



Victim Services Worker

Application Deadline: 4:00 pm Monday May 24th, 2021

The District of Mackenzie seeks a customer-oriented individual to join their RCMP Detachment in the Victim Services role. This position oversees the Detachment's victim services program, provides support services to victims, youth and families and liaises with R.C.M.P. members and a variety of government and community services. The Primary responsibilities for this position involve providing emotional support, referrals to community resources, information on justice system/ processes to clients at scenes of critical events where police request or in client follow up, Responsibilities also include preparing and maintaining a variety of records, reports and correspondence, and assisting in the preparation and monitoring of an operational budget. The Victim Services Worker performs duties under minimal supervision and oversees the work of its volunteers as needed.

Located in the scenic Northern Rocky Mountain Trench 185 km north of Prince George, Mackenzie offers superb four-season outdoor recreation opportunities and an exceptional quality of life. Housing costs are among the most affordable in the province. Residents are involved in community life with numerous service organizations, community clubs and groups, catering to a variety of interests. The local Recreation Centre, with arena, swimming pool, fitness centre, community hall and library is viewed as the hub of the community. All these amenities with the safety afforded by small town living makes Mackenzie ideal for young working families.

To qualify for this position, your education will include completion of grade 12 supplemented by courses in the field of social science including sociology, psychology, criminology or a related discipline, plus considerable related experience in a police environment, victim services program, or an equivalent combination of training and experience. You will have considerable knowledge of the rules and regulations governing program activities; practices and techniques of crisis intervention and follow-up support; principles, practices and terminology used in documenting client contacts and maintaining related files; and sound knowledge of available community resources. The successful applicant must be a team player with a positive attitude who collaborates with others; have the ability to deal courteously, tactfully and diplomatically with members of the general public, as well as internal and external customers.

The successful candidate must obtain and maintain an R.C.M.P. Enhanced Reliability Clearance.

This position is 18 hours per week at an hourly rate of \$31.50. If you feel your education and experience have prepared you for a position such as this, please submit your resume and covering letter detailing your work experience, education and qualifications to:

District of Mackenzie
Bag 340 – 1 Mackenzie Blvd.
Mackenzie, BC, V0J 2C0
Attention: Kaleena Wilson, Human Resources Coordinator
Email: kaleena@districtofmackenzie.ca

The District thanks all interested applicants in advance, however only those short-listed will be contacted.