and location within the District of Mackenzie boundaries; or
- d) Having the mail ballot package picked up by an authorized person at a designated time and location.

3.4 The Chief Election Officer or designate may request that the authorized person show identification and sign a form before providing the authorized person with the mail ballot package.

~~a) make available to the applicant, a mail ballot package as specified in Section 100(7) of the *Local Government Act*, together with a statement advising the elector that the elector must meet one or more of the mail ballot criteria specified in Section 2.2 of this bylaw, and that they must attest to such fact; and~~

~~b) immediately record and, upon request, make available for inspection the name and address of the person to whom the mail ballot package was issued.~~

4. VOTING PROCEDURE

4.1 To vote using a mail ballot, the elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the Chief Election Officer.

4.2 After marking the ballot, the elector shall:

- a) place the ballot in the secrecy envelope provided and seal the secrecy envelope;
- b) place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
- c) place the certification envelope, together with a completed elector registration application, if required, in the outer envelope, and then seal the outer envelope;
- d) mail, or have delivered, the outer envelope and its contents to the Chief Election Officer **or designate** at the address specified so that it is received no later than the close of voting on general voting day.

5. BALLOT ACCEPTANCE OR REJECTION

5.1 Until 4:00 pm ~~on the Thursday~~ two days before general voting day, upon receipt of the outer envelope and its contents, the Chief Election Officer or designate shall immediately record the date of such receipt and shall then open the outer envelope and remove and examine the certification envelope and the completed elector registration application, if applicable, and if satisfied as to:

- a) the identity and entitlement to vote of the elector whose ballot is enclosed; and
- b) the completeness of the certification; and
- c) the fulfilment of the requirements of Section 55 70 of the *Local Government Act* in the case of a person who is registering as a new elector;

the Chief Election Officer or designate shall mark the certification envelope as "accepted" and shall retain in their custody all such certification envelopes in order to deal with any challenges made in accordance with Section 6 of this bylaw.

5.2 The unopened certification envelopes shall remain in the custody of the Chief Election Officer or designate until 4:00 pm ~~on the Thursday~~ two days before general voting day, at which time the certification envelopes containing the secrecy envelopes shall be opened in the presence of at least one other person, including any scrutineers present.

5.3 At 4:00 pm ~~on the Thursday~~ two days before general voting day, the Chief Election Officer or designate shall place all secrecy envelopes received up until that time into a ballot box specified for such purpose, where such secrecy envelopes were received from persons whose right to vote using a mail ballot has not been challenged, or where such challenge has been resolved and the challenged person permitted to vote.

5.4 Where an outer envelope and its contents are received by the Chief Election Officer or designate between 4:00 pm ~~on the Thursday~~ two days before general voting day and the close of voting on general voting day, the provisions of Section 5.1 of this bylaw with regard to ballot acceptance shall apply and the Chief Election Officer or designate shall retain such envelopes in their possession until the close of voting and at that time shall open such certification envelopes in the presence of at least one other person, including any scrutineers present, and place the secrecy envelope containing the ballot into the ballot box containing the other unopened secrecy envelopes.

5.5 As soon as possible after all of the secrecy envelopes have been placed in the ballot box designated for that purpose, the ballot box shall be opened under the supervision of the Chief Election Officer or designate, and in the presence of at least one other person and any scrutineers present, the secrecy envelopes shall be opened and the ballots

contained therein counted in accordance with the provisions of the *Local Government Act*.

5.6 Where:

- a) upon receipt of an outer envelope, the Chief Election Officer or designate is not satisfied as to the identity of the elector whose ballot is enclosed; or
- b) in the case of a person required to complete an application for registration as an elector, such application has not been completed in accordance with Section 56 70 of the *Local Government Act*; or
- c) the outer envelope is received by the Chief Election Officer or designate after the close of voting on general voting day,

the certification envelope shall remain unopened and the Chief Election Officer or designate shall mark such envelope as "rejected," and shall note the reasons therefor, and the ballot contained therein shall not be counted in the election.

- 5.7 Any certification envelopes and their contents rejected in accordance with Section 5.6 of the bylaw shall remain unopened and shall be subject to the provisions of Section 150(6) 160(6) of the *Local Government Act* with regard to their destruction.

6. CHALLENGE OF ELECTOR

- 6.1 A person exercising the right to vote under the provisions of this bylaw may be challenged in accordance with and on the grounds specified in Section 446 126 of the *Local Government Act*, until 4:00 pm ~~on the Thursday~~ two days before general voting day.
- 6.2 The provisions of Section 446 126(2) to (5) inclusive of the *Local Government Act* shall apply where a challenge of an elector using a mail ballot has been made.

7. ELECTOR'S NAME ALREADY USED

- 7.1 Where, upon receiving a request for a mail ballot, the Chief Election Officer or designate determines that another person has voted or has already been issued a mail ballot in the elector's name, the provisions of Section 447 127 of the *Local Government Act* shall apply, so far as applicable.

8. REPLACEMENT OF SPOILED BALLOT

- 8.1 Where an elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer or designate, the elector may request a replacement ballot by advising

the Chief Election Officer or designate of the ballot spoilage and by mailing or otherwise delivering by any appropriate means, the spoiled ballot package in its entirety to the Chief Election Officer or designate.

8.2 The Chief Election Officer **or designate** shall, upon receipt of the spoiled ballot package, record such fact, and proceed in accordance with Section ~~3.2~~ **4** of this bylaw.

9. REPEAL

Bylaw No. 1222 cited as "Mail Ballot Authorization and Procedure Bylaw No. 1222, 2008" is hereby repealed.

READ a first time this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time this _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

I hereby certify the foregoing to be a true and correct copy of the District of Mackenzie Bylaw No. ~~1483~~1222 cited as "Mail Ballot Authorization and Procedure Bylaw No. ~~1483, 2022~~1222, 2008".

Mayor

Corporate Officer

Corporate Officer

COUNCIL REPORT

To: Mayor and Council

From: Fire Department

Date: May 17, 2022

Subject: Construction Update for the New Mackenzie Fire Hall and the Demolition of the Existing Fire Hall

RECOMMENDATION:

THAT Council receives this report for information.

Update:

Field Lievers Architecture Ltd. has undergone a firm re-brand and is now practicing as Faction Architecture Inc. The same team of individuals dedicated to the fire hall project remain with no changes to the office location or phone number, just an updated email address and official name change.

Status of Project:

As of this week the project status is as follows:

- Metal cladding and windows are going to be complete by the end of the month.
- Other exterior works to be completed in the next month is the concrete panel at the base of the building below the siding and brick work to begin.
- Mechanical and electrical installation to be complete in June.
- Interior doors, hardware, millwork, and finishes will be completed in June.
- Paving, concrete curbs, signage, landscaping, and the demolition of the old hall will be complete in July.

The building is expected to be substantially completed by June 27th, 2022.

The District will take occupancy the last week of June and move from the old hall to new hall.

The old hall will come down July 2022.

Final completion of the project in full is expected by July 22, 2022.



Respectfully Submitted,

A handwritten signature in black ink that reads "Jamie Guise".

Jamie Guise, Fire Chief

A handwritten signature in black ink that reads "Diane Smith".

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council

From: Recreation Services

Date: May 9, 2022

Subject: Wedding June 4th – Alcohol Permit at First Beach

RECOMMENDATION:

THAT Council approves or denies the request.

BACKGROUND:

On June 4, 2022, Crystal Winslade and Calvin Aird plan to get married at First Beach. The wedding is scheduled for approximately 1:00 p.m. They have reserved the beach for the event, arranged seating and purchased tents for the day. The wedding will be closed off from the public and approximately 100 people will be in attendance. If approved by Mayor and Council, they would like to purchase cans of beer and cans of coolers for those in attendance to celebrate the occasion. Mr. Aird estimates the event will last approximately 2-3 hours with the ceremony, pictures, and socializing before the dinner, which will be at another location. There would be no liquor sales at the beach, only those provided for free.

RELATED POLICY:

Municipal Alcohol Policy 1.3 delegates the approval for Special Event Permits for alcohol service on District property to the Director of Recreation Services, however, the District's Park Use Bylaw No. 927, 1997 prohibits liquor in any park or beach area. As a result, staff are bringing this request forward to Council for consideration.

PRECEDENT:

Numerous special event permits for alcohol service have been approved for both private and public functions at other District facilities such as the Ernie Bodin Community Centre and the Mackenzie Recreation Centre.

Only two permits have been approved by Council in recent years for alcohol service in local parks. One for MORATA's Morfee Lake Scramble dance held at Second Beach last summer and one for the Mackenzie Community Market's Harvest Gathering held at Community Market Park

last fall. No complaints or concerns were brought forward to the District for these community events.

No special event permits for alcohol service have been approved for private functions in community parks or beach areas since the adoption of this bylaw.

SUMMARY:

The applicants are requesting permission from the District of Mackenzie to be able to apply for a permit from the Liquor and Cannabis Regulation Branch of the Province of BC to allow open liquor down at the First Breach location for June 4th for the duration of the ceremony, pictures and socializing. Their request letter has been attached for further information.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,



Terry Gilmer
Director of Recreation Services



Approved for Submission to Council

Request for Special Liquor Permit at "First Beach" Mackenzie, on June 4th, 2022.

On June 4th, Crystal Winslade and I, Calvin Aird, are getting married at "First Beach" in Mackenzie. The wedding is scheduled for approximately 1:00 p.m. weather dependent. We have reserved the beach for the event as required by the district. We have arranged seating down at the beach and have purchased tents for the day. The wedding is closed off from the public and I'm familiar with the approximately 100 people in attendance. If approved by Mayor and Council I would purchase cans of beer and cans of coolers. I believe this will assure there is no broken glass on the beach where children play. I plan to purchase approximately 200 drinks for those in attendance to enjoy a drink or two while down at the beach to celebrate the occasion. I estimate the event will last approximately 2-3 hours with the ceremony, pictures and socializing before the dinner. There will be no liquor sales at the beach (only those provided by myself). The vast number of people attending, most of which know each other, would assure everyone has a sober driver.

We are requesting a permit from the district of Mackenzie to allow open liquor down at the First Beach location for June 4th for duration of the ceremony, pictures and socializing.

Any clarification on the event please feel free to contact myself at [REDACTED]

Respectfully

Calvin Aird

COUNCIL REPORT

To: Mayor and Council

From: Public Works-Operations

Date: May 24, 2022

Subject: RFP # DOM-22-04 Asphalt Repair Equipment

RECOMMENDATION:

THAT Council awards the contract to Industrial Compressor Services for a Compressor in the amount of \$24,064.30 plus GST;

AND THAT Council awards the contract to PSE Equipment for a Hot Patch Paver in the amount of \$76,159.39 plus GST;

AND THAT Council awards the contract to Industrial Machine for a Crack Router in the amount of \$26,750.00 plus GST;

AND THAT Council awards the contract to Industrial Machine for a Tar Kettle in the amount of \$83,599.10 plus GST;

AND THAT Council awards the contract to Industrial Machine for an Infrared Asphalt Restorer in the amount of \$19,474.00 plus GST;

AND THAT Council authorizes the Chief Administration Officer to award and execute the contracts and any related documentation;

AND THAT the 2022-2026 Financial Plan be amended accordingly.

BACKGROUND:

In alignment with Council Policy 3.1-Purchasing Procurement Procedures & Guidelines, the District of Mackenzie posted a Request for Proposal (RFP) for several pieces of Asphalt Repair Equipment. The Tender was posted on BC Bid and the District of Mackenzie website from April 11-22, 2022. Please see results in the table below:

Equipment	Company Name	DOM Budget	Submitted Price	Variance
Compressor	ICS	\$22,000 + GST	\$24,064.30 + GST	Over (\$2,064.30)
Compressor	Industrial Machine	\$22,000 + GST	\$41,601.60 + GST	Over (\$19,601.60)
Hot Patch Paver	PSE Equipment	\$92,000 + GST	\$76,159.39 + GST	Under \$15,840.61
Hot Patch Paver	Industrial Machine	\$92,000 + GST	\$85,600 + GST	Under \$ 6,400.00
Crack Router	Industrial Machine	\$27,500 + GST	\$26,750 + GST	Under \$ 750.00
Crack Router	PSE Equipment	\$27,500 + GST	\$32,767.68 + GST	Over (\$5,267.68)
Tar Kettle	Industrial Machine	\$70,500 + GST	\$83,599.10 + GST	Over (\$13,099.10)
Tar Kettle	PSE Equipment	\$70,500 + GST	\$108,766 +GST	Over (\$38,265)
Infrared Asphalt Restorer	Industrial Machine	\$18,000 + GST	\$19,474 + GST	Over (\$1,474.00)

Operations Recommends awarding the Highlighted Columns.

BUDGETARY IMPACT:

Funding for this project has been previously approved and allocated in the 2022 Capital Budget. As noted in the table above, some of the equipment quotes came in over budget and some come in under budget. Overall, there is a \$46.79 deficit that will be covered by the Vehicle & Equipment Replacement Reserve Fund.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.



Respectfully Submitted,

A handwritten signature in black ink that reads "Ken Gawryluk".

Ken Gawryluk
Interim Director of Operations

A handwritten signature in blue ink that reads "Kerri Borne".

Kerri Borne
Chief Financial Officer

A handwritten signature in black ink that reads "Diane Smith".

Approved for Submission to Council

DISTRICT OF MACKENZIE

Bylaw No. 1482

A bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting

WHEREAS under the *Local Government Act*, Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

AND WHEREAS Council wishes to establish voting procedures and requirements under that authority.

NOW THEREFORE BE IT RESOLVED THAT the Council of the District of Mackenzie in open meeting assembled, **HEREBY ENACTS** as follows:

1. CITATION

This Bylaw may be cited for all purposes as "General Local Government Election Bylaw No. 1482, 2022.

2. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

- (a) In addition to the required advance voting opportunity on the 10th day before general voting day, the following day is hereby established as an advance voting opportunity for the general local election and other voting:
 - (i) on the day before general voting day.
- (b) Advance voting opportunities on the dates specified in subsection 2(a) shall be available between the hours of 8:00 am and 8:00 pm.
- (c) As authorized under Section 108 of the *Local Government Act*, the Council authorizes the Chief Election Officer or designate to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, and to establish the date and voting hours for these voting opportunities.

3. SPECIAL VOTING OPPORTUNITIES – MACKENZIE AND DISTRICT HOSPITAL

(a) To give electors who may otherwise be unable to vote an opportunity to do so, the Council will provide a special voting opportunity as authorized under Section 109 of the *Local Government Act* for each election and authorizes the Chief Election Officer or designate to establish a special voting opportunity for each election and designate the location, the date and the voting hours within the limits set out in Section 109 of the *Local Government Act*, for the special voting opportunities.

(b) The following restrictions apply to persons who may vote at this special voting opportunity:

The only electors who may vote are electors who, on the date on which the special voting opportunity is held and before the end of the voting hours for that special voting opportunity, have been admitted as a patient to the Mackenzie and District Hospital or are employees of the Mackenzie and District Hospital.

(c) Council authorizes the Chief Election Officer or designate to limit the number of candidate representatives who may be present at the special voting opportunity.

4. ADDITIONAL GENERAL VOTING OPPORTUNITIES

Council will provide additional general voting opportunities as authorized under Section 106 of the *Local Government Act* for each election and authorizes the Chief Election Officer or designate to designate the location, the date and the voting hours within the limits set out in Section 106 of the *Local Government Act*, for the additional general voting opportunities.

5. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with Section 151 of the *Local Government Act*.

6. REPEAL

Bylaw No. 1178 cited as "General Local Government Election Bylaw No. 1178, 2005" is hereby repealed.

READ a first time this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time this _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

I hereby certify the foregoing
to be a true and correct copy of
District of Mackenzie Bylaw No. 1482
cited as "General Local Government
Election Bylaw No. 1482, 2022".

Mayor

Corporate Officer

Corporate Officer

DISTRICT OF MACKENZIE

BYLAW NO. 1483

A bylaw to permit voting by mail ballot.

WHEREAS pursuant to Section 110 of the *Local Government Act*, Council may, by bylaw, permit voting by mail ballot and establish procedures therefor;

NOW THEREFORE the Council of the District of Mackenzie in open meeting, enacts as follows:

1. CITATION

1.1 This bylaw may be cited as "Mail Ballot Authorization and Procedure Bylaw No. 1483, 2022".

2. AUTHORIZATION AND DEFINITIONS

2.1 Voting may be done by mail ballot and registration of election may be done by mail in conjunction with mail ballot voting.

2.2 The following time limits shall apply in relation to voting by mail:

- a) Commencing seven days before the first day of advance voting; and
- b) Ending at 4:00 pm two days before general voting day.

2.3 In this bylaw,

Applicant means an elector who wants to vote by mail and make a request for a mail ballot;

Authorized Person means a person that the applicant has authorized, on the applicant's behalf, to:

- a) pick up a mail ballot package; or
- b) drop off a completed mail ballot package.

Register of Mail Ballots means the records that the Chief Election Officer must keep in order to address any challenges to an elector's right to vote.

3. APPLICATION PROCEDURE

- 3.1 A person wishing to vote by mail ballot shall apply by giving their name and address to the Chief Election Officer or to the person designated by the Chief Election Officer for such purposes, during the period commencing seven days before the first day of advance voting and ending at 4:00 pm two days before general voting day.
- 3.2 Upon receipt of a request for a mail ballot, the Chief Election Officer or designate shall, between the time when the ballots are ready and 4:00 pm two days before general voting day:
- a) Make available to the applicant, a mail ballot package which contains:
 - i. The content set out in Section 110(7) of the *Local Government Act*;
 - ii. Additional instructions; and
 - iii. A statement advising the elector that
 - a) The elector must meet the eligibility to vote criteria, and
 - b) The elector must attest to such fact; and
 - b) Record in the Register of Mail Ballots and, upon request, make available for inspection:
 - i. The name and address of the elector to whom the mail ballot package was issued; and
 - ii. Any other information that the Chief Election Officer or designate deems helpful to maintain the register of mail ballots.
- 3.3 As per the applicant's direction, the Chief Election Officer or designate may distribute the mail ballot package in any of the following ways:
- a) Sending the mail ballot package by Canada Post;
 - b) Sending the mail ballot package by courier at the expense of the applicant;
 - c) Having the mail ballot package picked up by the applicant at a designated time and location within the District of Mackenzie boundaries; or

- d) Having the mail ballot package picked up by an authorized person at a designated time and location.
- 3.4 The Chief Election Officer or designate may request that the authorized person show identification and sign a form before providing the authorized person with the mail ballot package.

4. VOTING PROCEDURE

- 4.1 To vote using a mail ballot, the elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the Chief Election Officer.
- 4.2 After marking the ballot, the elector shall:
- a) place the ballot in the secrecy envelope provided and seal the secrecy envelope;
 - b) place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
 - c) place the certification envelope, together with a completed elector registration application, if required, in the outer envelope, and then seal the outer envelope;
 - d) mail, or have delivered, the outer envelope and its contents to the Chief Election Officer or designate at the address specified so that it is received no later than the close of voting on general voting day.

5. BALLOT ACCEPTANCE OR REJECTION

- 5.1 Until 4:00 pm two days before general voting day, upon receipt of the outer envelope and its contents, the Chief Election Officer or designate shall immediately record the date of such receipt and shall then open the outer envelope and remove and examine the certification envelope and the completed elector registration application, if applicable, and if satisfied as to:
- a) the identity and entitlement to vote of the elector whose ballot is enclosed; and
 - b) the completeness of the certification; and
 - c) the fulfilment of the requirements of Section 70 of the *Local Government Act* in the case of a person who is registering as a new elector;

the Chief Election Officer or designate shall mark the certification envelope as "accepted" and shall retain in their custody all such certification envelopes in order to deal with any challenges made in accordance with Section 6 of this bylaw.

- 5.2 The unopened certification envelopes shall remain in the custody of the Chief Election Officer or designate until 4:00 pm two days before general voting day, at which time the certification envelopes containing the secrecy envelopes shall be opened in the presence of at least one other person, including any scrutineers present.
- 5.3 At 4:00 pm two days before general voting day, the Chief Election Officer or designate shall place all secrecy envelopes received up until that time into a ballot box specified for such purpose, where such secrecy envelopes were received from persons whose right to vote using a mail ballot has not been challenged, or where such challenge has been resolved and the challenged person permitted to vote.
- 5.4 Where an outer envelope and its contents are received by the Chief Election Officer or designate between 4:00 pm two days before general voting day and the close of voting on general voting day, the provisions of Section 5.1 of this bylaw with regard to ballot acceptance shall apply and the Chief Election Officer or designate shall retain such envelopes in their possession until the close of voting and at that time shall open such certification envelopes in the presence of at least one other person, including any scrutineers present, and place the secrecy envelope containing the ballot into the ballot box containing the other unopened secrecy envelopes.
- 5.5 As soon as possible after all of the secrecy envelopes have been placed in the ballot box designated for that purpose, the ballot box shall be opened under the supervision of the Chief Election Officer or designate, and in the presence of at least one other person and any scrutineers present, the secrecy envelopes shall be opened and the ballots contained therein counted in accordance with the provisions of the *Local Government Act*.
- 5.6 Where:
- a) upon receipt of an outer envelope, the Chief Election Officer or designate is not satisfied as to the identity of the elector whose ballot is enclosed; or
 - b) in the case of a person required to complete an application for registration as an elector, such application has not been completed in accordance with Section 70 of the *Local Government Act*; or
 - c) the outer envelope is received by the Chief Election Officer or designate after the close of voting on general voting day,
- the certification envelope shall remain unopened and the Chief Election Officer or designate shall mark such envelope as "rejected," and shall note the reasons therefor, and the ballot contained therein shall not be counted in the election.

5.7 Any certification envelopes and their contents rejected in accordance with Section 5.6 of the bylaw shall remain unopened and shall be subject to the provisions of Section 160(6) of the *Local Government Act* with regard to their destruction.

6. CHALLENGE OF ELECTOR

6.1 A person exercising the right to vote under the provisions of this bylaw may be challenged in accordance with and on the grounds specified in Section 126 of the *Local Government Act*, until 4:00 pm two days before general voting day.

6.2 The provisions of Section 126(2) to (5) inclusive of the *Local Government Act* shall apply where a challenge of an elector using a mail ballot has been made.

7. ELECTOR’S NAME ALREADY USED

7.1 Where, upon receiving a request for a mail ballot, the Chief Election Officer or designate determines that another person has voted or has already been issued a mail ballot in the elector’s name, the provisions of Section ~~117~~ 127 of the *Local Government Act* shall apply, so far as applicable.

8. REPLACEMENT OF SPOILED BALLOT

8.1 Where an elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer or designate, the elector may request a replacement ballot by advising the Chief Election Officer or designate of the ballot spoilage and by mailing or otherwise delivering by any appropriate means, the spoiled ballot package in its entirety to the Chief Election Officer or designate.

8.2 The Chief Election Officer or designate shall, upon receipt of the spoiled ballot package, record such fact, and proceed in accordance with Section 4 of this bylaw.

9. REPEAL

Bylaw No. 1222 cited as “Mail Ballot Authorization and Procedure Bylaw No. 1222, 2008” is hereby repealed.

READ a first time this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time this _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

I hereby certify the foregoing
to be a true and correct copy
of the District of Mackenzie
Bylaw No. 1483 cited as
"Mail Ballot Authorization and
Procedure Bylaw No. 1483, 2022".

Mayor

Corporate Officer

Corporate Officer

Community Garbage Pickup Day

Wednesday, May 25

- Register teams at the Recreation Centre front desk or email recoffice@districtofmackenzie.ca to ensure your clean up zone is not already picked by another team
- Gloves and garbage bags can be picked up at the Recreation Centre on May 25
- Garbage bins will be located throughout town for collection of garbage bags.

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**FREE BBQ FOR PARTICIPANTS
MAY 25 FROM 10AM-2PM AT
COMMUNITY MARKET CORNER**

District of Mackenzie Public Works and Fire Department

FIRESMART CURBSIDE PICKUP

Residents are invited to pile brush and tree trimmings from your yard at the curb for pickup by Mackenzie Public Works

7 AM TO 3 PM

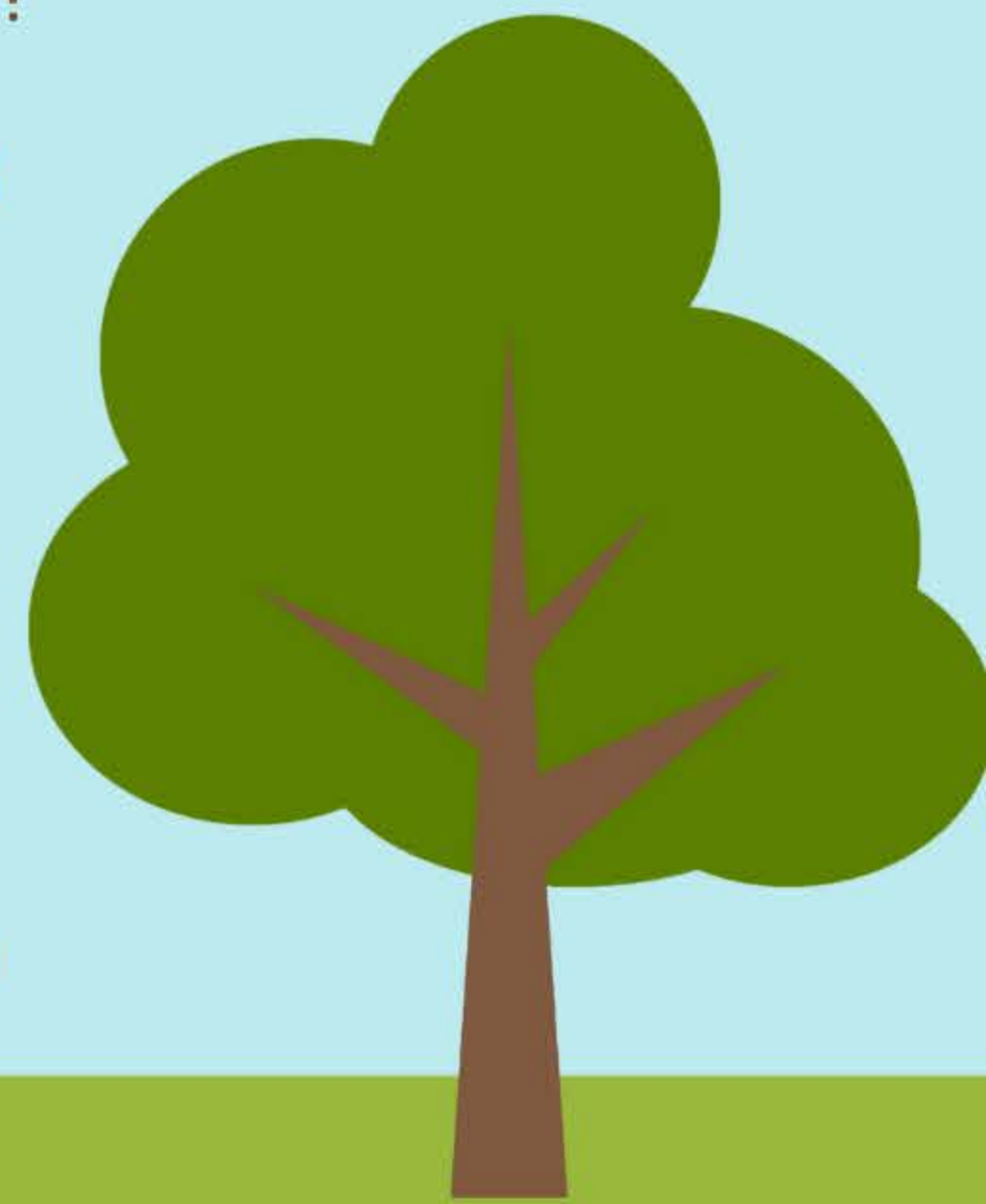
MACKENZIE TOWNSITE WEDNESDAY MAY 25

GANTHAZ WEDNESDAY JUNE 1

HOW DO I FIRESMART MY YARD?

A FREE FIRESMART HOME ASSESSMENT
CAN HELP IDENTIFY AREAS TO FOCUS ON

Contact Ian LeBlanc @ 250-640-6287



BRITISH COLUMBIA
FireSmart

