

Committee of the Whole at 7:00 pm

AGENDA for the Council Meeting to be held on Monday, March 28, 2022 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

CALLED TO ORDER 7:15 PM

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90 (1) (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and Section 90 (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

1. ADOPTION OF MINUTES

- a) Regular Meeting - March 14, 2022

7 - 11

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. PUBLIC COMMENT AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

5. PETITIONS AND DELEGATIONS

- a) Miodrag Tkalec, RPF, Stewardship Officer, and Elliot Wiechula, RPF, Stewardship Forester from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, will provide a presentation to Mayor and Council on the experimental use of Spruce Beetle repellent on unattacked trees in high-risk sections of recreational trails around Mackenzie.

6. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) Letter received from Elliot Wiechula, RPF, Stewardship Forester, Ministry of Lands, Natural Resource Operations and Rural Development, requesting support from the District to use and test Spruce Beetle Repellents (MCH) pods along trails in Mackenzie to protect susceptible trees. 12
- b) Letter received from the Mackenzie Secondary School requesting support for the 2022 graduating class by providing a bursary. Council donated \$500 in 2021 to the Mackenzie Secondary School class. 13 - 14

- c) Letter and invoice in the amount of \$2,696.18 from the UBCM for the 2022 annual membership dues. The dues were \$2,796.96 in 2021. 15 - 17

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- d) Letter received from the Northern Development Initiative Trust announcing the District has been approved for a rebate grant up to \$8,000 towards a community grant writing position during the 2022 calendar year. 18
- e) Letter received from the Ministry of Transportation and Infrastructure notifying the District of the upcoming rehabilitation project of the Mischinsinlika Bridge. 19 - 21
- f) Letter sent by Mayor Joan Atkinson to Dr. David Byres, President and Chief Executive Officer for the Provincial Health Services Authority, and Dr. Leanne Heppell, Executive Vice President & Chief Ambulance Officer for BC Emergency Health Services requesting support for full time staffing opportunities for paramedics in Mackenzie. 22 - 23
- g) Call for nominations for positions on the NCLGA Board of Directors - 2022/2023. The submission deadline is March 28, 2022. 24 - 27
- h) Email received from the NCLGA with a list of current submitted resolutions for the 2022 NCLGA AGM, inviting additional submissions from municipalities. Resolutions for submission are due March 21st, late submissions will be accepted until April 15th. 28 - 29
- i) Letter received from the District of Elkford sent to the Ministry of Environment and Climate Change Strategy requesting the deposit-refund system be re-evaluated. 30

- j) Letter received from the City of Abbotsford requesting support for recovering municipal costs through Build Back Better Funding for critical infrastructure for inclusion at the upcoming LMLGA Convention. 31
- k) Email received from the City of Nelson encouraging local municipalities make a similar donation of \$1,000 to the Red Cross Ukraine Humanitarian Crisis campaign. 32

For Information:

The following items have been placed in the Centre Table File for Council's consideration.

- l) Sunshine Coast Credit Union - 2021 Annual Report
- m) Logging and Sawmilling Journal January/February 2022
- n) The Journal of the BC Principals' & Vice-Principals' Association March 2022
- o) BC Business March/April 2022
- p) BC Leadership Prayer/Breakfast - June 10, 2022, Vancouver, BC

7. ADMINISTRATION REPORTS

- a) Development Variance Permit # 3090-20-22-02 - Final Consideration 33 - 40

THAT Council authorizes approval of a Development Variance Permit Application # 3090-20-22-02 for the property legally described as Lot 4 Plan 1664, 18 Crysdale Dr, Mackenzie, BC.

- b) "Walk a Myelin Our Shoes" Fundraising Initiative– In-Kind Request 41 - 43

THAT Council directs staff how to proceed with the in-kind request from Megan Brumovsky, Silver Dove Imagery, and Krystyn Smith, Mackenzie Public Library, for a full-day room rental at the Mackenzie Recreation Centre on April 16, 2022 for easter activities and the "Walk a Myelin Our Shoes" fundraising initiative.

- c) Government of Canada - Active Transportation Grant 44 - 47

THAT Council supports the application to Infrastructure Canada from the District of Mackenzie for a grant up to \$50,000 for the Active Transportation - Planning Stream to cover the costs of developing an Active Transportation Master Plan;

AND THAT Council authorizes the Chief Administrative Officer to execute the grant application and, if the application is successful, any related documentation.

- d) Garbage Rates and Regulations Amendment Bylaw No. 1471, 2022 48 - 49

THAT Council receives this report for information.

- e) Water Rates and Regulations Amendment Bylaw No. 1472, 2022 50 - 51

THAT Council receives this report for information.

8. COUNCIL REPORTS

- a) Mayor's Report
b) Council Reports

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. BYLAWS

- | | | |
|----|---|---------|
| a) | THAT Bylaw No. 1471, cited as "Garbage Rates and Regulations Amendment Bylaw No. 1471, 2022" be given first three readings. | 52 - 53 |
| b) | THAT Bylaw No. 1472, cited as "Water Rates and Regulations Amendment Bylaw No. 1472, 2022" be given first three readings. | 54 - 56 |

12. NOTICE OF MOTION

13. COMING EVENTS

14. INQUIRIES

- In-person
- Online (Zoom)/phone
- Written comments received

15. ADJOURNMENT

**District of Mackenzie
Regular Council Meeting
Monday, March 14, 2022**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor A. Hipkiss
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Corporate Services
E. Kaehn
Director of Recreation Services
T. Gilmer
Land & Environmental Coordinator
L. Thorne
Legislative Clerk/Executive Assistant
C. Smirle

CALLED TO ORDER: 7:15 pm

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1. ADOPTION OF MINUTES

The minutes of the Committee of the Whole Meeting held on February 28, 2022 were adopted as presented.

The minutes of the Regular Meeting held on February 28, 2022 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

N/A

3. ADOPTION OF AGENDA

32356. MOVED by Councillor Barnes
Adoption of THAT the agenda be adopted as presented.
Agenda

CARRIED

4. PUBLIC COMMENT AND QUESTIONS

Dominique Symbalisty, resident, commented on the Elks Bottle Depot's plans to expand. She is excited for the opportunity and spoke in favour of support from the District. She added that the District of Mackenzie needs to help get the word out about the opportunities available for recycling at the Elks Bottle Depot.

5. PETITIONS AND DELEGATIONS

Kerri Borne, Chief Financial Officer, was presented with her 15-year service pin. Kerri had her 15 years of service with the District of Mackenzie on March 5, 2022.

Petra Wildauer, General Manager of Environmental Services and Laura Zapotichny, Manager of Waste Diversion at the Regional District of Fraser-Fort George, provided a presentation regarding the Mackenzie Transfer Station operations including hours, staffing, and next steps for the community.

Members of the Mackenzie Fish and Game Association were scheduled to speak regarding the opportunity to purchase the District's Loader, they were unable to attend the meeting and will be rescheduling.

6. CORRESPONDENCE

32357. MOVED by Councillor Wiens
Receipt of THAT the correspondence listed on the agenda be received.
Correspondence

CARRIED

For Action:

32358. MOVED by Councillor Barnes
THAT any member of Council who wishes to attend the 2022 North Central Local Government Association AGM and Convention held in Fort St. John from May 3-6, 2022 be approved to attend.

CARRIED

7. ADMINISTRATION REPORTS

32359. MOVED by Councillor Hipkiss
DOM-22-01 *THAT Council awards the DOM-22-01 Downtown Vision and Development Permit Areas project to Barefoot Planning and Design in the amount of up to \$78,620.00 plus GST;*
Downtown *AND THAT, if Council wishes, appoint a member of Council to participate on the*
Vision and *project team.*
Development
Permit Areas
– Contract
Award

CARRIED

32360. MOVED by Councillor Wiens
Mackenzie *THAT Council directs staff to enter into a Licence of Use Agreement with the*
Elks Lodge - *Mackenzie Elks Lodge.*
Land Use
Proposal

CARRIED

32361. MOVED by Councillor Barnes
Temporary *THAT Council approves the temporary road closure for the 165-metre section of*
Road *Frontage Road that intersects Lots 3, 4, 5 of District Lot 12479 Cariboo District*
Closure *Plan 29874;*

AND THAT Council approves amending the Closed Road Licence Agreement to include language that requires the licensee to maintain appropriate access for emergency vehicles and fire hydrants;

AND THAT Council approves the issuing of a Closed Road Licence Agreement, as amended, from March 21, 2022 to December 31, 2022.

CARRIED

32362. MOVED by Councillor McMeeken
MSS Grad *THAT Council approves the in-kind request of providing two rooms at the*
Committee - *Mackenzie Recreation Centre from June 26-28, 2022, the indoor stage rental and*
In-Kind *set up of the sound system and Community Hall for the 2022 Mackenzie*
Requests *Secondary School graduation events, but not the insurance costs;*

AND THAT Council approves the in-kind request to assist in displaying grad banners during the month of June.

CARRIED

32363. MOVED by Councillor Hipkiss
Climbing THAT Council approves the move of the climbing wall into the Rose Boyko Room
Wall Move of the Community Hall.

CARRIED
OPPOSED by Councillor Wiens

32364. MOVED by Councillor Brumovsky
Policy 1.22 THAT Council adopts Electronic Participation and Electronic Meeting Policy 1.22.
Electronic
Participation
and
Electronic
Meeting
Policy

CARRIED

32365. MOVED by Councillor Barnes
Concession THAT Council awards the concession lease agreement to Edward Lepp,
Lease prospective new owner of Mr. Munchy's, in the amount of \$800 per month for a
Agreement - period of two years, subject to Mr. Lepp's financial approval as indicated in his
Award proposal as amended.

CARRIED

8. COUNCIL REPORTS

Mayor's Report

Mayor Atkinson provided a written report.

Council Reports

Councillor Brumovsky provided a written report. Councillors Wiens and Hipkiss provided verbal reports.

9. UNFINISHED BUSINESS

N/A

10. NEW BUSINESS

N/A

11. BYLAWS

32366. MOVED by Councillor Brumovsky
Bylaw No. THAT Bylaw No. 1464 cited as "Zoning Amendment Bylaw No. 1464, 2022" be
1464 given third reading and adopted.

CARRIED

32367. MOVED by Councillor Wiens
Bylaw No. 1470 *THAT Bylaw No. 1470 cited as "Council Procedure Bylaw No. 1470, 2022" be adopted.*

CARRIED

12. NOTICE OF MOTION

N/A

13. COMING EVENTS

Gentleman's Hockey Dance/Hockey Tournament - March 19-20, 2022

14. INQUIRIES

Nil

15. ADJOURNMENT

32368. MOVED by Councillor Wiens
Adjournment THAT the meeting be adjourned at 8:41 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer



March 22, 2022

Mayor and Council
District of Mackenzie
P.O. Box 340
1 Mackenzie Blvd
Mackenzie BC V0J 2C0

Dear District of Mackenzie,

As you are aware, there is a large-scale Spruce Beetle outbreak occurring in the Mackenzie Natural Resource District. This outbreak is still active and detected via FLNRO's Aerial Overview Survey to the south and east of town. The Stewardship Department within FLNRO has an opportunity to use and test Spruce Beetle Repellents (MCH pods) along trails in Mackenzie to protect susceptible trees.

FLNRO is interested in pursuing this opportunity and respectfully requests that Stewardship Forester Elliot Wiechula RPF be allowed to outline our plans to Municipal Council on Monday March 28th, 2022, with the intention of receiving support from the District of Mackenzie.

Your consideration of our request would be great appreciated.

Elliot Wiechula, RPF
Stewardship Forester
Mackenzie Natural Resource District

MACKENZIE SECONDARY SCHOOL

School District No. 57 (Prince George)



500 Skeena Drive, Box 578, Mackenzie, BC, V0J 2C0

Phone (250) 997-6510 * Fax (250) 997-6509

March 8, 2022

Mrs. Chelsea Gibbons
District of Mackenzie
Bag 340
Mackenzie, BC V0J 2C0

RECEIVED

MAR 10 2022

DISTRICT OF
MACKENZIE

Dear Mrs. Chelsea Gibbons:

Re: District of Mackenzie Bursary

Our grade 12 students have been busy applying for District Awards and to Post-Secondary Schools. If not for our wonderful donors, some of our students would not be able to continue their education. We are deeply appreciative to all our donor's generosity and support for our students.

Please see attached information taken from the 2021 Valedictory Awards booklet, **make sure to read through the information and make any changes necessary.**

For your information:

- **"Awards"** include both bursaries and scholarships, unless otherwise specified
- **"Bursary"** is an award given to a deserving student with satisfactory academic standing, who requires financial assistance and who meets conditions specified in individual bursary descriptions.
- **"Scholarship"** is an award given for excellence in academic achievement.
- **"School-based award"** is an award given to a student attending a specific secondary school.

Approval forms are to be returned no later than April 15, 2022. Students will receive application booklets on April 25, 2022 and have 2 weeks to apply. If you or your organization have chosen to participate, we require payment for all awards prior to May 20, 2022.

If you would like to discuss any aspect of the Awards, or if you have any questions concerning the form attached, please do not hesitate to contact me by phone # or by email (kapotvin@sd57.bc.ca). Please note that we are closed from March 14 – 25 for Spring Break.

All financial support for our graduates is greatly appreciated, and extremely helpful to them with achieving their educational future.

Sincerely,

Mrs. Karen E. Potvin
Sr. School Secretary

MACKENZIE SECONDARY SCHOOL

School District No. 57 (Prince George)



500 Skeena Drive, Box 578, Mackenzie, BC, V0J 2C0

Phone (250) 997-6510 * Fax (250) 997-6509

SCHOLARSHIP/BURSARY APPROVAL FORM

RETURN DATE: April 15, 2022

Name of Award: District of Mackenzie Bursary
Donor Info: Mrs. Chelsea Gibbons District of Mackenzie Bag 340 Mackenzie, BC V0J 2C0 997-3221
Is this a school Specific award: YES NO If yes, please specify which school _____
Number of Awards: 1
Amount of Each Award: \$ 500
Criteria: A \$500.00 bursary will be awarded to a graduating student proceeding to further his/her education at a recognized college, university, or technical/vocational school. This award is to be based on scholastic achievement and proven financial need. This bursary must be committed by the upcoming September, no deferrals. An alternate who can meet the criteria may be substituted in the event that the winner is unable to use this award.
Who chooses this award: Awards Committee
Any Other Information:

Confirmed by: _____ Date: _____
Donor Signature



March 16, 2022

RECEIVED
MAR 23 2022

Council Members
District of Mackenzie
Bag 340
Mackenzie, BC V0J 2C0

Dear Council Members:

DISTRICT OF
MACKENZIE

Re: **UBCM Membership**

I am writing to invite District of Mackenzie to renew its annual membership in the Union of B.C. Municipalities (UBCM).

UBCM has been the collective voice for B.C.'s local governments since 1905. Created by local government and recognized under a provincial statute, we are committed to advancing the common interests of B.C.'s communities. Our approach of non-partisan, policy-based advocacy is grounded in grass roots engagement and strengthened through research and collaboration with our members.

The past year has seen the achievement of a broad range of objectives that respond to UBCM's advocacy. The province signed an MOU with UBCM to explore ways to strengthen the system for local government finance in BC. Provincial funding for local government climate action initiatives was restored and expanded in the 2022 provincial budget. UBCM has also provided a voice to defend the efforts of local government to increase housing supply through another record year of development approvals. We have also continued to expand our role as a program administrator of choice for the provincial and federal governments as we oversee 8 programs that will be actively processing applications during the coming year, including the \$3.5 billion Canada Community-Building Fund.

Our strength as an organization is grounded in the support of our membership. I thank you for the renewal by District of Mackenzie this past year. Over the coming year, I am dedicated to working with my fellow Executive members and our secretariat to maintain the support of communities across the province.

As always, if you have questions or feedback about our work, please contact me directly.

Sincerely,

Councillor Laurey-Anne Roodenburg
UBCM President



MEMO
March 16, 2022

TO: Local Government Chief Financial Officers
FROM: Kathleen Spalek, Chief Financial Officer,
RE: UBCM **2022 UBCM MEMBERSHIP DUES**

UBCM President Laurey-Anne Roodenburg has written to all local councils and regional boards requesting them to consider renewing their membership for 2022 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. Rates for 2022 are:

Population	Rate
First 5,000	0.6955
Next 10,000	0.5051
Next 15,000	0.3178
Balance	0.0650

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Jobs, Trade & Technology, Province of BC (December 2021).

Please find enclosed the 2022 dues invoice.

Please make payment via Direct Deposit. Information is attached.

Encls.



UNION OF B.C. MUNICIPALITIES

Suite 60 – 10551 Shellbridge Way
Richmond, British Columbia
Canada, V6X 2W9

Phone: (604) 270-8226 E-mail: ubcm@ubcm.ca

INVOICE

TO: District of Mackenzie
Bag 340
Mackenzie, BC V0J 2C0

Invoice Date: Mar 15, 2022
Invoice No: D-5400
Due: upon receipt
Reference: 2022 UBCM Annual Dues

DESCRIPTION	AMOUNT
Population: 3,692 <i>Your UBCM dues have been calculated using population estimates (Dec 2021 release) provided by BC STATS, the central statistical agency of the Province of British Columbia.</i>	
Annual Dues:	
First 5,000 population at 0.6955	\$2,567.79
Next 10,000 at 0.5051	\$0.00
Next 15,000 at 0.3178	\$0.00
Balance at 0.0650	\$0.00
Subtotal:	\$2,567.79
5% GST: (10815 0541)	\$128.39
Total:	\$2,696.18



UNION OF B.C. MUNICIPALITIES
Suite 60 – 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

REMITTANCE PORTION

District of Mackenzie
2022 Annual UBCM Dues

Date: Mar 15, 2022
Invoice # D-5400

TOTAL DUE:

\$2,696.18

AMOUNT ENCLOSED:

Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.



301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563

info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

March 18, 2022

District of Mackenzie
PO Bag 340
Mackenzie, BC V0J 2C0

Attention: Mayor Joan Atkinson

**Subject: 2022 Grant Writing Support
Northern Development Project Number 7908 20**

The Northern Development Initiative Trust board appreciates your interest and application to the 2022 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant up to \$8,000 toward a community grant writing position during the 2022 calendar year. Northern Development is flexible as to when you contract or hire these services during 2022.

The District of Mackenzie must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/. This report must verify a minimum of \$10,500 in wages or contract payments and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order to receive the full \$8,000 rebate. Complete reporting is due by February 28, 2023.

The Northern Development Board wants to see the District of Mackenzie reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "Joel McKay".

Joel McKay
Chief Executive Officer

- c: Diane Smith, Chief Administrative Officer, District of Mackenzie
- Luke Thorne, Land & Environment Coordinator, District of Mackenzie



March 17, 2022

Project # 38018

District of Mackenzie

Via email: diane@districtofmackenzie.ca; ekaehn@districtofmackenzie.ca

Dear Diane and Emily,

Project – Hwy 39 Mischinsinlika Bridge No. 07153 Rehabilitation Project Notification

The Ministry of Transportation and Infrastructure (the “Ministry”) is planning on completing the rehabilitation of the existing Mischinsinlika Bridge No. 07153 (the “project”). The project is located on Highway 39, approximately 5 km south of Mackenzie (location map attached). The bridge carries two lanes of traffic between Prince George and Mackenzie over Mischinsinlika Creek. The ageing bridge was constructed circa 1970 and requires rehabilitation to maintain safety and reliability of the transportation network in the northern region.

The project includes replacement of the timber deck and resurfacing with new asphalt. During construction, full bridge nighttime closures will be required to replace the deck panels and single lane alternating traffic will be required for other works. **Full bridge nighttime closures are planned for up to nine hours a night, over the three-month construction period. Single lane alternating traffic will be maintained with a 4.3 metre lane width during the day.** No alternate route will be available. The project team is reviewing potential options for allowing access to emergency vehicles during the nighttime closures.

The project is currently in detailed design with a planned tender as soon as mid-April 2022. Given the significant lead time on the timber deck materials, construction is anticipated over three-months during the spring / summer of 2023.

We understand that the single lane alternating traffic and nighttime bridge closures will have an effect on your operations. **We would like to hear your feedback before April 8th, to understand these impacts and determine if they can be mitigated or avoided.**

Please feel free to please contact me by email at danielle.dessureault@stantec.com or by phone at (250) 819-8580 with your comments or if you have any questions about the proposed works or need clarification.

Thank you for your time.

Sincerely,

D. Dessureault

Danielle Dessureault, Senior Project Manager, Stantec Consulting Ltd. on behalf of Ministry of Transportation and Infrastructure, Northern Region

Danielle.dessureault@stantec.com

(250) 819-8580

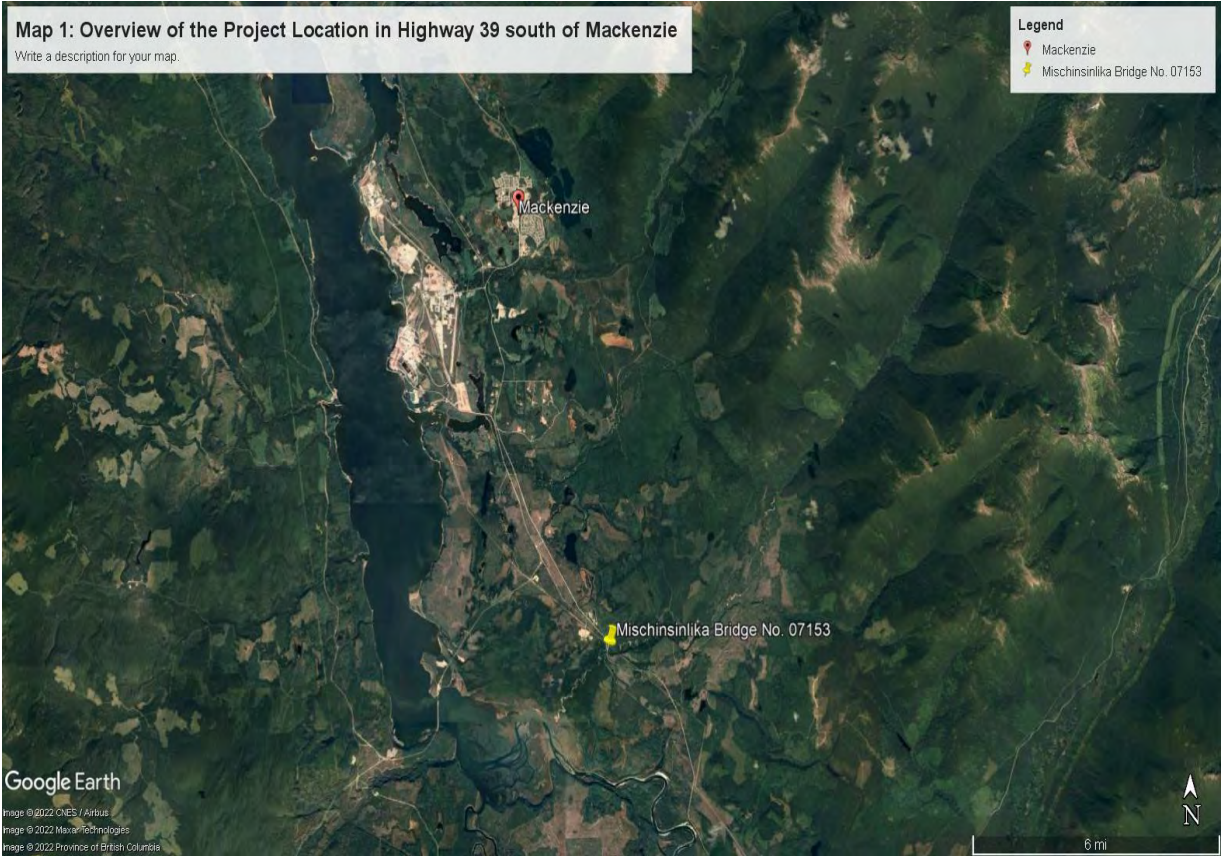
Cc:

- Grant Erickson, Acting Operations Manager, SA20 and SA23

Attachments:

- Map 1. Overview map of the project location
- Kmz file of the project location (via email)

Map 1: Overview of the project location in Highway 39 south of Mackenzie



March 16, 2022

Dr. David Byres
President and Chief Executive Officer
Provincial Health Services Authority
#200-1333 West Broadway
Vancouver BC V6H 4C1
Email: david.byres@phsa.ca

Dr. Leanne Heppell
Executive Vice President & Chief Ambulance Officer
BC Emergency Health Services
150-2955 Virtual Way
Vancouver BC V5M 4X6
Email: leanne.heppell@bcehs.ca

Dear Dr. David Byres & Dr. Leanne Heppell:

As you are aware on October 29, 2021, the BC government converted many rural stations to full time staffing for paramedics. In the Northern Health Authority this included communities both smaller and slightly larger than Mackenzie, such as Burns Lake, Chetwynd, Fort St. James, Fort Nelson, Houston and Vanderhoof. These communities are now covered under the 24/7 Alpha Model which means two full time paramedics are available 24 hours per day, with each team of two working 12-hour shifts. Unfortunately, for reasons I cannot understand, Mackenzie was not included in this model.

Mackenzie has been allocated four part-time positions (0.75 FTE) as opposed to the eight full time positions in communities elsewhere in the North. Mackenzie Paramedics work in pairs from 08:00-16:00 on a three day on, three days off schedule. As a result, from 16:00 hours daily until 08:00 the next day, our community is covered by "on call" paramedics earning \$2.00 per hour (if they are available). The full paramedics work on average 84 hours per two week pay period, while Mackenzie paramedics are scheduled to work 56 hours in the same time period. This makes it very challenging to recruit when there are not full-time hours available.

I am very grateful for the committed health professionals serving our community, but we do have our challenges. As a result of the shortage of nurses in Mackenzie, our hospital is often on "diversion" because we do not have the staff to keep our ER open. When this occurs, patients arriving at our Emergency Room often have to be transported to Prince George, which means our two working paramedics now have to leave the community to move a patient. I believe with some ingenuity and collaboration; paramedics could also be utilized in our hospital to address staffing shortages there.

Although I am happy to see communities like Vanderhoof and Fort St. James acquire more full-time paramedic positions, I have difficulty in understanding how two communities located only 60 km from each other would receive a total of 16 full time paramedics when our community has only four part-time.

In addition, Vanderhoof has labour and delivery capabilities which Mackenzie does not and is only a one-hour drive to the University Hospital of Northern British Columbia (UHNBC) in Prince George. It is a two-hour drive to UHNBC from Mackenzie during the summer and up to three hours when travelling during the winter months.

I have met with the Union representing the Ambulance Paramedics of BC and they fully support the allocation of eight full time paramedics in our community which would correct this inequality in health care delivery. I look forward to hearing from you.

Kind Regards,



Mayor Joan Atkinson

District of Mackenzie
Mackenzie BC V0J 2C0
Cell (250) 997-8052
E-mail: joan@districtofmackenzie.ca



I acknowledge that I live and work within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band



**To: Elected Officials
NCLGA Members**

Re: Call for Nominations for Positions on the NCLGA Board of Directors – 2022/2023

The following nominations process for NCLGA Board of Directors has been established based on hosting an in person AGM & Convention. If a hybrid or virtual event is necessary to align with provincial health orders related to COVID-19, the process may be amended. NCLGA has decided to continue with the current board structure for 2022/2023 following the survey to members in winter 2021. A further review will take place as part of NCLGA's 2023-2026 Strategic Plan planning process next year.

1. Positions Open for Nomination

The following positions are open for nomination:

- President
- 1st Vice-President
- 2nd Vice-President
- Director at Large (3 positions)

2. Qualifications for Office

Each candidate must be an elected official from a NCLGA member local government or First Nation.

3. Nomination Process

A candidate must be nominated by two elected officials from a NCLGA member local government or First Nation using the attached nomination and consent forms.

4. Advance Nominations

NCLGA will prepare a nominations report within the annual report, which will include a photo and 300-word biography for each candidate. The nominations report will be distributed to all NCLGA members for their consideration by mid-April. To be included in this report, nominations must be received by **March 28, 2022**. Candidates will also have an opportunity to deliver a 2 minute speech at the AGM & Convention.

5. Off the Floor Nominations

Off the floor nominations will be accepted at the 2022 AGM & Convention. Candidates will have an opportunity to deliver a 2 minute speech to delegates.

6. Process for Elections (2 Ballots will be held)

If there is more than one nomination received for any Table Officer position, there will be an election for that position. Otherwise, the Table Officer positions will be filled by acclamation.

The **first ballot** will be for:

- President
- First Vice-President
- Second Vice-President

Any unsuccessful candidate from the first ballot may choose to put their name forward for the **second ballot**, which will be for the three Director at Large positions.

NOMINATION & CONSENT FORMS FOR 2022/2023 NCLGA EXECUTIVE

We are qualified under the NCLGA Bylaws to nominate¹ a candidate and we nominate:

Name: _____

Elected Position (Mayor/Chief/Councillor/Director): _____

Municipality/RD/First Nation: _____

Nominated for: _____

NOMINATED BY:

Name: _____ Name: _____

Elected Position: _____ Elected Position: _____

Mun/RD/First Nation: _____ Mun/RD/First Nation: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

I consent to this nomination and attest that I am qualified to be a candidate² for the office I have been nominated to pursuant to the NCLGA Bylaws. I will also forward to the NCLGA the following documentation:

- Nomination and Consent Form (completed and signed)
- Portrait photograph (resolution: 300 ppi; size: 600x400 px; JPEG format)
- Biographical information. The maximum length shall be 300 words. If the length exceeds this limit, NCLGA shall return it once for editing. If it still exceeds 300 words, NCLGA shall edit it as required.

CANDIDATE:

Name: _____ Elected Position: _____

Municipality/RD/First Nation: _____

Nominated for: _____

Signature: _____ Date: _____

If unsuccessful in the first ballot, I wish to put my name forward for the second ballot.

Yes _____ No _____ Not Applicable _____

The photo, biographical information, and completed Nomination and Consent Form should be submitted to NCLGA at admin@nclga.ca. The photo and bio will be included in the nominations report.

Submission Deadline: March 28, 2022

¹ Nominations need to be received from two elected officials of members of the NCLGA.

² Candidates must be an elected official from an NCLGA local government member.

**Terms of Reference for Positions on the
North Central Local Government Association Board of Directors**

Candidates for the North Central Local Government Association Executive must be nominated by an NCLGA member local government or First Nation community.

General responsibilities for all Board positions:

- Board members are expected to consider the concerns of the entire NCLGA area when participating at the NCLGA table or representing the NCLGA at events and workshops.
- All Board members will be expected to attend four meetings throughout the year. Meetings are held either in person in Prince George or virtually. Executive members will confirm attendance or express regrets for all scheduled meetings.
- Each Executive member will sit on at least one optional NCLGA committee – Finance, Governance, Health Care, or AGM. The Resolutions Committee and Planning & Priorities Committee are Committees of the Whole. Most committee meetings will be held by phone, online, or in person in conjunction with a quarterly board meeting. However, the Health Care Committee meets monthly and the AGM Committee meets monthly or bi-monthly in the months leading up to NCLGA's AGM & Convention.
- Board members will be aware of and follow NCLGA policies and bylaws.
- Board members will be required to use email and the internet for internal board communications.

In addition to the general requirements listed above, specific responsibilities are attached to each of the Executive positions:

President:

- Chair meetings of the NCLGA Board.
- Act as the main spokesperson for the Association when speaking to the media, membership, public, and other levels of government.
- Act as the Area Association representative on the UBCM Executive.
- Provide direction to staff between board meetings.
- Ensure Executive input into the content of media releases.
- Attend twelve virtual Table Officer meetings with the Vice-Presidents, Past President, and NCLGA staff.
- Sit on the Finance Committee.

First Vice-President:

- Act on behalf of the President in their absence.
- Attend twelve virtual Table Officer meetings with the President, Second Vice-President, Past President, and NCLGA staff.
- Sit on the Finance Committee.

Second Vice-President:

- Act on behalf of the President in the absence of the First Vice-President.
- Attend twelve virtual Table Officer meetings with the President, First Vice-President, Past President, and NCLGA staff.
- Sit on the Finance Committee.

Director at Large:

- Provide a conduit between members (municipal councils and regional district boards) and the NCLGA Board by reporting out to members and bringing the concerns and perspectives of members to the Board table.
- With the approval of the President, may be asked to speak on behalf of the association to the members, media, public, or other levels of government.

Regional Representative: In addition to the general requirements of Executive members, a Regional Representative on the NCLG Board is responsible for the following:

- Provide a conduit between members (municipal councils and regional district boards) and the NCLGA Board by reporting out to members within their region and bringing the concerns and perspectives of these members to their Regional District Board table and NCLGA Board table.
- With the approval of the President, may be asked to speak on behalf of the association to the members, media, public, or other levels of government.

Note about Regional Representatives:

NCLGA bylaws were revised in 2011. Under the revised bylaw, Regional Representatives shall be **appointed** by their respective regional district or regional municipality. As of 2021, NCLGA requests a primary and alternate representative for each regional district or regional municipality. If the primary representative is unavailable to attend an NCLGA Board meeting, the alternate representative will participate. NCLGA requests that the names of these appointees be submitted to admin@nclga.ca by **March 21, 2022**.

Regional Representative Appointee Nomination for Executive Positions:

NCLGA accepts nominations from Regional Representative Appointees who wish to run for any of the Table Officer or Director at Large positions. If a regional district chooses to nominate an appointee for one of the Executive positions, they should appoint a **substitute representative** and notify NCLGA of their choice prior to our AGM in May.

If the Regional Representative is successfully elected to a Table Officer or Director at Large position, the substitute appointee will automatically step into the position.

Please note: Only candidates nominated for Executive positions by the deadline for advance nominations will have their biography and photo included in the Annual Report.

District Information

From: trobert@nclga.ca
Sent: Friday, March 18, 2022 4:00 AM
To: NCLGA Admin
Subject: NCLGA Member Notice, 2022 NCLGA AGM Member Resolutions Update

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.



2022 NCLGA AGM & Convention •
See you in-person in Fort St. John

Hello NCLGA Members,

Thank you for the submitted Resolutions. Please consider the following important information on the 2022 NCLGA Member Resolutions.

2022 NCLGA AGM Member Resolutions List (March 18, 2022)

Resolution Title	Submitting Member
Access to Healthcare Services	District of Houston
Cultural Awareness Training for All Local Governments	District of Kitimat
Parental Leave for Elected Officials	Cariboo Regional District
Property Assessed Clean Energy (PACE)	Regional District of Fraser-Fort George
Public Interest Guidelines for Charging Prolific Offenders	City of Terrace
Regional ICBC Rate Inequities	Town of Smithers
	City of Williams Lake
	City of Fort Saint John
Registration of Internationally Educated Nurses	District of Kitimat
Request for Increased Funding to BC Public Libraries	Town of Smithers
Stable Funding for the Forest Enhancement Society	Cariboo Regional District
Unnecessary Repeat First Responder <u>Call-outs</u>	Village of McBride
Veterinarian Shortage	Regional District of Fraser-Fort George
	Regional District of Bulkley-Nechako
Youth and Child Sex Trafficking in Canada	City of Dawson Creek

If your submitted Resolution is not listed above, please contact me to arrange for inclusion. These Resolutions are scheduled for submission to UBCM at 5:00pm on March 21st for the next stage of review, prior to inclusion in the 2022 NCLGA Annual Report and Resolutions Book.

More Ways to Submit a Resolution

If you missed the opportunity to have your Resolution included in the 2022 NCLGA Annual Report and Resolutions Book, you **ARE** still able to advance your Resolution in the following ways:

1. Submit a [NCLGA Emergency Resolution](#) – Members can submit these at any time of the year,
2. Submit a [NCLGA Late Resolution](#) – Members can submit these until noon on April 15, 2022, or
3. Submit a [NCLGA Off-the-Floor Resolution](#) – Members may put forth resolutions from the floor during the Resolutions Debate; however, they will only be discussed after all regular, late and emergency resolutions have been debated.

Please feel free to contact me if you have any questions or concerns.

Terry Robert
Executive Director
North Central Local Government Association



Wild at heart.

District of Elkford

P.O. Box 340 Elkford, B.C. V0B 1H0

P. 250.865.4000 • F. 250.865.4001 • info@elkford.ca • www.elkford.ca

March 15, 2022

Honourable George Heyman
Ministry of Environment and Climate Change Strategy
P.O. Box 9047 Stn Prov Govt
Victoria, B.C. V8W 9E2

Dear Minister Heyman:

Re: Milk Container Recycling in British Columbia

This letter is regarding the recently implemented 10-cent deposit on milk and plant-based beverages which came into effect on February 1, 2022 as part of the CleanBC Plastic Action Plan.

The District of Elkford understands the need for this deposit and the action plan to prevent plastic waste, keep more waste out of the landfills and reduce greenhouse gas emissions to create a cleaner, better future. Additionally, the District has long been an advocate for initiatives to accomplish the same goals.

Unfortunately, the nearest location for Elkford residents to recycle milk containers is a 65 km drive to the City of Fernie, resulting in a 130 km round trip for a resident of the District of Elkford to the nearest return-in centre to receive their refund on these containers. Commuting this distance for the refund is not only an inadequate solution but is counterintuitive to our collective efforts to reduce greenhouse gas emissions.

While we recognize that residents of Elkford still have the option of placing these containers through the existing RecycleBC Depot at our local transfer station, we do not feel that it is equitable for the residents of Elkford to have this as the only reasonable option after paying the deposit at the time of purchase.

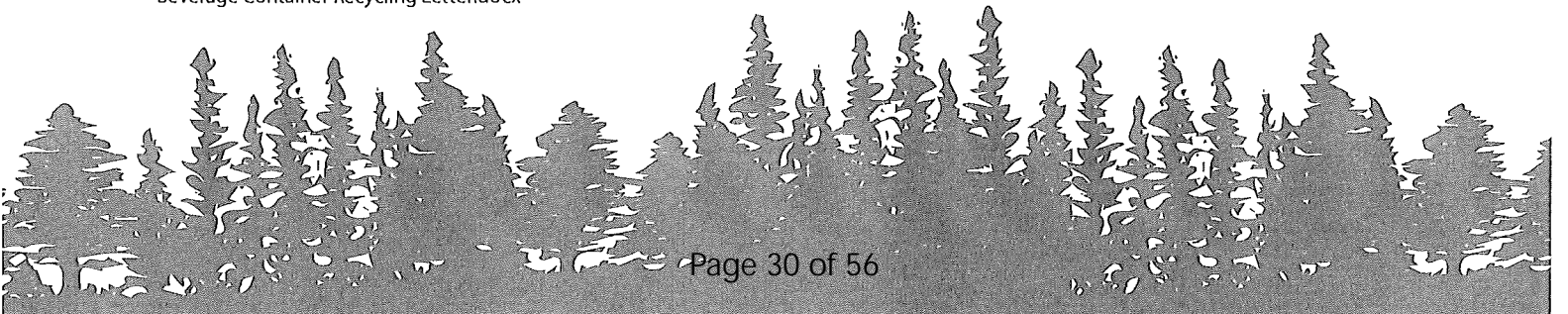
We would like the Province to reconsider this deposit-refund system to ensure that it is equitable to all residents of British Columbia while still encouraging the reduction of waste in landfills and ensuring viable solutions to continue to reduce greenhouse gas emissions.

Sincerely,

Dean McKerracher
Mayor

Cc: MLA Tom Shypitka, Kootenay East
All UBCM Member Local Governments

G:\0100 - 0699 Administration\0400 Cooperation and Liaison\01 BC Government\20 British Columbia Government\Milk and Milk-Substitute Beverage Container Recycling Letter.docx



Councillors

Les Barkman
Sandy Blue
Kelly Chahal
Brenda Falk



CITY OF ABBOTSFORD Mayor, Henry Braun

Councillors

Dave Loewen
Patricia Ross
Dave Sidhu
Ross Siemens

March 10, 2022

File: 0530-03

Via email

UBCM Member Municipalities

Dear UBCM Members:

Re: Support for Resolution

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for recovering municipal costs through Build Back Better Funding for critical infrastructure for inclusion at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the February 28, 2022 Council Meeting, City Council approved the following resolution:

WHEREAS the Province of BC completed a Preliminary Strategic Climate Risk Assessment for B.C. in 2019 that found that extreme weather events will continue to worsen across the province in coming years including heat waves and severe river flooding, with extreme precipitation events continuing to increase toward 1 in 20 year events becoming 1 in 10 year events or lower;

AND WHEREAS the Minister for Public Safety and Solicitor General and Emergency Management BC have been working closely with the UBCM Flood and Wildfire Advisory Committee and local governments since mid-2019 to modernize Emergency Program Act (EPA) to support local governments in responding and planning for disaster mitigation through phased-in legislative updates beginning in 2022:

THEREFORE be it resolved that the provincial government, as part of the process of modernizing the EPA legislation, include robust and sustainable 'building back better' funding at 100 per cent as part of the first phase of the updated EPA legislation in 2022; and additionally consider enhancing the Community Resiliency Investment Program to include funding programs for flood related infrastructure improvement.

We look forward to, and appreciate your support on this matter.

Yours truly,

A handwritten signature in black ink, appearing to read 'Henry Braun'.

Henry Braun
Mayor

c. Council members
Peter Sparanese, City Manager

From: Ginger Lester <glester@nelson.ca>

Sent: March 15, 2022 9:15 AM

To: Ginger Lester <glester@nelson.ca>

Subject: City of Nelson Challenges BC Local Governments to Donate to the Red Cross for Ukraine

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hello All,

Please see this short message from Mayor John Dooley at the City of Nelson.

<https://youtu.be/Z8F-z4KgiEw>

The City of Nelson donated \$1000 to the Red Cross Ukraine Humanitarian Crisis campaign and hopes that you will join our municipality in making some sort of donation.

Thank you,

Ginger

Ginger Lester, B.A. | Exec. Assistant & Communications Coordinator

Administration / Corporate Services

Suite 101-310 Ward St. Nelson, BC V1L 5S4

Tel: 250.352.8263 | Cell: 250.352.1624



The City of Nelson acknowledges that it resides and operates within the unceded traditional territories of the Sinixt, the Syilx, and the Ktunaxa peoples.

This email may contain confidential and/or privileged information. If you are not the intended recipient or have received this email in error, please notify the sender immediately and destroy this email. Any unauthorized copying, disclosure or distribution of the information contained in this email is prohibited.

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: March 24, 2022
Subject: Development Variance Permit # 3090-20-22-02 - Final Consideration

RECOMMENDATION:

THAT Council authorizes approval of a Development Variance Permit Application # 3090-20-22-02 for the property legally described as Lot 4 Plan 1664, 18 Crysedale Dr, Mackenzie, BC.

ALTERNATIVE OPTIONS:

1. Deny the Development Variance Permit as presented
2. Amend and issue the Development Variance Permit
3. Table consideration of the application so additional information can be provided

BACKGROUND:

At the Regular Council Meeting on February 28th, 2022, Administration presented an application for a Development Variance Permit to vary setback regulations in Section 8.3 of Zoning Bylaw No.1368, 2017.

Administration commenced the Development Variance Permit process as outlined in the District of Mackenzie's Development Procedures. Staff conducted the following:

1. Technical and Policy Review
2. Technical Agency Referral
3. Notification of neighbouring properties within a 100-meter radius of the proposed development

Technical and Policy Review

Administration has conducted a thorough technical review as per the District of Mackenzie Development Procedures manual and included a review of:

- Applicable District of Mackenzie Bylaws

- Extent of the variance
- Possible precedents being set
- Rationale for the variance
- Safety and risk issues
- Urban design and aesthetic issues

A copy of the technical review is attached to this report.

Technical Agency Referral

Agency Name	Response
BC Hydro	Agency is not affected.
District of Mackenzie – Operations – Public Works	No concerns.
District of Mackenzie - Fire Department	No concerns.
District of Mackenzie – Building Inspection	No concerns.

Notification Neighbouring Properties

Properties within a 100-meter buffer of 18 Crysedale Dr were delivered a notice, indicating the purpose of the permit, lands subject to permit, and the time and date the permit is to be considered by Council. Administration has not received any comments or responses from neighbouring properties within a 100-meter radius of the proposed development. This report has been published prior to the deadline of March 25, 2022 at 4:30 pm and any additional feedback brought before this will be attached and brought to the regular meeting of March 28th, 2022.

Recommendation

As a result of the technical agency and public reviews of this permit application, Administration is recommending its approval. A copy of the proposed Development Variance Permit has been attached for Council consideration.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make

our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,

Luke Thorne

Luke Thorne
Land & Environmental Coordinator

Diane Smith

Approved for Submission to Council

To: Mayor and Council
From: Administration
Date: March 22nd, 2022
Subject: **Technical Review – Development Variance Permit 3090-20-22-02**

Applicant Glen and Guylaine Dahl

Owner Glen and Guylaine Dahl

Location 18 Crysedale Dr, Mackenzie, BC

OCP/Zoning R1 – Single Family Dwelling

Proposal Overview The applicant is seeking to reduce the front setback of an accessory structure from the front parcel line from 10 metres to 6.08 metres to permit the updating of a front entryway. Additionally, the applicant is asking to reduce the interior side setback from 1.2 metres to 0.9 metres to allow the update of an attached carport.

Rationale for the variance The proponents are looking to update the existing buildings on the same location. The setback exemptions were previously approved by the board of variance in 1984. The building as it stands is legal non-conforming as the residence was built before the current zoning bylaw.

Variance Extent The extent of the variance being requested is a reduction of the front setback from 10 metres to 6.08 metres for the front entryway. As well as a variance reducing the interior side setback from 1.2 metres to 0.9 metres for the updated carport.

Possible Precedents Possible precedents that may be set:

- The construction of structures within setbacks
- Updates to legal non-conforming properties

Safety Issues & Risks There are no safety issues identified at this time.

**Urban
Design and
Aesthetic
Issues**

Updating existing carport and entryway would improve the urban design.

**Alternative
Siting
Placement**

The building is placed in the setback and is legal non-conforming it would not be practical to build the entryway or the carport in a different location.

**Applicable
DOM
Bylaws &
Relevant
Legislation**

Section 8.3 of Zoning Bylaw No. 1368, 2017.



THE DISTRICT OF MACKENZIE
DEVELOPMENT VARIANCE PERMIT

NO. 3090-20-22-02

Issued to: Glen and Guylaine Dahl
(Owner as defined in the Local Government Act,
hereinafter referred to as the Permittee)

- 1) This Development Variance Permit is issued subject to compliance with all of the Bylaws of the Municipality applicable thereto, except as specifically varied by this Permit.
- 2) This Development Variance Permit applies to and only to those lands within the Municipality described below, and any and all buildings, structures and other development thereon:

Address: 18 Crysedale Dr
Legal Description: LOT 4 DISTRICT LOT 12463 CARIBOO DISTRICT PLAN 16647
P.I.D.: 011-728-990

- 3) "Zoning Bylaw No. 1368, 2017" is varied in accordance with the following:
 - a. Reducing the minimum permitted distance of an accessory building from the front parcel line from 10.0 metres to 6.08 metres.
 - b. Reducing the minimum permitted distance of an accessory building from the interior side parcel line from 1.2 metres to 0.9 metres.
- 4) The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this permit and any plans and specifications attached to this permit, which shall form a part hereof.
- 5) This permit shall lapse if the Permittee does not substantially commence the construction permitted by this permit within two years of the (issuance) date of this permit.
- 6) The terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.
- 7) This permit is not a building permit.

AUTHORIZING RESOLUTION PASSED BY THE MAYOR AND COUNCIL ON THE 28th DAY OF March, 2022.

ISSUED THIS THE 28th DAY OF March, 2022.

Chief Administrative Officer

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS UPON WHICH THIS PERMIT IS ISSUED.

Applicant (or Authorized Agent or Representative of Applicant)

COUNCIL REPORT

To: Mayor and Council

From: Recreation

Date: March 23, 2022

Subject: "Walk a Myelin Our Shoes" Fundraising Initiative – In-Kind Request

Recommendation Options:

THAT Council directs staff how to proceed with the in-kind request from Megan Brumovsky, Silver Dove Imagery, and Krystyn Smith, Mackenzie Public Library, for a full-day room rental at the Mackenzie Recreation Centre on April 16, 2022 for easter activities and the "Walk a Myelin Our Shoes" fundraising initiative.

BACKGROUND:

Megan Brumovsky and Krystyn Smith from the Mackenzie Public Library are planning Easter-themed activities at the Mackenzie Recreation Centre. They plan to offer photo sessions and donate all proceeds to the MS Society of Canada, BC/Yukon Division via Mackenzie's MS Team, "Walk A Myelin Our Shoes". They are requesting that Council waive the room rental fee in support of those in our community who live with Multiple Sclerosis. In exchange, the District of Mackenzie will be publicly recognized as one of "Walk a Myelin Our Shoes" sponsors for 2022. Their letter requesting the in-kind support has been attached for Council's consideration.

As this request has fallen outside the Community Grants in-take timeline, staff are asking Council how they wish to proceed. Staff are presenting several options to consider:

Option 1 - THAT Council refer the application to the Grant Adjudication Committee for review with the other Community Grants received during the March in-take period.

The Grant Adjudication Committee is meeting March 29th. A final decision regarding the application would be presented to Council for approval at the April 11, 2022 Regular Meeting.

Option 2 - THAT Council approve or deny the request at this meeting.

Option 3 – THAT Council requests further information and defer until next Regular Meeting.

BUDGETARY IMPACT:

The Sas Da’Ghe Room is already booked for the requested day. The cost for the rental of the Callahan Room at the Mackenzie Recreation Centre is \$175.10 + GST for the day.

If approved at this meeting, the in-kind request would be funded through the Community Grants Budget.

2022 Budget:	\$95,000
Allocated in Fall 2021:	\$31,500
Nordiques Groomer Funding Agreement (<i>Approved Nov. 8, 2022</i>)	\$13,000
MSS Grad Committee Request (<i>Approved March 14, 2022</i>)	\$5,086.92
Easter & “Walk a Myelin Our Shoes” Request:	<u>\$184.32</u>
Left for 2 nd Intake of March Community Grants Program:	\$45,228.76

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

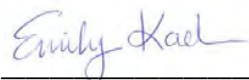
Respectfully Submitted,



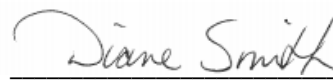
Terry Gilmer
Director of Recreation Services



Kerri Borne
Chief Financial Officer



Emily Kaehn
Director of Corporate Services



Approved for Submission to Council



Silver Dove Imagery

P.O. Box 241, Mackenzie, BC V0J 2C0
silverdoveimagery@gmail.com

March 22, 2022

Mayor Atkinson and Council
CC: Terry Gilmer and Emily Kaehn

Dear Mayor Atkinson and Council:

RE: Sas Da'Ghe Room Fee Consideration

Further to discussions with Mr. Gilmer, I am working with Krystyn Smith, Mackenzie Public Library, to plan Easter-themed activities. I plan to offer photo sessions, donating ALL proceeds to the MS Society of Canada, BC/Yukon Division via Mackenzie's MS Team, Walk A Myelin Our Shoes.

It is my hope that you will consider waiving the Sas Da'Ghe room rental fees in support of those in our community who live with Multiple Sclerosis. In exchange, the District of Mackenzie will be publicly recognized as one of Walk A Myelin Our Shoes' sponsors for 2022.

Your consideration is greatly appreciated. Please feel free to contact me should you require further information.

Kind regards,

Megan Brumovsky
Silver Dove Imagery &
Walk A Myelin Our Shoes

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: March 20, 2022

Subject: Government of Canada - Active Transportation Grant

RECOMMENDATION

THAT Council supports the application to Infrastructure Canada from the District of Mackenzie for a grant up to \$50,000 for the Active Transportation - Planning Stream to cover the costs of developing an Active Transportation Master Plan;

AND THAT Council authorizes the Chief Administrative Officer to execute the grant application and, if the application is successful, any related documentation.

ALTERNATIVE OPTIONS

- Table the application so additional information can be provided.
- Deny the application.

BACKGROUND

This grant and following project will support the existing policies and objectives included in the Official Community Plan, Recreation Trails Master Plan and the Corporate Energy and Emissions Plan.

Official Community Plan - 2014

- Objective 1: To increase active transportation trips.
- Policy 2: Encourage reduced transportation energy use through compact complete community planning and by supporting active transportation and ridesharing.
- Action 3: Promote active transportation wherever possible.

Recreation Trails Master Plan - 2018

- Intent to increase active transportation trips, trails, specifically policies on relating/linking modes in all seasons, enhanced sidewalks and connectivity, trail networks to create on/off street non-motorized connections.

- Younger populations are driving less and choosing cycling and walking for transportation and active living. Unfortunately, this has produced a rise in vehicle conflicts with cyclists and pedestrians. Trails provide an off-road alternative to link residents to key areas like shopping centres and schools. Interconnected trail networks can reduce traffic and enable residents to move through their community in a healthier and safer way. Many existing off-street trails within the Mackenzie town centre provide these opportunities for both recreational and utilitarian trips.

Corporate Energy and Emissions Plan - 2020

- Embed climate action into other planning documents such as the OCP, bylaws and policies, and departmental/master plans.

Active Transportation Master Plan

Funding from this grant would be used to create an Active Transportation Master Plan (ATMP). The goal of the Active Transportation Master Plan is to provide an assessment of Mackenzie's current active transportation network highlighting all barriers and accessibility issues while exploring options to increase network traffic. This plan will also help the District of Mackenzie pursue grant opportunities and prioritize active transportation investment that is immediately impactful.

The project will focus on environmental, social, and economic actions as outlined below:

- 1) For environmental actions we will look at how we can identify strategies that integrate accessible, multi-use, pedestrian, and cycling improvements that increase options to replace CO₂ generating transportation with active transportation and decrease dependency on fossil fuel vehicles. Objectives of the ATMP include but are not limited to: creating measurable targets that increase the town's active transportation options by 2025; advance the District's commitment to reducing GHG emissions; increase the safety and frequency of use of active transport; and increase rural resident connectivity. As well as looking at cost effective solutions suited to the local climate and geography that consider expected demographic shifts and population trends.
- 2) For social actions the main deliverable will be to define a long-term active transportation network. These dedicated networks for walking, cycling, and other forms of active transportation must consider each mode's convenience, comfort, safety, and how the network fits with the community's rural character, while providing connections for active travel throughout Mackenzie. The long-term active transportation network plan is the basis for developing new active transportation infrastructure while connecting and determining the necessary upgrades to the existing network. Networks will be designed for all ages, abilities, and modes of travel with safe and comfortable access. Pedestrians,

bicycles, transit users and people with accessibility issues are not an afterthought, but an integral planning feature.

- 3) For the economic actions the ATMP will look at providing cost savings to the public by offering alternative ways to travel to and from destinations cutting down on fuel costs. This plan will also offer a foundation to apply for grant funding to bring forward future capital projects.

NEXT STEPS

If approved for the Active Transportation Grant, a project proposal plus a Request for Proposal (RFP) would be advertised and recommendation would be brought back to Council for final approval. If unsuccessful, staff would re-evaluate the scope of the project and provide alternative recommendations.

BUDGETARY IMPACT

Under the planning stream projects are funded up to 100%. The maximum grant amount payable for a planning project is \$50,000.

Based on researching other communities, active transportation plans range from \$30,000 - \$60,000. A quote was provided for \$45,000. Any additional funding required would be allocated from General Capital Reserves.

COUNCIL PRIORITIES

Community & Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Environmental Sustainability

- The way we operate has an impact on the environment. We are committed to integrating sustainability and Environmental, Social and Governance factors (ESG) into our decision-making

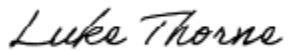
Respectfully Submitted,



Terry Gilmer
Director of Recreation Services



Kerri Borne
Chief Financial Officer



Luke Thorne
Land & Environmental Coordinator



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: March 22, 2022
Subject: Garbage Rates and Regulations Amendment Bylaw No. 1471, 2022

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

During a review of District fees and charges, it was noted that the new Garbage Rates and Regulations Bylaw No. 1468, 2022 fees in Section (c) of Schedule B were not updated to reflect intended 2022 rates and provisional budget. The following highlights the intended fee changes:

Schedule B:

(c) All bulk containers shall be supplied by the District at the following monthly rates, per number and size of bulk containers:

~~— \$46.76/month~~ **\$49.10**/month for a bulk container with a capacity of 2 cubic yards
~~— \$51.06/month~~ **\$53.61**/month for a bulk container with a capacity of 3 cubic yards
~~— \$55.36/month~~ **\$58.13**/month for a bulk container with a capacity of 4 cubic yards

A copy of the amendment bylaw has been included in the Bylaw section of this agenda for Council's consideration.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.



Respectfully Submitted,

A handwritten signature in blue ink that reads "Emily Kaehn".

Emily Kaehn
Director of Corporate Services

A handwritten signature in blue ink that reads "Kerri Borne".

Kerri Borne
Chief Financial Officer

A handwritten signature in blue ink that reads "Diane Smith".

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: March 22, 2022
Subject: Water Rates and Regulations Amendment Bylaw No. 1472, 2022

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

Detailed water restrictions for the District of Mackenzie have previously been in place and are detailed in the District of Mackenzie 2020 Water Conservation Plan. When Water Rates and Regulation Bylaw No. 1466 was adopted earlier this year, and the previous bylaw was repealed, one of the schedules detailing the water restrictions was inadvertently missed being added to the new bylaw. As a result, the following intended amendments are being brought forward:

- 1) Update Section 10 (d) to state:
 - a. No person shall use water for irrigation, sprinkler, or garden purposes except as outlined in the Water Conservation Plan and in accordance with Schedule C of this bylaw.
- 2) Add Schedule "C" with the following water restrictions:
 - a. Water restrictions are in effect in the District of Mackenzie from May 15th to September 1st.
 - b. During the period of restrictions, no sprinkling is allowed between the hours of 9:00 am and 5:00 pm daily.
 - c. During the period of restriction, even-numbered houses may sprinkle lawns on even-numbered days.
 - d. During the period of restrictions, odd-numbered houses may sprinkle lawns on odd-numbered days.

- e. The penalty for water use contrary to Schedule "C" shall be \$50.00 for the first offence and \$100.00 for the second offence.

A copy of the Water Rates and Regulations Amendment Bylaw No. 1472, 2022 has been included in the Bylaw section of this agenda for Council's consideration.

COUNCIL PRIORITIES:

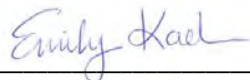
Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,



Emily Kaehn
Director of Corporate Services



Approved for Submission to Council

DISTRICT OF MACKENZIE

Bylaw No. 1471

A bylaw to amend "Garbage Rates and Regulations Bylaw No. 1468, 2022"

WHEREAS the Council of the District of Mackenzie deems it prudent and desirable to amend its Garbage Rates and Regulations Bylaw;

NOW THEREFORE Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. That "Garbage Rates and Regulations Bylaw No. 1468, 2022" is hereby amended as follows:

(a) That Schedule "B" (c) is deleted in entirety and replaced with the following:

(c) All bulk containers shall be supplied by the District at the following monthly rates, per number and size of bulk containers:

\$49.10/month for a bulk container with a capacity of 2 cubic yards

\$53.61/month for a bulk container with a capacity of 3 cubic yards

\$58.13/month for a bulk container with a capacity of 4 cubic yards

2. This bylaw may be cited as "Garbage Rates and Regulations Amendment Bylaw No. 1471, 2022".

READ a first time this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time this _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

I hereby certify the foregoing
to be a true and correct copy of
District of Mackenzie Bylaw
No. 1471 cited as "Garbage Rates
and Regulations Amendment
Bylaw No. 1471, 2022".

Mayor

Corporate Officer

Corporate Officer

DISTRICT OF MACKENZIE

Bylaw No. 1472

A bylaw to amend "Water Rates and Regulations Bylaw No. 1466, 2022"

WHEREAS the Council of the District of Mackenzie deems it prudent and desirable to amend its Water Rates and Regulations Bylaw;

NOW THEREFORE Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. That "Water Rates and Regulations Bylaw No. 1466, 2022" is hereby amended as follows:
 - (a) That Section 10. REGULATIONS subsection (d) be deleted in its entirety and replaced with the following wording:
 - (d) No person shall use water for irrigation, sprinkler, or garden purposes except as outlined in the Water Conservation Plan and in accordance with Schedule "C" of this bylaw.
 - (b) That the attached Schedule "C" – WATER RESTRICTIONS be added.
2. This bylaw may be cited as "Water Rates and Regulations Amendment Bylaw No. 1472, 2022".

READ a first time this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time this _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

I hereby certify the foregoing
to be a true and correct copy of
District of Mackenzie Bylaw
No. 1472 cited as "Water Rates
and Regulations Amendment
Bylaw No. 1472, 2022".

Mayor

Corporate Officer

Corporate Officer

SCHEDULE "C"

To the "Water Rates and Regulations Bylaw No. 1472, 2022"
of the District of Mackenzie.

WATER RESTRICTIONS

1. Water restrictions are in effect in the District of Mackenzie from May 15th to September 1st.
2. During the period of restriction, no sprinkling is allowed between the hours of 9:00 am and 5:00 pm daily.
3. During the period of restriction, even-numbered houses may sprinkle lawns on even-numbered days.
4. During the period of restriction, odd-numbered houses may sprinkle lawns on odd-numbered days.
5. The penalty for water use contrary to Schedule "C" shall be \$50.00 for the first offence and \$100.00 for the second offence