



AGENDA for the Council Meeting to be held on Monday, January 10, 2022 electronically and in the Council Chambers of the Municipal Office, 1 Mackenzie Boulevard, Mackenzie, BC.

CALLED TO ORDER 7:15 PM

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

A Council resolution is required under Section 92 of the Community Charter that a Special Closed meeting will be deferred until after the regular meeting and will be closed to the public.

The basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

1. ADOPTION OF MINUTES

- | | | |
|----|-------------------------------------|---------|
| a) | Special Meeting - November 22, 2021 | 7 - 8 |
| b) | Special Meeting - December 6, 2021 | 9 - 10 |
| c) | Special Meeting - December 13, 2021 | 11 - 14 |
| d) | Regular Meeting - December 13, 2021 | 15 - 21 |

2. INTRODUCTION OF LATE ITEMS

A resolution is required to add the following items to the agenda:

7. ADMINISTRATION REPORTS

- f) Development Variance Permit - #3090-20-22-01

THAT Council authorizes approval in proceeding with Development Variance Permit # 3090-20-22-01.

3. ADOPTION OF AGENDA

4. PUBLIC COMMENT AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

5. PETITIONS AND DELEGATIONS

6. CORRESPONDENCE

Motion required to accept all correspondence listed on the agenda.

For Action:

- a) 2022 Climate Leaders Institute will be held February 22-24, 2022 in Vancouver. Registration fees are \$175 per delegate. 22 - 23

Is there anything Council wishes to address in the "For Consideration" or "For Information" correspondence?

For Consideration:

- | | | |
|----|---|---------|
| b) | Email received from Jason Gilkes, resident, regarding the deconstruction and moving of the climbing wall from the Mackenzie Recreation Centre. | 24 |
| c) | Email received from Kyle Tapper, resident, regarding the deconstruction of the climbing wall at the Mackenzie Recreation Centre. | 25 |
| d) | Letter received from the City of Pitt Meadows regarding unfair taxation benefiting railway and industrial operations requesting a change in legislation from the Minister of Finance. | 26 - 27 |
| e) | Certified resolution passed by the District of North Saanich regarding parental leave for elected officials and requesting support from nearby municipalities to pass a similar motion. | 28 - 31 |
| f) | Certified resolution passed by the District of Lillooet regarding BC Wildfire prevention and requesting support from nearby municipalities to pass a similar motion. | 32 - 37 |
| g) | Letter received from the Village of McBride sent to the Assistant Deputy Minister requesting information and guidance regarding long-term solutions following the new harvest restrictions. | 38 - 39 |

For Information:

- | | | |
|----|---|---------|
| h) | Resource Municipalities Coalition Meeting Minutes - November 10, 2021 | 40 - 43 |
| i) | Resource Municipalities Coalition Meeting Minutes - December 8, 2021 | 44 - 47 |

- j) BC Hydro Projects Update - December 2021 48 - 51
- k) Mackenzie Regional Transfer Station - Operating Hours 52 - 53
- l) CN recognized for sustainability leadership for 10th straight year. 54 - 56

The following has been placed in the Centre Table File for Council's consideration.

- m) CN in Your Community 2021 Report

7. ADMINISTRATION REPORTS

- a) Contract Disclosure – Chrysalid Tech & Print 57 - 58

THAT Council receive this report for information.

- b) Contract Disclosure – Garden House Bed & Breakfast 59 - 60

THAT Council receive this report for information.

- c) Renew Commitment to Integrated Survey Area Program 61 - 69

THAT Council renews its commitment with the Land Title and Survey Authority by continuing to participate in their Integrated Survey Area Program;

AND THAT Council authorizes the Chief Administrative Officer to execute the required documentation.

- d) NDIT Grant Application for the Local Government Internship Program 70 - 71

THAT Council supports the District's application to the Northern Development Initiative Trust (NDIT) for a grant of up to \$40,000 to host an intern under the Local Government Internship Program;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

- e) Electronic Meetings Procedures - Schedule 72 - 73

THAT Council approves the review schedule for the Council Procedure Bylaw No. 1379.

- LATE ITEM** f) Development Variance Permit - #3090-20-22-01 74 - 80

THAT Council authorizes approval in proceeding with Development Variance Permit # 3090-20-22-01.

8. COUNCIL REPORTS

- a) Mayor's Report
- b) Council Reports

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. BYLAWS

12. NOTICE OF MOTION

13. COMING EVENTS

- a) SD 57 By-Election Advanced Voting
Mackenzie Municipal Office - 1 Mackenzie Blvd.
Tuesday January 11, 2022
8:00 am - 8:00 pm
- b) SD 57 By-Election General Voting Day
Mackenzie Municipal Office - 1 Mackenzie Blvd.
Saturday January 15, 2022
8:00 am - 8:00 pm
- c) Climbing Wall Engagement Survey
Please complete by January 24, 2022
<https://www.surveymonkey.com/r/VZLZFMK>
- d) WinterQuest - February 25-27, 2022 81

14. INQUIRIES

- a)
 - In-person
 - Online (Zoom)/phone
 - Written comments received

15. ADJOURNMENT

**District of Mackenzie
Special Meeting
Monday, November 22, 2021**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor V. Brumovsky
Councillor P. Grogan
Councillor A. Hipkiss
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Recreation Services
T. Gilmer
Fire Chief J. Guise
Finance Manager W. Peterson

1. CALL TO ORDER AT 6:02 PM

2. DEFER CLOSED MEETING

32193. MOVED by Councillor McMeeken
Defer Closed Meeting THAT a Special Closed Meeting be deferred until after the Special Meeting and will be closed to the public;

AND THAT the basis of the Special Closed Meeting relates to Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

3. ADJOURNMENT

32194. MOVED by Councillor McMeeken
Adjournment THAT the meeting be adjourned at 6:03 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer

**District of Mackenzie
Special Meeting
Monday, December 06, 2021**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor A. Hipkiss
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Corporate Services
E. Kaehn
Director of Recreation Services
T. Gilmer
Director of Operations
K. Gawryluk
Fire Chief J. Guise
Finance Manager
W. Peterson

1. CALL TO ORDER AT 5:06 PM

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. DEFER CLOSED MEETING

32218. MOVED by Councillor Barnes
Defer Closed Meeting THAT a Special Closed Meeting be deferred until after the Special Meeting and will be closed to the public;

AND THAT the basis of the Special Closed Meeting relates to Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

3. ADJOURNMENT

32219. MOVED by Councillor Wiens
Adjournment THAT the meeting be adjourned at 5:07 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer

**District of Mackenzie
Special Meeting
Monday, December 13, 2021**

MINUTES of a Special Meeting of the Council of the District of Mackenzie held in the Callahan Room of the Mackenzie Recreation Centre.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor P. Grogan
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Corporate Services
E. Kaehn
Director of Recreation Services
T. Gilmer
Director of Operations
K. Gawryluk
Fire Chief J. Guise
Finance Manager W. Peterson

1. CALL TO ORDER AT 5:30 PM

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. PRESENTATION

Kerri Borne, Chief Financial Officer, provided a short presentation to the public of the 2022 Preliminary Budget. The presentation included the following:

- Known budget considerations
- Budget comparisons
- Property taxes
- Preliminary operational budget shortfall

A copy of the presentation has been included in the minutes package.

3. PUBLIC COMMENT AND QUESTIONS

Mayor Atkinson welcomed members of the public to provide any comments or ask any questions regarding the 2022 Budget.

Jill Irwin, resident, asked for the loss of revenue to be clarified if it would be \$1.5 million or \$1.1 million? Kerri Borne, Chief Financial Officer, replied that

currently the loss is estimated at \$1.1 million, however, the property owner has 30 days to appeal their assessment, which may bring the loss closer to \$1.5 million. Ms. Irwin asked if there were any thoughts on how to account for the additional loss if the property is reassessed? Ms. Borne replied that if that happened there would be a further discussion with Council prior to the Financial Plan Bylaw that is required to be passed by May 15th. Ms. Irwin asked if the proposed tax increase would only be for one more year after 2022? Ms. Borne replied that there would be an increase for the next two years, in 2023 the increase may not be as high, but would be needed to account for inflation and to set aside for the capital renewal levy. Ms. Irwin asked why the 2020 budget showed an increase during COVID-19? Ms. Borne replied that what was shown in the presentation was the budget, not the actuals, the increase in the budget for 2020 was due to additional operating grants that were received this year. Ms. Irwin asked for a detailed breakdown of the 2020/2021 budget to see why it was so high. Ms. Irwin also asked why the options for a mixture of fee increases, reduction in services and property tax increases weren't considered? Ms. Borne replied that from discussions with Directors, everyone agreed that they wanted to keep service levels the same. Ms. Borne also added that we may still see an increase to user fees prior to the Financial Plan Bylaw adoption. Mayor Atkinson noted that the Directors have all reduced their budgets while still ensuring essential services continue unaffected. Ms. Irwin asked if the budget was decreased in 2021 due to COVID-19 as there were less services offered? Mayor Atkinson replied we are trying to maintain what the community has expected from us. We had just found out about the closure allowance six weeks ago and are trying to find solutions with the least impact to residents. Ken Gawryluk, Director of Operations, added that the Public Works budget is as low as it can go, there is no room to cut back unless essential services such as grass cutting or snow removal are cut back, which can not be done.

Carmen Schalles, resident, commented that she was also hoping to see more options available for increasing revenue, besides an increase to taxes, for example an increase in fees at the Recreation Centre. Ms. Borne, replied that there is a possibility to increase fees for building permits and additional fees and charges, but hasn't been looked at yet. Terry Gilmer, Director of Recreation Services, added that increasing user fees at the Recreation Centre has been considered and in process of potential changes. Mr. Gawryluk mentioned that quite a bit of cost analysis has been completed in the Public Works department and compared with nearby communities. This has helped to identify where costs are low and where fees can be increased. Public Works is in partnership with the Union, so any discussions regarding cutbacks are sensitive and details need to be worked through together. There are some employees set to retire in the next year, there is potential to hire seasonal/part-time to replace them.

Rick Johnstone, resident, commented that he is a long-term resident of Mackenzie for 50 years and commended the District for managing the funds and money. Mr. Johnstone asked if the District had any input in the request to

BC Assessment being approved or denied? Mayor Atkinson answered that no, that's BC Assessment's jurisdiction and the District of Mackenzie has no jurisdiction on assessments. Mr. Johnstone asked if we could reach out to Bob Zimmer to see if Mackenzie can be switched from Zone B to Zone A for the Northern Living Deduction, especially due to the large population of seniors in the community on a fixed income. Mayor Atkinson replied that she would follow up on that. Mayor Atkinson added that last week the NDP government pushed through Bill 28, which will help take tenure away from big companies and redistribute it to community forests, smaller communities, and First Nations. Mr. Johnstone asked for clarification on the increase in utilities of 0.59%? Ms. Borne explained that the 0.59% increase from the Budget presentation is for properties in Class 2 – Utilities, not water, sewer, and garbage. Mayor Atkinson added that water, sewer, and garbage must be self funded and reserves must also be set aside for situations like this.

Janice Nelson, resident, mentioned that the District had received a grant of \$5 million a year or two ago for infrastructure and the money went to the new Fire Hall. She asked if that money could have been spent elsewhere, for example on water and sewer enhancements? Mayor Atkinson replied that the money had to be used on a capital project and at the time the project needed to be completed was a new Fire Hall as the current one is inadequate for the volunteer firefighters.

Ross Hobbs, resident, asked how the increase in cost of goods has been built into the budget and noted that the increase of 2% to cover inflation probably wouldn't be enough to cover the increase in cost of goods. Mr. Gawryluk answered that it has been challenging and there would need to be creative ways to make cuts. He added that an increase to expenses this year has been with climate change, the District has gone through 4 loads of salt for the roads so far this year and usually 4 loads last for the whole season. The District has been lucky to have reserves set aside but the District has been contacting suppliers, looking at collective agreements and creating 5- and 10-year plans.

Jill Irwin asked if this means increasing taxes further if inflation continues to rise? Ms. Borne replied that it is something we can look at. She added that this is something we would look at more closely for capital projects and we may need to account for higher costs.

Leanne McKinnon, resident, asked what property tax class the Bitcoin facility falls under and how much revenue will be received? Ms. Borne replied that it is a Class 6, Business/Other. The tax revenue we should received will be around \$40,000.

Jill Irwin asked if the Bitcoin facility is a high value for our community as the amount of job creation is low and the income from taxes are also low? Mayor Atkinson replied that we have lost lots of jobs in our community and we

support any kind of business that wants to come to our community. During construction there will be 15-20 jobs and during operations 12-15 high paying jobs. The College of New Caledonia is currently offering a computer technician course to meet the demand and prepare people for these jobs as well.

4. ADJOURNMENT

32225. MOVED by Councillor McMeeken
Adjournment *THAT the meeting be adjourned at 6:31 pm*

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Special Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer

**District of Mackenzie
Regular Council Meeting
Monday, December 13, 2021**

MINUTES of a Regular Meeting of the Council of the District of Mackenzie held electronically and in the Council Chambers of the Municipal Office.

PRESENT: Mayor J. Atkinson
Councillor A. Barnes
Councillor V. Brumovsky
Councillor P. Grogan
Councillor R. McMeeken
Councillor J. Wiens
Chief Administrative Officer
D. Smith
Chief Financial Officer K. Borne
Director of Corporate Services
E. Kaehn
Director of Recreation Services
T. Gilmer
Director of Operations
K. Gawryluk
Fire Chief J. Guise
Finance Manager W. Peterson
Land and Environmental Coordinator
L. Thorne
Legislative Clerk/Executive Assistant
C. Smirle

CALLED TO ORDER: 7:15 pm

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

32226.
Defer Closed Meeting

MOVED by Councillor McMeeken
THAT the Special Closed meeting be deferred until after the regular meeting and will be closed to the public;

AND THAT the basis of the Special Closed Meeting relates to Section 90(1)(k) negotiations and related discussions respecting the proposed provisions of a municipal service that are at their preliminary stages.

CARRIED

1. ADOPTION OF MINUTES

The minutes of the Committee of the Whole Meeting held on November 22, 2021 were adopted as presented.

The minutes of the Regular Meeting held on November 22, 2021 were adopted as presented.

2. INTRODUCTION OF LATE ITEMS

Nil

3. ADOPTION OF AGENDA

32227. MOVED by Councillor Wiens
Adoption of THAT the agenda be adopted as presented.
Agenda

CARRIED

4. PUBLIC COMMENT AND QUESTIONS

Janice Nelson, Publisher of the Macktown Buzette, asked if during the Museum's grant presentation this evening, Council would consider asking for details regarding the professional consulting fees on the financial statements.

5. PETITIONS AND DELEGATIONS

Karen Mohr, District Recreation Officer for Recreation Sites and Trails BC, provided a presentation to Mayor and Council highlighting projects that have recently been completed in the area, projects that are underway and future potential projects.

Mark Robillard, Chairperson of the Kimta Transportation Society provided a presentation to Mayor and Council about Kimta's plans to apply for a grant from the Northern Development Initiative Trust for funding for the creation of the Northern Community Shuttle Program.

Jill Irwin, Mackenzie resident, discussed her concerns and ask questions regarding the decision to move the climbing wall from the Mackenzie Recreation Centre with Mayor and Council. Ms. Irwin's letter to Council outlining her concerns was attached to the agenda.

In 2020, Council adopted the Community Grants Policy 3.16 which requires all organizations approved for Fee-For-Service Agreements to provide an in-person presentation to Council at the end of each year highlighting accomplishments, goals and objectives, benefits provided to the community, and a financial statement outlining how the District's funding was utilized.

Kathryn Cowie, President of the Mackenzie and District Museum, provided a presentation to Mayor and Council highlighting the 2021 projects and provided a "year in review."

Ross Hobbs, President of the Mackenzie Outdoor Route & Trail Association (MORATA) provided a "year in review" of the club's objectives, 2021 challenges, growth opportunities and an overview of next years objectives.

Megan Brumovsky, President of the Mackenzie Community Arts Council, provided a "year in review" to Mayor and Council, highlighting programs and events, grant funding received, accomplishments, opportunities and next years objectives.

Lorraine Hetke, Board Member of the Mackenzie Golf and Country Club, provided a "year in review" highlighting goals and objectives, challenges and next years objectives.

6. CORRESPONDENCE

32228. MOVED by Councillor Grogan
Receipt of Correspondence *THAT the correspondence listed on the agenda be received.*

CARRIED

For Action:

32229. MOVED by Councillor Barnes
Kimta Transportation Society Letter of Support *THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from the Kimta Transportation Society for a grant to fund the Northern Community Shuttle grant program.*

CARRIED

32230. MOVED by Councillor Grogan
BC Natural Resources Forum *THAT any Councillor who wishes to attend, be approved to attend the virtual BC Natural Resources Forum that will be held January 18-20, 2022.*

CARRIED

32231. MOVED by Councillor Brumovsky
FCM Yearly Membership Dues *THAT Council approves payment of the Federation of Canada Municipalities Membership dues in the amount of \$1,016.43 for the period from April 1, 2022 to March 31, 2023.*

CARRIED

32232. MOVED by Mayor Atkinson
Mackenzie *THAT the District of Mackenzie provides support to the Minor Hockey Association*
Minor *by donating seven punch passes valid for ten visits each to the Recreation Centre*
Hockey *to be used in their hockey raffles during tournaments.*
Donation

CARRIED

32233. MOVED by Councillor Barnes
January *THAT the District of Mackenzie proclaim the month of January 2022 as "Crime*
2022 Crime *Stoppers Month."*
Stoppers
Month
Proclamation

CARRIED

7. ADMINISTRATION REPORTS

32234. MOVED by Councillor Barnes
2021 – 2025 *THAT Council adopt the 2021 – 2025 Council Strategic Priorities.*
Council
Strategic
Priorities

CARRIED

Emily Kaehn, Director of Corporate Services, provided a handout to supplement the grant program report as there was an error in the total funding calculation on the attached spreadsheet.

32235. MOVED by Councillor Barnes
Grant Policy *THAT Council approves the recommendations of the Grant Adjudication*
3.16 – *Committee for the first intake of the 2022 Community Grants Program as*
Community *outlined in this report.*
Grants
Program
Applications

CARRIED

32236. MOVED by Councillor McMeeken
Janitorial *THAT Council awards the one-year Janitorial Services contract for City Hall,*
Contract *Public Works and Firehall #1, to Consider it Done Cleaning Services for \$3,495*
2022 *per month, with an optional one-year extension at the same monthly rate;*

AND THAT Council authorizes the Chief Administrative Officer to award and execute the contract and any related documentation.

CARRIED

32237. MOVED by Councillor Wiens
Regional District of Fraser-Fort George – Fire Department Coordination Service Establishment – Consent Process *THAT the District of Mackenzie supports the Regional District of Fraser-Fort George in amending “Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3235, 2021.”*
- CARRIED
-
32238. MOVED by Councillor Barnes
Electronic Meetings *THAT Council receive this report for information.*
- CARRIED
-
32239. MOVED by Councillor McMeeken
Municipal Affairs Statutes Amendment Act (No. 2), 2021 *THAT Council receives this report for information.*
- CARRIED
-
32240. MOVED by Councillor Wiens
Library Board of Directors Annual Appointments *THAT Council re-appoints Kyle J. Tapper, and newly appoints Zakk Collins, and Anthony Brewis to the Mackenzie Library Board of Directors for a two-year term starting January 1, 2022 and expiring December 31, 2023.*
- CARRIED
-
32241. MOVED by Councillor McMeeken
Council Meeting Calendar 2022 *THAT Council approves the 2022 Council Meeting Calendar as amended.*
- CARRIED

8. COUNCIL REPORTS

Mayor's Report
Nil

Council Reports
Nil

9. UNFINISHED BUSINESS

Terry Gilmer, Director of Recreation Services, provided an update on the plans for the climbing wall. A community engagement session to be held on Wednesday December 15th at the Recreation Centre.

10. NEW BUSINESS

32242. MOVED by Councillor Brumovsky
*Recording THAT Administration bring forward policy recommendations and procedures
and prior to the completion of audio-visual upgrades to allow for recording and
Broadcasting broadcasting of Council meetings.
Policies and
Procedures*

CARRIED

11. BYLAWS

Nil

12. NOTICE OF MOTION

Nil

13. COMING EVENTS

Climbing Wall - Public Engagement Session
December 15, 2021 - 6:00 pm
Mackenzie Recreation Centre - Community Hall

Holiday Parade - December 18, 2021 5:00 pm

Holiday Light Competition

14. INQUIRIES

Nil

15. ADJOURNMENT

32243. MOVED by Councillor Wiens
Adjournment THAT the meeting be adjourned at 9:28 pm.

CARRIED

I certify the foregoing to be the original true copy of the minutes of the Regular Council Meeting.

Signed:

Certified Correct:

Mayor

Corporate Officer

**Local Elected Officials:
Bring it Home in the
Decade of
Climate Action**

Climate Leaders Institute
Feb 22-24, 2022

UBC Centre for Interactive
Research on Sustainability

bcclimateleaders.ca/cli

REGISTER NOW



an initiative of



and



The 2022 Program

Day 1, Tuesday, February 22nd – Destination Net-Zero 2050

Day one officially kicks off at 1 pm and focuses on envisioning our net-zero future. As the need for urgent and bold climate action escalates, it becomes more important to connect today's actions with a positive vision of the future we are working towards. We'll start CLI 2022 with inspirational speakers showcasing examples of positive visions for the future, then dive into a small group visioning exercise that can be adapted when you're back in your community.

Pre-CLI workshops and tours are being planned for the Tuesday morning. Attendees can select preferred options at the time of registration, and the final offerings will be based on levels of interest.

Day 2, Wednesday, February 23rd – 2020s the Decade of Action

Day two will focus on tangible strategies local governments can undertake during this 'Decade of Action' and put them in the context of Provincial

actions outlined in the CleanBC 2030 Roadmap. The day will prioritize learning from peers through 'Big Move' case studies and deep-dive breakouts based on community size, context, and the interests of participants.

Day 3, Thursday, February 24th – Bringing it Home

After imagining the future and starting with the decade ahead, the final day of CLI will focus on achieving meaningful action now. One barrier to climate action is community support, so the final day of CLI will dedicate time for a workshop on communicating climate action locally. The day will wrap with more peer learning about the strategies and tools that can help elected leaders move forward on climate action quickly.

Fees & Cancellation

Registration costs for the 2022 CLI:

\$175 for participants from CEA member-communities

\$225 for participants from communities that are not members of CEA

See the CEA website for a listing of members:

<https://www.communityenergy.ca/about-us/join-cea/>

As per the guidance from the Province of British Columbia, we are encouraging delegates who are not feeling well to refrain from attending CLI. In these cases, we will provide a refund of CLI registration fees. This does not include accommodation or travel expenses.

Reduced registration fees may be available for those participants who need financial assistance. Please contact Maya Chorobik to discuss: mchorobik@communityenergy.bc.ca

From: Jason Gilkes <jgilkes72@gmail.com>

Sent: December 13, 2021 11:02 AM

To: Diane Smith <diane@districtofmackenzie.ca>; Joan Atkinson <joan@districtofmackenzie.ca>; District Information <info@districtofmackenzie.ca>

Subject: Fiscal Responsibility and the Climbing Wall.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Mayor and Councillors,

I am a new resident of Mackenzie who, until lately, did not know that there was a municipal climbing wall in town. It only came to my attention after hearing that it was to be dismantled and replaced with a squash court.

As a home owner, I know that changing your mind on renovations or construction only leads to higher costs. If you have a perfectly good climbing wall, why would you feel it necessary to change it? If it isn't broken, please don't fix it.

In a time where the tax income to the municipality is predicted to be significantly reduced, I would suggest that now is certainly not the best time to change from a climbing wall to a squash court. Keep what you have now, advertise it to the community if lack of attendance is an issue and save the time and expense of changing it.

I would request that you please delay the deconstruction of the climbing wall until there is a clear understanding of the needs of the community and the costs associated with this decision.

Respectfully yours,

Jason Gilkes

From: Kyle Tapper <teachermr.tapper@gmail.com>

Sent: December 11, 2021 12:16 PM

To: Diane Smith <diane@districtofmackenzie.ca>; Joan Atkinson <joan@districtofmackenzie.ca>; District Information <info@districtofmackenzie.ca>

Subject: Please delay the deconstruction of the climbing wall.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Mackenzie Mayor and Councillors,

Please delay the deconstruction of the climbing wall until there is a clear understanding of the needs of the community and the costs associated with this decision.

Please perform a business case to demonstrate the need and economic sustainability of a squash/basketball court in our community.

Respectfully yours,

Mr. Kyle Tapper

(c)250-988-1594



City of Pitt Meadows
OFFICE OF THE MAYOR

November 17, 2021

File: 05-1900-01/21

Selina Robinson
Minister of Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2
Sent via email: FIN.Minister@gov.bc.ca

Dear Minister Robinson:

Re: Unfair Taxation Benefitting Railway and Industrial Operations

Further to your November 4, 2021 letter advising the Province has no plans to explore reclassification with respect to Railway and Industrial Operations, we are writing to express our significant disappointment with this information.

Although your letter is in response to the September 10, 2021 UBCM meeting it does not appear to consider the overwhelming support of over 90% of UBCM members (90.4% for fair taxation from railway operations and 94.9% for fair taxation from industrial parks) requesting a review of the legislation. Given the high level of support from around the province, we were hopeful more due consideration would be given to our request.

Additionally, over 25 years has passed since the legislation was changed. However, over the last 25 years there have been significant changes in the environment, health and safety considerations as well as continued and increasing pressures on local services and infrastructure.

With regards to your comment on reviewing the assessment methodology of linear properties we would appreciate understanding the rationale, approach and expectation of this review.

For clarity, there were two separate requests for legislation review.

1. Railway Operations - Create fairer taxation by removing section 5(e) of the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 endorsed by UBCM under NR23 Fair Taxation from Railway Operations.
2. Industrial Operations - Create fairer taxation by removing section 5(f) of the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 endorsed by UBCM under NR25 Fair Taxation from Industrial Parks.

Your letter appears to address the railway operations fair taxation request by not wishing to reconsider the 1995/96 decision which is specific to railway operations. However, the review of fair taxation in industrial operations does not appear to have been addressed.

We look forward to a favourable response in regards to our concerns.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: UBCM Executive
UBCM Member Municipalities



Sent via email: MUNI.Minister@gov.bc.ca

December 15, 2021

File No. 0550-20

Honorable Josie Osborne
Minister of Municipal Affairs
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2

Dear Honorable Josie Osborne:

Re: Elected Officials – Parental Leave

At its meeting held November 15, 2021, the District of North Saanich Council approved its Council Maternity & Parental Leave Policy and passed the following resolution:

"That a letter be sent to the Honourable Josie Osborne, Minister of Municipal Affairs, requesting the Provincial Governments urgent attention to the matter of parental leave provisions for elected officials, and further, that copies of this letter be sent to all local governments in British Columbia encouraging Councils to express the same direction."

The District of North Saanich Council requests the urgent attention from the Provincial Government to include provisions in the *B.C Community Charter* that enable Council members who are new parents to take time off without being disqualified from Council.

The Policy is enclosed for your information and should you have any questions please contact the undersigned.

A handwritten signature in black ink that reads "R Dumas". The signature is fluid and cursive.

Rachel Dumas
Director of Corporate Services

cc: all BC municipalities
Encl

DISTRICT OF NORTH SAANICH

SECTION NO.	SECTION NAME:	POLICY NO.
1000	LEGISLATIVE	1002.20

SUBJECT: COUNCIL MATERNITY & PARENTAL LEAVE

1.0 POLICY:

This Council Policy provides guidance on eligibility, process and principles for leaves under section 125(7) of the *Community Charter* when a Member of Council is a new parent.

2.0 LEGISLATION:

The Community Charter does not contemplate a situation where a Member of Council would be on leave due to pregnancy or parental reasons.

Section 125(5) of the *Community Charter* provides as follows: If a council member is absent from council meetings for (a) A period of 60 consecutive days, or (b) 4 consecutive regularly scheduled council meetings, whichever is the longer time period, the council member is disqualified from holding office in accordance with subsection (6).

Section 125(7) of the *Community Charter* provides, "*disqualification under subsection (5) does not apply if the absence is because of illness or injury or is with the leave of the council.*"

3.0 SCOPE:

This Policy applies to District of North Saanich Members of Council.

4.0 DEFINITIONS:

"Parent" - A parent is defined as: a natural or adoptive parent; or a person who is in a relationship of some permanence with the natural or adoptive parent of the child and intends to treat the child as their own.

"Maternity Leave" – Maternity Leave is leave entitlement for a person giving birth to a child.

"Parental Leave" – Parental leave is leave entitlement for a parent.

5.0 NOTICE OF LEAVE:

Prior to taking maternity leave or parental leave, a Member of Council must give six (6) weeks' written notice to the Mayor and CAO of their intention to do so.

The Notice of Leave should include:

- the start date of the leave and the expected return date;

- information about any Council duties that the Member of Council requests continue to perform during the leave; and
- any workplace accommodations requested for the duration of the leave.

No Council motion is required for approval of the leave. The Notice of Leave will fulfill the requirement of Section 125(7) of the *Community Charter*.

6.0 LEAVES (In accordance with the *Employment Standards Act*):

Maternity Leave

A Member of Council is eligible for a maternity leave, covering pre-and post-natal time, for a period of up to seventeen (17) consecutive weeks of unpaid leave (unless otherwise agreed upon by the employer and employee), which must be taken during the period that begins:

- (a) no earlier than 13 weeks before the expected birth date, and
- (b) no later than the actual birth date

and ends no later than the 17 weeks after the leave begins.

Parental Leave

A Member of Council is eligible for parental leave if their spouse or partner has given birth, or if they have adopted a child.

A Member of Council is eligible for parental leave:

- (a) up to sixty-one (61) consecutive weeks of unpaid leave beginning immediately following the end of the maternity leave, unless the employer and employee agree otherwise;
- (b) for a parent who does not take maternity leave, up to sixty-two (62) consecutive weeks of unpaid leave beginning after the child's birth and within seventy-eight (78) weeks after that event;
- (c) for an adopting parent, up to sixty-two (62) consecutive weeks of unpaid leave beginning within seventy-eight (78) weeks after the child has been placed with the parent.

7.0 PRINCIPLES OF LEAVE:

By this policy, Council confirms its intention to provide a leave approval based on the following:

- (a) A Member of Council who takes leave pursuant to this policy shall not be disqualified from Council by being absent from Council meetings during the leave.
- (b) A Member of Council who takes maternity or parental leave pursuant to this Policy is not required to participate in Council meetings, public hearings and Council committee meetings or meetings of other bodies to which they are appointed by Council.
- (c) Despite being on maternity or parental leave, a Member of Council may attend any meeting of Council and exercise all rights and privileges of office. Such exercise of rights and privileges of office will not affect Council's leave approval.

(d) For the purposes of the minutes, a Member of Council absent from a meeting due to maternity or parental leave, shall be recorded in the minutes as on approved leave.

(e) During a Member of Council's maternity or parental leave, Council may authorize the temporary assignment of the Member's committee membership(s) or regional appointment(s). The Member of Council shall provide written notice to the Mayor and CAO of their intent to resume any of the Council-approved appointments.

(f) All memberships and appointments will be returned to the Member of Council at the end of their leave unless the membership(s) and appointment(s) expire before their return.

8.0 COMPENSATION AND BENEFITS:

(a) During the maternity or parental leave, the Member of Council will be compensated the difference between the EI benefit being received by the member and one hundred **(100%)** of their gross Council earnings. This benefit would be paid for the first seventeen (17) weeks of the leave, which includes the two (2) week EI waiting period.

(b) While on maternity or parental leave, the Member of Council will continue to participate in any benefit programs offered by the District.



District of Lillooet

615 Main Street, PO Box 610, Lillooet, BC V0K 1V0

Tel: 250-256-4289 **Fax:** 250-256-4288

🌐 Lillooet.ca ✉ info@lillooet.ca

December 15, 2021

File #: 0400-20

Via email: brad.vis@parl.gc.ca

Brad Vis, MP for Mission-Matsqui-Fraser Canyon
House of Commons
Ottawa, Ontario K1A 0A6

To: Mr. Brad Vis:

RE: **BC Wildfires Petition**

The District of Lillooet (the "District") Councillor Laurie Hopfl has taken part in conversations with many stakeholders across our community regarding the needed changes to protect BC forests and every living thing in them.

On December 7, 2021, Councillor Hopfl made a notice of motion at the District Regular Council Meeting and sought Council support for a call to action as outlined in a petition, "BC Wildfires" that was signed by 46 Lillooet area residents.

The BC Wildfires petition, enclosed with this correspondence, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We believe that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Lillooet calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

As such, the District Council passed resolution R-235-2021:

THAT Mayor and Council accept the petition "BC Wildfires" for information;

AND THAT the petition be provided to the House of Commons and that MP Brad Vis may address the petition there;

AND THAT staff write a letter on behalf of Mayor and Council that reiterates and supports the points in the petition;

AND FURTHER THAT the letter be sent to the MLA, MP, and all Councils of BC communities.

We respectfully request that you present the BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

We invite other BC communities to adopt similar resolutions and join our efforts to bring about change in BC.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Peter Busse
District of Lillooet

cc: All UBCM Member Local Governments
Jackie Tegart, MLA for Fraser-Nicola
encl. BC Wildfires petition

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

Ontario created an 'All Hazards Agency' that employs people to manage fire, flood and slides. We believe BC needs this too. Create full time, year around employment for forest restoration and management for fire fighters.



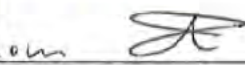



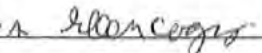
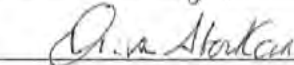
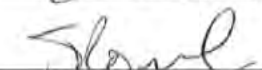
The trickle effect of lumber prices and availability along with jobs, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases will have an alarming effect on BC's future if we don't change the current forest practice procedures.

We need to make a change to protect BC Forests and every living thing in it.

Therefore:

This petition is calling on our Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

	NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
1.	Renee Angus	1-2220 Hwy 99 N Lillooet BC		Renee Angus
2.	Jacqueline Bzdel	697 Columbia St Lillooet, BC V0K1V0		
3.	B. Allen	7389 Hwy 12 Box 2068		
4.	D. Adolph	PO Box 264 1251 AVENUE E. LILLOOET, B.C., V0K1V0, CA		
5.	L. Watterson	PO Box 701 #3-118 11th Ave. Lillooet BC V0K1V0		
6.	Jami Doyle	PO Box 1243 Lillooet BC V0K1V0		
7.	Chelsea Atkinson	PO Box 2007 Lillooet BC V0K1V0		
8.	Maria Gmscher	133 PINE RIDGE RD LILLOOET, BC V0K1V0		MARIA GMSCHER
9.	Ellen COGGINS	PO Box 1036 LILLOOET BC V0K1V0		
10.	Erna Storkan	Box 916 Lillooet BC V0K1V0		
11.	Sarah Rommel	Box 1109 Lillooet BC V0K1V0		

THEREFORE

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission		Robin Jones
12. Betty Crossler	415 Sumner Rd		E. J. Crossler
13. BARBARA WESTON	640 SUMNER		Barbara Weston
14. Paddy Weston	116-11 TH AVE		P Weston
15. JANA LORD	632 MAIN ST		JL
16. Daryle Hayward	112 Hoey		Daryle Hayward
17. Shirley Mackay	2827 Transcan Lytton, BC Hwy		S. Mackay
18. Patrik Loring	2827 Transcan Lytton, BC Hwy		Patrik L. Loring
19. B McCandless	Texas CKhil		B McCandless
20. Debbie Cain	165 Ponderosa Hwy		Debbie Cain
21. Mario Tajama	Yalalom Rd 1990		Mario Tajama
22. JANA LORD FRICKIAN	632 MAIN ST		J. Lord
23. Ron Taylor	405 Kennedy Pa		RON TAYLOR
24. Karne Jolly	689 Columbia		Karne Jolly
25. Wendy Darman	Box 1402, Millout		Wendy Darman
26. J. H. HANCOCK	11 11		J. H. Hancock
27. SPENCER WATERS	WINNIPEG		Spencer Waters
28. LACH MACDONALD	760 MOMA RD		Lach MacDonald
29. LAUREN WATKIN	PO Box 2045 Willock B.C.		Lauren Watkin
30. Brian & Weeks BRIAN & WEEKS	270 TAYLOR RD.		Brian & Weeks

ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:

BRAD VIS, MEMBER OF PARLIAMENT – House of Commons, Ottawa, ON K1A 0A6

PETITION TO THE GOVERNMENT OF CANADA

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

Ontario created an 'All Hazards Agency' that employs people to manage fire, flood and slides. We believe BC needs this too. Create full time, year around employment for forest restoration and management for fire fighters.

The trickle effect of lumber prices and availability along with jobs, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases will have an alarming effect on BC's future if we don't change the current forest practice procedures.

We need to make a change to protect BC Forests and every living thing in it.

Therefore:

This petition is calling on our Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission		Robin Jones
31. LAURIE HOPL	P.O. Box 1428 Lillooet, BC		Laurie Hopf
32. G VANDERWOLF	P.O. Box 1358 LILLOOET		G. Vanderwolf @S.NET
33. Hannah Weeks	270 Taylor Rd Lillooet B.C		HWeeks
34. WAYNE COOK	Box 1507 Lillooet, B.C.		Wayne Cook
35. Bob Armitstead	Lillooet BC		Bob Armitstead
36. Ron McKay	Lillooet BC		Ron McKay
37. Michael/Sam	Lytton BC		michael.com / Michael Sam
38. Maria Teresa	Lillooet		M. Teresa

ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:
BRAD VIS, MEMBER OF PARLIAMENT – House of Commons, Ottawa, ON K1A 0A6



Corporation of the Village of McBride

P.O. Box 519
McBride, B.C.
V0J 2E0

Phone: 250-569-2229

Fax: 250-569-3276

Tara Faganello
Assistant Deputy Minister
Ministry of Municipal Affairs
PO Box 9490 Stn Prov Govt
Victoria, BC V8W 9N7

RECEIVED

FEB 17 2021

DISTRICT OF
MACKENZIE

December 13, 2021

RE: Forestry Announcement & Support Programs for New Harvest Restrictions

Dear Ms. Faganello,

I am writing on behalf of the Village of McBride Mayor and Council regarding the programs implemented to provide support for communities affected by the new harvest restrictions announced on November 2, 2021, by the Provincial Government. At Council's last Regular meeting on November 23, 2021, the following motion was passed:

Green/Smith

Resolved: THAT Council directs Administration to send a letter of response to Tara Faganello, Assistant Deputy Minister, requesting information and guidance regarding long-term solutions following the new harvest restrictions.

CARRIED

Resolution # 081123.21

The ideas presented in the suite of supports from the Province show potential for positive outcomes, and Mayor and Council would like to know how these programs would work in our community, especially given our current demographics.

The shutdown of McBride's local sawmill several years ago led to crippling economic losses, reductions in population and losses of many local businesses, therefore, Mayor and Council have serious concerns surrounding the new forestry harvest restrictions. The new support programs attempt to transition forestry-tied employment to other industries, which simply will not work given our older workforce. Another consideration for our community is that a large proportion of our local forestry is value-added forestry, so it appears contradictory that one of the Provincial support programs aims to create jobs in this space, when in fact, it will have the opposite effect.

Mayor and Council are requesting more information from your Ministry on how these new measures will support McBride and surrounding communities. The recently announced harvest restrictions may impact as much as half of the harvestable area for our local Community Forest, which will require a more regional and local approach to the potentially devastating impacts that this announcement will have on our community.

Respectfully,

Chris Tupy
Chief Administrative Officer
Village of McBride

Corporation of the Village of McBride

cc: Chief & Council Lheidli T'enneh First Nation
Chief & Council Simpcw First Nation
Mayor & Council District of MacKenzie
Mayor & Council District of Valemount
Mayor & Council Prince George
Board of Directors Regional District of Fraser-Fort George
Shirley Bond, MLA
Honourable Premier John Horgan, Premier
Honourable Katrine Conroy, Ministry of Forests, Lands & Natural Resource Operations, and Rural
Development



**Resource Municipalities Coalition
Meeting Minutes
November 10th, 2021
Visitor Information Center
District of Tumbler Ridge
and
Via Zoom
10:00 am (MST)**

Present:

Executive Members

Mayor Atkinson
Mayor Foster (video)
Mayor Bertrand

Mayor Fraser
Mayor Ackerman

CAOs

Jennifer Thompson
Diane Smith

Moira Green (video)

Others

Naomi Larsen – Chetwynd Chamber of Commerce (video)
Cheryl Montgomery – Fort St John & District Chamber of Commerce (video)
Mike Whalley – Executive Director

Recording Notes: Mike Whalley

1. Call to order

The meeting was called to order at 10:20 am (MST) by acting chair Mayor Bertrand.

2. Additions to the Agenda

Additions to the agenda where:

Follow-up on CAPPs Royalty Coalition
GeoScience BC
IPSS 2022 – Resource Works

3. Adoption of the agenda

The agenda for November 10th, 2021.

“THAT, the Agenda of November 10th, 2021, be approved as presented.”

Moved/seconded,
Carried

4. Adoption of Minutes

October 1st, 2021 RMC meeting minutes.

“THAT, the minutes of the October 1st, 2021 Resource Municipalities Coalition meeting be adopted as amended.”

Moved/Seconded
Carried

5. Works in Progress and Old Business

Mayor Bertrand led a discussion to modify the Work In Progress (WIP) document to separate the various projects based on what was currently active, what was being monitored, and what was considered as other or paused.

During this discussion there were various options of how this may look, and the Executive requested that the Executive Director organize the document to highlight the various stages of the RMC work list within the WIP.

- a. Northern BC Rail Analysis report was reviewed with discussion that the Executive would have an opportunity to review the draft document in January. There were further discussions of specific opportunities that have come to light since the beginning of the Analysis.
- b. Cluster Development workshop schedule of November 23rd and November 30th were discussed. The Executive Director noted the use of Miro and was having a session with Mott MacDonald to review the ease of use of this platform prior to the workshops and would make recommendations for alternatives of the platform was found to be challenging.

- c. Community Wildfire Resiliency Planning (CWRP) was brought forward with a brief discussion on the risk ratings set by the province on member communities. Of the five (5) Sustaining Members of the RMC, only two (2) had existing CWRPs.
- d. Mayor Foster agreed to reach out to Chief Gale of the Fort Nelson First Nations to further extend the RMC's welcome to participate in the RMC. It was noted that due to the Nations capacity limits, this may be impacting Chief Gale ability to participate.
- e. CAPP – the RMC expressed interest in joining with a Coalition of companies and associations in regard to the BC Royalty Review through CAPP. The first draft is anticipated within the coming weeks.
- f. Geoscience BC was in contact with the Executive Director to forward their thanks for past and future support of Geoscience's work. They asked that the Mayors of the RMC continue to convey the value add of Geoscience to communities when talking with government Ministers.
- g. IPSS 2022 is an annual event put on by the Resource Works and the Executive Director will reach out for Resource Works to define the ask and refine the deliverable before the Executive will commit to sponsoring.

6. Financial Statement

Year to date financial snapshot was reviewed with concerns raised regarding outstanding billing issues of the Sustaining Members. The Executive Director is working with the District of Taylor to rectify concerns raised by Fort St John, and to ensure the RMC delivers a net-zero budget for 2021.

"THAT, the YTD financial report for the Resource Municipalities Coalition be accepted as presented"

Moved/Seconded
Carried

7. Correspondence

All correspondence was received as read with a short conversation regarding the provinces position on current PST legislation. The Executive discussed that advancing the "Leveling the Playing Field" would require credible data from companies affected by the current legislation. Challenges exist as individuals are complaining to the Executive, however, do not wish to provide validation of their statements. The Executive Director will reach out to ICBA to determine what progress they have made on this file and if they have credible supporting data.



8. Presentations

The were no presentation for the November 10th meeting.

9. Reports

There were no reports for information for the November 10th meeting.

10. New Business

- a. January 12th, 2022 meeting conflict. It was agreed to reschedule the January meeting to the 5th of January, 2022.

11. Upcoming Events

- a) 2022 BC Natural Resources Conference – January 18 – 20, 2022 -Prince George, BC
- b) COFI 2022 Convention – April 27 – 29, 2022 – JW Marriot Parq -Vancouver, BC
- c) 2022 NCLGA – May 2022 – Fort St John, BC

Next RMC meeting will be held in the District of Taylor, December 8th, 2021.

Meeting was adjourned at 11:47 am.

A handwritten signature in black ink that reads "Keith Bertrand".

Mayor Keith Bertrand
District of Tumbler Ridge
Acting Chair Resource Municipalities Coalition



**Resource Municipalities Coalition
Meeting Minutes
December 8th, 2021
Council Chambers
District of Taylor
and
Via Zoom
9:00 am (MST)**

Present:

Executive Members

Mayor Atkinson (video)	Mayor Fraser
Mayor Foster	Mayor Ackerman

CAOs

Moira Green	Scott Barry (video)
Diane Smith (video)	

Others

Cheryl Montgomery – Fort St John & District Chamber of Commerce (video)
Mike Whalley – Executive Director
Recording Notes: Mike Whalley

1. Call to order

The meeting was called to order at 9:08 am (MST) by acting chair Mayor Fraser.

2. Additions to the Agenda

No additions to the agenda.

3. Adoption of the agenda

The agenda for December 8th, 2021.

“THAT, the Agenda of December 8th, 2021, be approved as presented.”

Moved/seconded,
Carried

4. Adoption of Minutes

November 10th, 2021 RMC meeting minutes.

“THAT, the minutes of the November 10th, 2021 Resource Municipalities Coalition meeting be adopted as amended.”

Moved/Seconded

Carried

5. Works in Progress and Old Business

The Executive Director presented a new format for the Works In Progress to help identify what were In-Progress, Monitoring, and Resource items within the document on the front page. This allows the reader to have a quick view of projects, with detailed and updated data provided within the document.

- a) The Northern BC Rail Analysis update was provided as attached to the meeting package with additional commentary from the Executive Director on CN Rails recent restructuring and flooding challenges within the lower part of the province potentially impact feedback from them.
- b) A brief discussion regarding the forestry work and letter sent to Minister Conroy with further discussion scheduled from Mayor Fraser under New Business.
- c) A brief discussion on the Cluster Development Workshop resulted in some attendees finding value from the discussions and some not – linkage between local government and industry was felt to be lacking. The Executive Director is hoping to have a “What We Heard” style document, summarizing the two workshops held in November 2021, by the next meeting.
- d) A review of the draft Royalty Review Letter to be sent to Premier Horgan and Ministers was discussed with a request to:
 - i. Recognize First Nations development within the sector,
 - ii. Encourage resolution of various matters that are currently engaged with First Nations prior to implementation of a new royalty program,
 - iii. Increase the discussion of community,
 - iv. Emphasis on impacts of poor investment,
 - v. Support a community legacy program, as a use of the existing incentives from the current royalty program.

6. Financial Statement

Year to date financial snapshot was reviewed with discussion regarding outstanding billing issues of the Sustaining Members. This discussion was moved to the “Closed” meeting for further dialogue.

“THAT, the YTD financial report for the Resource Municipalities Coalition be accepted as presented”

Moved/Seconded

Carried

7. Correspondence

Letter sent to Minister Conroy regarding Old-Growth was received as information.

8. Presentations

There were no presentations for the December 8th meeting.

9. Reports

- a. Budget 2022 Consultation document was reviewed identifying RMC commentary on PST Legislation, Health Care, and Transportation resulting in recommendations #62, #84, #141, and #142 of the document.

10. New Business

- a. Mayor Ackerman brought forward a project, “Coalition for Safer Alberta Roads” that is looking for support from other organizations. It was discussed and noted that while road safety is critical, this project did not align with the objectives of the RMC.
- b. Mayor Fraser brought forward recent discussions with the forest industry on support that they are seeking from communities in their discussions with the province as it relates to Old-Growth and the modernization of the Forestry Act.

It was determined that this would be better served from a community-to-community approach as there are many layers to this request and some feeling that industry’s lack of community support weighs heavily against community support.

11. Upcoming Events

- a) 2022 BC Natural Resources Conference – January 18 – 20, 2022 -Prince George, BC
- b) COFI 2022 Convention – April 27 – 29, 2022 – JW Marriot Parq -Vancouver, BC
- c) 2022 NCLGA – May 2022 – Fort St John, BC

Mayor Ackerman noted a Canadian Gas Association conference in April 2022 that will be researched and added to the list of events on the January agenda.



Next RMC meeting will be held in the Council Committee Room of City Hall, in Fort St John, on January 5th, 2022.

Meeting was adjourned at 10:39 am.

A handwritten signature in black ink, appearing to be "Rob Fraser", is written over a horizontal line.

Mayor Rob Fraser
District of Taylor
Acting Chair Resource Municipalities Coalition

Peace River System Generating Stations

BC Hydro Projects Update – December 2021



Reopening in Spring 2022. W.A.C. Bennett Dam Visitor Centre is expected to welcome the public again with safety protocols in place. Check bchydro.com/bennett for updates.

Located on the Peace River, near Hudson's Hope, are two of BC Hydro's generating facilities: Gordon M. Shrum (GMS) and Peace Canyon (PCN). The GM Shrum Generating Station and nearby Peace Canyon Generating Station supply a large amount of power to all of British Columbia, playing an important role in our hydroelectric system.

To ensure continued reliable, affordable and clean power, a number of projects are underway, or will start soon, at the generating stations. These projects are part of our investment to upgrade our aging assets.

GMS HVAC System Upgrade

At GMS, we'll be upgrading the 50-year old heating, ventilation and air conditioning (HVAC) system. The HVAC system provides conditioned air to building occupants and temperature regulation for generating equipment.

Targeted replacement of end-of-life components is expected to improve reliability, maintenance, accurate operation, comfort and safety. Work is planned to start in summer 2022 and be completed in 2023.

Powered by Water

BC Hydro provides clean, reliable and affordable electricity to British Columbians. We generate about 98% clean energy for the province, mostly from our hydroelectric resources.

GMS 500 kV Disconnect Switches Replacement Project

Thirty 500 kilovolt (kV) disconnect switches at GMS are aging, as many were manufactured in the 1960s and 1970s. These switches electrically isolate the individual generating units from the 500 kV switchyard, which is required for planned outages for maintenance and operations.

Eighteen disconnect switches have been replaced to date; the remaining 12 are to be replaced in 2022.

PCN Protection Upgrade Project

To ensure system reliability and stability, the project will upgrade the protection and control equipment for PCN generating units 1 to 4. The existing electromechanical equipment, installed in 1980, is past its service life. The new digital equipment is modern. The work includes installation of new protection and control panels and equipment for the generator exciter and transformer systems.

There are two stages for construction, timed to fit with the schedule of PCN generator outages for maintenance. The construction for units 3 and 4 started in April 2019 and was completed in September 2019. The remainder of construction has been rescheduled until 2024 to align with operational requirements.

GMS G1–10 Control System Upgrade

We're replacing unit controls for generating units 1 to 10 and retro-fitting governors for generating units 6 to 10. These control the water flow through the turbine to regulate the shaft speed of the generator. Also due for replacement are the exciters for generating units 9 and 10 – these control the current through the generator field winding to regulate the output voltage of the generator.

Additionally, we'll update controls for intake systems; controls for plant auxiliary systems; GMS plant central control room; and remote operation controls for GMS and PCN generating stations. When completed in the coming years, Site C Generating Station will also be controlled from GMS as part of this upgrade. Upgrade work has been completed for generating units 1 to 7 and 9 and 10. The outage for the unit controls upgrade and governor retrofit work for generating unit 8 was delayed due to the COVID-19 situation and is scheduled to be completed in December 2021. Upgrade work for the GMS intake and the balance of plant auxiliary systems has started and is scheduled to be completed in 2022. Work on the installation of a new control room is also scheduled to be completed in 2022. All upgrade work for this project is expected to be completed by mid-2023.

PCN Draft Tube Maintenance Gates Refurbishment—completed

There are a total of six draft tube maintenance gates at the PCN facility. The project completed refurbishment of all six through reconditioning of the gate sections and associated components.

The refurbishment was completed in August 2021.



Refurbished PCN draft tube maintenance gate section.

GMS Draft Tube Maintenance Gates Refurbishment—completed

There are a total of 10 draft tube maintenance gates at the GMS facility. The project completed refurbishments of all of them by reconditioning the gate sections and associated components.

The refurbishment was completed in June 2021.

What are draft tube maintenance gates?

These gates are required to isolate the turbine draft tubes from the tailrace and allow work in the draft tubes – either for maintenance on the turbine or the water passage itself.

What is a tailrace?

It is an outlet, downstream of a dam or generating station, which discharges water that has passed through the turbines to generate electricity.

Looking for Site C Project Information?

Please visit: sitecproject.com

Please contact BC Hydro Community Relations at 250 561 4858 or bob.gammer@bchydro.com, or BC Hydro Indigenous Relations at 604 528 3290 or anne.pigott@bchydro.com for more information on the above projects.

Peace River System Dam Safety

BC Hydro Projects Update – December 2021



The W.A.C. Bennett Dam spillway was in use for short periods during the last two summers including this spill during July 2020.

The W.A.C. Bennett Dam, located west of Hudson’s Hope, is our largest dam. The G.M. Shrum powerhouse and downstream Peace Canyon Generating Station (located at Peace Canyon Dam), supply a large amount of power to all of British Columbia, playing an important role in our hydroelectric system.

To ensure continued reliable, affordable and clean power, a number of projects are underway at the dams, or will start soon. These projects are part of our investment to upgrade our aging assets.

W.A.C. Bennett Dam Visitor Centre Water Supply Project

Water supply for the Visitor Centre historically comes from a pond retained by the small Durack Brook Dam. The dam is aging and needs to be removed.

Various water supply options were considered, and a water well appeared to be the most economical solution. A test water well was drilled near the visitor centre in 2017. Tests in 2018 showed that this well will meet the water needs of the centre and adjacent facilities.

The water license and construction permit have been received, and construction is planned for 2022. A separate project has been initiated to remove the aging Durack Brook Dam.

Powered by Water

BC Hydro provides clean, reliable and affordable electricity to British Columbians. We generate about 98% clean energy for the province, mostly from our hydroelectric resources.

W.A.C. Bennett Dam Spillway Concrete Upgrades

The objective of this project is to upgrade the spillway chute’s concrete surface to ensure continued safe operation of the spillway. This project follows the Spillway Chute Upgrade Project, completed in 2016, which identified damage throughout the entire length of the spillway chute and remediated the highest priority areas. The specific sections of the spillway chute to be remediated as part of this project are the next highest priority sections in the inclined chute, both above and below the previously resurfaced area.

The project will address the priority areas by placing new sections of reinforced concrete. The main milestone achieved in 2021 was the upgrade work on the steep portion of the spillway chute.

W.A.C. Bennett Dam Spillway Reliability Upgrade

We’re upgrading the electromechanical systems of the spillway gates at the W.A.C. Bennett Dam to increase the overall reliability of the dam safety water discharge system. The three spillway gates at this site are used to release water to lower the Williston Reservoir when required. Project construction will be completed in spring 2022.

W.A.C. Bennett Dam Reservoir Boom Replacement

The scope of the project includes the replacement of the aging and deteriorating debris boom at W.A.C. Bennett Dam with a new, next-generation reservoir boom that meets both debris interception and public safety requirements.

The boom alignment and configuration design is substantially complete and preliminary design is well underway. Construction is planned for 2022.

Peace Canyon Left Abutment Drainage Adit Refurbishment Project

The project plan is to refurbish the existing rock support elements at the Peace Canyon left adit – a passage located in the dam abutment – to facilitate safe access for drainage maintenance at the left abutment. With the safe access objective achieved, staff will then resume regular maintenance of the pressure relief drains to promote overall abutment stability.

The project is currently in the construction phase and to date, we have scaled and installed reinforced meshing at the adit tunnel crown.



Refurbishing the existing rock support elements at the Peace Canyon left adit – a passage located in the dam abutment.

Looking for Site C Project Information?

Please visit: sitecproject.com

Please contact BC Hydro Community Relations at 250 561 4858 or bob.gammer@bchydro.com, or BC Hydro Indigenous Relations at 604 528 3290 or anne.pigott@bchydro.com for more information on the above projects.

 facebook.com/bchydro
 [@bchydro](https://twitter.com/bchydro)

 instagram.com/bchydro
 youtube.com/bchydro

W.A.C. Bennett Dam Sluiceway Plug Installation and Stoplog Replacement

There are nine sluiceways and slide gates at the W.A.C. Bennett Dam spillway located below the three spillway operating gates. They are over 50 years old and haven't been used since the late 1980s.

The sluiceways and slide gates are not required for flood discharge or other operations and we've determined that the selected alternative is to decommission all nine sluiceways and slide gates. Decommissioning will involve sealing each sluiceway with a reinforced concrete plug on the upstream side of the slide gate.

To install the concrete plug in the sluiceway, new stoplogs will be required to isolate the worksite from the reservoir, as the existing stoplogs are not suitable for this purpose.

Fabrication of the stoplogs is planned for 2022, with site installation in 2023. The sluiceway plug installation is expected to commence in 2024.

What is a stoplog?

A stoplog is a water retention device placed in front of a structure, typically in front of gates or valves that allow water passage. Multiple stoplogs are stacked one on top of the other for the full height of the waterbody, and sealed together to isolate a working area between the structure and the stoplogs to keep out water and provide a safe working area.

What is a spillway? A sluiceway? A slide gate?

A spillway is a structure built into, or near, a dam to direct the release of water from the reservoir into the water course downstream of the dam. A spillway gate is a moveable structure that can be raised to release water from a reservoir when required.

A sluiceway is a water passage, and a slide gate is a barrier which can be opened and closed to control the flow of water.

Local Recycling Options:

Batteries & Cell Phones

- Chrysalid Tech & Print
- Sherlock Loading & Millwork

More information:
www.call2recycle.ca

Beverage Containers

- Elks Bottle Depot

More information:
www.return-it.ca

Lead Acid Batteries

- Kal Tire

Mackenzie Regional Transfer Station

More information:
www.canadianbatteryassociation.ca

Oil & Antifreeze

- Mackenzie Regional Transfer Station
- Jepson Petroleum

More information:
www.bcusedoil.com

Electronics

- Elks Bottle Depot

More information:
www.return-it.ca/electronics

Medication

- People's Drug Mart
- Pharmasave

More information:
www.healthsteward.ca

Major Appliances

- Mackenzie Regional Transfer Station

Drop off free of charge:
Washers, Dryers, Stoves, Fridges,
Freezers, Dishwashers, etc.

More information:
www.marrbc.ca

Light Bulbs

- Hagen's Home Hardware

More information:
www.regeneration.ca



The Mackenzie Regional Transfer Station has a waste exchange area where reusable items can be either dropped off or picked up, free of charge. Accepted items include clothing, books, toys, sporting goods & furniture.

Mackenzie Regional Transfer Station

Year Round Operating Hours

Sunday to Thursday	9am - 5pm
Friday	Closed
Saturday	Closed

The facility is **CLOSED** on all Holidays.



REGIONAL DISTRICT
of Fraser-Fort George

155 George Street, Prince George, BC V2L 1P8
Tel: 250-960-4400 | Toll Free: 1-800-667-1959
Fax: 250-563-7520 | Email: environment@rdffg.bc.ca

www.rdffg.bc.ca

PLEASE REFER TO OUR RECYCLING BROCHURE FOR MORE INFORMATION REGARDING ACCEPTED RECYCLING REQUIREMENTS FOR THE MULTI-MATERIAL RECYCLING BINS



Accepted Recycling

Items marked below are acceptable in Regional District multi-material recycling bins

Paper & Cardboard



Newspaper.
White/coloured Paper.
Magazines, Catalogues & Phone Books.
Paper Pet Food Bags.
Shredded Paper.
Clean Cardboard Boxes & Cereal Box Cardboard.

Cartons, Paper Cups & Lids



Milk / Alternative Cartons.
'Tetra-Pak' Containers.
Disposable paper-based cups & lids.
Plastic coated food boxes & cartons.

Plastic Containers & Food Packaging



Empty household plastic containers with #1 -7 recycling symbols.
Plastic-coated food cartons & boxes.
Frozen juice cans, coffee cans, nut cans, chip cans & baby formula cans.
Single serving paper food containers.

Aluminum & Aerosol



Hairspray, deodorant, shaving cream, air freshener & food-based aerosol.
All tin cans.
Foil & Food containers.

Page 53 of 81

Paper & Cardboard Recycling

- remove all liners
- flatten all boxes
- remove plastic from cardboard flats

Container Recycling

- empty & rinse containers (labels are okay)
- remove caps, pumps & lids (place loose in the bin)

- put metal lids inside cans & squeeze slightly
- take deposit containers to Return-It Depot or refund

Depot only items

Glass, Styrofoam,
Plastic Bags & Overwrap

Recycle BC DROP-OFF DEPOTS:
Hart Return-It Centre | 6665 Hart Highway - 250-962-9300



North America's Railroad

NEWS RELEASE

CN Recognized for Sustainability Leadership and Listed on the Dow Jones Sustainability World Index for 10th Straight Year

The Company Is Also Listed for the 13th Consecutive Time on the 2021 Dow Jones Sustainability North America Index

Montreal, November 17, 2021 – CN (TSX: CNR) (NYSE: CNI) is pleased to announce that it has, for the 10th year in a row, earned a place on the prestigious Dow Jones Sustainability World Index. This also marks the 13th consecutive year that CN has been listed on the DJSI North America Index.

“Our inclusion in the Dow Jones Sustainability Indices for both North America and the World validates our ongoing commitment to be a sustainability leader and is the result of the hard work and dedication of our railroaders. Over the last weeks, we have announced important partnerships regarding renewable fuels testing and the purchase of a battery-electric locomotive for a joint pilot. We will continue to take meaningful steps towards our goal to be the safest and most carbon-efficient, operationally effective, and customer-centric railroad in North America.”

- JJ Ruest, president and chief executive officer of CN.

The DJSI follows a best-in-class approach, surveying sustainability leaders from each industry on a global and regional level. The annual review of the DJSI family is based on a thorough analysis of economic, environmental and social performance, assessing issues such as corporate governance, risk management, climate change mitigation, supply chain management, stakeholder engagement and labour practices.

CN's ESG targets and goals include:

- Reduce Scope 1 and 2 GHG emissions by 43% per million gross ton miles by 2030 from a 2019 base year and reduce Scope 3 GHG emissions from fuel and energy related activities 40% per million gross ton miles by 2030 from a 2019 base year
- Interim 6% intensity-based reduction in locomotive GHG emissions by 2022, from a 2017 base year
- Reduce Criteria Air Contaminants intensity by 6% by 2022, from a 2017 base year
- Eliminate serious injuries and fatalities from our workplace and reduce train accidents as we progressively move towards a zero-injury work environment
- Attain by 2022 and thereafter, maintain an executive management team in which at least thirty percent are women

- Attain by 2022 and thereafter, maintain, a Board composition in which at least fifty percent (50%) of the non-management Board members come from diverse groups, including gender parity
- In addition, CN will benefit from its new Indigenous Advisory Council, which will reinforce diversity and inclusion values, and help the Company to foster meaningful and long-lasting relationships with Indigenous peoples
- CN's Executive compensation is tied to ESG factors, specifically through our safety, employee engagement, customer centricity and fuel efficiency performance expectations

To learn more about how CN is working towards a more sustainable future, please visit <https://www.cn.ca/en/delivering-responsibly/>.

The full results and list of DJSI constituents are available at <https://www.spglobal.com/esg/csa/>.

The **Dow Jones Sustainability™ North America Index** comprises North American sustainability leaders that represent the top 20% of the largest 600 North American companies in the S&P Global Broad Market Index (BMI).

The **Dow Jones Sustainability™ World Index** comprises global sustainability leaders that represent the top 10% of the largest 2,500 companies in the S&P Global BMI based on long-term economic, environmental and social criteria.

About CN

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada's Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

Forward-Looking Statements

Certain statements included in this news release constitute "forward-looking statements" within the meaning of the United States Private Securities Litigation Reform Act of 1995 and under Canadian securities laws. By their nature, forward-looking statements involve risks, uncertainties and assumptions. CN cautions that its assumptions may not materialize and that current economic conditions render such assumptions, although reasonable at the time they were made, subject to greater uncertainty. Forward-looking statements may be identified by the use of terminology such as "believes," "expects," "anticipates," "assumes," "outlook," "plans," "targets," or other similar words.

Forward-looking statements are not guarantees of future performance and involve risks, uncertainties and other factors which may cause actual results, performance or achievements of CN, to be materially different from the outlook or any future results, performance or achievements implied by such statements. Accordingly, readers are

advised not to place undue reliance on forward-looking statements. Important risk factors that could affect the forward-looking statements in this news release include, but are not limited to, expectations, estimates, projections and assumptions relating to: CN's fuel efficiency ; the Company's ability to implement certain initiatives, including emissions targets, scenario analyses, risk mitigation strategies, changes to enterprise risk management, future investments in and the availability of carbon emissions-reduction tools and technologies including through CN's fleet upgrades; the impacts of existing and planned capital investments; North American and global economic growth; applicable laws, rules, regulations and government policies; the availability and cost of labour on the timelines anticipated and with the capabilities required, as well as the availability and cost of services and infrastructure; and capital investments and technology developments by third parties. Reference should also be made to Management's Discussion and Analysis in CN's annual and interim reports, Annual Information Form and Form 40-F, filed with Canadian and U.S. securities regulators and available on CN's website, for a description of major risk factors relating to CN.

Forward-looking statements reflect information as of the date on which they are made. CN assumes no obligation to update or revise forward-looking statements to reflect future events, changes in circumstances, or changes in beliefs, unless required by applicable securities laws. In the event CN does update any forward-looking statement, no inference should be made that CN will make additional updates with respect to that statement, related matters, or any other forward- looking statement.

- 30 -

Contacts:

Media

Mathieu Gaudreault
Senior Advisor
Media Relations
(514) 249-4735
media@cn.ca

Investment Community

Paul Butcher
Vice-President
Investor Relations
(514) 399-0052
investor.relations@cn.ca

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: January 4, 2022
Subject: Contract Disclosure – Chrysalid Tech & Print

RECOMMENDATION:

THAT Council receive this report for information.

BACKGROUND:

Section 107(1) of the *Community Charter* states that, if a municipality enters into a contract in which a Council member has a direct or indirect pecuniary interest, it must be reported to Council at a meeting that is open to the public. The Council member who has the interest in the contract must report the contract to the Corporate Officer.

The District of Mackenzie utilizes the local stationary business, Chrysalid Tech & Print, for miscellaneous stationary supplies and standing purchase orders for the 2022 year has been issued by the Municipal Office, Fire Department, Recreation Services Department, Public Works, and Bylaw Department. Chrysalid Tech & Print is owned by Councillor Hipkiss. The Corporate Officer has been provided with the disclosure as required under the *Community Charter*.

BUDGET CONSIDERATIONS:

The dollar amount of services provided by Chrysalid Tech & Print to all Departments in 2021, 2020, and 2019 was \$20,000, \$24,000, and \$25,000, respectively. It is anticipated that 2022 will be around the same dollar amount as the previous two years.

COUNCIL PRIORITY:

Strong Governance and Finances

- The residents of Mackenzie feel engaged and informed on major decisions, policies and initiatives taken by the District.



Respectfully Submitted,

Chelsea J

Chelsea Smirle
Legislative Clerk/Executive Assistant

Dane Smith

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: January 4, 2022
Subject: Contract Disclosure – Garden House Bed & Breakfast

RECOMMENDATION:

THAT Council receive this report for information.

BACKGROUND:

Section 107(1) of the *Community Charter* states that, if a municipality enters into a contract in which a Council member has a direct or indirect pecuniary interest, it must be reported to Council at a meeting that is open to the public. The Council member who has the interest in the contract must report the contract to the Corporate Officer.

The District of Mackenzie utilizes the local accommodation, Garden House Bed and Breakfast, for municipality related business and a standing purchase order for the 2022 year has been issued by the Municipal Office. Garden House Bed and Breakfast is owned by Mayor Atkinson. The Corporate Officer has been provided with the disclosure as required under the *Community Charter*.

BUDGET CONSIDERATIONS:

The dollar amount of services provided by Garden House Bed and Breakfast to all Departments in 2021, 2020 and 2019 were \$0.00, \$0.00, and \$800, respectively. It is anticipated that dollar amount for 2022 will be within the same range.

COUNCIL PRIORITY:

Strong Governance and Finances

- The residents of Mackenzie feel engaged and informed on major decisions, policies and initiatives taken by the District.



Respectfully Submitted,

A handwritten signature in blue ink that reads "Chelsea S".

Chelsea Smirle
Legislative Clerk/Executive Assistant

A handwritten signature in blue ink that reads "Diane Smith".

Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: January 4, 2022
Subject: Renew Commitment to Integrated Survey Area Program

RECOMMENDATION:

THAT Council renews its commitment with the Land Title and Survey Authority by continuing to participate in their Integrated Survey Area Program;

AND THAT Council authorizes the Chief Administrative Officer to execute the required documentation.

BACKGROUND:

The Integrated Survey Area (ISA) Program was first introduced in 1967 to support local governments in surveying and mapping activities. ISAs are areas within participating municipalities where a network of permanent coordinate control monuments called integrated survey monuments (ISMs) have been installed, carefully surveyed, and had their precise coordinates registered in GeoBC's MASCOT system.

Under the ISA Program, land surveyors must connect their survey to at least two ISMs when conducting a legal survey. This allows a user of the plan to accurately locate its parcels in relative and georeferenced space.

In 2019 the Land Title Survey Authority (LTSA) reviewed the ISA Program and conducted consultation with stakeholders including municipalities and BC surveyors. Following this engagement and review, the LTSA has identified two conflicting elements of the program:

1. There is significant support amongst stakeholders in retaining the ISA Program; however
2. Some municipalities are unaware of/not fulfilling their responsibilities toward their ISA.
As a result, some ISAs may be in a state of disrepair and are not functioning as they were originally envisioned.

The LTSA typically considers an ISA to be in a state of disrepair when many ISMs have been damaged or destroyed within the ISA, and no initiative has been made to maintain an adequate density of monuments within the ISA. This causes a burden on users of the ISA, as well as

uncertainty among users of the system as to whether their remaining ISMs still have accurate published values.

Modern ISAs are now established with typical monument spacings of 500m to 1km. Older ISAs were much more dense, as surveyors needed line-of-sight from one monument to the next. This provides an opportunity for municipalities with older ISAs that may have a higher density of ISMs. The District of Mackenzie is one of these fortunate municipalities with a high density of functioning ISM's as you can see in attachment C. This high density reduces the need for replacement if key ISMs are kept in good working condition.

ISA Program Commitment

LTSA recognizes that despite stated support for the ISA Program, it is not feasible to continue the program without clarifying responsibilities within ISAs. To achieve this, the Office of the Surveyor General has included a commitment letter, which outlines the responsibilities of the municipality in maintaining an ISA attached in Appendix D.

Key commitments of the program include:

- a) maintaining an adequate density (500m to 1km) of functional integrated survey monuments (ISMs) throughout the ISA, as reported through GeoBC's MASCOT website;
- b) protecting ISMs from unnecessary damage or destruction due to development activities;
- c) maintaining an accurate inventory of ISMs and reporting ISM conditions; and
- d) initiating the process of ISM replacement under the guidance of GeoBC without undue delay.

Mackenzie ISA No. 8

Portions of the District of Mackenzie were established as Integrated Survey Area No. 8 in 1972, indicated in attachment A. Currently, the District of Mackenzie has 121 survey monuments in the boundary. Attachment B outlines the condition of these monuments - 15 have been destroyed, 26 are anomalous (not functioning at 100%) and 80 are in good condition. The District is currently meeting the density standard of 500m to 1km that was set out by the LTSA for visualization.

It is recommended to target key ISMs for protection to preserve a 500m to 1km density. ISMs that will not help to achieve a density of 500m to 1km may not be critical to maintenance of an ISA, for example see top left corner of attachment C. Following this guideline staff would focus on key ISMs in the southern half of the District that provide the most individual coverage per ISM. This will ensure the District has proper coverage as well as extending the replacement period.

Replacing the ISMs does not have to be an immediate undertaking, having discussed with the LTSA representative it would be beneficial to do a batch of ISM replacements as they would have consistent installations as well as lowering the cost for hiring out of town agencies.

LTSA Investment Mackenzie ISA No.8

The District of Mackenzie currently has a monument accuracy of approximately 0.1m where many monuments in the province are better than 0.02m. The LTSA has invested some money to bring the Districts monuments up to the modern standards. The LTSA commissioned a survey in 2017 to provide modern positing data on the ISA network in the District, this project is still in processing by GeoBC but when finished it will hopefully bring the Districts monuments up to the modern standard of 0.02m or better.

Financial Impact of Participation

If the District were to continue participation, it was recommended by the LTSA that the District plan for the replacement of approximately 10 markers. An estimate was obtained from a survey company located in Prince George. It would cost approximately \$23,000.00 to replace 10 monuments. As the District is currently meeting the required density of markers, replacements could be phased in the 10-year Capital Plan.

NEXT STEPS

If Council supports staff's recommendation the following would be completed:

- The Commitment Letter will be signed and submitted to the Land Title and Survey Authority.
- Staff would add marker data to Asset Management System
- Staff would integrate ISA monument protection into land use, development, and asset management policies/procedures similar to other municipalities.

ALTERNATIVE DECISIONS

Council may choose not to renew commitments with the ISA program. The District and surveying professionals would use alternative methods to verify location. Markers would be left as is and not replaced if go into disrepair.

If the ISA were annulled, then surveyors would no longer be *required* to tie to ISA monuments. They would continue to have the option to tie to them if they chose, or they could establish their own control points for a project using Global Navigation Satellite Systems (GNSS) (i.e. GPS). Surveyors would likely choose what to do on a project-by-project basis based on what is more convenient/cost effective. If they establish their own control for the project using GNSS,

they would be required to meet the provincial accuracy standards of 0.20m positional accuracy (though they could exceed that standard if they chose to).

OPTION TO RECONSIDER

The District would have the option to rejoin the ISA Program, at a later date, provided they could fulfill the responsibilities of the ISA Program at that time.

BUDGETARY IMPACT

If approved, monument replacement funding would be required to be included in the 10-year Capital Budget. Administration would suggest including the first phase of replacement (10 monuments) in 2023 or 2024 at the cost of approximately \$23,000.

COUNCIL PRIORITIES:

Strong Governance and Finances

- Mackenzie's recreation facilities, civic buildings, roadways, utilities, equipment items and other pieces of infrastructure are carefully monitored through an ongoing asset management program.

Community & Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and wellbeing, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life

Respectfully Submitted,

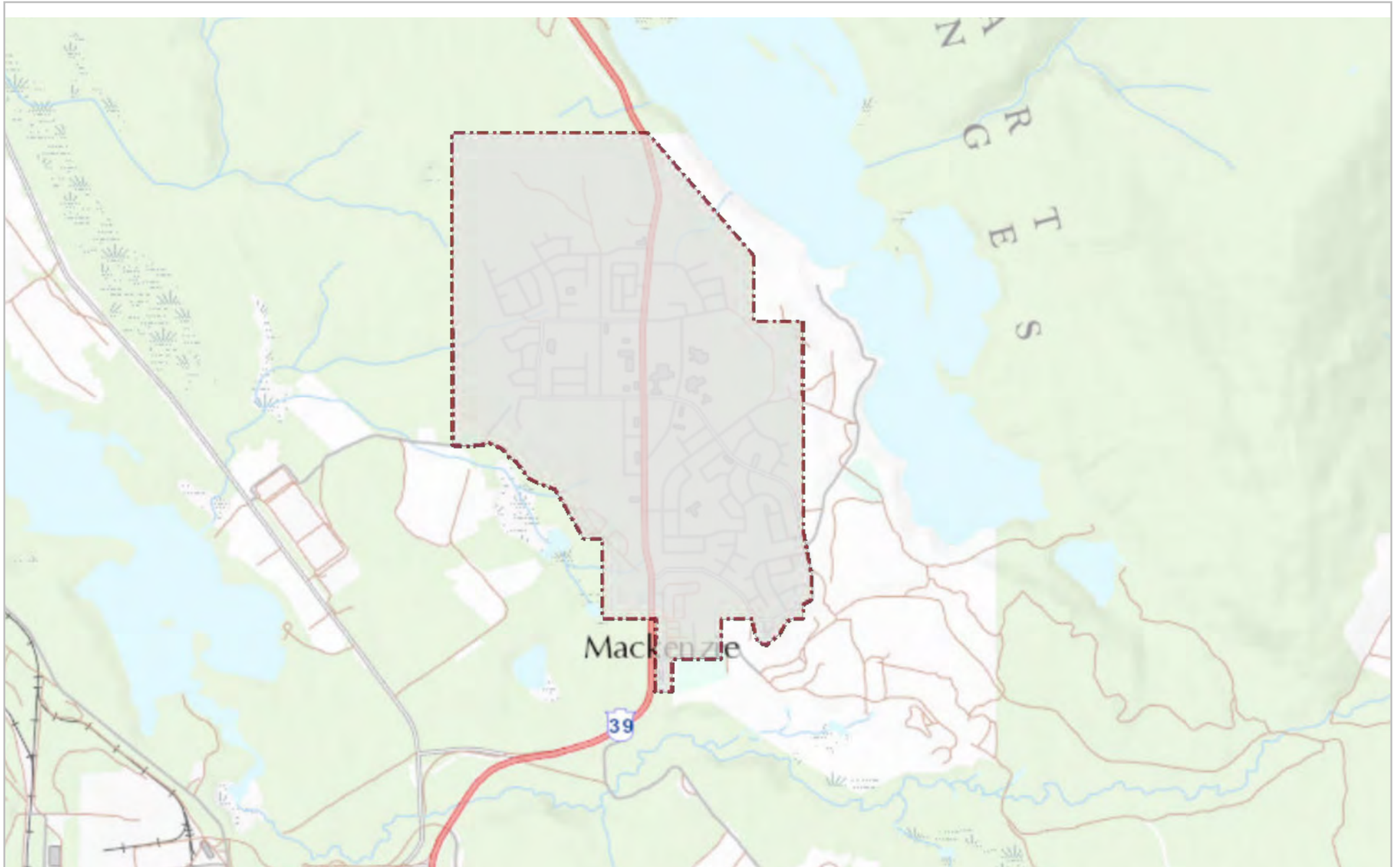


Luke Thorne
Land and Environmental Coordinator




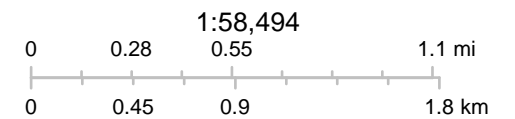
Approved for Submission to Council

Attachment A - Mackenzie Integrated Survey Area 8



January 4, 2022

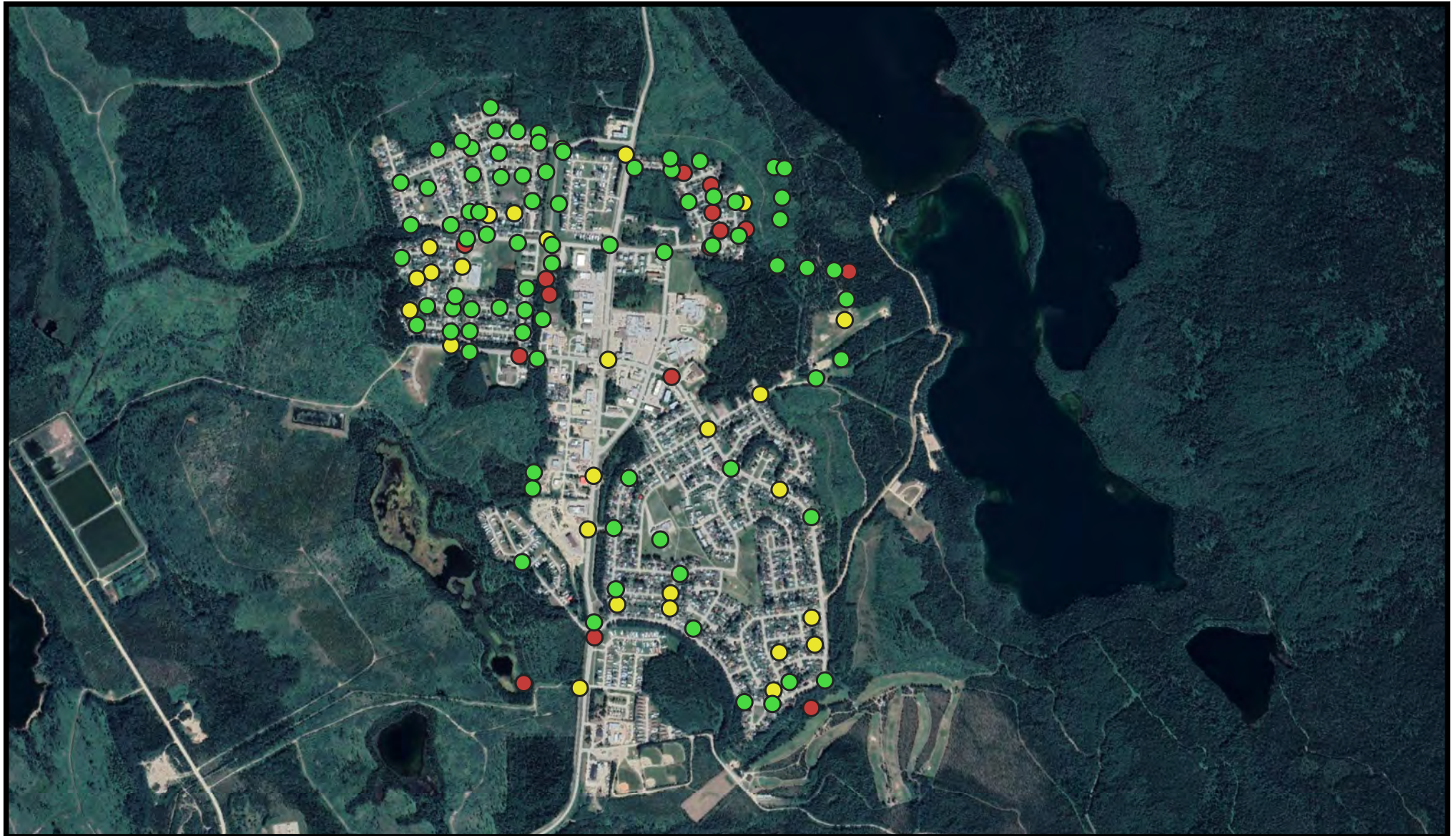
 Integrated Survey Areas (ISA)






GeoBC, DataBC, TomTom, © OpenStreetMap contributors

Cadastral data from ParcelMap BC
Copyright 2018 LTSAA

Attachment B - Mackenzie's ISA Monuments



Legend

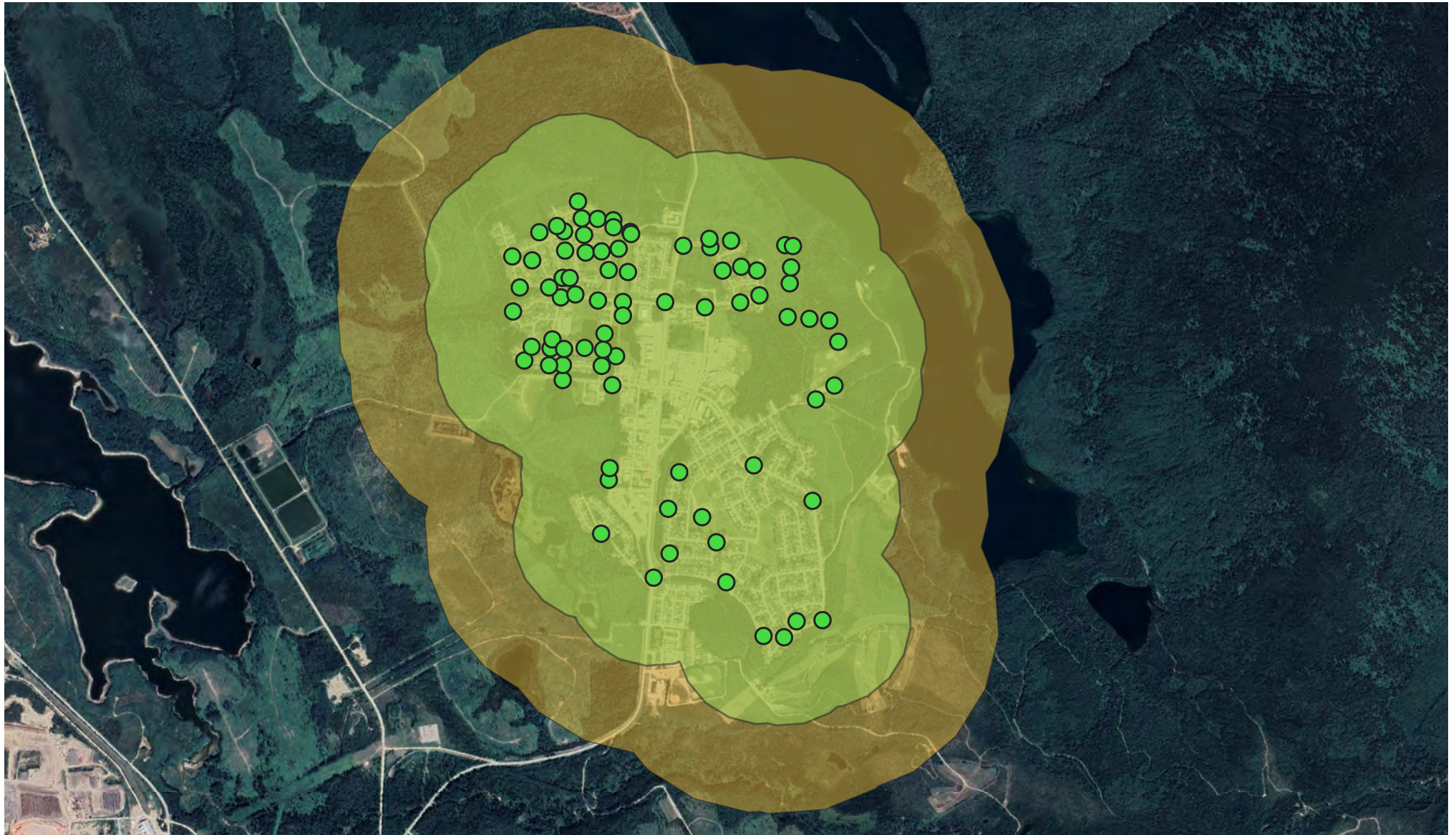
-  Good Monuments
-  Anomalous Monuments
-  Destroyed Monuments






The information provided herein is for assistance and convenience only, and should not be relied upon as or as a substitute for legal advice. In the event of any conflict between the information provided herein and any enactments of the Regional District or the Provincial/Federal governments, the enactments will prevail.

Date: 12/8/2021
Produced: Luke Thorne

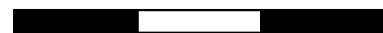
Attachment C - Mackenzie's ISA Monument Coverage



Legend

-  Good Monuments
-  ISM Coverage 500m
-  ISM Coverage 1000m

0 500 1,000 1,500 m



The information provided herein is for assistance and convenience only, and should not be relied upon as or as a substitute for legal advice. In the event of any conflict between the information provided herein and any enactments of the Regional District or the Provincial/Federal governments, the enactments will prevail.

Date: 12/23/2021

Produced by: Luke Thorne

Attachment D - Letter of Commitment

Date: _____

Cristin Schlossberger, Surveyor General
Land Title and Survey Authority of British Columbia
Suite 200 – 1321 Blanshard Street
Victoria BC V8W 9J3

Dear Ms. Schlossberger:

Re: Commitment to Integrated Survey Area (ISA) Program

The District of Mackenzie writes to communicate its intention to remain a participant in the Province's ISA Program, established under Part 2 of the *Land Survey Act*, and its commitment to follow the guidelines identified by the Surveyor General as reasonably necessary to maintain Integrated Survey Area No. 8 in a state of good repair, including:

- (a) maintaining an adequate density (see *ISA Information for Municipalities* for guidelines) of functional integrated survey monuments (ISMs) throughout the ISA, as reported through [GeoBC's MASCOT](#) website;
- (b) protecting ISMs from unnecessary damage or destruction due to development activities; and
- (c) maintaining an accurate inventory of ISMs, reporting ISM conditions and initiating the process of ISM replacement under the guidance of GeoBC without undue delay.

Scenario 1:
The District of Mackenzie is currently meeting the above guidelines and commits to continue doing so. This applies to the District of Mackenzie (initials): _____
Scenario 2:
The District of Mackenzie is not currently meeting the above guidelines. The District of Mackenzie is willing and able to allocate resources towards meeting any of the above objectives currently deficient within the municipality's ISA. If ISM density is not currently adequate, the District of Mackenzie is aware of, and agrees with, the Surveyor General's identified two-year time period within which the process of ISM replacement should be commenced. This applies to the District of Mackenzie (initials): _____

Please accept this signed letter as our acknowledgment of this commitment.

Yours truly,

Name: _____

Title: _____

Signature: _____

Signing Authority for District of Mackenzie

COUNCIL REPORT

To: Mayor & Council

From: Finance

Date: January 4, 2022

Subject: NDIT Grant Application for the Local Government Internship Program

RECOMMENDATION:

THAT Council supports the District's application to the Northern Development Initiative Trust (NDIT) for a grant of up to \$40,000 to host an intern under the Local Government Internship Program;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

BACKGROUND:

NDIT offers a range of funding programs suited to a diverse set of economic development priorities in central and northern BC. The Local Government Internship program is designed for municipalities to host and mentor an intern for a 12-month period starting in May 2022. The internship program objectives are listed below:

- Accelerate operational learning and permanent career placement in local government
- Provide results focused professional training with Northern Development and host communities
- Help interns develop competencies essential to local government
- Promote career development, advancement opportunities and quality of life in Northern BC

Criteria for local governments for the program include:

- Strong, organizational commitment to the vision and goals of the program
- Strong council/board – administration relationship exists
- Demonstrated willingness to provide training in and exposure to, a range of local government duties and responsibilities
- Commitment to provide mentoring, training and professional development opportunities for the intern and a commitment to a positive work environment
- Financial contribution toward associated expenses involved in hosting an intern

The Local Government Internship program will aid departments in current workload and upcoming special projects. The Chief Financial Officer will serve as the mentor and coordinate with other departments to create a 12-month work plan.

Through the Local Government Internship program, NDIT provides \$40,000 towards the salary of the intern and travel/training expenses, and the District of Mackenzie would contribute \$20,000.

BUDGETARY IMPACT:

\$20,000 is currently included in the 2022 provisional operating budget that will be allocated to the NDIT intern.

COUNCIL PRIORITIES:

Strong Governance and Finances

- Succession plans and workforce development programs are in place to ensure that municipal services are delivered to the community at a consistently high level, without interruption

Respectfully Submitted,



Kerri Borne
Chief Financial Officer



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: January 4, 2022
Subject: Electronic Meetings Procedures - Schedule

RECOMMENDATION:

THAT Council approves the review schedule for the Council Procedure Bylaw No. 1379.

BACKGROUND:

At the meeting of December 13, 2021, Council directed Administration proceed with the review of Council Procedure Bylaw No. 1379 for the incorporation of electronic meeting regulations. Administration committed to bring back a draft schedule of review for Council's consideration.

PROPOSED SCHEDULE

Session 1 - Regular Meeting - January 24, 2022

- Staff presentation of current Council Procedure Bylaw
- Discussion around any potential changes and to answer questions

The purpose of this presentation from staff will be to inform all Council members of the current procedures and accept feedback on any proposed changes to standard proceedings. Any changes will influence how electronic meetings will be administered as well.

Session 2 – Regular Meeting - February 14, 2022

- Staff presentation to discuss best practices for electronic meetings based on the ["Guidance for Adapting to New Electronic Meeting Framework"](#)
- Council to provide feedback based on the questions presented

The purpose of this presentation and discussion will be to gain consensus on how electronic meetings will be incorporated into the current procedures.

Session 3 – Regular Meeting - February 24, 2022 OR March 14, 2022

Depending on the extent of changes or additional research required following the initial sessions, staff would propose either a two or four week turn-around for the high-level intent document/report to be presented to Council for consideration.

Session 4 – Regular Meeting – April 11, 2022

Administration bring forward draft Council Procedure Amendment Bylaw and associated Council Policies for review and consideration.

Session 5 – Regular Meeting – April 25, 2022

If the bylaw is given first three readings, Administration would bring forward the final Council Procedure Amendment Bylaw to Council for adoption. If changes to the Council policies are required, the final versions would be brought back for adoption as well.

SUMMARY:

Staff have proposed to host the sessions during Regular Council Meetings to utilize time already allocated for Council discussion and business. This schedule also runs tandem with the audio-visual project timeline to allow opportunity to include any additional procedures/policy changes that result from installation that have not been anticipated to date. Ideally, before the new technology is in place, Council will have all the bylaw, policy, and procedures required to fully implement the system and allow more effective electronic participation by Council members. This includes completing the privacy policies and procedures requested at the December 13, 2021 Council Meeting (Resolution 32242).

The schedule is flexible and may change if Council wishes. If additional meetings are required or desired by Council outside the regular meeting line-up, Administration would happily arrange.

COUNCIL PRIORITIES:

Strong Governance and Finances

- The residents of Mackenzie feel engaged and informed on major decisions, policies and initiatives taken by the District.

Respectfully Submitted,



Emily Kaehn
Director of Corporate Services



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: January 6, 2022
Subject: Development Variance Permit – #3090-20-22-01

RECOMMENDATION:

THAT Council authorizes approval in proceeding with Development Variance Permit # 3090-20-22-01.

BACKGROUND:

The District has received an application for a Development Variance Permit from IE CA Development Holdings 2 Ltd. commonly known as Iris Energy to vary setback regulations in section 10.1 of Zoning Bylaw No.1368, 2017.

The current minimum front setback distance for Zone M1 – Light Industrial is 12.2 metres, Iris Energy is asking to lower this to 6.56 metres to accommodate the building of a substation.

Administration has conducted a technical review as per the District of Mackenzie Development Procedure Manual and included a review of:

- Applicable District of Mackenzie Bylaws
- Extent of the variance
- Possible precedents being set
- Rationale for the variance
- Safety and risk issues
- Urban design and aesthetic issues

A copy of the review is attached to the report referenced as Technical Review.

CONSIDERATION

Council is being asked to proceed with the permit application. This will allow Administration to refer the permit to the technical agencies for additional feedback as well as notifying neighboring properties to give them a chance to voice concerns.

NEXT STEPS

If Council supports staff's recommendation the following would be completed:

- Agency review would be conducted
- Neighboring properties within 100m from the property line would be notified and
- Submit final report to Council for approval

ALTERNATIVE DECISIONS

After Council reviews the information submitted, there are two (2) options:

- Authorize notification of Council's approval in proceeding, or
- Deny the application

If denied, the applicant may not re-apply for a Development Variance Permit until six (6) months after the date of refusal. Under section 460 of the Local Government Act, the required time limit for any re-application may be reduced by an affirmative vote of at least 2/3 of Council members.

COUNCIL PRIORITIES:


ECONOMIC VITALITY

- The District is a leader on efforts aimed at diversifying the community's economy, supporting local businesses, and attracting new investment to the community. Diversification, a strong business sector and new investment are key to our economic vitality

Respectfully Submitted,



Luke Thorne
Land and Environmental Coordinator



Approved for Submission to Council

To: Council
From: Administration
Date: January 6, 2022
Subject: **Technical Review – Development Variance Permit Iris Energy**

Applicant IE CA Development Holdings 2 Ltd.

Owner IE CA Development Holdings 2 Ltd.

Location 4900 Coquiwaldie Road, Mackenzie, BC

OCP/Zoning M1 – Light Industrial

Proposal Overview The applicant is seeking to reduce the front setback of an accessory building from the front parcel line from 12.2 metres to 6.56 metres to permit a substation.

The accessory structure is a 183ft by 63ft substation that has been built on concrete pads along the front parcel line by the applicant for the purposes of supplying power for general operations.

Rationale for the variance Due to the odd nature of the site (see attached map) the Zoning Bylaw No. 1368, 2017 and its definitions were misinterpreted. Specifically, the front parcel line definition:

FRONT PARCEL LINE means any parcel line common to a parcel and a highway other than a lane or walkway. Where the parcel line is contiguous to the intersection of two highways, the front parcel line is the shortest parcel line contiguous to a highway other than a lane or walkway.

Following this definition, the front parcel line would be along Airport Road and the parcel line adjacent to Coquiwaldie Road would be considered as exterior side parcel line.

Variance Extent The extent of the variance being requested is a reduction of 12 metres to 6.56 metres.

**Possible
Precedents**

Possible precedents that may be set:

- The construction of structures within setbacks
- Due diligence

**Safety Issues
& Risks**

Staff sent a list of questions to the applicant to clarify the safety of the location of the substations. The applicant and their associated firms answered all and assured that there are no safety concerns with having the substation within the specified vicinity of the road.

**Urban Design
and Aesthetic
Issues**

The property owner has made it clear that any screening needed, designed or not, will be provided as per the District's request. Iris has shared plans of planting flora around the screening for aesthetics as well as dust control.

**Alternative
Siting
Placement**

Due to the misinterpretation of Zoning Bylaw No.1368, 2017, the applicant has begun construction and change in design, site placement, or functionality would incur significant setbacks and monetary loss. BC Hydro has stated that the site placement, while not mandatory, was practical due to the placement of the incoming power line to the substation.

**Applicable DOM
Bylaws &
Relevant
Legislation**

Section 10.1 of Zoning Bylaw No. 1368, 2017
Building Bylaw No. 1066, 2000



Property Information

PID:	029238871	Parcel Map BC Area AC:	10.799
JUROL:	2633501052086	Parcel Map BC Area HA:	4.37
Legal Plan:	EPP35189	Ownership Type:	PRIVATE
Civc Address(es):	4900 COQUIWALDIE RD , 4950 COQUIWALDIE RD , 1151 AIRPORT RD		
Legal Description:	LOT 11 DISTRICT LOT 12479 CARIBOO DISTRICT PLAN EPP35189		

Land Use Information

Electoral Area/Municipality:	District of Mackenzie		
Is all or part of this property within the Agriculture Land Reserve?	NO		
Zoning Designation(s) on this property?	M1 - Light Industrial		
OCP Designation(s) on this property?	Mackenzie OCP	Light Industrial	

Service Area Information

Is all or part of this property within a Fire Protection Area?	MACKENZIE FIRE
--	----------------

The information provided herein is for assistance and convenience only, and should not be relied upon as or as a substitute for legal advice. In the event of any conflict between the information provided herein and any enactments of the Regional District or the Provincial/Federal governments, the enactments will prevail.

THE DISTRICT OF MACKENZIE
DEVELOPMENT VARIANCE PERMIT

NO. 3090-20-22-01

Issued to: IE CA Development Holdings 2 Ltd.
(Owner as defined in the Local Government Act,
hereinafter referred to as the Permittee)

- 1) This Development Variance Permit is issued subject to compliance with all of the Bylaws of the Municipality applicable thereto, except as specifically varied by this Permit.
- 2) This Development Variance Permit applies to and only to those lands within the Municipality described below, and any and all buildings, structures and other development thereon:

Address: 4900 Coquiwaldie Road
Legal Description: LOT 11 DISTRICT LOT 12479 CARIBOO DISTRICT PLAN
EPP35189
P.I.D.: 029-238-871

- 3) "Zoning Bylaw No. 1368, 2017" is varied in accordance with the following:
 - a. Reducing the minimum permitted distance of an accessory building from the front parcel line from 12.2 metres to 6.56 metres.
- 4) The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this permit and any plans and specifications attached to this permit, which shall form a part hereof.
- 5) This permit shall lapse if the Permittee does not substantially commence the construction permitted by this permit within two years of the (issuance) date of this permit.
- 6) The terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.
- 7) This permit is not a building permit.

AUTHORIZING RESOLUTION PASSED BY THE MAYOR AND COUNCIL ON THE ____ DAY
OF _____, 2022.

ISSUED THIS THE ____ DAY OF _____, 2022.

Mayor

Director of Corporate Services

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND
CONDITIONS UPON WHICH THIS PERMIT IS ISSUED.

Applicant (or Authorized Agent or
Representative of Applicant)



MOUNTAIN MAGIC
WinterQuest

FEBRUARY 25, 26 & 27, 2022

WHAT TO LOOK FORWARD TO :

ICE AND SNOW SCULPTURES

ICE AND SNOW CARVING WORKSHOPS

BONFIRES AT THE JOHN DAHL PARK AND
LITTLE MAC SKI HILL

JOHN DAHL TRAIL LIT UP BY LIGHTS FOR
EVENING WALKS

PUBLIC LIBRARY STORY WALK

MUSIC AT THE OUTDOOR RINK DURING THE EVENINGS

DIFFERENT ACTIVITIES THROUGHOUT THE DAY

FOOD AND DRINKS

AND SO MUCH MORE!

