



AGENDA for the Council Meeting to be held on Monday, February 14, 2022 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC

**CALLED TO ORDER 7:15 PM**

*We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**1. ADOPTION OF MINUTES**

- |    |                                    |         |
|----|------------------------------------|---------|
| a) | Special Meeting - January 24, 2022 | 9 - 10  |
| b) | Regular Meeting - January 24, 2022 | 11 - 19 |
| c) | Special Meeting - January 27, 2022 | 20 - 21 |
| d) | Special Meeting - February 1, 2022 | 22 - 24 |
| e) | Special Meeting - February 8, 2022 | 25 - 26 |

**2. INTRODUCTION OF LATE ITEMS**

- a) A resolution is required to add the following item to the agenda:

**7. ADMINISTRATION REPORTS**

h) Janitorial Contract 2022

THAT Council awards the 2022 Janitorial Contract, with the option of a one-year extension if mutually agreeable, to SkyBlue Services Corp. for \$3,685.00 per month plus GST.

**3. ADOPTION OF AGENDA**

**4. PUBLIC COMMENT AND QUESTIONS**

*Please note that all comments and questions must pertain to items listed on the agenda.*

*Are there any members of the public in attendance this evening who wish to comment on the agenda?*

*Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?*

**5. PETITIONS AND DELEGATIONS**

- a) Ross Hobbs, President of Mackenzie Outdoor Route and Trail Association, will discuss their Morfee Mountain Trail Network Master Plan with Mayor and Council. The Club is requesting Council consider supporting the Morfee Mountain Trail Network Master Plan as presented or support District staff time to help modify the Morfee Mountain Trail Network Master Plan to align more closely to Council's and the community's wishes.

- b) Denise Davis, resident, will address Mayor and Council regarding questions concerning the Iris Energy Data Centre and how the development may or may not impact neighbouring properties.

**6. CORRESPONDENCE**

Motion required to accept all correspondence listed on the agenda.

**For Action:**

- a) Email received from resident, Jill Irwin, regarding the decision to move the climbing wall from the Recreation Centre. 27 - 28
- b) Letter received from Janice Nelson, resident, regarding the recent streetlight changes. 29 - 46
- c) Letter received from the BC Epilepsy Society requesting that the Mackenzie Municipal Office and the Mackenzie Recreation Centre be lit with purple lights on March 26th in honour of epilepsy awareness. 47

*Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?*

**For Consideration:**

- d) Letter received from Bob Zimmer, Member of Parliament, Prince George-Peace River-Northern Rockies, sent to Minister Freeland and Minister Lebouthillier, requesting that the parameters set out in determining which communities fall under Zone A be re-examined to ensure communities like Mackenzie are adequately considered. 48

- e) Letter sent to Minister Dix, Minister of Health, on behalf of the Resource Municipalities Coalition, requesting the Ministry of Health complete a third-party comprehensive audit of the Northern Health Authority so that the challenges of providing a strong, effective, accessible, and sustainable health care system within the Northern Health Authority can be assessed and result in effective solutions for an effective health care system. 49 - 52
- f) Letter received from the Village of McBride to Premier Horgan regarding the old growth forest deferral announcement made in November 2021. 53 - 54
- g) Letter received from the Village of Cumberland requesting support for Bill C-216 requesting nearby municipalities write to Prime Minister Trudeau and to the Minister of Health and Addictions Carolyn Bennett to help secure Federal aid on decriminalization, safe supply and access to recovery, treatment, and harm reduction services. 55 - 57
- h) Letter received from the District of Stewart sent to Taylor Bachrach, Member of Parliament, Skeena-Bulkley Valley, further supporting the District of Lillooet's BC Wildfires Petition. 58
- i) Letter received from the City of Victoria requesting nearby municipalities provide a resolution of support for the current legal challenge against the discrimination of freedom of religion in Quebec's Bill 21 - An Act respecting the laicity of the State. 59 - 62
- j) Letter received from Northern Development Initiative Trust announcing that the District of Mackenzie's application to the Business Façade Improvement Program has been approved and will receive a grant of up to \$20,000. 63

- k) Letter received from Northern Development Initiative Trust announcing that the District of Mackenzie's application to the Main Street Revitalization Planning Program has been approved and will receive a grant of up to \$20,000. 64

**For Information:**

- l) Resource Municipalities Coalition Meeting Minutes - January 5, 2022 65 - 68
- m) 2022 TC Energy Scholarship Program - Now accepting applications 69
- n) North Central Local Government Association Board Highlights Report - January 14-15, 2022 70

*The following items have been placed in the Centre Table File.*

- o) MORATA's Morfee Mountain Trail Network: Master Plan
- p) The Resource Municipalities Coalition 2021 Annual Report
- q) BC Hydro 2021 Integrated Resource Plan - Directive 2
- r) BC Forest Professional - Winter 2022
- s) Exchange - LGMA Winter 2022
- t) Centerra Gold Mount Milligan Mine Exploration Update
- u) Coastal GasLink Construction Update - January 24, 2022
- v) BC Business - January/February 2022

- w) Heritage Week - February 21-27, 2022

**7. ADMINISTRATION REPORTS**

- a) Morfee Mountain Road 71 - 72

*THAT Council directs staff as to next steps with respect to the District holding tenure on or acquiring the Morfee Mountain Road.*

- b) New Street Lighting 73 - 76

*THAT Council direct staff to follow up on every complaint received as a result of the June 2021 public notice and, if warranted, contact BC Hydro to create a work order to have the head and arm of the streetlights adjusted or wattage of the lights reduced.*

- c) ICIP Application - Potable Water Treatment of Manganese Project 77 - 79

*THAT Council approves the application for grant funding for the Gantahaz Potable Water Treatment of Manganese Project through the Investing in Canada Infrastructure Program (ICIP) Green Infrastructure- Environmental Quality (EQ) Sub-Stream;*

*AND THAT Council supports the project and commits to covering the cost of any unanticipated project overruns;*

*AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.*

- d) Temporary Road Closure 80 - 92

*THAT Council approves moving forward with the temporary road closure process for the section of Frontage Road that intersects Lots 3, 4, 5 of District Lot 12479 Cariboo District Plan 29874.*

- e) UBCM - EOC Grant Application 93 - 94

*THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$25,000 towards the Emergency Operations Centre Communications Equipment Upgrade project;*

*AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.*

- f) Electronic Meetings Procedures - Session #2 95 - 102

Emily Kaehn, Director of Corporate Services, will provide a presentation requesting Council's feedback on questions related to the new electronic meeting procedures.

*THAT Council receives this report for information.*

- g) Association for Mineral Exploration Roundup 2022 103

*THAT Council receives this report for information.*

- LATE ITEM** h) Janitorial Contract 104 - 105

*THAT Council awards the 2022 Janitorial Contract, with the option of a one-year extension if mutually agreeable, to SkyBlue Services Corp. for \$3,685.00 per month plus GST.*

**8. COUNCIL REPORTS**

- a) Mayor's Report  
b) Council Reports

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**11. BYLAWS**

- |    |                                                                                                                       |           |
|----|-----------------------------------------------------------------------------------------------------------------------|-----------|
| a) | THAT Bylaw No. 1466 cited as "Water Rates and Regulations Bylaw No. 1466, 2022" be given third reading and adopted.   | 106 - 117 |
| b) | THAT Bylaw No. 1467 cited as "Sewer Rates and Regulations Bylaw No. 1467, 2022" be given third reading and adopted.   | 118 - 127 |
| c) | THAT Bylaw No. 1468 cited as "Garbage Rates and Regulations Bylaw No. 1468, 2022" be given third reading and adopted. | 128 - 134 |
| d) | THAT Bylaw No. 1469 cited as "Recreational Fees and Charges Bylaw No. 1469, 2022" be given third reading and adopted. | 135 - 139 |

**12. NOTICE OF MOTION**

**13. COMING EVENTS**

- |    |                                                                        |     |
|----|------------------------------------------------------------------------|-----|
| a) | <u>WinterQuest - February 25-27, 2022</u>                              | 140 |
| b) | <u>MacTown's 1st Annual Charity Chili Cook-Off - February 26, 2022</u> | 141 |
| c) | <u>Community Grants - Second In-Take - March 15, 2022</u>              | 142 |

**14. INQUIRIES**

- |    |                                                                                                                               |
|----|-------------------------------------------------------------------------------------------------------------------------------|
| a) | <ul style="list-style-type: none"><li>• In-person</li><li>• Online (Zoom)/phone</li><li>• Written comments received</li></ul> |
|----|-------------------------------------------------------------------------------------------------------------------------------|

**15. ADJOURNMENT**



**District of Mackenzie  
Special Meeting  
Monday, January 24, 2022**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor V. Brumovsky  
Councillor A. Hipkiss  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Director of Recreation Services  
T. Gilmer  
Director of Operations  
K. Gawryluk  
Fire Chief J. Guise  
Land & Environmental Coordinator  
L. Thorne  
Legislative Clerk/Executive Assistant  
C. Smirle

**1. CALL TO ORDER AT 6:00 PM**

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. PRESENTATION**

Kerri Borne, Chief Financial Officer, provided a presentation to the public on the 2022 Provisional Operating and Capital Budgets. A copy of the 2022 Provisional Operating and Capital Budget Information Book has been attached to this agenda for further information.

**3. PUBLIC COMMENT AND QUESTIONS**

Mayor Atkinson welcomed members of the public to provide any comments or ask questions regarding the 2022 Budget.

Councillor Hipkiss asked where the Community Forest Dividends go when they are received? Kerri Borne, Chief Financial Officer, replied that when the dividends are received the budget is amended in June, a report goes to Council for final approval, and they are transferred to reserves for infrastructure replacement unless Council wishes otherwise.

Jesse Wright, resident, asked about the budget from the Economic Development account moving into the Administration budget what that means for the position, if it is still planning on being filled at the District? Emily Kaehn, Director of Corporate Services, replied that there is no impact, it is just an administrative change moving the budget and there are still plans to fill the position.

Janice Nelson, Publisher of the Macktown Buzette, asked if when replacing the roof at the Recreation Centre if the roof will need to be re-done again when installing solar panels, causing redundancy in the work? Terry Gilmer, Director of Recreation Services, replied that no, once the roof is replaced and solar panels are added, the new roof sections will not need to be re-installed.

Ms. Nelson asked what conferences and events took place last year regarding use of the Council expenses budget? Ms. Borne replied that very little took place last year due to COVID-19. She added that the budget for Council expenses also includes wages, benefits, strategic planning and training.

Ms. Nelson asked what exactly is planned for the Municipal Hall refresh? Ken Gawryluk, Director of Operations, replied that the refresh has been three years in the making. The plan is to re-evaluate the scope of work and reduce if possible. The plan is to update the heating, install new lights, replace the carpet and add additional insulation to the attic.

#### **4. ADJOURNMENT**

32264.            MOVED by Councillor  
*Adjournment THAT the meeting be adjourned at 6:38 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

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Mayor

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Corporate Officer

**District of Mackenzie  
Regular Council Meeting  
Monday, January 24, 2022**

Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor V. Brumovsky  
Councillor A. Hipkiss  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Director of Recreation Services  
T. Gilmer  
Director of Operations  
K. Gawryluk  
Fire Chief J. Guise  
Land & Environmental Coordinator  
L. Thorne  
Legislative Clerk/Executive Assistant  
C. Smirle

CALLED TO ORDER: 7:15 pm

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

32265.  
Defer Closed Meeting

MOVED by Councillor Wiens  
THAT the Special Closed meeting be deferred until after the regular meeting;

*AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

## 1. ADOPTION OF MINUTES

The minutes of the Regular Meeting held on January 10, 2022 were adopted as presented.

## 2. INTRODUCTION OF LATE ITEMS

32266. MOVED by Councillor McMeeken  
*Introduction* THAT the following late items be added to the agenda;  
*of Late Items*

### 7. **ADMINISTRATION REPORTS**

m) Resolution of Support – NDIT Grant – Mackenzie 2.0 Marketing Materials

*THAT Council supports the District's application to NDIT's Marketing Initiatives grant program for up to \$20,000 in funding towards the Mackenzie 2.0 Marketing Materials project;*

*AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.*

n) Recreation Fees and Charges Bylaw Update

*THAT Council approves the updates to Recreation Services Rates & Fee Policy 8.1 that would come into effect March 1, 2022.*

### 11. **BYLAWS**

d) *THAT Bylaw No. 1469 cited as "Recreational Fees and Charges Bylaw No. 1469, 2022" be given first three readings.*

CARRIED

## 3. ADOPTION OF AGENDA

32267. MOVED by Councillor Brumovsky  
*Adoption of* THAT the agenda be adopted as presented.  
*Agenda*

CARRIED

## 4. PUBLIC COMMENT AND QUESTIONS

Janice Nelson, resident, clarified that she was looking for multiple solutions regarding her letter to Mayor and Council about the streetlights in the "For Action" section of the agenda.

## 5. PETITIONS AND DELEGATIONS

Nil

## 6. CORRESPONDENCE

32268.                    MOVED by Councillor McMeeken  
*Receipt of                THAT the correspondence listed on the agenda be received.*  
*Correspondence*

CARRIED

### **For Action:**

Mayor Atkinson provided background on the streetlight decision. A report from staff will be shared at the February 14th meeting.

32269.                    MOVED by Councillor Wiens  
*Recent                    THAT the letter received from resident, Janice Nelson, regarding the recent*  
*Streetlight                streetlight changes be received for information.*  
*Changes*

CARRIED

32270.                    MOVED by Councillor Wiens  
*Girl Guides              THAT Council approves the request from the Girl Guides of Canada to light up a*  
*Requesting                District owned building in blue on February 22nd in support of World Thinking*  
*Support for                Day.*  
*World*  
*Thinking*  
*Day*

CARRIED

32271.                    MOVED by Councillor Hipkiss  
*CivicInfo BC             THAT Council approves the annual membership dues in the amount of \$288.75*  
*Annual                    for the CivicInfo BC 2022 membership.*  
*Membership*  
*Dues*

CARRIED

## 7. ADMINISTRATION REPORTS

Amy Lievers, Architect, with Field Lievers Architecture, Andrew Dunbar, Northern District Manager, Southwest Design & Construction Ltd., and Blayne Janssens, General Manager at Southwest Design & Construction Ltd., provided a progress report on the Fire Hall project to Mayor and Council.

32272. MOVED by Councillor McMeeken  
*Construction Update for New Fire Hall*  
*THAT Council receives this report for information.*

CARRIED

Emily Kaehn, Director of Corporate Services, provided a presentation to Mayor and Council of the current Council Procedure Bylaw.

32273. MOVED by Councillor Hipkiss  
*Electronic Meetings Procedures – Session #1*  
*THAT Council provide feedback on the current Council Procedure Bylaw No. 1379.*

CARRIED

32274. MOVED by Councillor Wiens  
*DOM-21-17 - Audio Visual Project – Contract Award*  
*THAT Council awards the DOM-21-17 Audio Visual Project which includes improvements to audio visual technology in Mackenzie Council Chambers, Committee Room, and the Mackenzie Recreation Centre Community Hall, to Matrix Video Communications Corp. in the amount of up to \$210,084.66 plus GST;*

*AND THAT the Chief Administrative Officer be authorized to execute the contract and any related additional documentation.*

CARRIED

32275. MOVED by Councillor Brumovsky  
*2022 Visitor Services Agreement*  
*THAT Council approves the 2022 Visitor Services Agreement with the Mackenzie Chamber of Commerce;*

*AND THAT Council authorizes a \$20,000 contribution towards the service agreement;*

*AND THAT the Chief Administrative Officer be authorized to execute the agreement and any related documentation.*

CARRIED

32276.           MOVED by Councillor Hipkiss  
*Mackenzie Outdoor Route and Trail Association 2022-2023 Service Agreement*       *THAT Council approve the 2022-2023 fee-for-service agreement with the Mackenzie Outdoor Route and Trail Association in the amount of \$5,000 each year for two years.*

CARRIED

32277.           MOVED by Councillor Wiens  
*Mackenzie Golf and Country Club 2022-2023 Service Agreement*       *THAT Council approve the 2022-2023 fee-for-service agreement with the Mackenzie Golf and Country Club in the amount of \$15,000 each year for two years.*

CARRIED

32278.           MOVED by Councillor Brumovsky  
*Yellowhead Helicopters Ltd. – Airport Lease*               *THAT Council authorizes the Chief Administrative Officer to execute the three-year lease agreement with Yellowhead Helicopters Ltd.*

CARRIED

32279.           MOVED by Councillor Brumovsky  
*Airport Lease - Amendment to Agreement*               *THAT the main motion be amended to remove Section 3. a) from the airport lease agreement.*

CARRIED

32280.           MOVED by Councillor Wiens  
*R. King Holdings Ltd. – Airport Lease*               *THAT Council authorizes the Chief Administrative Officer to execute the three-year lease agreement with King Brothers Logging Ltd. to allow for non-commercial storage, non-commercial mechanical overhaul, and non-commercial maintenance as amended.*

CARRIED

32281. 2022 <i>Provisional Operating and Capital Budgets</i>	MOVED by Councillor McMeeken <i>THAT Council approves the 2022 Provisional Operating and Capital Budgets.</i>	CARRIED
32282. COVID-19 <i>Safe Work Policy 1.21 Reinstatement</i>	MOVED by Councillor Wiens <i>THAT Council reinstate COVID-19 Safe Work Policy 1.21.</i>	CARRIED
32283. 2022 Water, Sewer and Garbage Bylaw Amendment	MOVED by Councillor Brumovsky <i>THAT Council receives this report for information.</i>	CARRIED
32284. Enbridge Investigative Use Areas	MOVED by Councillor Brumovsky <i>THAT Council directs Administration to advise Enbridge that the District of Mackenzie has no concerns regarding the upcoming work on the West Coast Gas Transmission Project.</i>	CARRIED
32285. Resolution of Support – NDIT Grant – Mackenzie 2.0 Marketing Materials	MOVED by Councillor Hipkiss <i>THAT Council supports the District’s application to NDIT’s Marketing Initiatives grant program for up to \$20,000 in funding towards the Mackenzie 2.0 Marketing Materials project;</i>  <i>AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.</i>	CARRIED



32286. MOVED by Councillor Brumovsky  
*Recreation Fees and Charges - Amendment Clean-Up Fees* THAT the main motion be amended to change Recreation Services Rates & Fee Policy 8.1 to clearly state that clean-up fees will only apply when additional staffing is required.

CARRIED

32287. MOVED by Councillor Brumovsky.  
*Recreation Fees and Charges - Amendment Convenience Fee* THAT the main motion be amended to amend Recreation Service Rates & Fees Policy 8.1 and Bylaw No. 1469 to keep online convenience fees at 3% each year until such time that the cost to the District increases.

CARRIED

32288. MOVED by Councillor Hipkiss  
*Recreation Fees and Charges Bylaw Update* THAT Council approves the updates to Recreation Services Rates & Fee Policy 8.1 that would come into effect March 1, 2022 as amended.

CARRIED

## **8. COUNCIL REPORTS**

### Mayor's Report

Nil

### Council Reports

Councillor Hipkiss provided a verbal report.

## **9. UNFINISHED BUSINESS**

Nil

## **10. NEW BUSINESS**

Nil

## 11. BYLAWS

32289. MOVED by Councillor McMeeken  
*Bylaw No. 1466 THAT Bylaw No. 1466 cited as "Water Rates and Regulations Bylaw No. 1466, 2022" be given first three readings.*

CARRIED

32290. MOVED by Councillor Brumovsky  
*Bylaw No. 1467 THAT Bylaw No. 1467 cited as "Sewer Rates and Regulations Bylaw No. 1467, 2022" be given first three readings.*

CARRIED

32291. MOVED by Councillor Wiens  
*Bylaw No. 1468 THAT Bylaw No. 1468 cited as "Garbage Rates and Regulations Bylaw No. 1468, 2022" be given first three readings.*

CARRIED

32292. MOVED by Councillor McMeeken  
*Bylaw No. 1469 THAT Bylaw No. 1469 cited as "Recreational Fees and Charges Bylaw No. 1469, 2022" be given first three readings, as amended.*

CARRIED

## 12. NOTICE OF MOTION

Nil

## 13. COMING EVENTS

### Mackenzie Loyal - Shop Local Program

Submit a receipt to the Chamber between January 15 - February 15th to be entered to win a prize!

### MacTown Charity Chili Cook-Off - February 26, 2022

Entry Fees:

Home Cook - \$20

Corporate Team - \$100

### WinterQuest - February 25-27, 2022

## 14. INQUIRIES

Jesse Wright, resident, asked if in the future electronic Council meetings will be recorded and available to watch at a later time? Emily Kaehn, Director of Corporate Services, replied that yes that is something we are looking at and we will be bringing back further information for Council to consider.

Jill Irwin, resident, asked for clarification regarding what the actual changes are in the Recreation Fees and Charges Bylaw and Policy? She asked how the new policy is different from the old one, what will the new and projected rates be and how has the community been informed on these changes? She requested these changes be presented to the community in a clear and accessible manner and the bylaw amendment be postponed to a further meeting once the community members can understand. Council welcomed Ms. Irwin to connect with staff to discuss questions about the changes in the policy and bylaw in further detail if she wishes.

**15. ADJOURNMENT**

32293. MOVED by Councillor Wiens  
*Adjournment THAT the meeting be adjourned at 8:37 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

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Mayor

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Corporate Officer

**District of Mackenzie  
Special Meeting  
Thursday, January 27, 2022**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held in the Callahan Room at the Mackenzie Recreation Centre, 400 Skeena Drive, Mackenzie, BC.

PRESENT: Mayor J. Atkinson  
Councillor A. Barnes  
Councillor V. Brumovsky  
Councillor A. Hipkiss  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Director of Recreation Services  
T. Gilmer  
S. Biersteker, Architect, ThinkSpace

**1. CALLED TO ORDER AT 4:00 PM**

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. DEFER CLOSED MEETING**

32299. MOVED by Councillor Barnes  
*Defer Closed Meeting THAT a Special Closed Meeting be deferred until after the Special Meeting and will be closed to the public;*

*AND THAT the basis of the Special Closed Meeting relates to Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

**3. ADJOURNMENT**

32300. MOVED by Councillor Wiens  
*Adjournment THAT the meeting be adjourned at 4:02 pm.*

CARRIED

**PRIOR TO ADOPTION**

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

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Mayor

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Corporate Officer

**District of Mackenzie  
Special Meeting  
Tuesday, February 01, 2022**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor V. Brumovsky  
Councillor P. Grogan  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith (Zoom)  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Director of Operations  
K. Gawryluk  
Land & Environmental Coordinator  
L. Thorne

**1. CALLED TO ORDER AT 12:02 PM**

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. DEFER CLOSED MEETING**

32305. MOVED by Councillor McMeeken  
*Defer Closed Meeting THAT a Special Closed Meeting be deferred until after the Special Meeting and will be closed to the public;*

*AND THAT the basis of the Special Closed Meeting relates to Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

**3. ADOPTION OF MINUTES**

N/A

**4. INTRODUCTION OF LATE ITEMS**

N/A

**5. ADOPTION OF AGENDA**

32306. MOVED by Councillor Wiens  
*Adoption of Agenda* THAT the agenda be adopted as presented.

CARRIED

**6. PUBLIC COMMENT AND QUESTIONS**

N/A

**7. PETITIONS AND DELEGATIONS**

N/A

**8. CORRESPONDENCE**

N/A

**9. ADMINISTRATION REPORTS**

32307. MOVED by Councillor Brumovsky  
*Development Variance Permit # 3090-20-22-01 Final Consideration* THAT Council authorizes approval of a Development Variance Permit Application # 3090-20-22-01 for the property legally described as Lot 11 District Lot 12479 Cariboo District Plan EPP35189, 4900 Coquiwaldie RD, Mackenzie, BC.

CARRIED

**10. COUNCIL REPORTS**

Mayor's Report  
N/A

Council Report  
N/A

**11. UNFINISHED BUSINESS**

N/A

**12. NEW BUSINESS**

N/A

**13. BYLAWS**

N/A

**14. NOTICE OF MOTION**

N/A

**15. COMING EVENTS**

N/A

**16. INQUIRIES**

N/A

**17. ADJOURNMENT**

32308. MOVED by Councillor McMeeken  
*Adjournment THAT the meeting be adjourned at 12:06 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



**District of Mackenzie  
Special Meeting  
Tuesday, February 08, 2022**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson  
Councillor A. Barnes  
Councillor V. Brumovsky  
Councillor A. Hipkiss  
Councillor R. McMeeken  
Councillor J. Wiens  
Chief Administrative Officer  
D. Smith  
Chief Financial Officer K. Borne  
Director of Corporate Services  
E. Kaehn  
Director of Operations  
K. Gawryluk  
Interim Public Works Manager  
B. McArthur  
J. Schenkeveld - Civil Engineer -  
L&M Engineering Ltd.  
W. Grafton - Hydrogeologist -  
Western Water Associates Ltd.

**1. CALL TO ORDER AT 6:00 PM**

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. DEFER CLOSED MEETING**

32313. MOVED by Councillor Wiens  
*Defer Closed Meeting THAT a Special Closed Meeting be deferred until after the Special Meeting and will be closed to the public;*

*AND THAT the basis of the Special Closed Meeting relates to Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

**3. ADJOURNMENT**

32314. MOVED by Councillor McMeeken  
*Adjournment THAT the meeting be adjourned at 6:01 pm.*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

---

Mayor

---

Corporate Officer

---

**From:** Jill Danger <jillicus@gmail.com>  
**Sent:** Tuesday, December 14, 2021 1:01 PM  
**To:** Diane Smith; Joan Atkinson; District Information  
**Subject:** December 12 Council Meeting Follow Up

**CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.**

Dear Diane Smith, Mayor Joan Atkinson and Mackenzie Council members,

Thank you for allowing me to speak at your council meeting last night.

I have provided a summary of the facts as I understand them:

- Despite the announcement of a \$1.1- 1.5 million tax revenue shortfall, Mayor and Council are not willing to delay the deconstruction of the climbing wall to determine the costs, and allow community input as to whether there's interest in having it removed and replaced with a squash court.
- Mayor and Council are basing the replacement of the brand-new \$100,000 climbing wall with a \$90,000 squash court based on anecdotal evidence from the Recreation Services Manager.
- Council is not willing to conduct a business case for the construction of a squash court in our community.

Please let me know if I have made any errors or omissions.

I asked a few questions regarding Council Priorities to which I did not receive answers but would like to understand:

- How do we operate in a fiscally sustainable and economically responsible manner when we do not know the costs of moving and operating assets?
- How are we promoting social development when we do not engage the community in major decisions that impact them, and we continue to put up barriers which impede the participation of citizens in community life?

I was stunned last night that you stood by your decision regarding the climbing wall and squash court despite not having any evidence to support the fiscal sustainability or community need. While you have been clear that you will not reconsider your decision, I will continue to advocate for fiscal responsibility and community participation in decision making because it is the right thing to do.

Lastly, I would like to know when I can expect answers to the questions in my letter submitted on December 6 2021, which was referenced in last night's council meeting agenda. I have been asking these questions for three months and have yet to receive satisfactory answers.

Thank you again for your time and wishing you and your loved ones a happy holiday season.

Respectfully yours,

Jill Irwin

Janice Nelson  
Mackenzie, BC  
(250) 997-5038

February 8, 2022

Mackenzie & District Council  
MayorandCouncil@districtofmackenzie.ca

Dear Mayor and Council,

I understand my [letter of January 19<sup>th</sup>](#) will be re-addressed at the February 14<sup>th</sup> council meeting, having been unilaterally deferred by Mayor Atkinson at the last meeting.

To recap, that letter advised Council of so far universal health and industry recommendations against the use of 4000K CCT street lights in residential neighbourhoods, and it made a specific request to Council: Direct District staff to engage residents who have requested a change to their street light, to research what other communities have done, and are doing, to mitigate light nuisance onto private premises, and to deploy similar or better solutions for Mackenzie residents who have requested it.

Given this new opportunity, I add another request here: **That Council answer for the District's lack of engagement with residents** regarding the street light changeover, **its lack of prompt response to complaints – in some cases, not responding at all** -- and its withholding of information from taxpayers and Hydro ratepayers.

BC Hydro is British Columbia's publicly owned power utility. It is BC Hydro that is implementing the rural streetlight changeover. Hydro designed information packages to be shared with residents in the communities undergoing street light conversions. Called "Customer Toolkits", these packages provide residents with an overview of what to expect and what kind of lighting choices have been made by their town administration. I include here (*see attached*) one of many examples I found at town websites; this one is from Smithers.

My question to Council: Where was this information for Mackenzie residents? Under what authority did the District withhold it? The District needs to recognize it cannot simply appoint itself gatekeeper to information belonging to the public and over which the District has no authority.

### **How are other communities responding to light nuisance complaints?**

Briefly, I will also share with Council that I have been researching the street light changeover in other communities; specifically, how those communities are responding to complaints about light spill and nuisance. In two conversations I've had so far, I learned that the municipalities responded immediately and directly to residents, correcting problems as they arose and while crews were still in town. **The problems were corrected at no charge to the community.**

Because the residential lights chosen in both these communities were already 3000K, the solutions ranged from changing the wattage to installing shields for municipal-owned lights. In both of these towns, it sounds like residents were treated with respect and courtesy, and problems were corrected simply and promptly. Why is this so hard for Mackenzie?

## **District Bylaw 1394**

Lastly, but not finally: The District's Bylaw 1394, section 6.4 -- Nuisance Escaping Property -- states that "*No owner or occupier of premises shall allow an outdoor light to point or shine directly into the living or sleeping areas of an adjacent dwelling house.*"

Official definitions of *premises* reference land, not just buildings. I have submitted two complaints under this bylaw and have received no response. Even if the District believes itself to be exempt from its own bylaw, I am asking it to provide a response, explaining how and why.

Sincerely,

Janice Nelson  
Mackenzie, BC

### **Attached: Example of Hydro information package for communities**

NB: I have many other information resources to share regarding industry and health recommendations for public outdoor lighting for any council member or staff who requests.

Janice Nelson  
Mackenzie, BC  
(250) 997-5038

January 19<sup>th</sup>, 2022

Mackenzie & District Council

To Council and Mayor,

I am one of several residents in town still waiting on a change for the over-bright street lights near my home, which are flooding my front and back yards with glare and entering my windows on all sides, including upper floor bedrooms.

The glow into the back bedrooms at night appears to be at least twice as bright as produced by the former lights, and is exacerbated by the winter's snow cover and loss of foliage. On nights with snow fall and cloud cover, the level of light in my backyard resembles that of dawn and is enough to read print on paper without any other illumination.

The light spill into my front and back yards is ugly, harsh and intrusive. It is an invasion of privacy and prevents enjoyment of my outdoor environment at night, particularly on a summer evening. I shouldn't need to tell Council that this constitutes a private nuisance and is actionable legally.

The light glare into my home on both sides also violates District Bylaw 1394, section 6.4.3. I have twice submitted a complaint under this bylaw and have received no reply.

Currently I am forced to use heavy window coverings at night to completely block out the light from outside, but this also blocks out natural light in the morning, causing me often to sleep past my normal waking time. This interferes with a normal and healthy sleep cycle. Some say I should invest in a "light clock" that would mimic daybreak in the room. I would rather just go back to enjoying natural daybreak in my room. Is that an unreasonable request?

### **Several mitigation options available**

Based on what kinds of solutions are available in other communities, several options exist to mitigate the problem.

One is a repositioning of one of the luminaires, which would shift the light spill away from my front yard – where it is not needed -- toward the dark, unlit patch of road in the next block, where it is needed. Other remedies include lowering the wattage of the luminaires, lowering the colour temperature (CCT), or putting a shield in to stop the lateral glare. Some towns in the U.S. and the U.K. have started dimming their lights after a certain hour, reducing wasted light at night and saving on energy costs.

Some towns in B.C., like Cumberland, did an assessment for wattage needs in residential areas *prior* to installing the new lights. Cumberland also, like most communities in B.C. and Canada, has chosen 3000K colour temperature for its residential neighbourhoods. 3000K is what's recommended by industry, by health agencies and, according to several sources, by BC Hydro itself.

### **Health, industry advisories against 4000K lights**

Brief research online about the controversies around 4000K CCT and higher street lighting would have been enough warning to the District to follow best practices in choosing a long term outdoor residential lighting solution.

In 2016, the American Medical Association warned against 4000K and higher street lighting due to the amount of blue-white light in its spectrum, and its impact on human health and wildlife. In six years, the AMA has not retracted

this recommendation.

*...At 3000K, the human eye still perceives the light as 'white,' but it is slightly warmer in tone, and has about 21 per cent of its emission in the blue-appearing part of the spectrum. This emission is still very blue for the nighttime environment, but is a significant improvement over the 4000K lighting because it reduces discomfort and disability glare. Because of different coatings, the energy efficiency of 3000K lighting is only three per cent less than 4000K, but the light is more pleasing to humans and has less of an impact on wildlife.*

*(link to full AMA report included here)*

In 2017, the Canadian Association of Optometrists put out a statement:

*...Most LED lights emit a cool white light that is brighter and more likely to create glare than traditional lighting. LED lights can also emit a large amount of blue light which is known to scatter in the atmosphere and make it harder for the human eye to focus. This glare may be especially debilitating for drivers and pedestrians with less than perfect vision.*

*As decision-makers consider the cost and the environmental impact of lighting solutions for streets and roadways, the Canadian Association of Optometrists recommends they should also attempt to choose lighting and lighting distribution that reduces light pollution and glare, and limits high energy blue light emissions.*

*(link included following)*

There is emerging research on the safety and vision hazards that high-glare, high-contrast lighting creates for drivers, especially with regard to high-glare LED headlights. Disability glare is when a too-bright light temporarily blinds oncoming drivers or pedestrians. Bright LED lights also cause higher contrast between light and dark, making it harder for the eyes to adjust between the two. It follows that such conditions compromise rather than enhance safety. In cities or on campuses, this is a concern for anyone's safety outside at night, but particularly for women. In Mackenzie, while we don't typically have street crime, we don't want to invite it either.

Safe lighting is a matter of optimal, rather than maximal brightness. Against Hydro recommendations, the District did not hire a lighting consultant. I question what research the District conducted in making its choice for 4000K. And why it has been so evasive and defensive about this choice, which presents a genuine nuisance for certain properties in town.

**Other questions:** Why did the District withhold basic information about the street lighting program from residents and homeowners? Why did three of our seven council members vote to not even let residents know they could request a change if the new lights presented a problem?

I urge the District and Council to take more care to adopt best practices on matters that have a long term impact on the health, happiness and safety of the community. For the present, I ask Council to instruct Public Works to engage with residents who have made complaints about their lights, to research what other communities have done to mitigate light nuisance, and to implement a solution that works for everybody.

Sincerely,

Janice Nelson

*Following: Links to articles and reports*



**LINKS:** This is only a sample of the information available.

**AMA Report (2016):**

- <https://www.ama-assn.org/press-center/press-releases/ama-adopts-guidance-reduce-harm-high-intensity-street-lights>

**Link to full report:**

- <https://www.ama-assn.org/sites/ama-assn.org/files/corp/media-browser/public/about-ama/councils/Council%20Reports/council-on-science-public-health/a16-csaph2.pdf>

**Canadian Optometrists Association statement (2017):**

- [https://opto.ca/sites/default/files/resources/documents/cao\\_position\\_statement\\_-\\_street\\_lighting\\_may\\_2017.pdf](https://opto.ca/sites/default/files/resources/documents/cao_position_statement_-_street_lighting_may_2017.pdf)

**Getting the balance right: 3000K v 4000K LED street lighting (IPWEA):**

- <https://insite.ipwea.org/led-street-lighting-debate/>

**Everything about 3000K LED streetlights**

- <https://heperlighting.com/3000k-led-street-lights/>

**LED Streetlights and neighborhood safety**

- <https://www.eaton.com/sg/en-us/company/news-insights/lighting-resource/trends/led-streetlights-and-neighborhood-safety.html>

**Village of Cumberland (pop. 3700). How they communicated with their residents:**

- [BC Hydro LED Street Lighting Program to Begin in the Village – The Village of Cumberland](#)
- [Street Lights – The Village of Cumberland](#) (second page)

**Town of Smithers. How they communicated with their residents:**

- [http://www.smithers.ca/uploads/TOS\\_BC\\_Hydro\\_LED\\_Streetlight\\_Change-Over\\_2021.pdf](http://www.smithers.ca/uploads/TOS_BC_Hydro_LED_Streetlight_Change-Over_2021.pdf)

**Global News article:**

- [LED street lights can damage eyes and cause sleep problems, health officials warn - National | Globalnews.ca](#)

**RMO Today:**

- <https://www.rmotoday.com/local-news/the-best-idea-isnt-always-the-brightest-idea-1573880>

From my research: Canadian communities that have so far installed 3000K lights for residential neighbourhoods:

Vancouver Victoria Nanaimo Mission Abbotsford Surrey Burnaby Coquitlam Cumberland Parksville Smithers Hudson's Hope Vernon Bella Coola	Toronto Montreal Calgary All of Alberta (Atco and Fortis) All of Saskatchewan (SaskPower) ... Cities and towns that have replaced their initial 4000K street lights with 3000K lights: Seattle Montreal Davis, CA  <i>This list is incomplete as streetlight replacements are underway in many communities still.</i>
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# Street light replacement project customer tool kit

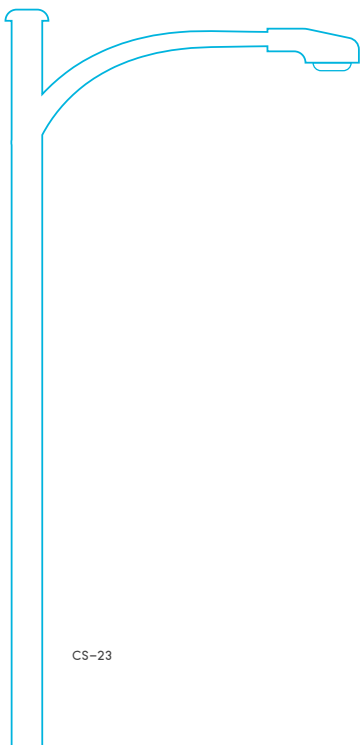
## PROJECT OVERVIEW

### What is the street light replacement project and why is our community participating?

- Over the next three years, BC Hydro will be replacing high pressure sodium (HPS) street lights in communities across the province with energy-efficient LEDs. This is an important project to meet federal regulations that require all light ballasts containing Poly-Chlorinated Biphenyls (PCBs) be removed by the end of 2025.
- Across Canada, many communities are switching to LED street lights for much the same reason people are using them in homes: They use far less energy, are more reliable, last longer, and are more sustainable.
- LED street lights also help improve public safety by increasing the visibility of sidewalks and roads at night, as well as help reduce light pollution.

### When does the project start and how long will it take?

- This project will take BC Hydro two to three years to complete as they must replace lights in communities across the province.
- The project will begin on January 2021 and should complete by May 2021.
- We will be converting approximately 368 lights.



### **What impacts can I expect on my home or business when the street lights are replaced?**

- The installation of LEDs is expected to have minimal impacts on residents and businesses.
- You may notice some short-term lane closures or other traffic control in place when crews are working, but access is not expected to be an issue.

### **Will the installation of LEDs require an outage to residents and businesses nearby?**

- BC Hydro doesn't expect to have to conduct a planned outage during this process.

### **How long will installation in my neighbourhood take?**

- Installation time of lights in each area will vary, depending on conditions. Generally each individual street light should take the installation crew approximately 30 minutes to complete.
- We are coordinating with BC Hydro to ensure minimal impact to our municipality's projects and traffic.

### **Will my street be dark during the installation?**

- No, the existing lights will be kept in place until the LED lights are installed and ready to be turned on. In some cases, a combination of the new LED street lights and the current street lights may be in place overnight until installation is complete.

### **Who is doing the installation?**

- BC Hydro and experienced contractors will be conducting the installations across the province.
- BC Hydro works closely with their contractors to ensure safety of their crews and the public is a top priority.
- The contractor in our region will be n/a - BC Hydro crews .

# LET'S TALK LIGHTS

## What are LED lights?

- LED stands for Light Emitting Diode. Traditional lighting sources produce light through a filament that eventually burns out. LEDs produce light when electrons move through a semi-conductor.

## What is the difference between wattage and a kelvin?

- Wattage (W) measures the light's energy consumption.
- Kelvin (K) is a temperature scale for the colour of light.

## What are the benefits of LED street lights?

- They consume about 50% less energy than the current high pressure sodium lights.
- Require less maintenance as they have a life span of up to 20 years.
- They also help reduce our carbon footprint.

## How are LED street lights different than the ones we have now?

They are different from the current street lights in several ways:

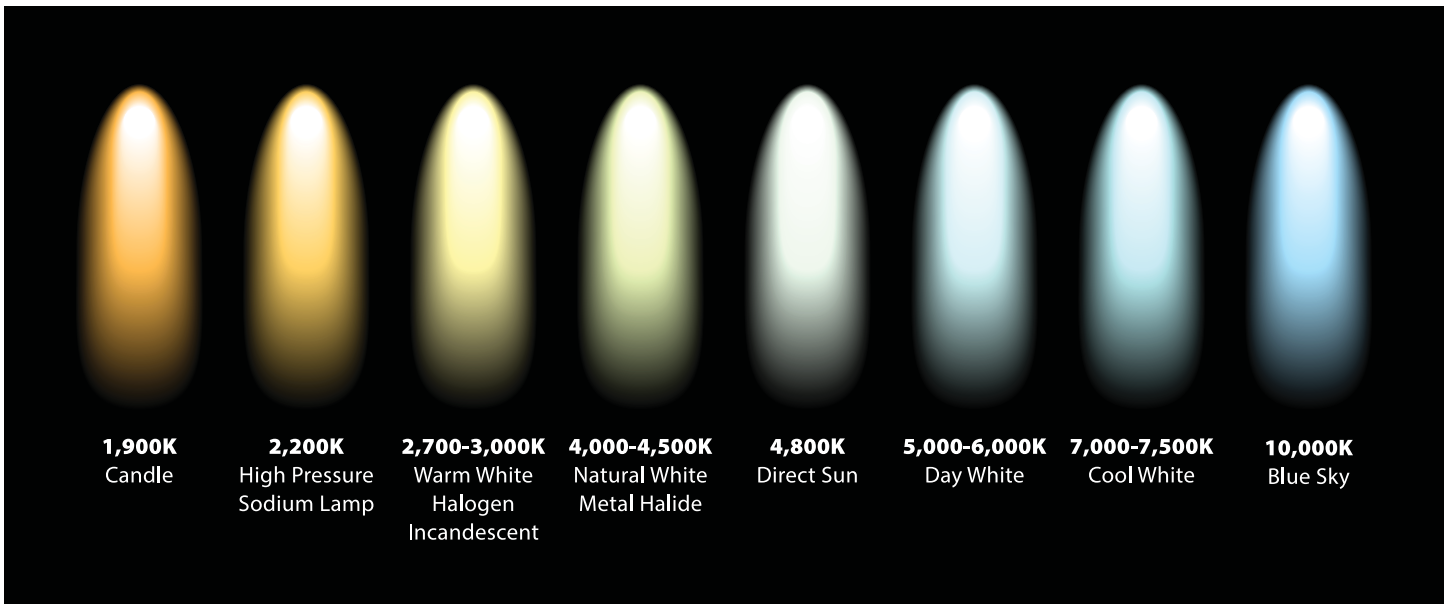
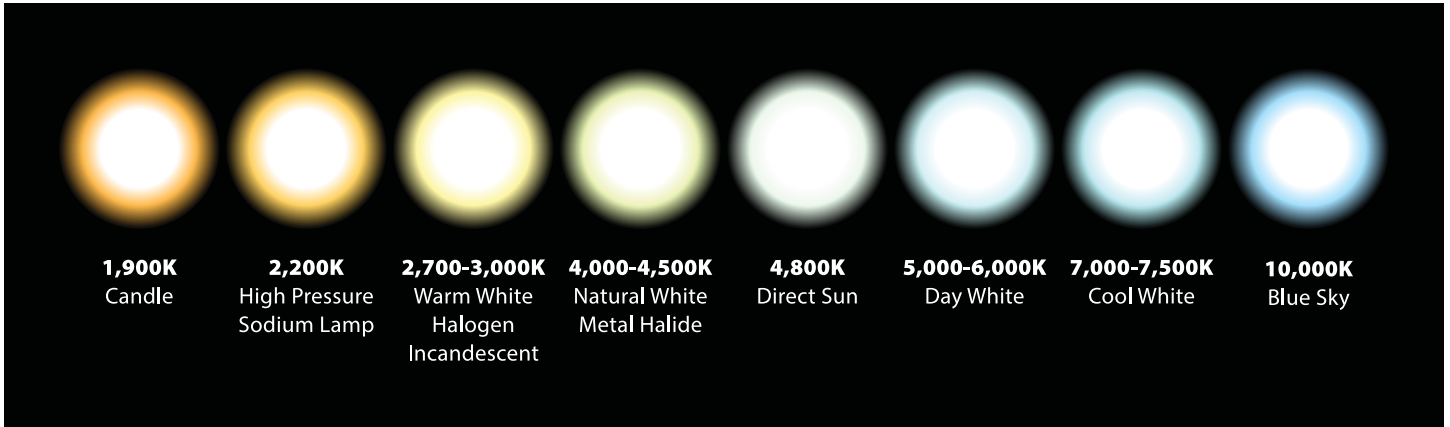
- Lower energy consumption
- They have a lower environmental footprint
- Significantly longer lifespan. On average, LEDs last three times as long as the current lights
- LEDs come in a variety of colours (bright white to yellow orange)
- There is no mercury or other known disposable hazards
- Night visibility will be improved due to higher colour rendering, higher colour temperature, and colour consistency.

## How will the light given off by LEDs be different from the old lights?

- LED street lights produce a whiter and more natural light than the orange light emitted from the existing street lights.
- This whiter light will improve nighttime visibility, which will help improve traffic safety for drivers, bicyclists, and pedestrians.
- LED street lights also make it easier to see the contrast between an object and its surroundings; the result being able to quickly and more accurately identify people, vehicles, road debris and other objects on the road or sidewalk.

## I keep hearing about the colour of a light, what does that mean?

- Colour temperature is a way to describe the light given off by a light bulb. It is measured in degrees of Kelvin (K) on a scale from 1,000 to 10,000. The higher the kelvin rating, the whiter or cooler looking the light is; the lower the kelvin rating the more yellow or warmer looking the light. Communities will have a choice between 3000K and 4000K for each streetlight.



## How were the lights chosen for our community?

- BC Hydro is providing LEDs in a variety of wattages. Each light choice is available in two colour temperatures:
  - 3000K (warm white) and 4000K (cool white).

Our community has chosen 3000 K (warm) in residential areas and 4000 K (cool) in commercial, industrial areas and intersections.

### Streetlight comparison High pressure sodium vs LED

Current lighting		High efficiency replacement	
HPS wattage	Equivalent	LED wattage	Colour temperature options
100W Flat		39W	3000K warmer 4000K cooler
100W Drop		75W	
150W		114W	
200W		162W	

# LEDS AND THE ENVIRONMENT

## What are the environmental benefits from using the new LED street lights?

- LED street lights are more energy efficient, meaning there will be reduction in electricity use when compared to existing street lights.
- LED lights have extremely long lives and they don't have filaments that can quickly burn out. An LED light can last up to 100,000 hours, which means their bulbs won't be filling up landfills.
- Because of their energy efficiency and long lifespan, LED streetlights help to reduce carbon emissions.
- LED lights do not contain toxic chemicals like mercury, unlike traditional high-pressure sodium lamps or mercury-vapor lamps.

## Will using LED streetlights reduce light pollution?

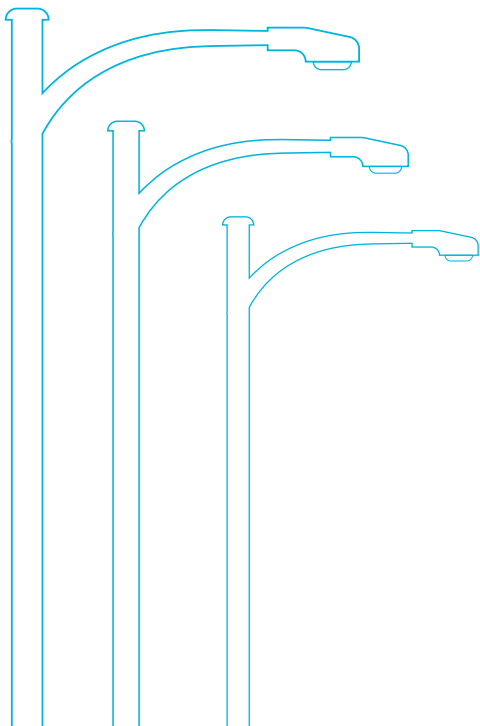
- LED street lights are designed to focus light downward towards the road and sidewalk where it is needed and limits light shining upwards or into nearby property.
- Because of this, nighttime visibility of roads and sidewalks will improve while also reducing light pollution.

## What will happen to the old lights when they are removed?

- Removed fixtures will be disassembled to facilitate recycling

## Where can I get more information about the program?

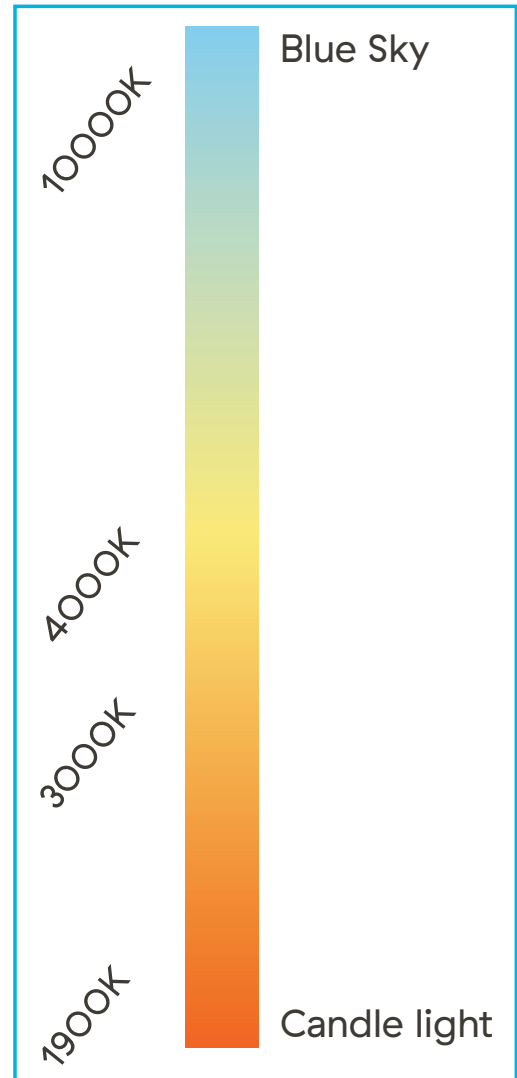
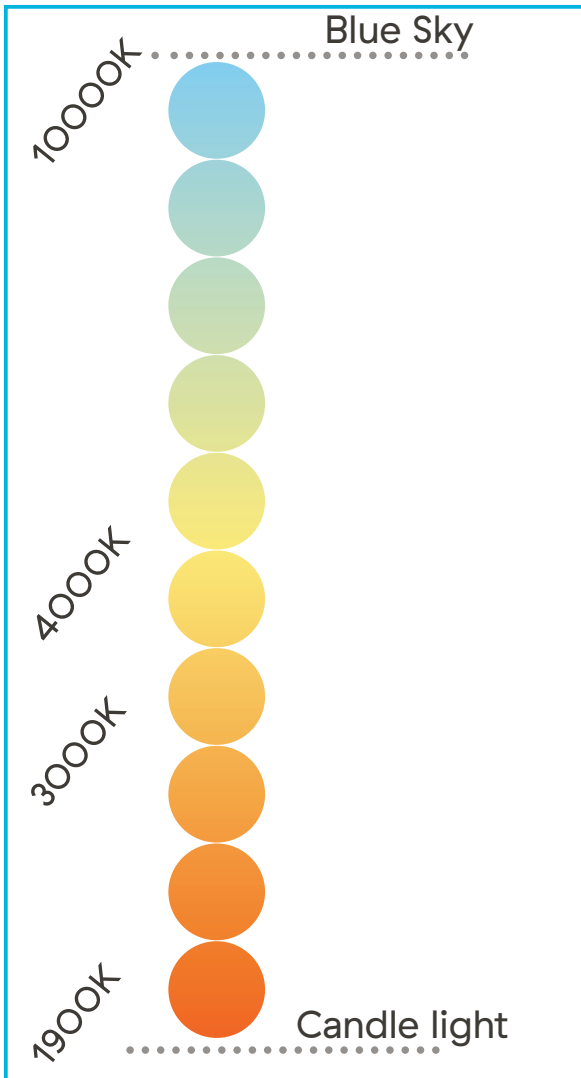
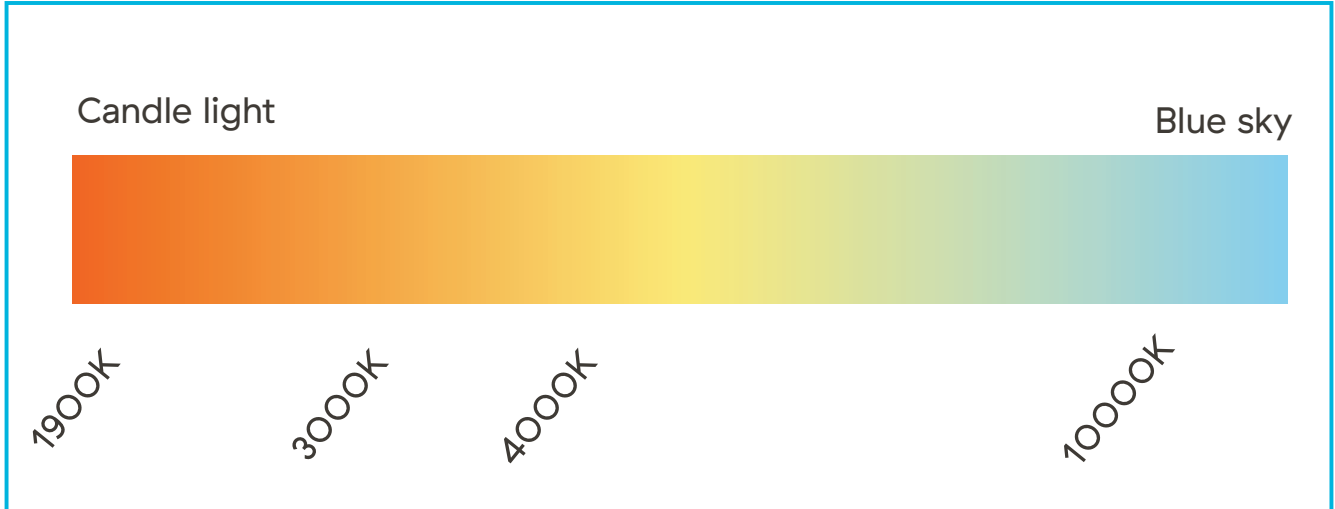
- You can contact us at [ahertzog@smithers.ca](mailto:ahertzog@smithers.ca) or visit [bchydro.com/streetlightproject](http://bchydro.com/streetlightproject).



# Image gallery



All images and graphics in this gallery are available for your use [here](#).

## Colour temperature





## Kelvin comparison

	Kelvin	Color tone	Typical use
	3000K	Warmer (or softer) white light	<ul style="list-style-type: none"><li>○ Residential neighbourhoods</li><li>○ Environmentally sensitive areas</li></ul>
	4000K	Cooler (or neutral) white light	<ul style="list-style-type: none"><li>○ Commercial and industrial areas</li><li>○ Non-residential roadways and intersections</li></ul>

## Wattage comparisons

### Streetlight comparison High pressure sodium vs LED

Current lighting		High efficiency replacement	
HPS wattage	Equivalent	LED wattage	Colour temperature options
100W Flat		39W	3000K warmer 4000K cooler
100W Drop		75W	
150W		114W	
200W		162W	

## How to spot the difference

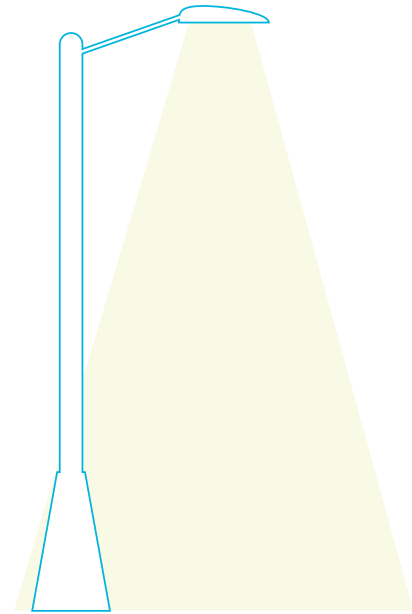
### High-pressure sodium

- Yellow light
- Less direct, focused coverage
- High light spill



### LED

- White light
- Direct, focused coverage
- Less light spill



Streetlight comparison  
High pressure sodium vs LED

3000K



High pressure sodium

37W

75W

114W

162W

4000K



High pressure sodium

37W

75W

114W

162W

Before and after comparison

Before



100W high pressure sodium

After



37W LED 3000K



100W high pressure sodium



75W LED 3000K



100W high pressure sodium



114W LED 3000K

Colour rendition



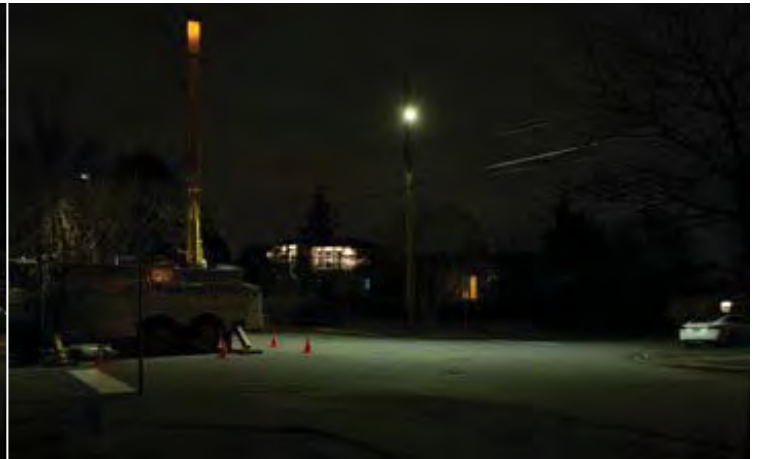
37W LED 3000K



37W LED 4000K



75W LED 3000K



75W LED 4000K



114W LED 3000K



114W LED 4000K



162W LED 3000K



162W LED 4000K



January 13<sup>th</sup>, 2021

Via Email: [info@districtofmackenzie.ca](mailto:info@districtofmackenzie.ca)

To Whom It May Concern,

As you may already be aware, epilepsy is one of the most common neurological conditions, however, it currently has the least recognition in society.

My name is Deirdre Syms, and I am the Interim Executive Director of the BC Epilepsy Society, which is a provincially incorporated non-profit organization and a federally registered charitable organization. We support the over 50,000 people living with epilepsy in BC and their families, friends and loved ones and work to raise awareness of epilepsy in the communities in which we live.

We are excited to let you know that International PURPLE DAY® for Epilepsy Awareness is coming up and will be taking place during Epilepsy Awareness Month in March on March 26<sup>th</sup>, 2022.

International PURPLE DAY® for Epilepsy Awareness is a time when people in countries around the world wear purple and take part in events and activities to raise much-needed awareness of epilepsy.

Additionally, because International PURPLE DAY® for Epilepsy Awareness is also a time when many buildings and landmarks in countries around the world are lit with purple lights to raise awareness of epilepsy, the BC Epilepsy Society would like to request that the Mackenzie Municipal Office and the Mackenzie Recreation Centre be lit with purple lights on March 26<sup>th</sup>, 2022, in honour of epilepsy awareness.

Through your participation in International PURPLE DAY® for Epilepsy Awareness on March 26<sup>th</sup>, 2022, you will not only be able to show people living with epilepsy that they are not alone but will also get people talking about epilepsy in an effort to raise awareness of epilepsy in the community.

We look forward to working with you on International PURPLE DAY® for Epilepsy Awareness on March 26<sup>th</sup>, 2022, and in the future. Please feel free to contact me via email at [deirdre@bcepilepsy.com](mailto:deirdre@bcepilepsy.com) or via telephone at 1-788-533-0790 should you have any questions or require any additional information.

Sincerely,  
Deirdre Syms  
Interim Executive Director  
BC Epilepsy Society



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Ottawa*

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K1A 0A6  
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1520 3rd Ave  
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Fax.: 250-561-7983



***Bob Zimmer***

Member of Parliament  
Prince George—Peace  
River—Northern  
Rockies

Bob.Zimmer@parl.gc.ca

*Fort St. John*

9916 100 Ave  
Fort St. John, BC  
Tel. : 250-787-1192  
Fax. : 250-787-1195

*Dawson Creek*

10421 10 St  
Dawson Creek, BC  
V1G 3T4  
Tel. : 250-719-6848

January 24, 2022

Honourable Chrystia Freeland  
Minister of Finance  
House of Commons  
Ottawa, ON K1A 0A6

Honourable Diane LeBouthillier  
Minister of National Revenue  
House of Commons  
Ottawa, ON K1A 0A6

Dear Minister Freeland and Minister LeBouthillier,

I am writing today about concerns I have heard from the District of Mackenzie with regards to the Northern Residents Deductions.

As you may know, Mackenzie is a small, remote community in Northern British Columbia which does not have many vital services within the community. This means that residents must travel long distances in order to access these services. While Mackenzie is currently located within the prescribed Zone B for the Northern Residents Deductions, there is the concern that despite the remote location of the community and the lack of readily available services, Mackenzie has not been considered for Zone A due to the fact that it is located further south than other communities that have been prescribed as Zone A.

Therefore, as the Member of Parliament for Prince George-Peace River-Northern Rockies, I am forwarding these concerns to you with the request that you re-examine the parameters set out in determining which communities fall under Zone A to ensure communities like Mackenzie are adequately considered.

Thank you in advance for your attention to this matter.

Sincerely,

Bob Zimmer  
Member of Parliament  
Prince George-Peace River-Northern Rockies

c.c. Mayor Joan Atkinson, District of Mackenzie





**Honourable Adrian Dix, Minister of Health**

PO Box 9050, Stn Prov Govt

Victoria, BC

V8W 9E2

February 3, 2022

**RE: Comprehensive Audit of Northern Health**

Minister Dix,

The Resource Municipalities Coalition (RMC) brings together the communities of Northern Rockies Regional Municipality, City of Fort St John, District of Taylor, District of Tumbler Ridge, and the District of Mackenzie to collaborate and embrace opportunities that protect and enhance the quality of life and services for British Columbians.

By embracing opportunities to improve our provincial health care system for the benefit of health care professionals and residents of British Columbia, the RMC also looks to support the Premier in his correspondence with the Prime Minister on consistent and appropriate funding of health care.

Further to a March 25<sup>th</sup>, 2021 conversation between yourself and Mayor Ackerman, Mayor Fraser, MLA Davies, MLA Bond, MLA Merrifield, and Danette Thompson of the BC Nurses Union, the RMC requests the Ministry of Health complete a third-party comprehensive audit of the Northern Health Authority (NHA) so that the challenges of providing a strong, effective, accessible, and sustainable health care system within the NHA jurisdiction can be assessed and result in effective solutions that support and promote an effective health care system.

While we recognize that many requests have circulated in recent months, the RMC believes an audit identifying specific criteria will allow a proper assessment of the activities and processes conducted by NHA and the implications that these activities have on the delivery of an effective health care system within their jurisdiction.

The RMC also recognizes that our health care professionals look to provide the highest quality of health care to everyone seeking medical services within the NHA jurisdiction. This dedication is applauded and admired by the members of the RMC, therefore the RMC views this request as further supporting and assisting our health care professionals in building a strong, effective, accessible, and sustainable health care system within northern BC.

(2)

As you are aware, the NHA is divided into three Health Service delivery areas that represent the Northeast, Northern Interior, and the Northwest, each with their own administration to execute the Vision, Mission and Values of the Northern Health Authority. The RMC respects the decision to divide such a vast jurisdiction into more specific regions, as residents of the north are more spread out over the geographic region and strongly encourage this structure to be carefully looked at within the audit process.

Acknowledging the significant stress placed on the delivery of health care within the Northern Health jurisdiction over the past decade, the RMC requests an audit with the following framework:

- 1) Determine a current level of core services provided by location and region, assess, and determine gaps that exist within the location and region compared to the provinces minimum core service levels for health care.
  - a. Identify deficiencies and gaps for differences between locations and regions,
  - b. Provide recommendations to address deficiencies and gaps, to exceed minimum core service levels, for the improvement of a strong, effective, accessible, and sustainable health care system,
  - c. Allocate a timeframe for execution of recommendation and,
  - d. Review the effectiveness of the recommendations, with follow-up review and corrective actions.
  
- 2) Review administration services provided by each health service delivery area by using a mapping structure to identify overlaps, duplications, staffing levels, effectiveness of organizational structure, and accountability, as it relates to the delivery of a strong, effective, accessible, and sustainable health care system.
  - a. Review the administration structure and roles for each health service area and their interaction with the overarching authority of Northern Health, identifying overlaps or gaps between each health service area and the NHA,
  - b. Review accountability of each role to the system at large and identify deficiencies and gaps of accountability on delivery of health services,
  - c. Review administrations accountability to community and community leaders,
  - d. Determine cumulative impacts of deficiencies and gaps of administrative leadership on health care professionals, staff, workplace amenities, and organizational policies, and subsequent influence on recruitment and retention,
  - e. Evaluate current administration's ability to deliver the Values and Strategic priorities of Northern health,
  - f. Develop sustainable solutions and tools to address gaps and deficiencies with a timeframe for execution of recommendations and,
  - g. Review the effectiveness of solutions, with follow-up review and corrective actions.

(3)

- 3) Review support networks for all health care professionals and supporting services by reviewing access to career and educational development, recognition of diversity based on location, family supports, mental health supports, and positive work cultures.
  - a. Identify existing deficiencies of supports for health care professionals and supporting services staff,
  - b. Access individual educational opportunities and the influence to improving the delivery of health care within the jurisdiction,
  - c. Review the influence of geographic diversity on health care professionals' development and subsequent influence on the health care system, recognize and provide designation of such development,
  - d. Identify gaps and deficiencies of family supports (work/life balance) to health care professionals in rural and remote settings,
  - e. Identify how existing supports encourage or hinder development of health care professionals within the NHA jurisdiction.
  - f. Provide recommendations to address deficiencies and gaps with a timeframe for execution of recommendations and,
  - g. Review the effectiveness of the recommendations, with follow-up review and corrective actions.
  
- 4) Review NHA policies and processes associated to the recruitment of health care professionals and supporting staff to provide a strong, effective, accessible, and sustainable health care system in northern BC.
  - a. Review and identify deficiencies and gaps with policies related to the recruitment of health care professionals and supporting staff as it relates to rural and remote communities within NHA jurisdiction,
  - b. Compare existing policies to industry standards of success within other jurisdictions of similar complexity for recruitment,
  - c. Identify deficiencies and gaps within the recruitment process that hinder educational opportunities or career development, as compared to an urban setting and other jurisdictions of similar size and complexity,
  - d. Develop recommendations to address deficiencies and gaps with a timeframe for execution of recommendations and,
  - e. Review the effectiveness of the recommendations, with follow-up review and corrective actions.

(4)

- 5) Review and identify current and emerging trends that challenge the delivery of a strong, effective, accessible, and sustainable healthcare system within NHA jurisdiction.
- a. Identify all infrastructure deficiencies that hinder or prevent improved service offerings with all locations,
  - b. Identify forecasted economic challenges that impact the delivery of services,
  - c. Identify existing gaps and future challenges induced by rural and urban divide,
  - d. Review NHA community engagement and the impacts of the engagement to the delivery of services,
  - e. Develop recommendations to address deficiencies and gaps with a timeframe for execution of recommendations and,
  - f. Review of the effectiveness of the recommendations, with follow-up review and corrective actions.

Sincerely,



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Mayor Lori Ackerman  
City of Fort St John



---

Mayor Rob Fraser  
District of Taylor

*Keith Bertrand*

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Mayor Keith Bertrand  
District of Tumbler Ridge



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Mayor Joan Atkinson  
District of Mackenzie



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Mayor Gary Foster  
Northern Rockies Regional Municipality



---

Executive Director Mike Whalley  
Resource Municipalities Coalition

CC: Premier John Horgan



Corporation of the Village of McBride

P.O. Box 519  
McBride, B.C.  
VOJ 2E0

Phone: 250-569-2229

Fax: 250-569-3276

Premier John Horgan  
PO Box 9041 Stn Prov Govt  
Victoria, BC V8W 9E1

RECEIVED  
FEB 03 2022

January 17, 2022

**RE: Old Growth Forest Deferral Announcement on November 2, 2021.**

**DISTRICT OF  
MACKENZIE**

Dear Premier John Horgan,

I am writing to you regarding the Old Growth Deferral announcement made on November 2, 2021, by the Provincial Government. At Council's last Regular meeting on January 11, 2022, the following motion was passed:

**Green/Hruby**

*Resolved: THAT Council directs Administration to send a letter to Premier John Horgan, regarding the Old Growth Forest Deferral Announcement on November 2, 2021, and the detrimental effects it is having on the Village of McBride, Neighboring Communities and The First Nations in the Robson Valley.*

**CARRIED**

**Resolution # 170111.22**

In December 2021, Council sent a letter to the Assistant Deputy Minister of Municipal Affairs, Tara Faganello, related to a circular from the Ministry, which was intended to demonstrate the suite of supports that the Province was providing to workers impacted by this announcement. In our letter, it was underscored how these new programs would not support the demographics of our labour force. We have not yet received response to our concerns.

Given the importance of the subject to the Village of McBride and surrounding communities, Council made the unanimous decision to write another letter directly to your office.

The shutdown of McBride's local sawmill several years ago, due to the provincial government's policy on appurtenance, led to crippling economic losses, reductions in population and losses of many local businesses; therefore, we have serious concerns surrounding the new forestry harvest restrictions. The new support programs attempt to transition forestry-tied employment to other industries, which simply will not work given our lack of local options along with an older workforce. Another consideration for our community is that a large proportion of our local forestry is value-added forestry, so it appears contradictory that one of the Provincial support programs aims to create jobs in this space, when in fact, it will have the opposite effect.

The recently announced harvest restrictions may impact as much as half of the harvestable area for our local Community Forest, which will require a more regional and local approach to the potentially devastating impacts that this announcement will have on our community.

## *Corporation of the Village of McBride*

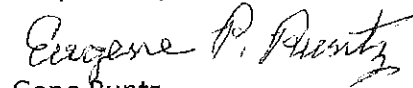
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I would like to take this opportunity to raise some of the concerns that we've been hearing from our residents and businesses:

1. This deferral in the Robson Valley and McBride area is disproportionate to the rest of the province. When added to previous caribou closures, establishment of parks, Old Growth and other protected areas (also disproportionate in the province), it has the potential to close down forestry in our area, which is one of our main economic drivers;
2. The Province has advised that there would be significant programs and opportunities by those in the industry that are impacted from the deferrals. It is not clear what those jobs or opportunities would be within remote, rural areas such as ours;
3. There is a direct contradiction between the Provincial announcement that the end product or value-added industries are being encouraged when in fact, this deferral will actually decrease the quantities of fibre sources for the value-added mills in our area; and
4. Exception is taken to the fact that the surrounding First Nations were not properly consulted in this process. By only being given a short 30-day window for feedback, you have effectively removed many First Nations from having a voice.

I await your response to the above concerns and would welcome Provincial representation to visit the area to witness first-hand the impacts of this announcement.

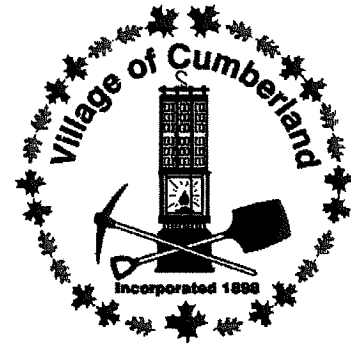
Respectfully,



Gene Runtz  
Mayor  
Village of McBride

cc: Shirley Bond, MLA and Leader of the Opposition  
Honourable Katrine Conroy, Minister of Forests, Lands & Natural Resource Operations,  
and Rural Development  
Honourable Ravi Kahlon, Minister of Jobs, Economic Recovery and Innovation  
Members of the NCLGA  
Chief and Council Simpc'w  
Chief and Council Lheidli T'enneh  
Robson Valley Old Growth Roundtable

# OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-60

Dear UBCM Member Municipalities,

I am reaching out to local governments in British Columbia to urge your support for Private Members Bill C-216, Health-Based Approach to the Substance Use Act, which has received first reading in the House of Commons.

The proposed Act would amend the Controlled Drugs and Substances Act and enact the Expungement of Certain Drug-related Convictions Act and the National Strategy on Substance Use Act. Under Bill C-216, the National Strategy proposes to:

- (a) address the harm associated with the criminalization of substance use;
- (b) ensure that interventions are founded on evidence-based best practices and address the root causes of problematic substance use;
- (c) ensure low-barrier access to a safe supply of medically regulated substances;
- (d) provide universal access to recovery, treatment and harm reduction services for problematic substance use and substance use disorder, including overdose prevention services, relapse prevention services and supervised consumption sites and services;
- (e) implement evidence-based prevention programs that address social and economic factors that contribute to problematic substance use; and
- (f) reduce the stigma associated with substance use, including through outreach and public awareness programs.

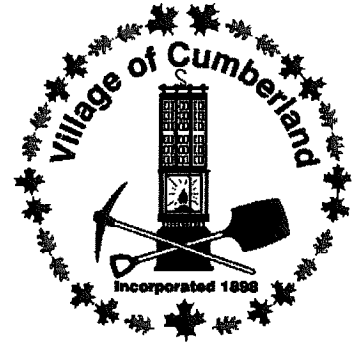
Cumberland Council has expressed its support for Bill C-216 to Prime Minister Trudeau and to the Minister of Health and Addictions Carolyn Bennett and I would encourage your Council or Board to do the same in an effort to finally secure Federal aid on decriminalization, safe supply and access to recovery, treatment and harm reduction services.

Yours sincerely,

A handwritten signature in black ink, appearing to read "L. Baird".

Leslie Baird  
Mayor

# OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-40

The Honourable Carolyn Bennett, P.C., M.P.  
Minister of Health and Addictions  
Carolyn.Bennett@parl.gc.ca

Dear Minister,

I am very pleased to be able to write to you in support of the Private Members Bill C-216, Health-based Approach to the Substance Use Act, which received first reading on December 15, 2021 and which is sponsored by Gord Johns, Member of Parliament for Courtenay-Alberni.

The Council of the Village of Cumberland endorses the National Strategy to address the harm associated with the criminalization of substance use and to ensure that interventions are founded on evidence-based best practices to address the root causes of problematic substance use.

In 2016, harm reduction was restored as a key pillar of Canada's drug strategy with the establishment of the Canadian Drug and Substances Strategy, however further measures are needed to protect the lives of Canadians. I trust that you will support Bill C-216 in order to provide federal aid on decriminalization, safe supply and access to recovery, treatment and harm reductions services.

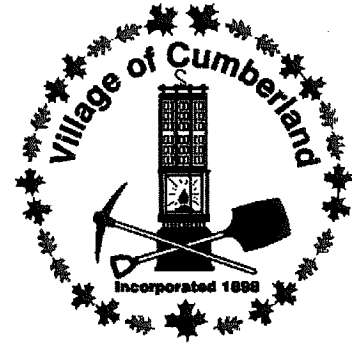
Yours sincerely,

A handwritten signature in black ink, appearing to read "L Baird".

Leslie Baird  
Mayor



# OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-40

The Right Honourable Justin Trudeau, P.C., M.P.  
Prime Minister of Canada  
Justin.Trudeau@parl.gc.ca

Dear Prime Minister,

I am very pleased to be able to write to you in support of the Private Members Bill C-216, Health-based Approach to the Substance Use Act, which received first reading on December 15, 2021 and which is sponsored by Gord Johns, Member of Parliament for Courtenay-Alberni.

The Council of the Village of Cumberland endorses the National Strategy to address the harm associated with the criminalization of substance use and to ensure that interventions are founded on evidence-based best practices to address the root causes of problematic substance use.

In 2016, harm reduction was restored as a key pillar of Canada's drug strategy with the establishment of the Canadian Drug and Substances Strategy, however further measures are needed to protect the lives of Canadians. I trust that you will support Bill C-216 in order to provide federal aid on decriminalization, safe supply and access to recovery, treatment and harm reductions services.

Yours sincerely,

Leslie Baird  
Mayor



# DISTRICT OF STEWART

Office of the Mayor

January 28, 2022

Mr. Taylor Bachrach, MP for Skeena-Bulkley Valley  
House of Commons  
Ottawa, Ontario K1A 0A6

sent via email to: [Taylor.Bachrach@parl.gc.ca](mailto:Taylor.Bachrach@parl.gc.ca)

Dear Mr. Bachrach,

**Re: BC Wildfires Petition – Letter of Support**

Council considered correspondence from the District of Lillooet at the January 24, 2022 Regular Council Meeting, and made a resolution to support the community's BC Wildfires Petition.

The BC Wildfires petition that was previously sent to BC Municipalities from the District of Lillooet, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We support the District of Lillooet's belief that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Stewart calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working to re-evaluate and change those that are not.

We respectfully request that you present our letter supporting the District of Lillooet's BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

On behalf of Council, thank you for your consideration of this request.

Sincerely,

Gina McKay  
Mayor  
District of Stewart

Cc: Hon. Nathan Cullen, MLA for Stikine  
District of Lillooet  
Councils of BC Communities



February 2, 2022

To whom it may concern,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the current legal challenge against the discrimination of freedom of religion in Quebec's Bill 21 - An Act respecting the laicity of the State.

In July 2019, Victoria joined Brampton, Ontario in condemning Quebec's ban of religious symbols at work, and many Canadian municipalities to support the National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA) in their legal challenge against Bill 21 in Quebec.

Since then, cities across Canada have been demonstrating leadership with the cities of Brampton and Toronto each pledging \$100,000 to support the legal challenges brought forward by the NCCM, WSO, and CCLA. The cities of Calgary, London, Mississauga and Winnipeg have opposed Bill 21 and are considering financial aid as well. Brampton's Mayor Patrick Brown has also issued an appeal to 100 Canadian Mayors to join the Brampton City Council in the fight against Quebec's Bill 21.

Victoria Council values the Charter of Rights and Freedoms; and believes we cannot allow the defense of the Charter and the foundational value of religious freedom to be on the backs of racialized communities against the Province of Quebec with unlimited legal resources. Additionally, a Supreme Court decision allowing the infringement of religious freedom would have negative consequences for Victorians and all Canadians.

Therefore, Victoria City Council has authorized funding of \$9500, based on a contribution of 10 cents per capita from the 2022 contingency, to the joint legal challenges of Bill 21 by National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA).

.../2

*"The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work "Hay swx qa"*



Please see the attached Appendix for a copy of the Council Member Motion which was approved on January 6, 2022 Council. We invite all those copied to share this letter with their members and to support the legal challenge.

Sincerely,

Lisa Helps  
Victoria Mayor

Cc: Union of British Columbia Municipalities  
Federation of Canadian Municipalities  
Association of Vancouver Island and Coastal Communities  
Capital Regional District  
Members of Parliament that represent British Columbia  
Members of the Legislative Assembly of British Columbia



## RECOMMENDATIONS

Therefore Be It Resolved:

1. That the City of Victoria support the current legal challenge against the discrimination of freedom of religion in Quebec's Bill 21 - An Act respecting the laicity of the State; and
2. That the Council of the Corporation of the City of Victoria authorize funding of up to \$50,000 from the 2022 Contingency to the joint legal challenges of Bill 21 by National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA), with staff identifying the appropriate funding source; and
3. That a copy of this Resolution be sent to:
  - a. the Union of British Columbia Municipalities, the Federation of Canadian Municipalities (FCM) and the Association of Vancouver Island and Coastal Communities requesting they share with all their members inviting municipal and local authorities to support the legal challenge; and
  - b. the Capital Regional District and all Members of Parliament-House of Commons that represent British Columbia, and all Members of the legislative assembly of British Columbia.

Respectfully submitted,



Sharmarke Dubow



301 - 1268 Fifth Avenue  
Prince George, BC V2L 3L2  
Tel: 250-561-2525  
Fax: 250-561-2563

info@northerndevelopment.bc.ca  
www.northerndevelopment.bc.ca

January 21, 2022

District of Mackenzie  
PO Bag 340  
Mackenzie, BC V0J 2C0

**Attention: Joan Atkinson  
Mayor**

**Subject: 2022 Business Façade Improvement Program  
Northern Development Project Number 7740 70**

Northern Development Initiative Trust was created by the Province to be a catalyst for central and northern B.C. to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the District of Mackenzie's Business Façade Improvement application for the 2022 year has been approved up to \$20,000 from the Prince George Regional Development Account on January 17, 2022.

Funding under this program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is due by January 31, 2022. Reporting materials can be found on Northern Development's website at [www.northerndevelopment.bc.ca/funding-programs/community-development/business-facade-improvement/](http://www.northerndevelopment.bc.ca/funding-programs/community-development/business-facade-improvement/).

We wish you every success with your project. We are excited to see how your Business Façade Improvement projects will stimulate economic growth and strengthen our region.

Sincerely,

A handwritten signature in black ink, appearing to read "Joel McKay".

Joel McKay  
Chief Executive Officer

- c: Diane Smith, Chief Administrative Officer, District of Mackenzie
- Luke Thorner, Land and Environment Coordinator, District of Mackenzie



301 - 1268 Fifth Avenue  
Prince George, BC V2L 3L2  
Tel: 250-561-2525  
Fax: 250-561-2563

info@northerndevelopment.bc.ca  
www.northerndevelopment.bc.ca

February 1, 2022

District of Mackenzie  
PO Bag 340  
Mackenzie, BC V0J 2C0

**Attention: Mayor Joan Atkinson**

**Subject: Main Street Revitalization Planning (Mackenzie)  
Main Street Revitalization Planning Program  
Northern Development Project Number 7803 70**

Northern Development Initiative Trust was created by the province to be a catalyst for central and northern B.C. to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Main Street Revitalization Planning application from the District of Mackenzie was approved for a grant up to \$20,000 from the Prince George Regional Development Account on January 17, 2022.

This approval is open for a period of 12 months from the date of approval, during which we expect a funding agreement signed with Northern Development and the project commenced. Our staff will be in touch with you regarding the funding agreement. It is important to note that the agreement must be signed prior to starting the project and expenses incurred prior to signing the agreement will not be reimbursed. Grant funds must be used in accordance with the budget in the signed agreement. No changes in the budget or scope of the project may be made without prior written approval from Northern Development.

We wish you every success and look forward to seeing the positive impact your project has on the local economy.

Sincerely,

A handwritten signature in black ink, appearing to read "Joel McKay", written over a light blue horizontal line.

Joel McKay  
Chief Executive Officer

- c: Diane Smith, Chief Administrative Officer, District of Mackenzie
- Luke Thorne, Land and Environment Coordinator, District of Mackenzie





**Resource Municipalities Coalition  
Meeting Minutes  
January 5th, 2022  
Council Committee Meeting Room  
City Hall, Fort ST John  
and  
Via Zoom  
9:00 am (MST)**

**Present:**

**Executive Members**

Mayor Atkinson (video)	Mayor Fraser (video)
Mayor Foster (video)	Mayor Ackerman (video)

**CAOs**

Moira Green (video)	Scott Barry (video)
Diane Smith (video)	

**Others**

Mike Davis – ICBA (video)  
Mike Whalley – Executive Director  
Recording Notes: Mike Whalley

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**1. Call to order**

The meeting was called to order at 9:13 am (MST) by acting chair Mayor Atkinson.

**2. Additions to the Agenda**

Letter of support for Community Futures peace Liard

**3. Adoption of the agenda**

The agenda for January 5<sup>th</sup>, 2022.

*“THAT, the amended Agenda of January 5<sup>th</sup>, 2022, be approved as presented.”*

Moved/seconded,  
Carried

**4. Adoption of Minutes**

December 8<sup>th</sup>, 2021 RMC meeting minutes.

*“THAT, the minutes of the December 8<sup>t</sup>, 2021 Resource Municipalities Coalition meeting be adopted as amended.”*

Moved/Seconded

Carried

**5. Works in Progress and Old Business**

There were no updates to the Works in Progress report due to the holiday season seeing many businesses and government office on extended closures.

**6. Financial Statement**

*“THAT, the YTD financial report for the Resource Municipalities Coalition be accepted as presented”*

Moved/Seconded

Carried

A request was made for a year end financial report for 2021 to be provided to the membership by the next meeting.

**7. Correspondence**

- a) Letter sent regarding the Royalty Review to Premier Horgan, Minister Ralston, Minister Heyman, Minister Kahlon, Minister Rankin, Minister Cullen
- b) Submission to the Oil & Gas Division, conducting the Royalty review

**8. Presentations**

The were no presentation for the January 5<sup>th</sup> meeting.

**9. Reports**

The were no reports for the January 5<sup>th</sup> meeting.

## **10. New Business**

- a. Mayor Atkinson brought forward concerns of inadequate distribution of Paramedics throughout the province despite promises from the Ministry of Health. Mayor Atkinson noted that Mackenzie received less additional Paramedics compared to other jurisdictions closer to major medical centers and wished to advise the RMC of work the District of Mackenzie was doing to address this concern.
  
- b. A request from Community Futures Peace Liard was brought forward, requesting a letter of support for a Community Workforce Response Grant to support the training of up to 16 Paramedics in northern BC.  
The Executive agreed in principle to provide a letter of support, provided that the program covered the entire RMC area and that the letter was to be sent to the program manager or coordinator.

*“THAT, the Resource Municipalities Coalition provide a letter of support for the training of 16 Paramedics within the RMC area and that the letter be sent to the program manager.”*

Moved/Seconded

Carried

## **11. Upcoming Events**

- a) 2022 BC Natural Resources Conference – January 18 – 20, 2022 -Prince George, BC
- b) Canadian Gas Association, Energy Nexus – April 26-28, 2022 – Vancouver Marriot Pinnacle Downtown – Vancouver, BC
- c) COFI 2022 Convention – April 27 – 29, 2022 – JW Marriot Parq -Vancouver, BC
- d) 2022 NCLGA – May 2022 – Fort St John, BC

Next RMC meeting will be held in the Council Chambers for the District of Taylor, on February 9<sup>th</sup>, 2022.

Meeting was recessed at 9:47 am (MST).

The open meeting of the Resource Municipalities Coalition was reconvened at 9:59 am (MST) for the purpose of discussing submitting a request to the province of BC a letter requesting an interim review of the province’s COVID-19 response.

Consensus of the group was that the province should review their response to the COVID-19 pandemic, considering how the provinces response has impacted the economy, quality of life, mental health, vaccine management, and public health orders.



The group requested a draft letter to be circulate amongst the Executive of the RMC for feedback and additional comments as each had different concerns related to the noted topics.

*“THAT, the Executive Director draft a letter of request, for the province of BC to complete an interim review of the province’s response to the COVID-19 pandemic, and,*

*THAT, the draft letter be distributed amongst the RMC Executive for additional comment and recommendations.”*

Moved/Seconded

Carried

Meeting was adjourned at 10:12 am (MST)

A handwritten signature in black ink that reads "Joan Atkinson". The signature is written in a cursive style with a horizontal line underneath it.

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Mayor Joan Atkinson  
District of Mackenzie  
Acting Chair Resource Municipalities Coalition

**From:** Tamara Trevelyan (Contractor) <[tamara\\_trevelyan@tcenergy.com](mailto:tamara_trevelyan@tcenergy.com)>  
**Sent:** January 31, 2022 9:31 AM  
**To:** Diane Smith <[diane@districtofmackenzie.ca](mailto:diane@districtofmackenzie.ca)>; Emily Kaehn <[ekaehn@districtofmackenzie.ca](mailto:ekaehn@districtofmackenzie.ca)>  
**Subject:** 2022 TC Energy Scholarship Program - Now Accepting Applications!

Hi Diane and Emily,

I'm reaching out to you today to share information about the 2022 TC Energy Scholarship Program. In addition to the Coastal GasLink Pipeline Project partnerships to invest in local students, the [TC Energy Scholarship Program](#) is one more way we help build strong communities and provide a skilled workforce for our industry.

Despite the impact of current global events, we remain committed to awarding more than \$2 million in scholarships this year across North America to help your students prepare for their future.

At first glance, here is a snapshot of the opportunities available we have to students:

- **TC Energy STEM Scholarship** – awarded to students annually who are studying science, engineering, technology or math academic disciplines related to our industry, and can demonstrate a strong commitment to their communities through volunteerism, leadership or other community involvement.
- **TC Energy Indigenous Legacy Scholarship** – awarded to Indigenous students (First Nation, Métis, Inuit, Canadian Non-status, Native American) annually who are pursuing any full-time, post-secondary program at a registered education institute.
- **TC Energy Trades Scholarship** – awarded to students annually who are studying trades relevant to the energy industry.

To learn more about our programs, qualification review, links to apply, and an FAQ, visit: [TCScholarships.com](https://www.tcenergy.com/TCScholarships.com)

I hope that you are able to share the scholarship program information to the appropriate channels at **the District of Mackenzie**.

If you have any questions please don't hesitate to either email: [TCScholarships@tcenergy.com](mailto:TCScholarships@tcenergy.com) or myself at any time.

Thank you,

**Tamara Trevelyan**

Public Affairs Advisor | British Columbia

Contractor representing TC Energy

Stakeholder Relations | Coastal GasLink

[tamara\\_trevelyan@tcenergy.com](mailto:tamara_trevelyan@tcenergy.com)

Desk: 250-596-8073 | Mobile: 250-649-9648



201 – 760 Kinsmen Pl. Prince George, BC

V2M 0A8 Canada

[TCEnergy.com](https://www.TCEnergy.com)

[coastalgaslink.com](https://www.coastalgaslink.com)

January 14-15, 2022 (Virtual Board Meeting)

## NCLGA Committee Updates

### *Finance Committee:*

The committee and Board approved the Preliminary Budget for 2022/23. No significant variation in revenue or expenses is projected for the 2022/23 budget (when compared to the current fiscal year). The Multiyear Budget (5 years) was received by the Board with two new elements, the continuation of the Solid Waste Management Forum (every 3 years with the next event in 2024/25) and the integration of the NCLGA Strategic Plan development cycle (every 5 years starting in 2022/23).

### *Governance Committee:*

The committee and Board reviewed the current committee structure and endorsed the:

- Executive, Finance and Governance Committees as Standing Committees,
- Health Care Committee as a Select Committee,
- AGM & Convention Organizing Committees as a Select Committee,
- Formation of an Indigenous and Local Government Relations Select Committee, and
- Formation of a Solid Waste Management Select Committee.

### *Planning & Priorities Committee:*

Committee members continued to identify a variety of BC Hydro service issues in their communities. The committee explored an advocacy strategy and agreed that a series of additional discussions with BC Hydro were required. Members are encouraged to continue to submit their BC Hydro service issue and concerns via [online survey](#) by **January 31<sup>st</sup>, 2022**.

### *Resolutions Committee:*

The committee and Board approved the NCLGA Advocacy Framework. The framework outlines the steps in the annual advocacy process for each resolution and will be used to guide advocacy activities with senior government officials. Two Executive Resolution topics were also identified (Medical Transportation and Justice System reform) and working groups were formulated to advance development in time for the **March 4<sup>th</sup>, 2022**, submissions deadline. The 2022 resolution submission guidelines are available on the [NCLGA website](#).

## **2022 NCLGA AGM and Convention (May 3<sup>rd</sup> to 5<sup>th</sup> 2022)**

The Board received the preliminary program and budget (co-hosted with the City of Fort Saint John). The Program will be available, and registration will open in February 2022. Additional information on ancillary events will be shared at that time as well.

If you have any questions regarding the content of this Board Highlights Report, please contact:

Terry Robert  
Executive Director, NCLGA  
[trobort@nclga.ca](mailto:trobort@nclga.ca)

**COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Administration  
**Date:** February 7, 2022  
**Subject:** Morfee Mountain Road

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**RECOMMENDATION:**

THAT Council directs staff as to next steps with respect to the District holding tenure on or acquiring the Morfee Mountain Road.

**BACKGROUND:**

The District has been informed that TELUS would like to relinquish their road tenure on the Morfee Mountain Road due to the anticipated increase in usage that the development of the Downhill Mountain Biking/Hiking trails on Morfee Mountain will bring. Staff have sought legal advice with respect to the potential liability risks associated if the District became the road tenure holder.

**SUMMARY:**

If Council accepts responsibility under a Licence of Occupation for the operation and maintenance of the Morfee Mountain Road that will be open to public use, the District will owe a duty of care to users of the road, whether under the Occupiers Liability Act or under general principles of negligence law. There is also a possibility that the Morfee Mountain Road could be dedicated on a survey plan and then the Ministry of Forests, Lands Natural Resource Operations and Rural Development could then dispose it to the District to effectively make it another municipal road. If staff are directed to proceed with acquiring the Morfee Mountain Road both options will be researched prior to making a decision.

We have confirmed with our insurer that the District's liability insurance covers the risks associated with the operation and maintenance of the road as long as risk management measures have been implemented and properly documented.

**BUDGETARY IMPACT:**

The full budgetary impact of the District acquiring the Morfee Mountain Road is not known at this time as this will depend on what work is required to bring the road up to an acceptable standard as well as the required appropriate signage. Further consideration must be given to the cost of appropriate inspections and annual maintenance of the road.

**COUNCIL PRIORITY:**

**Strong Governance and Finances**

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

**Economic Vitality**

- The District is a leader on efforts aimed at diversifying the community's economy, supporting local businesses, and attracting new investment to the community. Diversification, a strong business sector and new investment are key to our economic vitality.

Respectfully Submitted,



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Diane Smith  
Chief Administrative Officer



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Kerri Borne  
Chief Financial Officer



**COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Public Works  
**Date:** February 8, 2022  
**Subject:** New Street Lighting

---

**RECOMMENDATION:**

THAT Council direct staff to follow up on every complaint received as a result of the June 2021 public notice and, if warranted, contact BC Hydro to create a work order to have the head and arm of the streetlights adjusted or wattage of the lights reduced.

**BACKGROUND:**

In 2008, the District of Mackenzie signed the BC Climate Action Charter which is a voluntary agreement between the Provincial Government, Union of BC Municipalities, and each local government. Between 2008 and 2020, the District participated in the Province of BC's Climate Action Revenue Incentive Program (CARIP), which was a conditional grant program based on information provided by local governments on energy consumption. This program provided funding in relation to carbon taxes which can be used to fund operations. The program was discontinued in 2021, with indication from the Province of BC of some form of replacement program in 2022. In 2021, the District completed a Corporate Energy Emissions Plan and signed onto the Federation of Canadian Municipalities Partners for Climate Protection program, a national network of over 400 municipalities with the shared goal of taking action against climate change and reducing local greenhouse gas emissions.

Over the years, the District has sought out ways to reduce energy consumption and reduce carbon emissions. One of the more obvious transitions was to start with changing out sodium bulbs with LED bulbs in various locations. Public Works started changing out many sodium bulbs with LED on the exterior of District owned buildings such as the Public Works Building, Public Works Yard and City Hall. The new LED lighting was welcomed because it provided a much crisper colour and was helpful in providing added security throughout District owned property.

With the newly added LED lighting on the exterior of District owned buildings the Public Works Department decided to gradually replace all the District owned lamp standards from sodium to LED which totaled 46 heads. Public Works queried an electrical supplier on which LED heads to use and they recommended the 4000k (Kelvin Temperature Scale) or 114-watt LED heads. Public Works went with their recommendations and gradually every year started to replace the old sodium heads with the new

4000k LED heads as the operational budget would allow. The District did not receive any complaints about the brightness of the new lighting as they gradually were changed out from the sodium heads.

The Federal Government issued a mandate that all existing high pressure sodium bulbs (HPS) be replaced and all PCB-Polychlorinated Biphenyl lights (PCB) be removed. BC Hydro then began the onerous task of replacing over 100,000 HPS bulbs across the Province by December 31, 2025. The District of Mackenzie was approached by BC Hydro with the option to choose from 4 different wattages for the LED heads. The District of Mackenzie chose the 114-watt LED heads based on the following reasons:

- the District had already installed several 114-watt LED heads in various locations with no issues;
- the winters are extremely long in the North therefore brighter lights help with long periods of darkness;
- brighter lights help reduce crime and make residences feel more secure;
- brighter lights help with driving visibility on dark stormy nights; and
- residents enjoy walking with more security.

Public Works would also like to address various questions brought forward by some residents and the District regarding the concerns around 4000k lighting. The District reached out to BC Hydro's "Lighting Support Program", and the following answers to residents concerns were provided:

1. Is it standard practice to install covers or shields over street lighting?

*BC Hydro-the manufacture of the LED heads does offer a side shield, but shields are not recommended since in a storm the shield would act as a foil and put stress on the light head, arm and pole, leading to extensive damage and costly repairs.*

2. Is there a substantial difference from 4000k to 3000k LED lighting?

*BC Hydro-a change in temperature from 4000k to 3000k will only result in a small decrease in Lumen. A 3000k head will appear more orange or Matte rather than crisper as in the 4000k.*

3. Are 4000k LED heads used more often in Northern Communities?

*BC Hydro-we have noticed a trend that the further North in the province the more communities use the 4000k heads. Also, some information on aging communities that, for example in Duncan and Sidney, where the median age is 55 or older, they have chosen the 4000k temperature because a 70-year-old with 20/20 vision during daylight hours will have their vision reduced to 20/40 or worse during nighttime. This reduction of visibility during the nighttime limits the driver's ability to detect objects on or near the road which directly impacts the reaction time.*

4. Is “blue light” an issue with 4000k heads?

*BC Hydro - we are not scientist on “blue light” but we are not aware of any direct studies of LED street lighting producing “blue lighting” within the spectrum of the LED heads. BC Hydro does not advise looking directly into a 4000k LED head.*

5. Would it be practical to mix 3000k LED heads amongst 4000k heads?

*BC Hydro - not recommended especially at intersections. The lights would appear out of uniform and can affect driver’s vision.*

The Public Works department has experienced some staff turnover since September 2021, as such some information may have not been identified to the Director of Operations. Based on emails and telephone conversations the Public Works department has received four separate complaints of which the Director has had communication with three of those residents regarding the complaints of the 4000K streetlights.

District staff canvassed five separate areas in the community to ask residences about the new 4000k street lighting, here are the results:

Location	Like	Dislike	Indifferent	Not Home
Portage	2	0	2	5
Centennial	1	0	2	2
Nation	4	0	2	5
Heather	3	1	0	0
Pine	9	4	4	4
<b>TOTAL</b>	<b>19</b>	<b>5</b>	<b>10</b>	<b>16</b>

\*Not every dwelling in these locations were canvassed due to time restraints.

In total, 34 resident were spoken to during the exercise, with 19 in favour of the change to 4000K, five not in favour, and 10 indifferent or unaware to the change.

Not all residents were home when staff were canvassing the neighbourhoods and there was limited capacity and time to follow-up on those unable to be reached or to expand the canvassing to more homes.

At the June 14<sup>th</sup> Council meeting a motion was put forth to have “administration reach out to BC Hydro to halt the installation of 4000k lamps in residential areas and switch to 3000k lamps or allow residents the option to choose”. This motion was defeated.

At the same June 14<sup>th</sup> meeting a motion was put forth to have the “District mail out a notice to residents regarding outdoor streetlight changes and the option to switch out their lights if they are unhappy with the new light upgrades.” This motion was carried.

Administration did produce a notice to the public providing opportunity to direct questions or concerns to the Public Works department. There was correspondence between a few residences and the Director of Operations, dated back to August 2021, about concerns with the brightness and light shining into bedrooms causing difficulties sleeping. Since September 2021 the Director of Operations has had communication with some residents regarding the same issues.

To have BC Hydro come and adjust heads or arms, reduce wattage, or replace the lights themselves could cost anywhere from \$250 to \$750 per light which would be funded by the taxpayers of Mackenzie.

It is not advisable to have heads changed from 4000K to 3000K based on BC Hydro’s recommendations that doing this can cause lighting temperatures to be mixed and not uniform causing difficulties driving at night especially with older residents.

**BUDGETARY IMPACT OF RECOMMENDATION**

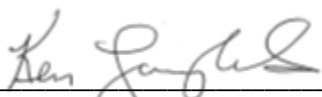
Additional funding would be required to support having BC Hydro adjust heads or arms or reduce light wattage if required or possible.

**COUNCIL PRIORITY:**

**Community and Social Development**

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Respectfully Submitted,



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Ken Gawryluk  
Interim Director of Operations



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Kerri Borne  
Chief Financial Officer



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Approved for Submission to Council

**COUNCIL REPORT**

**To:** Mayor and Council

**From:** Public Works

**Date:** February 7, 2022

**Subject:** ICIP Application – Potable Water Treatment of Manganese Project

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**RECOMMENDATION:**

THAT Council approves the application for grant funding for the Gantahaz Potable Water Treatment of Manganese Project through the Investing in Canada Infrastructure Program (ICIP) Green Infrastructure-Environmental Quality (EQ) Sub-Stream;

AND THAT Council supports the project and commits to covering the cost of any unanticipated project overruns;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

**BACKGROUND:**

Gantahaz Subdivision potable water is sourced from natural aquifers by way of wells and pumps. Water sourced from aquifers will have levels of natural minerals and metals which are pulled from the Earth's soils and rocks every time pumps are activated. At lower levels these natural minerals and metals can be beneficial to our body's health, but at higher levels for a prolonged period of time they can become harmful. The Canadian Drinking Water Standards has set guidelines to help establish parameters or Maximum Allowable Concentrations (MAC) to help protect persons from consuming water from wells that may have higher MAC in minerals and metals such as manganese, iron, and arsenic.

The Gantahaz Subdivision potable water has historically had some elevated levels of manganese which date back many years. At one time manganese in water was thought of nothing more than an aesthetic nuisance and it was recommended to have in-line filters installed to mitigate the very unpleasant discoloring of the water. In 2015/2016 the District of Mackenzie hired a consultant to help eliminate iron bacteria and manganese from forming in the wells that provides the water to the residences. The consultant hired contractors to come in and clean the wells with chemicals and a hand brush. Both wells were cleaned like new and extensive testing was performed on the water to establish the levels of manganese. In and around the same time, contractors were hired to clean the Gantahaz reservoir of iron algae. Public meetings were held

with Gantahaz residences in April and October of 2016 to update them of the progress, but more importantly to recommend that each home install filtration systems that would help to eliminate the manganese levels. The District of Mackenzie continued with a hydrant flushing program to help mitigate trapping or a build up of iron and manganese in certain locations of the water distribution network.

In May of 2019, a report was issued by the Province of British Columbia suggesting that manganese levels over 0.12 mg/l, which when present in water being consumed over a prolonged period, could have possible adverse health effects, especially for infants that may be drinking formula mixed with water with these levels of manganese. Working with Northern Health and consultants, the District of Mackenzie performed more frequent water testing to establish a manganese level baseline that was present in the source water from the wells. Some sampling results of manganese levels came in under the MAC on the individual dwellings that were being tested.

In the last six months, the District of Mackenzie has been working very closely with Northern Health and two consulting firms to gather more data through water testing, strategic testing sites, and more frequent hydrant flushing. The data would indicate that, over time, the manganese levels are most likely to consistently exceed the MAC set out from the Canadian Drinking Water Standards. Administration has identified a grant funding opportunity, which would cover up to 73.33% of the cost to install a treatment facility to eliminate manganese from the potable water in Gantahaz.

The Investing in Canada Infrastructure (ICIP) Program – Environmental Quality (EQ) Sub-Stream is a collaborative program between the Government of Canada and Province of BC to support infrastructure projects in communities across the province. The program is focused on infrastructure that will support a variety of areas including environmental quality outcomes such as ensuring residents have sustainable access to potable water. Applicants in this stream must be able to cover any cost over-runs that may occur.

### **Next Steps**

While the District awaits the result of the grant application, it will continue to test and monitor the Gantahaz Subdivision wells for increased levels of manganese and arsenic. The District will continue to stay in close contact with Northern Health and if any major changes to water quality occur, a Water Quality Advisory would be issued for the area and communicated to residents.

If successful in the application, the project would begin as soon as possible.

If the application is unsuccessful, it is still recommended to move forward with the project whether grant funding is available or not. Administration would bring back a report to Council to discuss alternative funding options and the potential impact to residents when pursuing the project.

**BUDGETARY IMPACT OF RECOMMENDATION:**


The total project budget inclusive of a 20% contingency is \$590,203. If the grant application is successful, the total project budget will be covered up to 73.33% with grant funding. The remaining funding would be allocated from the Water Reserve. This project is expected to also increase annual operational costs by approximately \$20,000.

**COUNCIL PRIORITY:**

**Community and Social Development:**

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Respectfully Submitted,



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Ken Gawryluk  
Building Inspector/Project Manager



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Kerri Borne  
Chief Financial Officer



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Approved for Submission to Council

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Administration

**Date:** February 8, 2022

**Subject:** Temporary Road Closure

---

### **RECOMMENDATION:**

THAT Council approves moving forward with the temporary road closure process for the section of Frontage Road that intersects Lots 3, 4, 5 of District Lot 12479 Cariboo District Plan 29874.

### **ALTERNATIVE OPTIONS:**

- Table consideration of the request so additional information can be provided
- Deny the request

### **BACKGROUND:**

The property owner of 1040, 1020, 1010, Mill Road approached the District with concerns regarding the well located on their lot being potentially damaged and contaminated due to its close proximity to the adjacent road. In addition, there are drainage issues causing a disruption of natural flow to the nearby ditch and rather onto the property itself. Property files do not indicate whether the well or the road was installed first. Staff have assessed the concerns and are proposing a temporary road closure. This will enable staff to produce an action plan to resolve the issue. The road closure would be effective one week following a resolution of Council and would expire December 31, 2022.

The area of concern was first subdivided in 1982 from District Plan 12749 into Lot A of Plan 28332 the land size at this time was 2.276 HA. In 1984 the lot was further subdivided into 5 sections. Lot 1 0.4441 HA., Lot 2 0.5995 HA., Lot 3 0.2024 HA., Lot 4 0.2716 HA. And Lot 5 0.7580 HA as seen in Attachment B. The properties surrounding are currently designated as ML – Light Industrial in the Official Community Plan. The land use designation currently does not provide guidance on temporary road closures.

The proponent owns all of the lots directly adjacent to the temporary closure lots 3 (1040 Mill Rd), 4 (1020 Mill Rd), 5 (1010 Mill Rd) as seen in the included maps of the area. The proponent would be responsible for clearing the road, general maintenance and maintaining the quality of the road as per the District's discretion.



## **AUTHORITY**

Under Section 38 of the *Community Charter*, Council may:

- temporarily restrict or prohibit all or some types of traffic on a highway.
- In addition to the authority under section 154 [*delegation of council authority*], a council may, by bylaw, authorize a municipal employee or any other person to control traffic on a highway, or to temporarily restrict or prohibit all or some types of traffic on a highway, in relation to matters specified in the bylaw

Under Section 35 of the *Community Charter*, Council may:

- For certainty, a council may grant a licence of occupation or an easement, or permit an encroachment, in respect of a highway that is vested in the municipality

## **OTHER ACTIONS:**

Alternatively, the following options have also been discussed to rectify the issue:

- District complete ditching to divert drainage
- Property owner move the well site
- District or Property owner adding additional protections around the well cover

If Council directs, staff would provide further information about the impacts of these options, that could be considered along with or in place of the temporary road closure agreement.

## **NEXT STEPS:**

Staff is viewing this case as it would other temporary land use permits and will investigate the following:

- Impacts on adjacent properties
  - Views and privacy
  - Appropriateness of use
  - Health and Safety
  - Agency Referrals
  - ROWs
  - Fire Hydrant Access
1. Staff will provide notice of the potential closure to properties within 100 m of the subdivision indicated in Attachment B and provide an opportunity for feedback.
  2. After the completion of the investigation and public comment period, staff would bring back a report to council to consider the temporary road closure.

3. Staff will present the Closed Road Licence Agreement for Councils consideration as seen in Attachment D.

**COUNCIL PRIORITIES:**

**Strong Governance and Finances:**

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,



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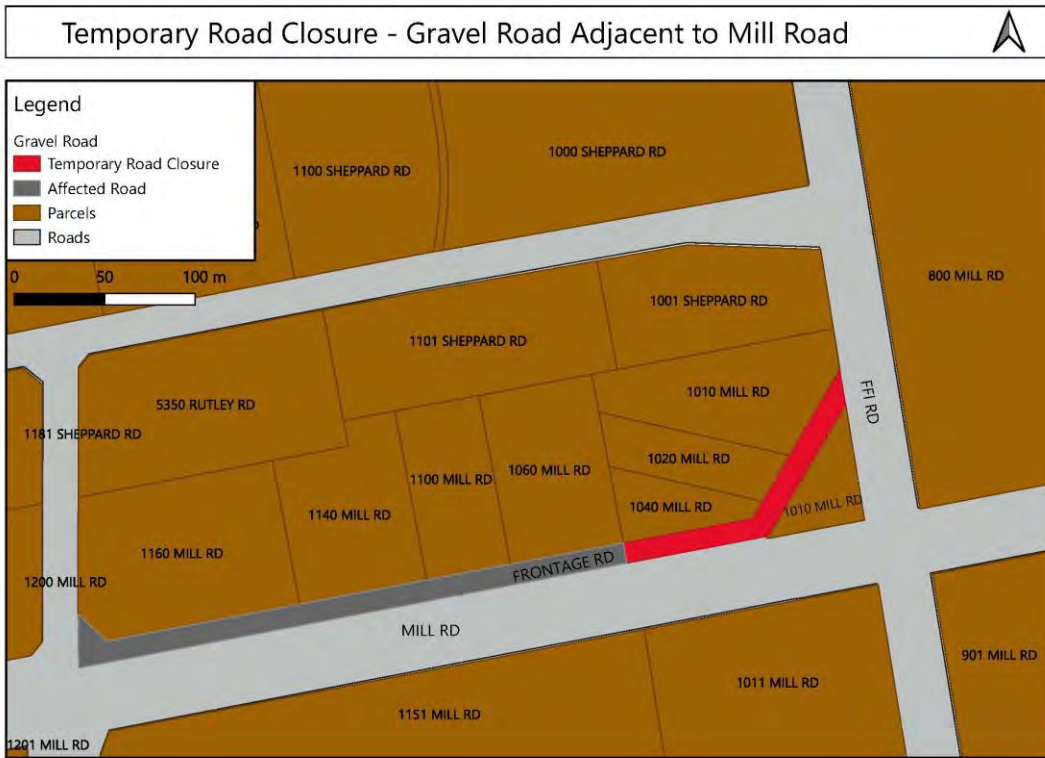
Luke Thorne  
Land & Environmental Coordinator



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Approved for Submission to Council

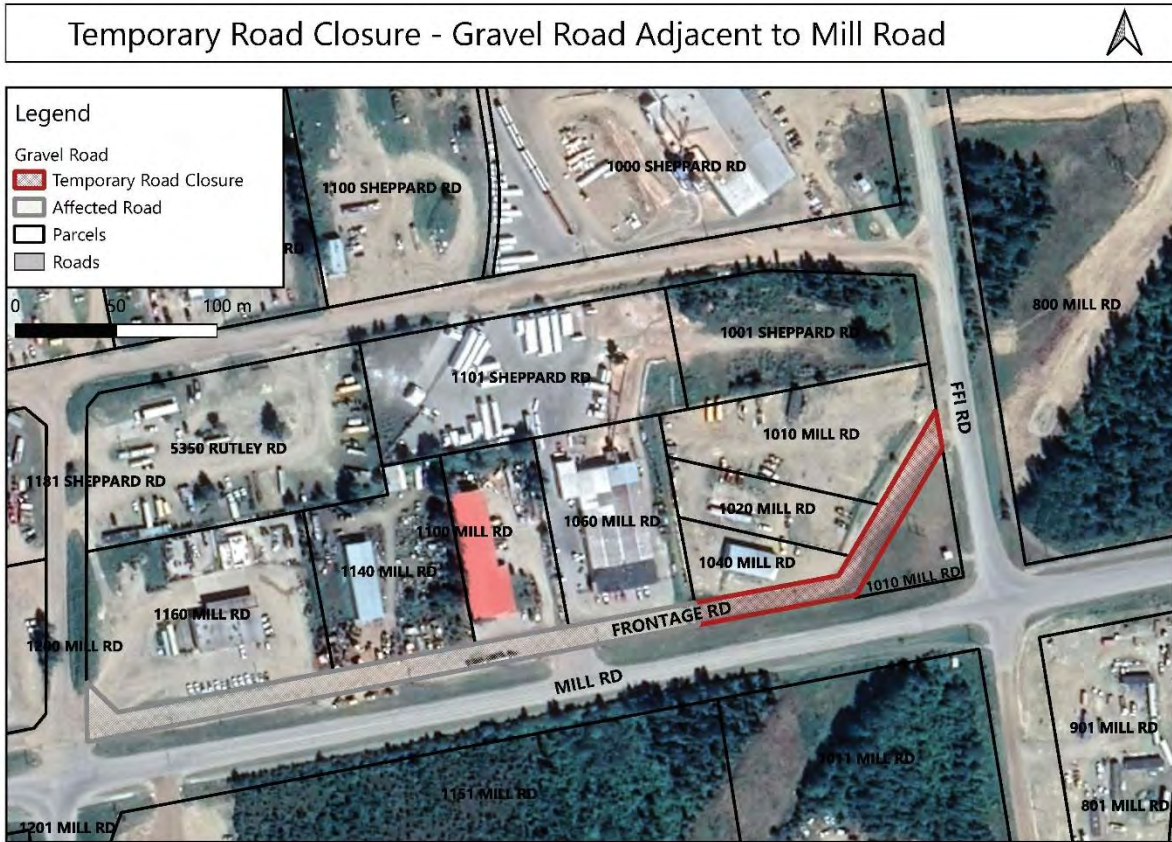
## Attachment A – View of Impacted Parcels and Roads



## Attachment B – Impacted Subdivision



**Attachment C – View of Impacted Lots and Road Access**



ATTACHMENT D

This **CLOSED ROAD LICENCE AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2022

BETWEEN:

**DISTRICT OF MACKENZIE**

(the "**District**")

OF THE FIRST PART

AND:

***Insert name of owner of adjoining property***

(the "**Licensee**")

OF THE SECOND PART

**WHEREAS:**

- A. The Licensee is the registered owner of the property with civic address of [*insert address*] (the "Licensee's Property") and has expressed concerns to the District that a groundwater well on the Licensee's Property is susceptible to damage and contamination owing to its close proximity to [*NTD: insert name of road here*].
- B. Council for the District has, by resolution under Section 38(1) of the *Community Charter*, temporarily closed to vehicle traffic the portion of [*NTD: insert name of road here*] shown outlined on the plan attached as Schedule "A" to this Agreement (the "**Closed Road**"), except for the limited local traffic contemplated under this Agreement;
- C. The District has agreed to allow the Licensee to have continued vehicle access to the Closed Road during the temporary closure period, subject to the terms and conditions set out in this Agreement;
- D. Under Section 35(11) of the *Community Charter*, the District may grant a licence of occupation over a portion of a highway that is vested in the District;

**NOW THEREFORE**, in consideration of the covenants hereinafter contained, and the payment of the licence fee under Section 1.1, the sufficiency and receipt of which is hereby acknowledged, the parties hereto covenant and agree as follows:

**1.0 PERMISSION TO ACCESS AND USE CLOSED ROAD**

- 1.1 In consideration of the Licensee's payment of a licence fee of \$1.00, and subject to the terms and conditions of this Agreement, the District grants to the Licensee a licence to enter onto and use the Closed Road for the purpose of vehicle access to and from the Licensee's Property, for the period commencing [*insert date*] and ending on [*insert date*] (the "**Temporary Closure Period**").
- 1.2 The Licensee shall not use the Closed Road for any purpose other than for access to and from the Licensee's Property.

**2.0 RESERVATION OF RIGHTS**

- 2.1 The District hereby reserves to itself from the grant of the licence to the Licensee under Section 1.1 above the right for the District, its agents, employees, contractors, and subcontractors to have full and complete access to the Closed Road to carry out any operations associated with the District's use and ownership of the Closed Road.

**3.0 NO SNOW CLEARING OR MAINTENANCE BY DISTRICT**

- 3.1 The Licensee acknowledges and agrees that his access to and use of the Closed Road during the Temporary Closure Period is on an "as is where is" basis, and that the District shall not be required to undertake any snow clearing, ice removal, pothole filling, crack sealing, or any other maintenance or repair of the Closed Road during the Temporary Closure Period.
- 3.2 The Licensee may at his sole cost and expense undertake snow clearing within the area of the Closed Road during the Term, to the extent required to maintain vehicle access to the Licensee's Property, subject to the provisions of Section 7.2.
- (a) any personal injury, bodily injury, property damage and death arising from or connected with such use;
  - (b) any damage to the Closed Road resulting from or connected with such use.
- 3.3 The provisions of Sections 4.1 and 4.2 shall survive the termination of this Agreement.

#### **4.0 INSURANCE**

- 4.1 The Licensee must take out and maintain during the term of the Licence a policy of general public liability insurance against claims for bodily injury, death or property damage arising out of the use of the premises by the Licensee in the amount of not less than five million dollars per single occurrence with such greater amount as the District may from time to time designate, naming the District as an insured party thereto and shall provide the District with a certified copy of such policy or policies.
- 4.2 The Licensee must take out and maintain during the Term a policy of insurance, in a form acceptable to the Landlord, insuring all buildings and structures on the Premises to the full insurable replacement value thereof against risk of loss or damage caused by or resulting from fire, flood, lightning, explosion, tempest, earthquake, tsunami or any additional peril against which a prudent Landlord normally insures, naming the District as an additional insured party thereto, and shall provide the District with a certified copy of such policy or policies.
- 4.3 All policies of insurance shall contain a clause requiring the insurer not to cancel or change the insurance without first giving the District thirty (30) days' prior written notice.
- 4.4 If the Licensee does not provide or maintain in force the insurance required by this Agreement, the District may take out the necessary insurance and pay the premium for periods of one year at a time and the Licensee shall pay to the District as additional Licence fees the amount of the premium immediately on demand.
- 4.5 If both the District and the Licensee claim to be indemnified under any insurance required by this Agreement, the indemnity shall be applied first to the settlement of the claim of the District and the balance, if any, to the settlement of the claim of the Licenses.
- 4.6 The deductible on the policy of insurance must not be more than FIVE THOUSAND DOLLARS (\$5,000.00).

#### **5.0 INDEMNITY**

- 5.1 The Licensee confirms and agrees that he accepts all risks of personal injury and property damage arising from or connected with the use of the Closed Road, during the Temporary Closure Period, by the Licensee, all residents of the Licensee's Property, and all contractors, agents, and invitees of the Licensee who use the Closed Road for the purpose of access to and from the Licensee's Property.

The Licensee shall indemnify and save harmless the District, its elected officials, appointed officers, employees, agents and contractors from and against all claims, actions, causes of action, costs on a solicitor and client basis, losses, damages, and expenses arising from or connected with the use of the Closed Road by the Licensee, residents of the Licensee's Property, and all contractors, agents, and invitees of the Licensee who use the Closed Road for access to or egress from the Licensee's Property during the Temporary Closure Period, including but not limited to:

**6.0 NO ACKNOWLEDGMENT OF LIABILITY**

6.1 It is expressly understood and agreed by the Licensee that neither Council's decision to temporarily close the Closed Road to traffic, or the District's entry into this Agreement, amount to an acknowledgment that the groundwater well on the Licensee's Property is susceptible to or has sustained any damage or contamination owing to its close proximity to the Closed Road, and that the District does not admit or accept any liability or responsibility for any damage to or contamination of the Licensee's groundwater well sustained or occurring at any time prior to or following the execution of this Agreement.

**7.0 ASSIGNMENT**

7.1 Neither this Agreement nor any right, benefit or obligation conferred or imposed hereunder is assignable in whole or in part, whether by operation of law or otherwise, by either party without the prior written consent of the other party.

**8.0 END OF TERM AND TERMINATION**

8.1 The District may terminate this at any time during the Temporary Closure Period upon notice to the Licensee and with no compensation payable to the Licensee.

8.2 At the end of the Temporary Closure Period, or upon earlier termination of this Agreement, the Licensee must ensure that the Closed Road is in substantially the same condition as at the beginning of the Temporary Closure Period, and the Licensee must repair, to the District's satisfaction, any damage to the Closed Road resulting from or connected with the Licensee's use of the Closed Road.

**9.0 NO FETTERING OF DISTRICT POWERS**

9.1 Nothing contained or implied in this Agreement shall prejudice or affect the rights and powers of the District in the exercise of its functions under any public or private statutes, bylaws, orders, and regulations, all of which may be fully and effectively



exercised in relation to the Closed Road as if the Agreement had not been executed and delivered by the Licensee. Without limiting the foregoing, the Licensee acknowledges and agrees that Council for the District may, at any time during the Temporary Closure Period, reopen the Closed Road to all vehicle traffic, in which event this Agreement shall automatically terminate.

**10.0 EXTENSION**

10.1 The parties may extend the Term of this Agreement, upon the written agreement of both parties.

**11.0 WAIVER**

11.1 The failure of either party at any time to require the other party's performance of any obligation under this Agreement does not affect the right to require the performance of that obligation in the future. Any waiver by either party of any breach of any provision of this Agreement is not to be construed as a waiver or modification of the provision itself, or a waiver or modification of any other right under this Agreement.

**12.0 INTERPRETATION**

12.1 The validity, construction and enforceability of this Agreement is to be governed in all respects by the laws of the Province of British Columbia.

**13.0 GENERAL**

13.1 This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors and assigns.

13.2 This is the entire agreement between the parties.

13.3 Time is of the essence of this Agreement.

**IN WITNESS WHEREOF** the parties hereto have set their hands and seals as of the day and year first above written.

**DISTRICT OF MACKENZIE** by its authorized )  
signatories: )

\_\_\_\_\_)  
Name: )

\_\_\_\_\_)  
Name: )

**SIGNED, SEALED AND DELIVERED** )  
in the presence of: )

\_\_\_\_\_)  
Witness )

\_\_\_\_\_) \_\_\_\_\_  
Address )

\_\_\_\_\_) )

\_\_\_\_\_)  
Occupation )

To: Council  
From: Administration  
Date: January 26, 2022  
Subject: **Technical Review – Temporary Road Closure**

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**Applicant** Dave Warner

**Owner** District of Mackenzie

**Location** A Frontage Road in the Industrial Sector

**OCP/Zoning** M1 – Light Industrial

**Proposal Overview** The proponent is seeking to temporarily close a 165-metre section of a Frontage Road in the Industrial Site.

**Rationale for the Closure** The proponent is concerned with the well being in close proximity to the road. The primary concern being that it could potentially become contaminated or damaged. In addition, there are drainage issues causing a disruption in the natural flow of water to the nearby ditch causing the excess water to flow back on the proponent's property.

**Extent of Closure** The closure will impact the East entrance to Frontage Road, from the east entrance the road would be closed for approximately 165 metres. The closure would take place one week after resolution and extend until December 31, 2022.

**Possible Precedents** Possible precedents that may be set:

- Designating well sites prior to installation.

**Safety Issues & Risks**

- Potential risk of injury if road conditions are not kept up to standard.
- Fire - hydrants must be accessible for emergency use.
- Buildings on site would require emergency access.
- Unauthorized traffic.
- Nuisance to public transport.

**Urban Design  
and Aesthetic  
Issues**

- The property owner would have to keep the road clear for use.

**Alternative  
Siting  
Placement**

- The well is fixed, there is an option for moving the well site at the expense of the owner.
- There could be ditching dug to improve water flow away from the proponent's property at the expense of the District.

**Applicable DOM  
Bylaws &  
Relevant  
Legislation**

Bylaw #1180 Road Closure

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Administration / Fire Department

**Date:** February 8, 2022

**Subject:** UBCM – EOC Grant Application

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### **RECOMMENDATION:**

THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$25,000 towards the Emergency Operations Centre Communications Equipment Upgrade project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

### **BACKGROUND:**

The Community Emergency Preparedness Fund (CEPF) is a suite of funding programs intended to enhance the resiliency of local governments, First Nations, and communities in responding to emergencies. Funding is provided by the Province of BC and is administered by the Union of BC Municipalities (UBCM).

Staff wish to pursue the Emergency Operations Centres and Training funding stream of the CEPF to help upgrade the District's emergency operations centre communications equipment both at the Municipal Office (main site) and the new Fire Hall (secondary site) Emergency Operation Centres (EOC). The project would include purchasing and installing the following:

- New laptops and monitors for both sites
- New radio communication devices for both the main and secondary EOC sites
- Improved power sources and direct wired internet connectivity
- Improved video conferencing equipment for both sites

The Emergency Operations Centres & Training funding stream can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$25,000.

**BUDGETARY IMPACT:**

If the application is unsuccessful, staff will re-evaluate the scope of the project.

**COUNCIL PRIORITIES:**

**Community and Social Development**

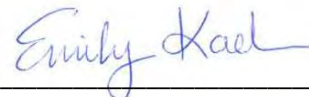
- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Respectfully Submitted,



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Keinan Carty  
Deputy Fire Chief



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Emily Kaehn  
Director of Corporate Services



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Kerri Borne  
Chief Financial Officer



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Approved for Submission to Council

**COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Administration  
**Date:** February 3, 2022  
**Subject:** Electronic Meetings Procedures – Session #2

---

**RECOMMENDATION:**

THAT Council receive this report for information.

**BACKGROUND:**

At the regular meeting of January 24, 2022, the first session of the Council Procedure Bylaw review was held to consider the current practice and discuss any changes before proceeding to include the electronic meetings policy and procedures.

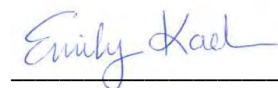
During the second session of the bylaw review process, staff will provide a short presentation asking Council a series of questions and ask for feedback on proposed changes. The feedback received will help build the framework for the new meeting procedures and associated administrative policies. A copy of the questions has been attached to this report for consideration. Following receipt of feedback, staff will bring back a report outlining the proposed changes as well as draft bylaws and policies for consideration.

**COUNCIL PRIORITIES:**

**Strong Governance and Finances**

- The residents of Mackenzie feel engaged and informed on major decisions, policies and initiatives taken by the District.

Respectfully Submitted,



---

Emily Kaehn  
Director of Corporate Services






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Approved for Submission to Council

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**QUESTION #1**

WHICH MEETINGS CAN BE HELD ELECTRONICALLY?




-  Open Meetings – Regular, Committee, Special
-  Closed Meetings
-  All Meetings

1

---

**QUESTION #2**

CAN ALL MEMBERS OF COUNCIL PARTICIPATE ELECTRONICALLY AT ONCE?

-  Yes
-  No
-  Sometimes (which meetings only – Special?)


2




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**QUESTION #3**

DOES COUNCIL WISH TO RESTRICT THE REASONS WHY SOMEONE CAN PARTICIPATE ELECTRONICALLY?

 Yes      Examples - illness and/or absence from the municipality


 No


3


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**QUESTION #4**

DO WE LIMIT THE NUMBER OF MEETINGS SOMEONE ATTENDS ELECTRONICALLY?

 Yes

 No


 Sometimes (which cases?)


4


---

### QUESTION #5

DOES COUNCIL WISH TO VIDEO RECORD ALL OPEN MEETINGS?


Yes


No


Sometimes (which cases?)

5

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### QUESTION #6

THOUGHTS ON THIS PROCESS FOR HANDLING TECHNOLOGY FAILURE?

1

**If quorum lost**, recess for up to 15 mins, and then reconvene discussion/voting once quorum confirmed.

2

**If no quorum after 15 minutes**, the meeting would be adjourned, and remaining items deferred to next regular meeting.

3

**If quorum still exists**, recess, staff to try and regain connection prior to any votes. If not resolved within 15 mins, the meeting would still proceed with those still present and a note would be made in the minutes.

★

The District's telephone conference line or a District cellphone on speaker would be used to regain quorum if necessary.

6

**QUESTION #7**

WHERE CAN  
MEMBERS ATTEND  
ELECTRONIC  
MEETINGS?

1

BC only

2

Canada Only

3

Anywhere

4

Canada primarily, sometimes Anywhere else  
(ie. emergency special meetings related to public safety etc.)

7

**QUESTION #8**

THOUGHTS ON THIS  
PROCESS FOR  
CONFLICT OF  
INTEREST?

1

The Corporate Officer would place that Council Member in the virtual “waiting room” until discussion and the vote is complete.

2

If there is no waiting room - the participant would disconnect from the meeting, then reconnect when notified it is ok to do so.

3

Other thoughts?

8

## QUESTION #9

HOW WILL  
ELECTRONIC  
PARTICIPANTS BE  
INCLUDED IN THE  
DISCUSSION?



Participants virtually “raise hand” in the platform and Corporate Officer let’s Mayor know they wish to speak.



For each discussion point, the Mayor calls upon each participant individually, first those in room, then those on “zoom”, to provide comments if they wish.



Allow free flowing discussion – no need to raise hands virtually – and Mayor calls upon each participant before the vote for any final comments.

9

## QUESTION #10

HOW WILL  
ELECTRONIC  
PARTICIPANTS MAKE  
MOTIONS?



Participants virtually “raise hand” in the platform and Corporate Officer let’s Mayor know they wish to speak.



For each discussion point, the Mayor makes statement “Is there anyone in room or online that wish to make a motion”? If there is both, whoever raises hand first speaks first?



Allow free flowing discussion – no need to raise hands virtually.

10

**QUESTION #11**

DOES THIS PROCESS  
WORK TO VERIFY  
VOTES FOR THOSE  
LISTENING IN?



Following the vote, the Mayor will re-state, for the record, those that were in favour and those opposed.



The mover of the motion and those opposed will be noted in the minutes.

11

**QUESTION #12**

IS COUNCIL IN  
FAVOUR OF  
ADJUSTING THE  
PUBLIC COMMENT  
AND QUESTION  
PERIOD AS FOLLOWS:



Allow the chat to only be used to sign up to speak. Disengage video functions.



Written submissions based on the published agenda must be received prior to 4:30 pm on Council meeting nights. Those will be read in the first section on the agenda.



Mayor will continue to call upon those in the room first, then the written submissions, and then those online will speak in order of request.



Staff will mute all participants at the start and will unmute those whose turn it is to speak.

12

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### QUESTION #13

DOES THIS PROCESS  
WORK FOR COUNCIL  
IF PARTICIPANTS  
UNMUTE AND SPEAK  
OUT OF TURN OR ARE  
BEHAVING  
INAPPROPRIATELY?



Mayor to signal to Corporate Officer if/when to mute participant.



If participant continues to interrupt the meeting, Mayor to signal to Corporate Officer to remove them from the meeting entirely.

## **COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Administration  
**Date:** February 7, 2022  
**Subject:** Association for Mineral Exploration Roundup 2022

---

### **RECOMMENDATION:**

THAT Council receives this report for information.

### **BACKGROUND:**

As Council is aware a delegation from the District of Mackenzie attended the Association for Mineral Exploration (AME) British Columbia's annual Mineral Exploration Roundup Conference held in Vancouver, BC. This year the dates of the conference were January 31 to February 3, 2022, and Councillor Andy Barnes and I were in attendance. This year's conference theme was "Engage. Connect. Evolve." and brought together representatives from all facets of mining to share innovative ideas, generate new connections and create collaborative solutions related to mineral exploration and development. This year's conference was a hybrid conference with both in person and virtual platforms. During the conference, meetings with exploration and mining companies within our area of influence were arranged to ensure that Mackenzie's strategic location, transportation assets and available goods and services are known to the mining industry. There was also an opportunity to connect with companies at their exhibitor booths.

### **COUNCIL PRIORITIIY:**

#### **Economic Vitality**

- Strengthen our industrial base and support economic diversification.
- Invest in the development of strategic partnerships locally, regionally with First Nations, governments, industry, and the business community

Respectfully Submitted,



---

Diane Smith  
Chief Administrative Officer

## **COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Public Works  
**Date:** February 8, 2022  
**Subject:** Janitorial Contract 2022

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### **RECOMMENDATION:**

THAT Council awards the 2022 Janitorial Contract, with the option of a one-year extension if mutually agreeable, to SkyBlue Services Corp. for \$3,685.00 per month plus GST.

### **BACKGROUND:**

In alignment with Policy 3.1 – Purchasing Procurement Procedures and Guidelines, the District of Mackenzie posted a Tender for Janitorial Services at City Hall, Public Works Building and Firehall #1 for the 2022 calendar year. The tender was posted until September 30, 2021, and the District received two bid forms. Council had previously awarded Consider it Done Cleaning Services with the janitorial contract for 2022. Consider it Done Cleaning Services is no longer able to meet the requirements of the contract, and as a result, Administration and Consider it Done have terminated their agreement.

SkyBlue Services Corp. was contacted, as the second bidder, and they are willing to let their bid stand for 2022/2023.

### **BUDGETARY IMPACT OF RECOMMENDATION:**

2022 Operational Budget - \$3,685.00 per month plus GST.

Optional one-year extension, 2023 Operational Budget - \$3,685.00 per month plus GST.

These rates are slightly higher than Consider it Done Cleaning Services at \$3,495.00 plus GST, a difference of \$190.00 per month.

Please note, the completion of the new Fire Hall will require a re-assessment of rates as the scope of work will increase, however, scope of work at other facilities will be under review and may be able to reduce costs elsewhere.

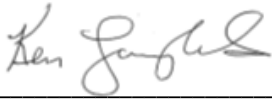


**COUNCIL PRIORITY:**

**Strong Governance and Finances**

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,



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Ken Gawryluk  
Interim Director of Operations



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Kerri Borne  
Chief Financial Officer



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Approved for Submission to Council

**DISTRICT OF MACKENZIE**

**Bylaw No. 1466**

A bylaw to regulate the rates, terms, and conditions  
under which water from the municipal water utility may be supplied  
and used to impose user fees related thereto.

---

**WHEREAS** Council wishes to repeal the District of Mackenzie "Water Rates and Regulations Bylaw No. 1432, 2020" as amended and wishes to adopt a new Water Rates and Regulations bylaw;

**AND WHEREAS** the *Local Government Act* authorizes Council to operate any service that Council considers necessary or desirable;

**AND WHEREAS** the *Local Government Act* authorizes Council to impose a fee or charge payable in respect of all or part of a service of the municipality.

**NOW THEREFORE** Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. Bylaw No. 1432, 2020, cited as "Water Rates and Regulations Bylaw No. 1432, 2020" and amendments thereto as it applies to the District of Mackenzie is hereby repealed.
2. In this bylaw, unless the context otherwise requires:

"Building Inspector" means the Building Inspector of the District of Mackenzie or their designate.

"Chief Administrative Officer" means the Chief Administrative Officer of the District of Mackenzie or their designate.

"Chief Financial Officer" means the Chief Financial Officer of the District of Mackenzie or their designate.

"Connecting-pipe" means the water line extending from the water main to the property line of the property being serviced or about to be serviced.

"Consumer" means any person, company or corporation who is the owner or agent for the owner of any premises to which water is supplied or made available from the works and also any person who is the occupier of any such premises, and also includes any person who is actually a user of water supplied to any premises or by any service from the said works.

"Council" means the Council of the District of Mackenzie.

"Director or Operations" means the Director of Operations of the District or their designate.

"Fire Service" means any installation which may be provided to supply water for firefighting purposes over and above the supply of water required for the usual purposes of the consumer.

"Municipality" means the District of Mackenzie.

"Service-pipe" means that portion of the water supply line extending from the property line of the property concerned to the building situated thereon and joining the water connection to the plumbing system at the building.

"Water Connection" shall have the same meaning as "connecting-pipe."

"Water Mains" means the system or systems of piping, fittings and connections used in the distribution of water from the water works.

"Water Service" means the supply of water from the waterworks to any person and all taps, valves, meters, connections, and other things necessarily used for the purpose of such supply.

"Waterworks" means the waterworks of the District of Mackenzie.

### 3. APPLICATION FOR SERVICE

- (a) Application for the supplying of water to any property shall be made in writing and delivered to the Director of Operations and must be signed by the owner of the property or their duly authorized agent signing as such, or by the consumer applying for such water service. Each application, when signed by the potential customer, shall be an agreement whereby the customer agrees to abide by the terms and conditions of this bylaw.
- (b) Upon approval of the application by the Director of Operations, he or she may turn on or cause to be turned on, the water service to the consumer's premises.

### 4. CONNECTIONS

- (a) Applications for the installation and connection of a water service to any parcel of land shall be made in writing to the Director of Operations. Such application shall be signed by the owner of the property, or their duly authorized agent signing as such and shall be accompanied by the required charge.

- (b) Where a new building or structure is being built and will come within the provisions of this bylaw, the owner or their agent shall make application for a connection permit at the time he or she makes application for a building permit.
- (c) The Director of Operations shall determine the size of the pipe that is to be used in supplying any premises, the position to the street in which it is to be placed, and the main to which the connection shall be made if there is a choice of mains.
- (d) Upon approval of the application by the Director of Operations, a water connection extending from the water main to the applicant's property line shall be laid, unless already laid; thereupon the owner shall connect their service-pipe to the water connection in accordance with District of Mackenzie standards.
- (e) No work shall be permitted to be done on or under any street other than by an employee or agent of the municipality and no person shall be allowed to make any connection with the waterworks system without the permission in writing from the Director of Operations.
- (f) It shall be the responsibility of the consumer to supply, install and maintain the connection or joint at the property line between the consumer's service-pipe and the municipality's connecting-pipe. The said connection or joint shall be of an approved compression or flare-type fitting as per the BC Plumbing Code. No soldered joints below ground will be permitted.

#### 5. CONNECTION CHARGE

To defray the cost of laying connecting pipe from water mains to the property being or about to be serviced, there is hereby imposed upon owners of such property a water connection charge.

For a water connection, the connection charge shall be an amount equal to the cost of the water connection including all materials, labour, equipment and overhead. The estimated cost of the connection as determined by the Director of Operations shall be tendered with the application. At the completion of the work, the Director of Operations shall certify the actual cost and any refund to which the owner is entitled shall be paid forthwith and any excess of the actual cost over the estimated cost shall be paid within thirty (30) days. Any amount remaining unpaid on the 31<sup>st</sup> of December of any year shall be added to the real property tax roll in respect of the property concerned.

#### 6. SERVICE PIPES

- (a) Before any person shall install or construct any water service or commence doing any construction work in relation to or in connection therewith, they shall notify the

Building Inspector in writing. If required by the Building Inspector, they shall furnish a plan and specifications which shall show:

1. the purpose for which the water is to be used, the size of pipe and the number of outlets in connection with such an installation;
  2. a description of the material which the applicant proposes to use in connection with such installation or construction.
- (b) The installation of service-pipes shall be the responsibility of the property owner but shall conform to the specifications approved by the Building Inspector and the BC Building Code and BC Plumbing Code.
- (c) All underground pipes on any premises shall be placed below the frost line, and in no case, not less than 1.83 meters below the surface of the ground or if placed under a driveway, sidewalk or other area that will be cleared of snow, not less than 2.74 meters below the surface of the ground. All other pipes exposed to frost shall be properly and sufficiently protected therefrom.
- (d) It shall be the duty of every consumer to provide that all taps and fittings connected with the service within the premises are in good order and installed in accordance with the provisions of the BC Building Code and BC Plumbing Code.
- (e) Every premise shall have a properly placed curb stop.
- (f) When the owner's service-pipe plans and water connection application have been approved, they may proceed with the installation of the service-pipes. When the service-pipes have been installed, but before the excavation is backfilled, the Building Inspector shall be notified that such work is ready for inspection and shall make such inspection within two days thereafter, excluding Saturdays, Sundays, and Statutory Holidays.
- (g) The backfilling of the service-pipes shall not be commenced until the Building Inspector has signified in writing that he is satisfied that the materials and workmanship employed are to his/her satisfaction and that it meets the requirements of the BC Building Code and any other regulatory documents.
- (h) The Director of Operations or any other officer or employee of the municipality shall refuse to turn on water to any premises not complying with this section.
- (i) Every consumer shall provide for each service to his premises a pressure-reducing valve as per the BC Plumbing Code or whenever the water pressure in the main serving their property shall be or becomes so great as may cause damage.

## 7. METERS

- (a) Subject to Section 7 (b) hereof, the consumer is responsible to ensure that a meter is installed on all water services except those classifications or types of water service specified in Schedule "A" hereto. The Director of Operations may also require the installation of a meter where there appears to be a greater than average consumption or use of water or where water is being wasted.
- (b) Water meters are to be supplied and installed by the property owner and must meet District of Mackenzie specifications for new construction. The consumer shall provide a suitable location for the meters which is easily accessible.
- (c)
  1. Every consumer having a metered service shall pay for the amount of water registered by the meter in accordance with Schedule "B" attached hereto and forming part of this bylaw, and no reduction shall be allowed on account of any waste unless it be shown to the satisfaction of the Director of Operations that such waste arose from an accident to the pipes or fittings on the premises of the consumer arising from some cause beyond the control of the consumer, and unless it be further shown that such consumer used all reasonable diligence to stop such waste.
  2. When it shall have been determined that a reduction should have been made, the amount to be paid by the consumer shall be determined by taking the average reading of the meter for the six months immediately preceding the accident, which average quantity shall be paid for at the rate fixed for such purpose.
- (d) If any meter stops or fails to indicate correctly the quantity of water passing through it, the municipality shall be entitled to charge for such water according to the average consumption for the six months immediately preceding the date upon which such meter was last found to be in order.
- (e) All damages to meters due to hot water or freezing shall be chargeable against the consumer.

## 8. RATES

- (a) There is hereby imposed and levied a water user rate upon all users of water supplied by the municipal waterworks.
- (b) Each parcel of land or premises shall be classified in accordance with the classifications set out in Schedule "A" or "B" attached hereto and forming part of this bylaw and the user charge imposed shall be the rate shown opposite the relevant classifications.

- (c) 1. The user rate for single-family dwellings and two-family dwellings (classifications (1) and (2) of Schedule "A") shall be billed annually in conjunction with the annual municipal property tax billing.
  2. Where Schedule "B" water metered services commence at any time other than the beginning of any billing period, the amount due and payable shall be pro-rated to exclude those days between the beginning of the billing period and the commencement date.
  3. Where Schedule "B" water metered services are cancelled or terminated prior to the end date of any given billing period, the amount due and payable shall be pro-rated to include only those days between the beginning of the billing period and the date of such termination or cancellation.
  4. A 10% penalty will be applied to any outstanding amount after the tax due date on the annual property tax billing notice for single-family and two-family dwellings. Other consumers whose payment is received 42 days after the billing date will receive a 10% penalty.
- (d) The user rate for metered users (Schedule "B") and the user rate for classification numbers three (3), four (4), five (5) and six (6) under Schedule "A" shall be billed bi-monthly and are due and payable to the District of Mackenzie.
- (e) Any rate remaining unpaid on the due date for the period ending on the 31<sup>st</sup> day of December of any year shall be deemed to be taxes in arrears in respect of the property concerned and shall forthwith be entered on the real property tax roll by the Chief Financial Officer as taxes in arrears.
- (f) 1. No person, except an employee of the municipality in the course of his/her employment, or a member of the municipal fire department on duty, shall without the written authority of the Director of Operations, open any hydrant, standpipe or valve or use any water therefrom. Such authority shall reserve to the municipality the right to stop such use at any time for any reason without liability for damages resulting therefrom in any manner whatsoever.
2. Any request for a water turn-on or turn-off shall be made in writing to the Director of Operations and shall be subject to payment of the fee prescribed in Schedule "B."

## 9. FIRE SERVICE

- (a) All fire service shall be so installed that water used or which can be used for other than fire purposes shall be metered.

- (b) Any fire service that may be used for fire purposes only may, at the discretion of the Director of Operations, have a detector check valve with metered by-pass installed.
- (c) If it is found that water is being used for other than firefighting purposes on a service installed for firefighting purposes, the Director of Operations shall have the power and he/she is hereby authorized to shut off such service until a meter has been installed on such service at the expense of the consumer.
- (d) All meters and detector check valves used on fire services shall be of such make and pattern as may be approved by the Director of Operations.
- (e) The cost of all meters, gate valves and detector check valves and installation of same as defined in this section shall be borne by the consumer.

## 10. REGULATIONS

- (a) No person shall destroy, injure or tamper with any hydrant, meter, or other fixture of the waterworks, and no person shall in any manner interfere or meddle with the water connection or works in any street, or make any additions or alterations to the water system or any connection, or turn on or off any waterworks stop-cock, service valve, or gate-valve without the express approval of the Director of Operations.
- (b) No person shall sell or dispose of water from the municipal water system or give it away to any person or persons whatsoever or permit it to be taken away or carried away by any person or persons whomsoever or use or supply it to the use or benefit of others or wrongfully or improperly waste such water unless expressly permitted by Council.
  - 1. Should Council permit an application to sell or dispose of water from the municipal water system:
    - (i) the applicant must apply for an annual permit from the Director of Operations, and
    - (ii) such permits will expire one year from the date it is granted; and
    - (iii) as a condition of such permission the applicant will be limited to sell or dispose of no more than 25,000 gallons per month, and
    - (iv) that permission to dispose of more than 25,000 gallons per month is granted subject to the condition that the District may, in the case of force majeure, structural fires, water shortages, or other events where water is required to preserve health and safety to persons or properties, impose a further limitation on the volume of water for sale or disposal for the time



period it is required.

- (c) No connection or cross connection between the municipal water system and any other water system or source of water supply shall be permitted.
- (d) No person shall use water for irrigation, sprinkler, or garden purposes except as outlined in the Water Conservation Plan.
- (e) No person shall obstruct at any time or in any manner the access to any hydrant, valve, stop-cock or other fixture connected with the waterworks, and should any person obstruct such access the Director of Operations or any other employee or servant of the municipality may, by his/her order, remove such obstruction and the expense of such removal shall be charged to and paid by the person so offending, and on non-payment thereof, on demand, the municipality may recover the said expense in a court of competent jurisdiction.
- (f) No person shall obstruct or prevent the Director of Operations, or any person authorized by him/her from carrying out any or all of the provisions of this bylaw, nor shall any person refuse to grant the Director of Operations, or any person authorized by him/her, permission to inspect any water service work at any reasonable time.

#### 11. ADMINISTRATION

- (a) The Director of Operations or his/her designate(s) is hereby authorized and directed to carry out the general supervision of the municipal waterworks system and to administer the provisions of this bylaw.
- (b) The Director of Operations shall have the authority to employ assistants and inspectors for the purpose of administering the provisions of this bylaw.
- (c) Nothing contained in this bylaw shall be construed to impose any duty or liability on the municipality to service any person or premises or to give a continuous supply of water to any person or premises.
- (d) The municipality shall not be liable for the failure of the water supply in consequence of any accident or damage to the works, or to excessive pressure or lack of pressure, or temporary stoppage thereof on account of alterations or repairs, whether such failure arises from the negligence of any person in the employ of the municipality or other person whomsoever, or through natural deterioration or obsolescence of the municipality's system or otherwise howsoever; but in the event of such failure or stoppage continuing for more than five consecutive days, an equitable reduction shall be made on all rates or services affected thereby.

(e) The municipality may, without notice, disconnect the water service to any premises for any of the following reasons, and the municipality shall not be liable for damages by reasons of discontinuing water service for such reasons:

1. Unnecessary or wasteful use of water, or violation of regulations concerning watering or sprinkling;
2. Non-payment of rates;
3. Failure to replace or repair defective pipes, fittings, valves, tanks, or appliances which are leaking or are otherwise not in a good state of repair and which are or may become a cause of waste of water;
4. For repairs;
5. For want of supplies;
6. For employing any pump, booster, or other device for the purpose of, or having the effect of, increasing water pressure in service lines, without obtaining the approval of Council;
7. For violation of any of the provisions of this bylaw.

(f) The Council may, in its discretion, whenever the public interest so requires, suspend, or limit the consumption of water from the municipal water system, or may regulate the hours of use, or may further prescribe the manner in which such water may be used.

## 12. OFFENCES

Any person who violates any provision of this bylaw or suffers or permits anything to be done in violation of this bylaw shall be deemed to have committed an offence and is punishable in accordance with the Offence Act; and each day on which the violation occurs shall be considered a separate offence.

13. This bylaw may be cited as "Water Rates and Regulations Bylaw No. 1466, 2022".

**READ** a first time this \_\_\_\_\_ 24<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_, 2022.

**READ** a second time this \_\_\_\_\_ 24<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_, 2022.

**READ** a third time this \_\_\_\_\_ 24<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_, 2022.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

I hereby certify the foregoing  
to be a true and correct copy of  
District of Mackenzie Bylaw  
No. 1466 cited as "Water Rates  
and Regulations Bylaw No.  
1466, 2022".

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Corporate Officer

**SCHEDULE "A"**

To the "Water Rates and Regulations Bylaw No. 1466, 2022"  
of the District of Mackenzie.

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**FLAT RATE USER RATES**

<u>Classification No</u>	<u>Classification</u>	<u>Rates</u>
One (1)	Single Family Dwelling	\$381.43 per year
Two (2)	Two Family Dwelling	\$762.89 per year
Three (3)	Multi-Family Dwelling Row Housing - per unit	\$ 31.81 per month
Four (4)	Trailer Park Per trailer	\$ 22.13 per month
Five (5)	Churches/Temples	\$ 25.31 per month
Six (6)	Schools - Per Room	\$ 16.37 per month

**SCHEDULE "B"**

To the "Water Rates and Regulations Bylaw No. 1466, 2022"  
of the District of Mackenzie.

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**METERED USER RATES** - Bi-Monthly

Minimum charge	\$56.94
Usage in excess of 13,000 gallons or 2,080 ft <sup>3</sup> or 59.1m <sup>3</sup>	\$ 4.38 per 1,000 gallons \$27.37 per 1,000 ft <sup>3</sup> \$ 0.97 per 1m <sup>3</sup>

The above rates are due and payable on a bi-monthly basis.

Bulk Water	\$ 3.74 per cubic meter
Water Turn On	\$46.35
Water Turn Off	\$46.35

Due and payable on a monthly basis.

## **DISTRICT OF MACKENZIE**

### **Bylaw No. 1467**

A bylaw to regulate the connection to and use of the municipal sanitary and storm sewer systems and to impose charges and fees related thereto and to establish a user charge for use of the sanitary sewer system.

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**WHEREAS** Council wishes to repeal the District of Mackenzie "Sewer Rates and Regulations Bylaw No. 1433, 2020" as amended and wishes to adopt a new Sewer Rates and Regulations bylaw:

**AND WHEREAS** the *Local Government Act* authorizes Council to operate any service that Council considers necessary or desirable;

**AND WHEREAS** the *Local Government Act* authorizes Council to impose a fee or charge payable in respect of all or part of a service of the municipality.

**NOW THEREFORE** Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. Bylaw No. 1433, 2020, cited as "Sewer Rates and Regulations Bylaw No. 1433, 2020" and amendments thereto as it applies to the District of Mackenzie is hereby repealed.
2. In this bylaw, unless the context otherwise requires:

"Building Inspector" means the Building Inspector of the District of Mackenzie or their designate.

"Building Sewer" means the pipe, fittings and connections extending from the property line of the property concerned to the building situated thereon and joining the sewer connection to the plumbing system at the building.

"Chief Administrative Officer" means the Chief Administrative Officer of the District of Mackenzie or their designate.

"Chief Financial Officer" means the Chief Financial Officer of the District of Mackenzie or their designate.

"Council" means the Council of the District of Mackenzie.

"Director of Operations" means the Director of Operations of the District of Mackenzie or their designate.

"Municipality" means the District of Mackenzie.

"Owners" shall mean the "registered owner" and may mean and include the agent, heir, executor or administrator of such "owner" or the lessees or occupier of the premises.

"Sanitary Sewer" means the system or systems of piping, fittings, and connections under the control of the District of Mackenzie intended to convey sewage effluent only.

"Sewer Connection" means the pipe, fittings and connections extending from the sanitary or storm sewer as the case may be to the property line of the property being serviced or about to be serviced.

"Storm Sewer" means a system or systems of piping, fittings, or connections under the control of the District of Mackenzie intended to convey storm waters or drainage but excludes sewage or industrial waste.

### 3. STORM SEWER CONNECTION REQUIRED

- (a) Where a storm sewer is located under or upon a street, lane or other public right-of-way abutting any real property upon which development has taken place or is about to take place, said property shall be connected to the storm sewer in the manner provided in this bylaw and the BC Building and Plumbing Codes, unless otherwise indicated herein.
- (b) Subsection (a) above does not apply to single-family or two-family dwelling lots or properties in existence at the time of the adoption of this bylaw, provided however, that such lots or properties shall be connected to the sanitary sewer system in accordance with this bylaw and the aforesaid Codes.

### 4. SANITARY SEWER CONNECTION REQUIRED

Every owner of real property which abuts a street or lane or other public right-of-way upon or under which there is laid a sanitary sewer and upon which there is situated a building or structure shall connect or cause to be connected, the said building or structure to the sanitary sewer in the manner provided in this bylaw and the BC Building and Plumbing Codes.

### 5. APPLICATION FOR CONNECTION

- (a) Application for connection to the sanitary or storm sewer systems shall be made by the owner of the property to be serviced and shall be made in writing to the Building Inspector.

- (b) The said application shall be accompanied by the connection charge prescribed in Section 6 hereof.
- (c) Upon approval of the application, the Director of Operations shall cause to be installed, unless already installed, a sewer connection extending from the sanitary or storm sewer, as the case may be, to the applicant's property line. Thereupon the owner shall connect their building sewer to the sewer connection in accordance with the regulations hereinafter contained.
- (d) If the application is rejected, the Building Inspector shall notify the owner of the reasons for rejection.
- (e) Where a new building or structure is being built and will come within the provisions of this bylaw, the owner or their agent shall make application for a connection permit and pay the connection charge at the time they make application for a building permit.

#### 6. CONNECTION CHARGE

- (a) There is hereby imposed and levied a connection charge upon owners of real property to which this bylaw applies to defray the cost of installing sewer connections from the sanitary or storm sewer, as the case may be, to the owner's property.
- (b) For sanitary sewer connections and for storm sewer connections, the connection charge shall be an amount equal to the installation cost of said sewer connection including all materials, labour, equipment and overhead. The estimated cost of the connection as determined by the Director of Operations shall be tendered with the application. At the completion of the work the Director of Operations shall certify the actual cost, and any refund to which the owner is entitled shall be paid forthwith, and any excess of the actual cost over the estimated cost shall be paid within thirty (30) days. Any amount remaining unpaid on the 31<sup>st</sup> of December of any year shall be deemed to be taxes in arrears in respect of the property concerned and shall forthwith be entered on the real property tax roll by the Chief Financial Officer as taxes in arrears.
- (c) The connection charge does not embrace works within the property of the applicant.

#### 7. FAILURE TO CONNECT

- (a) In the event of any owner failing to make application for a sewer connection required under this bylaw, the Building Inspector may serve on the owner a notice stating that the said owner shall connect or cause to be connected their buildings or structures to the sanitary or storm sewer, as the case may be, within sixty (60) days of



the date of the notice or the municipality will have the work done at the expense of the owner.

- (b) After the expiration of the sixty (60) day period the municipality may enter upon the property of the owner and cause the connection to be made. The total cost and expense of making the connection, including the cost of installing the building sewer and the sewer connection, shall be charged against the owner of the property. Any amount remaining unpaid on the 31<sup>st</sup> day of December of any year shall be deemed to be taxes in arrears in respect of the property concerned and shall forthwith be entered on the real property tax roll by the Chief Financial Officer as taxes in arrears.

## 8. USE OF SEWERS

- (a) No person shall discharge or cause to be discharged:

1. Any sewage effluent into a storm sewer;
2. Any gasoline, naphtha, or other flammable liquid or explosive substance, or any grease, oil, lye, free acid, mud, grit, plaster of paris, lime, clay or any other trade or industrial waste which may injure or impair the efficiency of any sanitary or storm sewer, through deposits forming in them or any other action contributing to the deterioration of same.
3. Any steam exhaust, blow-off or drip from drip-pipe or any heated water into any sewer until the temperature has been reduced to at least sixty (60) degrees Celsius, provided that steam exhausts shall be discharged into a blow-off or condensing tank and no such tank may be connected to the sewer until the Building Inspector has approved in writing the design, construction and location of such tank.

- (b) In the case of any commercial or industrial premises where there exists a possibility that such noxious wastes as described in subsection (a) may be discharged into the sanitary or storm sewer, a permit to connect to said sewer may be issued by the Building Inspector when he/she has approved the lay-out and design of the protective devices by means of which the applicant proposes to prevent or neutralize the discharge of the said noxious wastes into the sanitary or storm sewer.

## 9. BUILDING SEWER SPECIFICATIONS

- (a) The minimum diameter of every building sewer pipe shall be 10.16 centimeter (cm).
- (b) Where a sanitary or storm sewer system is available, each lot or premises must be separately and independently connected to the said sewer, as the case may be.

- (c) All building sewers from houses and other buildings shall be installed by, and at the cost of, the owner and shall be constructed of one of the following materials:
  - 1. Plastic sewer pipe conforming to CAN/CSA-B181.1, CAN/CSA-B181.2, CAN/CSA-B182.4, CAN/CSA-B182.6, CAN/CSA-B181.3, or
  - 2. Such other material as per the BC Plumbing Code.
- (d) The building sewer pipes shall be installed to as per the BC Building Code.
- (e) The building sewer pipe shall be installed not less than 1.83 meters below the finished surface of the ground, as measured to the top of said pipe.
- (f) The building sewer pipe shall be installed concentric to each adjacent pipe and the joint shall be flush, even, and free of any internal obstruction.
- (g) Where couplings are provided by the manufacturer the couplings shall be installed in accordance with the manufacturer's specifications.
- (h) In no case shall cement mortar and oakum joints be permitted.
- (i) Bell and spigot building sewer pipes shall be installed with the spigot end facing in the direction of the flow.
- (j) The building sewer pipes shall not bear on any plank, timber, rock, or other unyielding object, nor shall any such object be placed against said pipe in backfilling.
- (k) Excavations for building sewer trenches shall have a uniform grade at the bottom. Each length of said pipe shall be given a solid, even bearing using sand or concrete, if necessary, and the soil on each side of the pipe shall be well packed.
- (l) Where the building sewer pipe is installed near any shrub or tree whose roots may penetrate said pipe joints, the Building Inspector may require that special joint-material be used.
- (m) At every change of direction, the owner shall install a long sweep bend whose radius shall be at least 91.44 centimeters.
- (n) Immediately inside the building or structure and in an accessible position, the owner shall install a clean-out of the same diameter as the building sewer connection pipe.
- (o) Where the building sewer is installed over filled ground or in ground which may be subject to settling, the Building Inspector may require that soil be compacted to 90% of Standard Proctor Density (ASTM-D698).

- (p) Notwithstanding the provisions contained in Section 9 hereof, the BC Building and Plumbing Codes shall take precedence with respect to design specifications and installation criteria of building sewers.

#### 10. INSPECTION OF BUILDING SEWERS

- (a) When the owner has completed the installation of their building sewer, but before the same has been backfilled, they shall inform the Building Inspector that the installation is complete, and the Building Inspector shall inspect the work within 48 hours excluding Saturday, Sunday, and Statutory Holidays.
- (b) The owner shall test the building sewer for watertightness in the presence of the Building Inspector or his/her designate. The test shall be performed by sealing the building sewer at the property line, using an approved plug, and then filling the said sewer with water so that a head of not less than three (3) meters is placed on all sections of the building sewer for a period of 15 minutes.
- (c) The backfilling of the building sewer shall not be commenced until the Building Inspector has signified in writing that he/she is satisfied that the materials and workmanship employed are to his/her satisfaction and that the pertinent sections of this and other bylaws have been adhered to.
- (d) Materials and workmanship which, in the opinion of the Building Inspector are defective, or otherwise not in accordance with the provisions of this bylaw shall be removed and replaced by the owner, at the direction of the Building Inspector and the building sewer shall not be backfilled unless and until the said sewer has been accepted and approved by the Building Inspector. Failure to replace materials or workmanship as provided in this section shall be cause for the municipality to proceed with the issuance of a notice referred to in Section 7 of this bylaw and remedy the situation accordingly.

#### 11. USER RATES

- (a) There shall be and is hereby imposed and levied a sanitary and/or storm sewer user charge against the owner of real property whose property or premises is connected to the sanitary and/or storm sewer system. For convenience purposes, the above-mentioned charge may be billed to a tenant or occupier of the property however, the owner remains ultimately responsible for payment of same.
- (b) Each parcel of land or premises shall be classified in accordance with the classifications set out in Schedule "A" or "B" attached hereto and forming part of this bylaw and the user charge imposed shall be the rate shown opposite the relevant classifications.

- (c) 1. The user rate for single-family dwellings and two-family dwellings (classifications one (1) and two (2) of Schedule "A") shall be billed annually in conjunction with the annual municipal property tax billing.
  2. Where Schedule "B" sanitary sewer service commences at any time other than the beginning of any billing period, the amount due and payable shall be pro-rated to exclude those days between the beginning of the billing period and the commencement date.
  3. Where Schedule "B" water metered services are cancelled or terminated prior to the end date of any given billing period, the amount due and payable shall be pro-rated to include only those days between the beginning of the billing period and the date of such termination or cancellation.
  4. A 10% penalty will be applied to any outstanding amount after the tax due date on the annual property tax billing notice for single-family and two-family dwellings. Other consumers whose payment is received 42 days after the billing date will receive a 10% penalty.
- (d) The user rate for meter users (Schedule "B") and the user rate for classification numbers three (3), four (4), five (5) and six (6) under Schedule "A" shall be billed bi-monthly and are due and payable to the District of Mackenzie.
  - (e) Any rate remaining unpaid on the due date for the period ending on the 31<sup>st</sup> day of December of any year shall be deemed to be taxes in arrears in respect of the property concerned and shall forthwith be entered on the real property tax roll by the Chief Financial Officer as taxes in arrears.

## 12. ADMINISTRATION

- (a) The Director of Operations or his/her designate(s) is hereby authorized and directed to carry out the general supervision of the municipal sanitary sewer system and to administer the provisions of this bylaw.
- (b) The Director of Operations shall have the authority to employ assistants and inspectors for the purpose of administering the provisions of this bylaw.
- (c) Nothing contained in this bylaw shall be construed to impose any duty or liability on the municipality to service any person or premises or to maintain without interruption, any sanitary sewer service to any person or premises.
- (d) The municipality shall not be liable for the failure of the sanitary sewer system as a consequence of any accident or damage to said system or any stoppage of service for any reason whatsoever, whether such failure arises from the negligence of any

person in the employ of the municipality or other person whomsoever, or through natural deterioration or obsolescence of the municipality's system or otherwise howsoever; but in the event of such failure or stoppage continuing for more than five consecutive days, an equitable reduction shall be made on all rates or services affected thereby.

13. OFFENCES

Any person who violates any of the provisions of this bylaw or who suffers or permits anything to be done in violation of this bylaw shall be deemed to have committed an offence and is punishable in accordance with the Offence Act; and each day on which the violation occurs shall be considered a separate offence.

14. This bylaw may be cited as "Sewer Rates and Regulations Bylaw No. 1467, 2022".

**READ** a first time this \_\_\_\_\_ 24<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_, 2022.

**READ** a second time this \_\_\_\_\_ 24<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_, 2022.

**READ** a third time this \_\_\_\_\_ 24<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_, 2022.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

I hereby certify the foregoing to be a true and correct copy of District of Mackenzie Bylaw No. 1467 cited as "Sewer Rates and Regulations Bylaw No. 1467, 2022".

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Corporate Officer

**SCHEDULE "A"**

To the "Sewer Rates and Regulations Bylaw No. 1467, 2022"  
of the District of Mackenzie.

**FLAT RATE USER RATES**

<u>Classification No</u>	<u>Classification</u>	<u>Rates</u>
One (1)	Single Family Dwelling	\$249.11 per year
Two (2)	Two Family Dwelling	\$498.23 per year
Three (3) Row Housing - Per unit	Multi-Family Dwelling \$ 20.76 per month	
Four (4)	Trailer Park Per trailer	\$ 20.76 per month
Five (5)	Churches/Temples	\$ 20.76 per month
Six (6)	Schools - Per Room	\$ 14.05 per month

**SCHEDULE "B"**

To the "Sewer Rates and Regulations Bylaw No. 1467, 2022"  
of the District of Mackenzie.

SEWER USER RATES FOR WATER METERED PREMISES - Bi-Monthly

Minimum charge	\$ 49.34
Usage in excess of 13,000 gallons or 2,083 ft <sup>3</sup> or 5.91 m <sup>3</sup>	\$ 3.80 per 1,000 gallons \$23.72 per 1,000 ft <sup>3</sup> \$ 0.83 per 1 m <sup>3</sup>

LAGOON DUMPING

Within business hours	\$ 75.00/load
Outside of business hours	\$125.00/load

Due and payable on a monthly basis.

## **DISTRICT OF MACKENZIE**

### **Bylaw No. 1468**

A bylaw to provide for the establishment and maintenance of a system for the collection, removal, and disposal of garbage and to prescribe the terms and conditions for the use of this system.

---

**WHEREAS** Council wishes to repeal the District of Mackenzie "Garbage Bylaw No. 1434, 2020" as amended, and wishes to adopt a new Garbage Rates and Regulations Bylaw;

**AND WHEREAS** the *Local Government Act* authorizes Council to operate any service that Council considers necessary or desirable;

**AND WHEREAS** the *Local Government Act* authorizes Council to impose a fee or charge payable in respect of all or part of a service of the municipality;

**AND WHEREAS** Council may, by bylaw, establish and maintain a system to collect, remove and dispose of garbage and prescribe terms and conditions on which persons may make use of the system and may compel payment of charges and impose penalties for failing to comply with the terms and conditions of the system.

**NOW THEREFORE** Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. Bylaw No. 1434, 2020, cited as "Garbage Bylaw No. 1434, 2020" and amendments thereto as it applies to the District of Mackenzie is hereby repealed.
2. In this bylaw, unless the context otherwise requires:

"Chief Financial Officer" means the Chief Financial Officer of the District of Mackenzie or their designate.

"Director of Operations" means the Director of Operations of the District of Mackenzie or their designate.

"Dwelling" shall mean any place used as a dwelling by one family but excludes any building containing commercial premises.

"Garbage" shall mean and include any and all rejected, abandoned or discarded waste food, ashes, sweepings, packing, vegetable or animal food, crockery, glass or metalware, but does not include grass, trees, hedge clippings or other garden refuse.



"Municipality" shall mean the District of Mackenzie.

"Owners" shall mean the "registered owner" and may mean and include the agent, heir, executor or administrator of such "owner" or the lessees or occupier of the premises.

"Recyclables" shall mean items which are designated by the Regional District as Recyclables i.e.: newspapers, flyers, phone books, catalogues, computer/office paper, grocery bags, non-waxed cardboard, corrugated cardboard, metal food and beverage containers.

"Trade Waste" shall mean refuse and accumulation of waste and abandoned material resulting from the operation of a trade or business, including paper, boxes and packing cases, wrapping materials, sweepings, and all inflammable materials of a like nature other than garbage and ashes and such trade waste shall consist chiefly of paper waste.

3. The municipality is hereby authorized to establish, equip, maintain, and operate a system of "garbage collection" within the municipality under the control and direction of the Director of Operations or may enter into contracts with any person for all or part of the collection, removal and disposal of garbage.
4. The municipality shall replace containers that are damaged but will not be responsible for any containers that are lost.
5. Garbage containers are assigned to a specific property and shall remain with that property at all times.
6. No liquids shall be put in or be allowed to accumulate in any containers and all such containers shall be kept covered with water-tight lids.
7. No person shall place or mix with any material for removal as garbage, any explosive matter. Wet garbage shall be wrapped in paper before being deposited in a container. Animal excreta must be placed in a separate plastic bag and deposited within the regular garbage container.
8. Where lanes do not exist, the householder shall be responsible for bringing the garbage containers to the street boulevard, placing them as close to the curb as possible, and removing empty containers from the boulevards within twenty-four (24) hours of garbage pick-up.
9. All waste material requiring removal which is not garbage, as defined by the bylaw, is the responsibility of the property owner. The municipality reserves the right not to remove such material.

10. Every owner or occupier of premises shall make use of any disposal system established by the municipality and shall pay for the collection of garbage for premises as herein provided.
11. (a) The user rates for the garbage collection services shall be billed bi-monthly, except for single-family and two-family dwelling user rates which shall be billed annually in conjunction with the municipal property tax billing.
- (b) User rates for garbage collection services shall be due and payable to the District Of Mackenzie and failure to receive mail will not be accepted as an excuse for not paying rates when due.
- (c) Where garbage collection services commence at any time other than the beginning of any billing period, the amount due and payable shall be pro-rated to exclude those days between the beginning of the billing period and the commencement date.
- (d) Where the charge for garbage collection services is cancelled or terminated prior to the end date of any given billing period, the amount due and payable shall be pro-rated to include only those days between the beginning of the billing period and the date of such termination or cancellation.
- (e) Any rate remaining unpaid on the due date for the period ending on the 31<sup>st</sup> day of December of any year shall be deemed to be taxes in arrears in respect of the property concerned and shall forthwith be entered on the real property tax roll by the Chief Financial Officer as taxes in arrears.
- (f) A 10% penalty will be applied to any outstanding amount after the tax due date on the annual property tax billing notice for single-family and two-family dwellings. Other consumers whose payment is received 42 days after the billing date will receive a 10% penalty.
- (g) An owner of a parcel receiving services under this bylaw may apply for bi-weekly collection by submitting a written request to the Director of Operations. When the change in collection is requested, adjusted fees, where applicable, are payable in the amounts established under Schedule "A."
- (h) Requested changes made under section 11(g) are accepted only once annually. Any changes to the current calendar year must be submitted to the Director of Operations by the 1<sup>st</sup> of December of the previous year, to take effect on the 1<sup>st</sup> of January. If ownership of the property changes, the new owner will be granted a 60-day period to request a change in collection service.

12. Rates for garbage collection services are set out in Schedule "A" and Schedule "B" attached hereto and forming part of this bylaw.
13. The municipality reserves the right to suspend collection service from properties where the facilities for receptacles are contrary to the provisions of this bylaw.
14. Any person who violates any of the provisions of this bylaw or who suffers or permits anything to be done in violation of this bylaw shall be deemed to have committed an offence and is punishable in accordance with the Offence Act; and each day on which the violation occurs shall be considered a separate offence.
15. This Bylaw may be cited as "Garbage Rates and Regulations Bylaw No. 1468, 2022"

**READ** a first time this 24<sup>th</sup> day of January, 2022.

**READ** a second time this 24<sup>th</sup> day of January, 2022.

**READ** a third time this 24<sup>th</sup> day of January, 2022.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

I hereby certify the foregoing  
to be a true and correct copy of  
District of Mackenzie Bylaw  
No. 1468 cited as "Garbage Rates and  
Regulations Bylaw No. 1468, 2022".

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Corporate Officer

## SCHEDULE A

To the "Garbage Rates and Regulations Amendment Bylaw No. 1468, 2022"  
of the District of Mackenzie.

---

(a) Single Family Dwelling (per unit)

For one collection per week, \$14.61/month

For one collection every two weeks \$12.37/month

(b) Two Family Dwelling (per unit)

For one collection per week, \$14.61/month

For one collection every two weeks \$12.37/month

## SCHEDULE B

To the "Garbage Rates and Regulations Bylaw No. 1468, 2022"  
of the District of Mackenzie.

---

- (a) Monthly rates for pickup of solid waste from bulk containers, per size of bins, in any classifications shall be charged as follows:

### **Bulk containers with a capacity of 2 cubic yards:**

Number of containers (2 cubic yards)	Number of Pickups per Week	
	1	2
1	\$ 35.90	\$ 71.80
2	\$ 71.80	\$ 143.60
3	\$ 107.70	\$ 215.40
4	\$ 143.60	\$ 287.20
5	\$ 179.50	\$ 359.00

### **Bulk containers with a capacity of 3 cubic yards:**

Number of containers (3 cubic yards)	Number of Pickups per Week	
	1	2
1	\$ 53.85	\$ 107.70
2	\$ 107.70	\$ 215.40
3	\$ 161.55	\$ 323.10
4	\$ 215.40	\$ 430.80
5	\$ 269.25	\$ 538.50

**Bulk containers with a capacity of 4 cubic yards:**

Number of containers (4 cubic yards)	Number of Pickups per Week	
	1	2
1	\$ 71.80	\$ 143.60
2	\$ 143.60	\$ 287.20
3	\$ 215.40	\$ 430.80
4	\$ 287.20	\$ 574.40
5	\$ 359.00	\$ 718.00

Additional Containers

Applicable rate for 5 containers, per size, plus applicable rate for additional number of containers of the same size.

- (b) When bulk containers are utilized, the rates for individual use classifications do not apply.
- (c) All bulk containers shall be supplied by the District at the following monthly rental rates, per number and size of bulk containers:
  - \$ 46.76/month for a bulk container with a capacity of 2 cubic yards
  - \$ 51.06/month for a bulk container with a capacity of 3 cubic yards
  - \$ 55.36/month for a bulk container with a capacity of 4 cubic yards
- (d) Special requests for additional bulk containers outside the monthly rental options will be subject to the following fees:
  - \$ 50.00/delivery per bulk container
  - \$ 50.00/pickup per bulk container
- (e) Deliveries or pickups outside the regular scheduled days, Monday, and Thursday, will be calculated at three times the applicable rate.
- (f) Deliveries or pickups requested outside the scheduled business hours will be calculated at three times the applicable rate plus the applicable overtime rate.

**DISTRICT OF MACKENZIE**

**Bylaw No. 1469**

**A bylaw to amend Recreation Fees and Charges Bylaw No. 1403, 2018**

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**WHEREAS** pursuant to Section 12(1) of the *Community Charter*, Council may, by bylaw, make different provisions for different areas, times, conditions, or circumstances; establish different classes or persons, places, activities, property, or things; and make different provisions, including exceptions, for different classes established under the bylaw;

**AND WHEREAS** pursuant to Section 194(1) of the *Community Charter* a Council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality; the use of municipal property; or the exercise of authority to regulate, prohibit or impose requirements;

**AND WHEREAS** pursuant to Section 194(2) of the *Community Charter* a bylaw under this section may base the fee on any factor specified in the bylaw and, in addition to the authority under Section 12(1), establish different rates or levels of fees in relation to different factors; establish terms and conditions for payment of a fee, including discounts, interest and penalties; and provide for the refund of a fee;

**AND WHEREAS** Council deems it desirable to establish fees and charges for admission to or for the use of any recreation facility;

**NOW THEREFORE** the Council of the District of Mackenzie, is open meeting assembled, **HEREBY ENACTS** as follows:

1. Schedule "A" attached hereto and forming part of this bylaw is hereby adopted and represents the fees for facility rentals, admissions, multipasses, and memberships for the years 2022 - 2027. These fees become effective March 1, 2022 until such time as they are amended.
2. Bylaw No. 1403, cited as "Recreation Fees and Charges Bylaw No. 1403, 2018" and amendments thereto as it applies to the District of Mackenzie is hereby repealed.
3. This bylaw may be cited for all purposes as "Recreation Fees and Charges Bylaw No. 1469, 2022."

**READ** a first time this 24<sup>th</sup> day of January, 2022.

**READ** a second time this 24<sup>th</sup> day of January, 2022.

**READ** a third time this 24<sup>th</sup> day of January, 2022.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

I hereby certify the foregoing to be a true and correct copy of District of Mackenzie Bylaw No. 1469 cited as "Recreational Fees and Charges Bylaw No. 1469, 2022".

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Corporate Officer



## Schedule "A" - Bylaw 1469 Recreation Fees and Charges

### Facility Rentals

ARENA RENTALS								
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027
ARENA ICE - HOURLY - ADULT - BASE RATE	GST	\$ 146.34	\$ 146.34	\$ 150.00	\$ 153.75	\$ 157.59	\$ 161.53	\$ 165.57
ARENA ICE - HOURLY - JR GAME	GST	\$ 160.00	\$ 160.00	\$ 164.00	\$ 168.10	\$ 172.30	\$ 176.61	\$ 181.03
ARENA ICE - HOURLY - JR PRACTICE	GST	\$ 80.00	\$ 80.00	\$ 82.00	\$ 84.05	\$ 86.15	\$ 88.31	\$ 90.51
ARENA ICE - HOURLY - MINOR SPORT	GST	\$ 65.85	\$ 65.85	\$ 67.50	\$ 69.19	\$ 70.92	\$ 72.69	\$ 74.51
ARENA ICE - DAILY - ADULT	GST	\$ 1,317.06	\$ 1,317.06	\$ 1,349.99	\$ 1,383.74	\$ 1,418.33	\$ 1,453.79	\$ 1,490.13
ARENA ICE - DAILY - MINOR SPORT	GST	\$ 592.68	\$ 592.68	\$ 607.49	\$ 622.68	\$ 638.25	\$ 654.20	\$ 670.56
ARENA FLOOR - HOURLY - ADULT	GST	\$ 73.17	\$ 73.17	\$ 75.00	\$ 76.87	\$ 78.80	\$ 80.77	\$ 82.79
ARENA FLOOR - HOURLY - MINOR SPORT	GST	\$ 32.93	\$ 32.93	\$ 33.75	\$ 34.59	\$ 35.46	\$ 36.34	\$ 37.25
ARENA FLOOR - DAILY - ADULT	GST	\$ 512.19	\$ 512.19	\$ 524.99	\$ 538.12	\$ 551.57	\$ 565.36	\$ 579.50
ARENA FLOOR - DAILY - MINOR SPORT	GST	\$ 230.49	\$ 230.49	\$ 236.25	\$ 242.15	\$ 248.21	\$ 254.41	\$ 260.77
JUNIOR A - MONTHLY Dressing Room	GST	\$ 200.00	\$ 200.00	\$ 205.00	\$ 210.13	\$ 215.38	\$ 220.76	\$ 226.28
JUNIOR A - MONTHLY Coaches Room	GST	\$ 50.00	\$ 50.00	\$ 51.25	\$ 52.53	\$ 53.84	\$ 55.19	\$ 56.57

POOL RENTALS								
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027
Pool- Hourly- Swim Club (Per Lane)	GST	\$ 10.16	\$ 10.16	\$ 10.42	\$ 10.68	\$ 10.94	\$ 11.22	\$ 11.50
POOL - HOURLY	GST	\$ 121.95	\$ 121.95	\$ 125.00	\$ 128.12	\$ 131.33	\$ 134.61	\$ 137.98
Private Lesson Per Lesson (30 min)	None	\$ 23.21	\$ 23.21	\$ 23.79	\$ 24.39	\$ 25.00	\$ 25.62	\$ 26.26
Swim Lesson Per Class - 45 Minute	None	\$ 7.02	\$ 7.02	\$ 7.19	\$ 7.37	\$ 7.56	\$ 7.75	\$ 7.94
Swim Lesson Per Class - 30 Minute	None	\$ 4.68	\$ 4.68	\$ 4.79	\$ 4.91	\$ 5.03	\$ 5.16	\$ 5.29

COMMUNITY HALL RENTALS								
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027
ROSE BOYKO/SAS DA'GHE HOURLY- Standard	GST	\$ 19.51	\$ 19.51	\$ 20.00	\$ 20.50	\$ 21.01	\$ 21.54	\$ 22.07
ROSE BOYKO/SAS DA'GHE - Daily- Standard	GST	\$ 117.06	\$ 117.06	\$ 119.99	\$ 122.99	\$ 126.06	\$ 129.21	\$ 132.44
CALLAHAN - HOURLY	GST	\$ 29.27	\$ 29.27	\$ 30.00	\$ 30.75	\$ 31.52	\$ 32.30	\$ 33.11
CALLAHAN DAILY	GST	\$ 175.59	\$ 175.59	\$ 179.98	\$ 184.48	\$ 189.09	\$ 193.82	\$ 198.66
COMMUNITY HALL - HOURLY- Standard	GST	\$ 58.53	\$ 58.53	\$ 59.99	\$ 61.49	\$ 63.03	\$ 64.61	\$ 66.22
COMMUNITY HALL - DAILY- Standard	GST	\$ 351.18	\$ 351.18	\$ 359.96	\$ 368.96	\$ 378.18	\$ 387.64	\$ 397.33
Dressing Room Clean Up	GST	\$ 102.50	\$ 102.50	\$ 105.06	\$ 107.69	\$ 110.38	\$ 113.14	\$ 115.97
Full Music Set Up	GST	\$ 256.25	\$ 256.25	\$ 262.66	\$ 269.22	\$ 275.95	\$ 282.85	\$ 289.92
Lights & Trusses Rental Fee	GST	\$ 102.50	\$ 102.50	\$ 105.06	\$ 107.69	\$ 110.38	\$ 113.14	\$ 115.97
Sound System (Fender)	GST	\$ 66.63	\$ 66.63	\$ 68.29	\$ 70.00	\$ 71.75	\$ 73.54	\$ 75.38

Outdoor Basic Stage Rental Fee (Town)	None	\$ 390.24	\$ 390.24	\$ 390.24	\$ 390.24	\$ 390.24	\$ 390.24	\$ 390.24
Outdoor Basic Stage Rental Fee (Outside Town)	None	\$ 750.00	\$ 750.00	\$ 768.75	\$ 787.97	\$ 807.67	\$ 827.86	\$ 848.56
Outdoor Basic Stage Rental Fee	None	\$ 390.24	\$ 390.24	\$ 400.00	\$ 410.00	\$ 420.25	\$ 430.75	\$ 441.52
Indoor Stage Rental Fee	None	\$ 262.50	\$ 262.50	\$ 269.06	\$ 275.79	\$ 282.68	\$ 289.75	\$ 296.99
Stage Lighting and Sound	None	\$ 525.00	\$ 525.00	\$ 538.13	\$ 551.58	\$ 565.37	\$ 579.50	\$ 593.99
Community Hall - Banquet or Cabaret Set Up 26+ Tables (includes table cloths)	GST	\$ 112.75	\$ 112.75	\$ 115.57	\$ 118.46	\$ 121.42	\$ 124.45	\$ 127.57

## Other Rentals

OTHER RENTALS/FEEES								
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027
EQUIPMENT RENTAL **Climbing Shoes, harness, Lifejacket Skates	GST	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.15	\$ 3.23	\$ 3.31	\$ 3.39
Cross Country Ski Rentals	GST	\$ 9.52	\$ 10.00	\$ 10.25	\$ 10.50	\$ 10.76	\$ 11.03	\$ 11.31
PADDLEBOARD - DAILY	None	\$ 30.00	\$ 31.50	\$ 32.29	\$ 33.09	\$ 33.92	\$ 34.77	\$ 35.64
Arena Locker Rental	GST	\$ 142.00	\$ 149.10	\$ 152.83	\$ 156.65	\$ 160.56	\$ 164.58	\$ 168.69
Online Convenience Fee		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%

## Drop In Admissions & Multipasses

DROP IN ADMISSIONS									
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027	
<b>Non Resident Fee</b>		<b>Add 15%</b>							
Child Drop in	GST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth/Senior Drop in	GST	\$ 2.93	\$ 2.93	\$ 3.00	\$ 3.07	\$ 3.15	\$ 3.23	\$ 3.31	
Adult Drop in	GST	\$ 5.85	\$ 5.85	\$ 6.00	\$ 6.15	\$ 6.30	\$ 6.46	\$ 6.62	
Family Drop in	GST	\$ 11.70	\$ 11.70	\$ 11.99	\$ 12.29	\$ 12.60	\$ 12.91	\$ 13.24	

MULTIPASSES									
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027	
<b>Non Resident Fee</b>		<b>Add 15%</b>							
Senior/Youth 25 Multipass	GST	\$ 64.35	\$ 64.35	\$ 65.96	\$ 67.61	\$ 69.30	\$ 71.03	\$ 72.81	
Adult 25 Multipass	GST	\$ 128.70	\$ 128.70	\$ 131.92	\$ 135.22	\$ 138.60	\$ 142.06	\$ 145.61	

*All multipasses will automatically expire 12 months from purchase date*

## Memberships

MEMBERSHIPS									
Name	Taxes	Base Rate	2022	2023	2024	2025	2026	2027	
<b>Non Resident Fee</b>		<b>Add 15%</b>							
Senior/Youth 1 Month	GST	\$ 26.29	\$ 28.91	\$ 30.36	\$ 31.88	\$ 32.67	\$ 33.49	\$ 34.33	
Senior/Youth 6 Month	GST	\$ 98.55	\$ 108.41	\$ 113.83	\$ 119.52	\$ 122.50	\$ 125.57	\$ 128.71	

Senior/Youth 12 Month	GST	\$ 186.15	\$ 204.76	\$ 215.00	\$ 225.75	\$ 231.39	\$ 237.18	\$ 243.11
Adult 1 Month	GST	\$ 52.57	\$ 57.83	\$ 60.72	\$ 63.75	\$ 65.35	\$ 66.98	\$ 68.66
Adult 6 Month	GST	\$ 197.10	\$ 216.81	\$ 227.65	\$ 239.03	\$ 245.01	\$ 251.13	\$ 257.41
Adult 12 Month	GST	\$ 372.29	\$ 409.52	\$ 429.99	\$ 451.49	\$ 462.78	\$ 474.35	\$ 486.21
Family 1 Month	GST	\$ 105.14	\$ 115.65	\$ 121.44	\$ 127.51	\$ 130.70	\$ 133.96	\$ 137.31
Family 6 Month	GST	\$ 394.20	\$ 433.62	\$ 455.30	\$ 478.07	\$ 490.02	\$ 502.27	\$ 514.82
Family 12 Month	GST	\$ 744.58	\$ 819.04	\$ 859.99	\$ 902.99	\$ 925.56	\$ 948.70	\$ 972.42
First Responder's Annual Membership	GST	\$ 93.07	\$ 102.38	\$ 107.50	\$ 112.87	\$ 115.70	\$ 118.59	\$ 121.55
First Responders 12 month Family Membership	GST	\$ 372.29	\$ 409.52	\$ 429.99	\$ 451.49	\$ 462.78	\$ 474.35	\$ 486.21

## Ski Hill

SKI HILL SEASON PASSES								
Name	Taxes	Base Rate	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027
Little Mac Season Pass FAMILY	GST	\$ 122.64	\$ 122.64	\$ 125.71	\$ 128.85	\$ 132.07	\$ 135.37	\$ 138.76
Little Mac Season Pass YOUTH/SENIOR	GST	\$ 39.42	\$ 39.42	\$ 40.41	\$ 41.42	\$ 42.45	\$ 43.52	\$ 44.60
Little Mac Season Pass ADULT	GST	\$ 61.32	\$ 61.32	\$ 62.85	\$ 64.42	\$ 66.03	\$ 67.69	\$ 69.38

# MOUNTAIN MAGIC WINTERQUEST



**February 26, 26 & 27, 2022**

## **Activities Include:**

- Ice and snow sculptures
- Ice and snow carving workshops
- Bonfires at John Dahl Park and Little Mac
- John Dahl trail lit up
- Public Library story walk
- Music at the outdoor rink
- Food and drinks
- AND SO MUCH MORE



★  
**WANTED**

★  
**FOR YOUR BEST CHILI**

FOR

**MAC TOWN'S 1ST ANNUAL**

**CHARITY CHILI COOK-OFF**

**FEBRUARY 26, 2022**

BROUGHT TO YOU IN PART BY:

**parallel55**

SERVING YOU...PROTECTING NATURE

**ENTRY FEES:**

**HOME COOK - \$20**

**CORPORATE TEAM - \$100**

**FOR ANY INQUIRIES PLEASE CONTACT:**

**JODI ALLIMAN**

**250-570-8817**

**MACTOWNCHILI@GMAIL.COM**



# COMMUNITY GRANTS SECOND IN-TAKE

## Applications Deadline – March 15, 2022

Council has adopted Community Grants Policy 3.16 to provide financial and in-kind support to non-profit community associations and other community organizations. This support is in recognition of these groups as a valuable resource in assisting the municipality to provide a strong community focus. Many of the non-profit organizations depend on the grants that are provided by the District to help subsidize costs and maintain their viability within the community.

### Funding Categories:

- **Rent Subsidy** - By providing the District-owned and operated facilities at no charge for specific events.
- **Capital Expenditure** - By providing cash grants or in-kind grants for capital projects. In recognition of the costs of these projects, the District may contribute up to 50% of the eligible costs of a project to a maximum of \$2,000.
- **Special Project** - By providing annual cash grants and/or in-kind grants for a one-time special or annual event, program, or activity.
- **Fee for Service Agreements** - By providing cash grants and/or in-kind grants for on-going operational support. The District may consider entering into this type of agreement when the recipient is a not-for-profit organization delivering a service or program that extends the reach of District services. The length of the agreement will not exceed three (3) years and all recipients shall provide reporting regarding service delivery as requested.

Applications can be found online or can be picked up at the District Municipal Office.

[www.districtofmackenzie.ca](http://www.districtofmackenzie.ca) → **Government & Town Hall** →  
**Grant Funding** → **Grant Application**